

# Tualatin's Heritage Trees

## Heritage Tree Nomination Form

You are invited to nominate a tree or stand of trees for designation as a City of Tualatin Heritage Tree. Nominations are accepted continuously with final decisions being made on each year's nominations during March. Anyone may nominate a tree for Heritage Tree status, as long as the property owner gives approval for the nomination.

Since 1988, Tualatin has designated over thirty trees or stands of trees as Heritage Trees. A complete list of the trees designated and map showing their location is available from Community Services Department.

The City of Tualatin's Heritage Tree Ordinance (No. 723-87) defines a Heritage Tree as a tree or stand of trees that, due to its age, size, species, quality or historic association, is of landmark importance and its retention as such will not unreasonably interfere with the use of the property it is located on.

Nominated trees must be located within the Urban Growth Boundary of the City.

On the following pages, you will find the nomination form and a sample Heritage Tree Designation and Preservation Agreement. The agreement is required as a part of the designation in order to assure retention of the tree as a Heritage Tree. It is filed with the county recorder's office and is made a part of the deed record of the property on which the tree is located. A filing fee is also required (about \$25.00). The City coordinates this recording and filing fee process once a tree has been designated.

Nominations are judged by the Tualatin Parks Advisory Committee and a recommendation for Heritage Tree designation is forwarded to the City Council. A ceremony bestowing Heritage Tree status will occur during or near Arbor Week, the first full week in April.

### **Return completed nomination form to:**

City of Tualatin Parks and Recreation Manager  
Community Services Department  
18880 SW Martinazzi Avenue  
Tualatin, OR 97062

For more information about the Heritage Tree Program, please call the Community Services Department at 503.691.3061.

Thank you for your nomination.

**Arrangements can be made to provide these materials in alternative formats, such as large type or audio cassette.** Please contact the Community Services Department at 503.691.3061, and allow as much lead-time as possible.

# Heritage Tree Nomination Form

Person Nominating Tree:

Property Owner (If other than nominator):

\_\_\_\_\_  
Name

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
Address

\_\_\_\_\_  
Phone (Day) (Evening)

\_\_\_\_\_  
Phone (Day) (Evening)

\_\_\_\_\_  
Signature of property owner giving approval of nomination

\_\_\_\_\_  
Date

## TREE DESCRIPTION

1. **Check one:** Single tree \_\_\_\_\_ Stand of trees \_\_\_\_\_ If stand of trees, how many:

2. **Species of tree** (common, botanical or historical name):

3. **Location:** Street address

**Use the space below to provide a description or sketch of the approximate location of the tree or stand of trees on the site.**

4. **Height** \_\_\_\_\_

(Use your best estimate.)

5. **Crown spread** \_\_\_\_\_

(Measure the distance across from outermost branch to outermost branch.)

6. **Circumference** \_\_\_\_\_

(The distance around the trunk of the tree at a point approximately 4 feet above the ground.)

7. **Age of tree** (in years): \_\_\_\_\_ Cite how you estimated age: \_\_\_\_\_

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8. Are there any known problems with the tree (disease, structural conditions, requires corrective pruning?) Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, please describe:

9. Why should this tree be considered for designation as a Heritage Tree? Describe the history of the tree and note any outstanding features or other significant details. Attach additional pages or materials if desired.

10. **Photograph:** (Please attach a photograph of the tree.) You may email a digital copy or copies of the tree to [cswitzer@ci.tualatin.or.us](mailto:cswitzer@ci.tualatin.or.us).

## **SAMPLE**

The following form is a representation of a Heritage Tree Designation and Preservation Agreement which the property owner of a Heritage Tree will be asked to sign once a tree has been approved for designation. It is provided here for your information only.

### **HERITAGE TREE DESIGNATION AND PRESERVATION AGREEMENT**

Upon acceptance of the Tualatin City Council, we, \_\_\_\_\_, the owners of the following described property, agree that a certain tree or trees thereon and more fully described herein shall be placed on the City of Tualatin's list of Heritage Trees and thereafter preserved and protected. We recognize and agree that placement on this list is due to the age, size, species, quality, historic association, and/or landmark importance of such tree or trees and its retention will not interfere with the use of the property upon which it is located.

The property on which the tree is located is described on the records of the \_\_\_\_\_  
County Department of Assessment and Taxation as: \_\_\_\_\_.  
The species of the tree to be preserved is \_\_\_\_\_.  
The tree is more particularly located at \_\_\_\_\_.

As the owners of the property and the tree, we recognize and agree that this Heritage Tree designation does not affect our title and, therefore, we will indemnify and hold the City harmless from any claim, which challenges this designation. We also understand and agree that tree maintenance, care and/or pruning continues to be our responsibility as the property owners and not the City's and that we will, to the best of our ability, preserve the tree from disease and death.

Finally, we agree to forfeit any exemption we may have from the provisions of the City of Tualatin Tree Protection Regulations, Tualatin Development Code Chapter 34, Section 34.200, which might otherwise permit us to cut down this tree. This forfeiture of exemption does not prohibit the property owner from applying for a permit to cut or otherwise remove said tree under the Tree Protection Regulations.

The covenants and conditions in this agreement shall bind ourselves as well as our heirs, successors and assigns and this document may be filed in the County Recorder's Office.

BY: \_\_\_\_\_  
(Owner's Name)

\_\_\_\_\_  
Date

Approved and accepted by the Tualatin City Council this \_\_\_\_\_ day of \_\_\_\_\_, 2007.

CITY OF TUALATIN, Oregon

BY: \_\_\_\_\_  
Mayor

ATTEST:

BY: \_\_\_\_\_  
City Recorder