



**OFFICIAL MINUTES FOR
TUALATIN TOMORROW ADVISORY COMMITTEE
JANUARY 4, 2017
TUALATIN POLICE DEPARTMENT
8650 SW TUALATIN RD.
TUALATIN, OR 97062**

Present: Chair Candice Kelly
Vice-Chair John Bartholomew
Councilor Frank Bubenik
Committee Member Larry McClure
Committee Member Ed Casey
Committee Member Daniel Bachhuber
Committee Member Alice Galloway Neely
Committee Member Bethany Wurtz

Absent: Committee Member Dana Terhune
Committee Member Linda Moholt

Staff Present: Tanya Williams, Assistant to the City Manager

1. CALL TO ORDER

Chair Kelly called the meeting called to order at 6:32 p.m.

2. APPROVAL OF THE MINUTES

Committee Member Casey made a motion to approve the September 7, 2016 and November 2, 2016 meeting minutes. Committee Member Wurtz seconded the motion and the minutes from the September 7, 2016 and November 2, 2016 meeting were unanimously approved.

3. COMMUNICATION FROM THE PUBLIC (ITEMS NOT ON THE AGENDA)

None.

4. OLD BUSINESS

- a. Tualatin Tomorrow Partner Survey Update
Assistant to the City Manager Williams updated the committee on the current status of the partner survey. The deadline for partners to complete their portions of the survey is Jan 9, but we will leave it open for a few days after to ensure that everyone can participate. Sara Singer, Vision Advisor, will be following up with partner members to make sure they're able to complete the survey. Ms. Williams also stated that the annual report to City Council will take place at the second meeting in February (Feb 20).
- b. Faith Community Meet-Up Next Steps
The committee revisited the Faith Leaders Forum and recapped the meeting notes from the meeting last September. The committee discussed the important need to connect the faith based groups in terms of building networks for social services in our community. The next steps are to reach out to some of the key leaders from the group and find some starting points for dates to host the next meeting in February and also potentially agenda items.
- c. America's Best Community (ABC) Award- Mobile Makerspace Update:
Committee member Bartholomew shared an update on the implementation of the mobile Makerspace. He stated the ADI build out was done, the exterior graphics had been completed and that the City of Tualatin facilities manager Clay Reynolds was to pick up the trailer the next day. The mobile trailer will be stored at the City's operations site. The implementation committee is excited to debut the trailer at the State of the City event and broaden the reach of the activities. To date, they have had drop in events at the Library and also had some activities in classrooms. The team will submit the final report to the ABC competition at the end of March, and the announcement on the finalists will be made on April 18, 2017.

5. NEW BUSINESS

- a. Introduce new TTAC Members
The Committee heard from the two new members, Daniel Bachhuber and Alice Galloway, including their background and interest in the TTAC committee. All other committee members present also introduced themselves and talked about their experience on the committee.
- b. Elect New Chair & Vice-Chair and Partner Representatives
The committee nominated and approved unanimously Candice Kelly as Chair and John Bartholomew as Vice-Chair. The committee also decided to keep the Tigard-Tualatin School District as the Partner Representative, as they are so closely related to the work currently being done by the Mobile Makerspace team.
- c. Spring Partner Meeting Preparations

The committee discussed the need to start thinking about the spring partner meeting. They were interested in focusing the topic of the meeting on the America's Best Communities Project and the Tualatin Makerspace, and focusing on the next steps following the completion of the competition in April. Chair Kelly stated that the community will want to hear how we move forward and carry the momentum to date on the project. The committee looked at tentatively holding the meeting in early May 2017, following the ABC announcement set for April 18. The committee will revisit this topic and firm up a date at the next meeting.

6. COMMUNICATIONS FROM STAFF

Assistant to the City Manager Williams shared information about the upcoming State of the City event, scheduled for January 24, 2017. More information is available at www.tualatinoregon.gov/stateofthecity

Ms. Williams also updated the committee on the new HR director that is starting with the City on January 23.

7. ANNOUNCEMENTS/TTAC COMMUNICATIONS

No announcements

8. ADJOURNMENT

The meeting adjourned at 7:45 p.m.

Tanya Williams, Recording Secretary