



**TUALATIN TOMORROW
ADVISORY COMMITTEE MEETING**

WEDNESDAY, JANUARY 4, 2017

6:30 P.M.

TUALATIN POLICE DEPARTMENT
8650 SW TUALATIN RD.

1. CALL TO ORDER & ROLL CALL

Members: Chair Candice Kelly; Vice-Chair John Bartholomew; Ed Casey; Larry McClure; Linda Moholt;
Dana Terhune; Bethany Wurtz; Daniel Bacchuber; Alice Galloway Neely;
Council Liaison: Councilor Frank Bubenik
Staff: Tanya Williams, Assistant to the City Manager
Sara Singer, Vision Advisor

2. APPROVAL OF THE MINUTES

- a. Approval of the Minutes from September 7, 2016
- b. Approval of the Minutes from November 2, 2016

3. COMMUNICATION FROM THE PUBLIC (NOT ON THE AGENDA)

Limited to 3 minutes

4. OLD BUSINESS

- a. Tualatin Tomorrow Partner Annual Survey – Updates
 - i. Present annual report to council in February 2017
- b. Faith Community Meet-Up Next Steps

5. NEW BUSINESS

- a. Introduce new TTAC members
- b. Elect new Chair and Co-Chair and Partner Representative
- c. Spring Partner Meeting Preparation

6. COMMUNICATIONS FROM STAFF

- a. Save the Date- State of the City 2017 (January 24, 2017)

7. ANNOUNCEMENTS/TTAC COMMUNICATIONS

8. ADJOURNMENT



DRAFT

**OFFICIAL MINUTES FOR
TUALATIN TOMORROW ADVISORY COMMITTEE
NOVEMBER 2, 2016
TUALATIN POLICE DEPARTMENT
8650 SW TUALATIN RD.
TUALATIN, OR 97062**

Present: Chair Candice Kelly
Committee Member Ed Casey
Committee Member Diana Emami
Committee Member Linda Moholt
Committee Member Bethany Wurtz

Absent: Vice-Chair John Bartholomew
Councilor Frank Bubenik
Committee Member Larry McClure
Committee Member Dana Terhune

Staff Present: Tanya Williams, Assistant to the City Manager
Sara Singer, Vision Advisor

Visitors: Amanda Baucus, Tualatin High School Senior
Chad Baucus, Tualatin Resident

1. CALL TO ORDER

Chair Kelly called the meeting called to order at 6:32 p.m.

2. APPROVAL OF THE MINUTES

Committee Member Casey made a motion to approve the September 7, 2016 meeting minutes. Committee Member Moholt seconded the motion and the minutes from the September 7, 2016 meeting were unanimously approved.

3. COMMUNICATION FROM THE PUBLIC (ITEMS NOT ON THE AGENDA)

Ms. Baucus said she is a Senior from Tualatin High School and is attending the meeting for a class she is taking. She asked about the purpose of the committee and the vision. Chair Kelly shared an overview of the Tualatin Tomorrow vision.

4. OLD BUSINESS

a. America's Best Communities (ABC) Award Update

Committee member Moholt shared an update on the implementation of the mobile makerspace. She said the trailer is almost complete and will debut during the State of the City in January. She also said the curriculum has been out in the elementary schools since October. The marketing committee is finalizing the design for the mobile makerspace trailer exterior and with their new community volunteers on the committee both websites (www.tualatinabc.org and www.tualatinmakerspace.org) are being redesigned by Arthur Breur of Firespike– she shared news about the trailer, the curriculum, and marketing, etc.

b. Faith Community Meetup Next Steps

Ms. Singer shared an update on the Faith Leaders Meetup, and she said it resulted in a good turnout and several ideas for where the churches could partner with one another to work on common causes. The group found the meeting very helpful and agreed they would like to reconvene in early 2017.

Chair Kelly shared a few updates from the meeting, saying that about 20 people attended sharing work on various initiatives including working with the schools on their backpack program, the Rolling Hills healthcare clinic and many others.

Ms. Singer said a message will go out the group to find another date and time to meet early next year.

c. Blue Zones Demonstration Community

Ms. Singer provided an update on the Blue Zones project, and said there were over 75 people who attended the October site visit to support the project and share input with the Blue Zones staff. She said the staff has informed them they should be announcing the decision by mid-November.

d. Fall Partner Meeting Recap

Chair Kelly said there was a great turnout, and the partners had a chance to share detailed updates on what their organizations have been working on over the past year. She said all of the partners were well-represented, and it was interesting to hear how many connections there are just among the group of Tualatin Tomorrow partners working on implementing actions in the vision.

Ms. Singer asked for feedback on the meeting format. The committee said it worked well and it was good to hear the updates from everyone individually.

Ms. Singer mentioned the next partner meeting will be in Spring 2017.

5. NEW BUSINESS

a. Tualatin Tomorrow Partner Annual Survey

Ms. Singer shared information from last year's survey and said it might be helpful to find ways to streamline the survey this year for the partners. She said there were technical difficulties last year for the online survey, and she will be researching ways to improve it and make it more efficient for the partners to complete.

Committee member Moholt said the process can be time consuming, so any help in streamlining the efforts would be appreciated.

Chair Kelly said it is important for the partners to be able to see all of the actions they are responsible for and quickly share updates on each one.

Assistant to the City Manager Williams said a lot of new staff members have been added to the City organization, so having additional context on the Vision and the actions is helpful to get them acquainted with the visioning work.

