

## SIGN BASICS

### **Permit Required:**

A sign permit is required if you want to change, erect, construct, modify, relocate, use or replace a sign, change a sign face, or alter a sign or structure.

### **Permit Application:**

The Sign Permit Application is available online at [www.ci.tualatin.or.us](http://www.ci.tualatin.or.us).

### **Sign Location:**

Signs are never allowed in a right-of-way under State, County and City Codes. The right-of-way is reserved for the use of public streets, sidewalks, bike lanes, traffic control devices, and public utilities. Signs must be placed on private property with permission from the property owner. Signs on private property must still be in compliance with type, size, location, design and permit requirements.

### **Sign Definition:**

“An identification, description, illustration, symbol, letter, number, logo, fluorescent tube or row of tubes, incandescent bulb or string of bulbs, or graphic information or device, but not an architectural feature of a building, including the structural supports, which is affixed directly or indirectly, or temporarily or permanently, upon a building, vehicle, structure or land. Signs identify or direct attention to a product, place, activity, person, institution, business, use, idea, belief, candidate or political issue.”

## BANNER REGULATIONS

**A temporary banner may be used after first obtaining a sign permit.**

- ☆ One per tax lot may be displayed, or in institutional, commercial and industrial planning districts one per lease space may be displayed by a tenant.
- ☆ A banner shall be erected **on a building wall and secured** to prevent it from flapping in the wind.
- ☆ A banner shall not be erected sooner than 30 calendar days prior to a new business opening.
- ☆ A banner shall be displayed at least seven days and may be displayed up to 60 days, but the total number of days shall not exceed 60 days in a calendar year.
- ☆ The banner shall be no greater than three feet in height from top to bottom and 42 square feet in area.
- ☆ **The cost of a banner permit is \$67.00** and the Sign Permit Application is available online at [www.ci.tualatin.or.us](http://www.ci.tualatin.or.us).

**Tualatin's Sign Regulations have been in place since 1983.**



To learn more about the Sign Regulations please visit [www.ci.tualatin.or.us](http://www.ci.tualatin.or.us) and review the Tualatin Development Code Chapter 38.

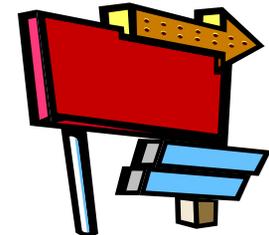
November 2010



**City of Tualatin**

[www.ci.tualatin.or.us](http://www.ci.tualatin.or.us)

## **Commercial Advertising and Prohibited Signs**



### **Planning Department**

Location: 18876 SW Martinazzi Ave  
Mailing: 18880 SW Martinazzi Ave  
Tualatin, OR. 97062  
Phone: 503.691.3026  
Email: [SCrawford@ci.tualatin.or.us](mailto:SCrawford@ci.tualatin.or.us)

### **Tualatin Police Department**

8650 SW Tualatin Rd.  
Tualatin, OR. 97062  
Community Services Officer  
Phone: 503.691.4822  
Email: [CMReynolds@ci.tualatin.or.us](mailto:CMReynolds@ci.tualatin.or.us)

# PROHIBITED SIGNS IN INDUSTRIAL OR COMMERCIAL DISTRICTS...

## PROHIBITED SIGN EXAMPLES:

- Attached to a vehicle or object.
- Attached to trees, utility poles, street signs, hydrants or similar.
- Blimps, inflatable devices, pennants, flags, pole wraps and streamers.
- Permanent signs on a property without a building.
- Portable or temporary signs such as a-frames, stake signs or similar.
- Rotating, revolving, moving signs, or signs with changeable text.
- Signs in disrepair, unsafe, abandoned, and prohibited or have not obtained a permit.
- Signs located or placed in the right-of-way, sidewalk, roadway or hazardous.
- Signs placed without property owner permission.
- Signs resembling official traffic signs or signals.

**If in doubt, call the  
Planning Department at  
503.691.3026**

### Did you know?

Attaching signs or anything to a public utility can result in Felony Criminal Mischief charges. (ORS 164.365)



**Signs placed and/or abandoned in any right-of-way are a violation of State, County and City Codes. Sign Example: [EVERY\\_CITYsingles.com](http://EVERY_CITYsingles.com)**