



## CITY OF TUALATIN

### VOLUNTEER ASSIGNMENT DESCRIPTION

<b>ASSIGNMENT TITLE:</b>	<b>Kit &amp; Kid-Oodles of Book Kits</b>
<b>GOAL/PURPOSE:</b>	<ul style="list-style-type: none"><li>• To bring high quality books to young children (birth to six through their child care providers</li><li>• Provide caregivers with high quality, age appropriate, children's books to share with the children in their care Expose children and child care providers to a variety of types of books; fiction, non-fiction, concept, multicultural, folktales, rhymes</li><li>• Remove barriers for providers to share books with the children they care for in their home by provide a kit of books with no fines or fees Family child care providers are targeted first as they have the greatest obstacles; second, day care centers, third, Head Start classrooms</li></ul>
<b>SUPERVISION:</b>	Youth Services Librarian
<b>TIME COMMITMENT:</b>	<ul style="list-style-type: none"><li>• Minimum of six months</li><li>• Allow two hours per week</li></ul>
<b>DUTIES:</b>	<ul style="list-style-type: none"><li>• Deliver Kits to family child care homes, day care centers, Head Start</li><li>• Deliver on schedule, in a timely manner</li><li>• Complete paperwork</li><li>• Provide a storytime and instruction to family care provider</li><li>• Check in with family care providers regularly to acquire feedback about the Kits and to assure family care provider is able to return materials</li></ul>
<b>QUALIFICATIONS:</b>	<ul style="list-style-type: none"><li>• Ability to lift 20 lbs</li><li>• Valid Driver's license and car</li><li>• A background check is required</li></ul>
<b>TRAINING:</b>	<ul style="list-style-type: none"><li>• Meet with YS librarian</li><li>• Review procedures</li><li>• Any necessary storytime training to be give as needed</li></ul>
<b>BENEFITS:</b>	<ul style="list-style-type: none"><li>• Share you love of books and reading materials with children</li><li>• You will get to be with small children</li></ul>