The deadline for reporting on the survey will be in late December or early January, with a presentation to Council in late January or early February.

6. COMMUNICATIONS FROM STAFF

Assistant to the City Manager Williams shared information about the current City Council vacancy. She said the Council would be hosting interviews in December to fill the remaining term left by Councilor Wade Brooksby who recently resigned.

Ms. Williams also updated the committee on the current recruitment for the Tualatin Tomorrow Committee vacancy. She said the new deadline is November 20th, and she encouraged the committee members to share information with anyone who might be interested in their networks.

Ms. Singer said the 2017 meeting schedule will be discussed at the next committee meeting, and all committee meeting dates, times and locations will be set for the year.

7. ANNOUNCEMENTS/TTAC COMMUNICATIONS

No announcements

8. ADJOURNMENT

The meeting adjourned at 7:25 p.m.

Sara Singer, Recording Secretary



DRAFT

**OFFICIAL MINUTES FOR
TUALATIN TOMORROW ADVISORY COMMITTEE
SEPTEMBER 7, 2016
TUALATIN POLICE DEPARTMENT
8650 SW TUALATIN RD.
TUALATIN, OR 97062**

Present: Chair Candice Kelly
Vice-Chair John Bartholomew
Councilor Frank Bubenik
Committee Member Ed Casey
Committee Member Larry McClure
Committee Member Diana Emami
Committee Member Linda Moholt
Committee Member Dana Terhune

Absent: Committee Member Bethany Wurtz

Staff Present: Sara Singer, Vision Advisor

Visitors: None

1. CALL TO ORDER

Chair Kelly called the meeting called to order at 6:38 p.m.

2. APPROVAL OF THE MINUTES

Committee Member McClure made a motion to approve the June 1 and August 3 meeting minutes. Committee Member Terhune seconded the motion and the minutes from both meetings were unanimously approved.

3. COMMUNICATION FROM THE PUBLIC (ITEMS NOT ON THE AGENDA)

None.

4. OLD BUSINESS

a. America's Best Communities (ABC) Award Update

Vice Chair Bartholomew said he is in touch with Tim Kitsch at ADI to work on the build out of the trailer for the Mobile Makerspace. Mr. Kitsch is also working on getting donations from local businesses to help with the trailer in addition to the small parts he will be donating for the space. The mobile carts will be going out into the classrooms in October and the trailer should be complete in November. Committee Member Moholt shared an update on the fundraising component of project and she said the group is looking for a volunteer grant writer.

Chair Kelly said she assisted with recruiting student volunteers at the High School with Charlie Hopewell. Committee Member Moholt said she had coffee with BEC (Business Education Compact) and she shared information with him about the ABC efforts. She said BEC is doing STEM education work at Tualatin and Bridgeport Elementary Schools. She said they partner with Daimler and Eaton. She said there is interest from BEC in joining the Steering Committee and helping with the project.

b. Faith Community Meetup Update

Chair Kelly said the meeting is happening tomorrow at the Library and she is planning to attend to represent the committee. She said there are several churches who are signed up to attend. Ms. Singer reviewed the meeting agenda with the group and she said notes from the meeting would be available soon.

c. Blue Zones Demonstration Community

Ms. Singer provided an update on the Blue Zones project, and noted the site visits for the finalist communities would be scheduled for early October. She said the communities should be notified soon about their status in the process.

Ms. Singer also shared the most recent special edition of National Geographic which is focused on Blue Zones.

d. Fall Partner Meeting

Ms. Singer shared the draft partner meeting agenda. She walked through the agenda with the committee and asked for ideas. Chair Kelly asked about the refreshments for the meeting. She said to include in the invite that light refreshments will be available.

Vice Chair Bartholomew suggested starting the networking at 5:30 p.m. because there never seems to be enough time to connect with everyone you want to talk to.

5. NEW BUSINESS

None

6. COMMUNICATIONS FROM STAFF

Ms. Singer shared the recruitment for the open committee position is currently underway and will be open through October 23. She encouraged the committee members to share the posting with their networks.

7. ANNOUNCEMENTS/TTAC COMMUNICATIONS

Committee Member Terhune shared information with the committee about the School District's bond which will be on the November 2016 ballot. She said this is a \$291 million bond to improve facilities over the next 20 years.

Committee Member Casey shared information about the Lions Club Octoberfest on Saturday, October 10 at the Elks Lodge. He also shared information about the Wetlands Conservancy fundraiser, "Wetlands and Wellies," this Sunday, September 11th.

Vice Chair Bartholomew shared an update from Mask and Mirror on their "Unmasked" series. It will be two shows at the Heritage Center in Tualatin, and the details can be found on the Mask and Mirror website.

Committee Member McClure shared information about the upcoming Historical Society fundraiser this Friday. They are hosting a wine tasting and auction. He also shared an update on the Tualatin Post Office, and thanks to the community advocacy efforts led by the Aging Task Force and the Tualatin Chamber, the Post Office is no longer considering relocating.

Committee Member Moholt reminded the group that the Chamber will be hosting the Community Election Forum with Representative Parrish and her opponent (still waiting to hear back) on September 28th at 7 p.m. at the Tualatin Police Dept. FBLA is going to run it.

8. ADJOURNMENT

The meeting adjourned at 7:36 p.m.

Sara Singer, Recording Secretary