



MEETING AGENDA

**Veterans Memorial Stakeholder Advisory Committee Meeting
February 13, 2020 - 6:30 pm**

**Tualatin Public Library
Community Room
18878 SW Martinazzi Avenue. Tualatin**

A. Welcome & Introductions

B. Review of Minutes

1. January 16, 2020

C. Communication

1. Staff
2. Public

D. Project Status Update

E. Review Community Meeting Content & Survey Results

F. Review & Discuss Site Options

G. Next Steps

H. Adjournment



Minutes

Veterans Memorial Stakeholders Advisory Committee
January 16, 2020

Tualatin Public Library
18878 SW Martinazzi Avenue

Members Present:	Matt Antis, Mayor Frank Bubenik, Christopher Friz, Brandon Gill, Brett Hamilton, John Knippers, Joe Lipscomb, Greg Meiling, Dale Potts, Christen Sacco, Elena Stripling, Trisha Wilson
Members Absent:	Deena Grigsby-Boman, Buck Braden, Cole Vessey, Anthony Warren
Staff Present:	Ross Hoover, Parks and Recreation Director Rich Mueller, Parks Planning and Development Manager
Consultants Present:	Jessel Champoux, Project Manager Jenny Anderson, Landscape Designer
Public Present:	Wally Weckert

A. Welcome

The meeting was called to order at 6:31 pm. Ross Hoover welcomed committee members and public to the meeting. Mr. Hoover summarized the history of the project, the project purpose and Council 2030 Vision that guides community engagement process.

B. Introductions

Rich Mueller started off the introductions and ask each member to indicate the organization(s) they represent and why they were interested to serve on the committee. Committee members went around the room, said their name and the reason why they wanted to be involved in this project.

C. Announcements

1. Staff
Rich Mueller announced he restroom location and mentioned that food and drinks were available in the back of the room.
2. Consultant
None
3. Public
Wally Weckert introduced himself as having an interest in the project with no other comments.

D. Committee Role & Decision Making Process

Jessel Champoux distributed the Process & Roles handout and reviewed the pyramid decision making process.

Ms. Champoux presented the five pyramid stages that include:

1. Focus Groups- Brainstorming big ideas
2. Stakeholder Advisory Committee – Advisory role; refine ideas for public presentation
3. Public (Meetings and Surveys) – Prioritization of content
4. TPARK/ Staff- Final recommendation
5. City Council – Final

E. Committee Engagement Activity

Jessel Champoux explained the purpose of exercise, which was to intentionally allow a few moments to consider strengths of group, build empathy and understanding for each other and focus on common ground. Participants were asked to write responses to two questions and post them on the wall board. The questions members were asked include:

“What values/teaching have informed your life or made you who you are today?”

“Describe an event(s) of significance that has shaped who you are today.”

Facilitators read the responses and the committee discussed the shared group strengths.

F. Memorial Themes

Committee members were divided into three groups and given categories with definitions that summarized previous public input from the seven focus groups held. Members were informed that additional information from these meetings could be referenced in their meeting packets as needed.

Each group was asked to arrange the categories and synthesize these into three to five major themes. After discussion and interaction each group ended up with three themes. The nine final themes were: Educational, Physical, Emotional, Emotion, Ethic, Logic, Engagement, Reflection and Timeless.

Each of the three groups explained their themes to other committee members.

Collectively the Stakeholder Advisory Committee discussed the themes and worked together to narrow themes down to the following:

- Engagement
- Experience
- Connection
- Shared Value
- Timeless

G. Next Meeting

Committee members were reminded of the meeting schedule with the next meeting to be held Thursday, February 13 at 6:30 pm in Tualatin Library.

H. Adjournment

The meeting was adjourned at 8:03 pm.

PROCESS & ROLES



SHAPIRO / DIDWAY

Facilitation, cataloging process, compiling
final recommendation into report