



**MEETING NOTICE & AGENDA  
TUALATIN PARK ADVISORY COMMITTEE  
December 5, 2023 - 6:00 pm**

**Parks & Recreation Office  
8511 SW Tualatin Road (in Tualatin Community Park)**

**Virtual Option to Join**

Phone: +1 253 215 8782 US (Tacoma)

Meeting ID: 882 8175 4550

Video: <https://us06web.zoom.us/j/88281754550>

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"We are a group of enthusiastic advocates for the Parks & Recreation system  
with a focus on the stewardship and enhancement of our community."

**A. Call to Order**

1. Roll Call

**B. Approval of Minutes**

1. November 14, 2023

**C. Communications & Comments**

1. Chair
2. Staff
3. Public

**D. Old Business**

1. Parks Bond Project Status Update
  - a. Project Manager, Kira Hein Introduction
  - b. Projects Status
2. [Committee Goals](#) Review
3. Utility Fee Project Prioritization
  - a. Project Review & Discussion
4. Annual Report (Feb. 12 @ Council)
  - a. Review Content
  - b. Committee Photo
5. Tree City USA
  - a. Tree Board
  - b. Recognition Standards
  - c. Annual Application

**E. New Business**

1. Updates
  - a. Programs
  - b. Projects
  - c. Operations
  - d. Volunteers

**F. Upcoming Dates & Calendar Review**

**G. Committee Member Communications**

**H. Adjournment**



## Minutes

### T UALATIN PARK ADVISORY COMMITTEE

November 14, 2023

### Virtual Meeting

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<b>Members Present:</b>	Beth Dittman, Emma Gray, Carl Hosticka, John Makepeace, Anthony Warren
<b>Members Absent:</b>	Michael Klein (Excused), Ryan Wilson
<b>Staff Present:</b>	Rich Mueller, Parks Planning & Development Manager
<b>Public:</b>	None

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#### A. Call to Order

Chair Emma Gray called the meeting to order at 6:01 pm.  
Roll Call was taken with five members present and two absent.

#### B. Approval of Minutes

The approval of the minutes of the October 10, 2023 meeting were approved by a motion from Beth Dittman, and second by Anthony Warren.

#### C. Communications & Comments

None

#### D. Old Business

1. Parks Bond Update  
Rich Mueller reviewed the project status and schedule.
2. Committee Goals  
Emma Gray reviewed goals and committee members discussed accomplishments and progress.
3. Utility Fee Prioritization  
The updated condition #5 projects was provided to the committee, along with the current funded project list. Committee members requested additional information with an emphasis to take advantage of opportunities, budget info and project phases.
4. Stoneridge Park Renaming  
At the November 13 meeting the City Council approved the park name change to Parque Las Casitas/Las Casitas Park as a result of public engagement and TPARK recommendation.

**D. New Business**

1. Annual Report

Emma Gray and Beth Dittman provided information on the annual report. The report content and goals were discussed with committee members asked to take a survey. The Council presentation is scheduled for February 12, 2024.

2. Updates

a. Programs

Rich Mueller reported on the Pumpkin Regatta, and mentioned Tualatin Holiday Light Parades and Veterans Breakfast.

a. Projects

No additional information than what was presented in the Bond Project update.

b. Operations

Leaf removal is the primarily focus in park maintenance at this time.

c. Volunteers

A park volunteer service project was included in the meeting packet.

**G. Upcoming Dates & Calendar Review**

Emma Gray reviewed the calendars, and asked members to log their volunteer hours. After discussion, the December meeting date will be changed to December 5 due to schedules. This will be an in person meeting with a virtual option.

**H. Committee Member Communications**

None

**I. Adjournment**

Chair Emma Gray adjourned the meeting at 6:43 pm.

Bond Projects

11/27/2023

Projects	Phase 1 2023-26	Phase 2 2026-29	Status
<b>Trail Connections</b> (Est. \$4.5 MM) Nyberg Creek/Wetlands Design Construction	<div></div>	<div></div>	Design Proposals - spring 2024
<b>New River Access</b> (Est. 4 MM) Community Park Expansion Planning & Design Construction	<div></div>	<div></div>	Design Proposals - fall 2024
<b>Athletic Fields</b> (Est. 7 MM) Parks TCP field lights (replacement LED) Backstops & fencing Neighborhood park fields School shared use partnership Planning/Design Construction	<div></div>	<div></div>	Construction In Progress Planning/Design - winter 2023/24  Planning with School District
<b>Upgrades</b> (Est. 5 MM) Veterans Plaza Other	<div></div>	<div></div>	90% Construction Design
<b>Natural Areas</b> (3.5 MM) Property acquisition Natural parkland WA County Community Park Expansion	<div></div>	<div></div>	Acquired May 2023 Aquired September 2023 Acquired May 2023
<b>Play &amp; Park Equipment</b> (1 MM) Atfalati Ibach Jurgens	<div></div>		Completed December 2023 Completed December 2023 Began November, 17 2023
<b>Project Manager</b>	<div></div>		Began November 13, 2023





