



## CITY OF TUALATIN

### VOLUNTEER ASSIGNMENT DESCRIPTION- PLANNING COMMISSION

<b>ASSIGNMENT TITLE</b>	<b>Planning Commissioner</b>
<b>GOAL/PURPOSE</b>	Reviews, advises, and makes recommendations to City Council on matters of policy affecting land use planning and the Tualatin Community Plan, the City's comprehensive plan.
<b>STAFF LIAISON</b>	Aquilla Hurd-Ravich, Planning Manager
<b>TIME COMMITMENT</b>	<p>Meetings are held the third (3<sup>rd</sup>) Thursday of every month at 6:30 pm. Commissioners should plan on approximately 2 hour meetings that vary depending on agenda topics. Commissioners should also dedicate time (2-4 hours) to review staff reports and ask questions if needed.</p> <p>Commissioners are appointed for 3 year terms and can be reappointed for additional 3 year terms.</p>
<b>DUTIES</b>	<ul style="list-style-type: none"><li>• Attend meetings</li><li>• Review and make legislative recommendations</li><li>• Provide public comment on long range planning projects</li><li>• Present recommendations to City Council</li><li>• Serve as liaison on committees for long range planning projects and report back to the group</li></ul>
<b>QUALIFICATIONS</b>	<ul style="list-style-type: none"><li>• Resident of Tualatin (2 members maybe residents in the urban growth boundary)</li><li>• Must be 18 years of age (1 member may be under 18 years old)</li><li>• Interest in guiding future community growth and development</li><li>• Ability comprehend and comment on City policy decision making</li></ul>
<b>TRAINING</b>	<ul style="list-style-type: none"><li>• An orientation is provided for each new member</li><li>• Off-site trainings are made available throughout the year regarding the Oregon Land Use system and what it means to be a Planning Commissioner.</li><li>• Trainings are offered through the League of Oregon Cities, Oregon American Planning Association, and the Oregon City Planning Directors Association</li><li>• Trainings are coordinated by the Staff Liaison</li></ul>
<b>BENEFITS</b>	<ul style="list-style-type: none"><li>• Involvement with your community and getting to know community members.</li><li>• Getting involved with your local government helps keep you informed of what decisions are being made</li><li>• The Planning Commission is an opportunity to shape the future growth of the City and policies and codes that make Tualatin a</li></ul>

	<p>great place to live.</p> <ul style="list-style-type: none"><li>• Offer your professional expertise to help City Staff and City Council guide land use planning.</li><li>• Meet other folks with a similar commitment to preserving livability in Tualatin.</li></ul>
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