# City of Tualatin Parks & Recreation Utility Fee Prioritized Assets Condition 5

## NEAR TERM

## MID TERM

## LONG TERM

Location	Name	Location	Name	Location	Name
Ltl Woodrose	Benches	Lake	Concrete Surface & Trees	TCP	Main Shelter
Ltl Woodrose	Trail Surface	Lake	Brick Surface	TCP	Rustic Shelter
Atfalati	Sports Field (lower)	Lake	Drain Grates	TCP	Trestle Parking
Atfalati	Drain Behind Field	Lake	Ground Lights	TCP	Sport Field Drainage
Atfalati	Basketball Surface	Lake	Electrical System	TCP	Parking Areas
Atfalati	Restrooms	Lake	Irrigation System	TCP	Playground
Ibach	Restrooms	Lake	Landscape Beds	Jurgens	Pavement (Asphalt Trail)
Ibach	Bleachers	Lake	Turf Area	Jurgens	Surface (Parking Lot)
Lake	Drinking Fountains	Ibach	Parking Lot	BFRY	Parking Lot Irrigation & Landscaping
Lake	Lake Water Quality	Ibach	Drainage (Pathways)	BFRY	Community Center Parking Lot
Lake	Benches	Ltl Woodrose	Fences (perimeter)	BFRY	Fishing Area
Lake	Concrete Planters/Trash Cans	Hedges Wetland	Boardwalk (behind Starbucks)	BFRY	Fence at entrance
TCP	Main Shelter Posts	TRGT	Boardwalk (behind Stonestrow)	BFRY	Bridges
TCP	Playground & Surface	Commons Park	Bench & Pad	BFRY	River Overlook
TCP	Boat Ramp	Commons Park	Path Surface (Concrete)	Commons Park	Landscape
TCP	Boat Launch Parking & Drive	Commons Park	Bumper Curb (wood)	Jurgens	Fence (Swanson)
TCP	Ped Crossing at Boat Launch	Saum Creek	Stairways	Jurgens	Fence (Rife)
TCP	Irrigation	Jurgens	Soccer Field	Shaniko	Soft Surface Trail
TCP	Rustic Shelter	Jurgens	Invasive Species	Indian Meadows	Trail Surface
TCP	Parking Lots & Paths (ADA)	TRGT	Boat Ramp	Chieftain Dakota	Trail Surface
TCP	Trail Surface (Asphalt)			Sweek Pond	Fencing
TCP	Bike/Ped Xing @ Drive				
Saum Creek	Trail Surface				
					10/24/2023



## Current Parks & Recreation Utility Fee Projects

[illegible]

## Parks & Recreation Utility Fee Prioritized Assets Condition #5 Detail

Location	Name	Phase	Cost Estimate	Priority Order	Notes
Ltl Woodrose	Benches	Design	\$ 20,000		
Ltl Woodrose	Trail Surface	Design	\$ 200,000		
Atfalati	Sports Field (lower)				
Atfalati	Drain Behind Field				
Atfalati	Basketball Surface				
Atfalati	Restrooms		\$ 100,000		Community priority
Ibach	Restrooms		\$ 100,000		Community priority
Ibach	Bleachers	Planning	\$ 30,000		Combine with bond project
Lake	Drinking Fountains	Design	\$ 15,000		Possibly bond funded
Lake	Lake Water Quality				
Lake	Benches				
Lake	Concrete Planters/Trash Cans				
TCP	Main Shelter Posts	Planning	\$ 75,000		
TCP	Playground & Surface				
TCP	Boat Ramp				
TCP	Boat Launch Parking & Drive				
TCP	Ped Crossing at Boat Launch				
TCP	Irrigation				
TCP	Rustic Shelter				
TCP	Parking Lots & Paths (ADA)				
TCP	Trail Surface (Asphalt)				
TCP	Bike/Ped Xing @ Drive	Planning	\$ 7,500		Combine with bond project
Saum Creek	Trail Surface		\$ 350,000		
					11/27/2023

# Tree City USA Standards

To qualify as a Tree City USA community, you must meet four standards established by the Arbor Day Foundation and the National Association of State Foresters. These standards were established to ensure that every qualifying community would have a viable tree management program and that no community would be excluded because of size.

## Four Standards for Tree City USA Recognition

### **STANDARD 1**

#### **A Tree Board or Department**

Someone must be legally responsible for the care of all trees on city- or town-owned property. By delegating tree care decisions to a professional forester, arborist, city department, citizen-led tree board or some combination, city leaders determine who will perform necessary tree work. The public will also know who is accountable for decisions that impact community trees. Often, both professional staff and an advisory tree board are established, which is a good goal for most communities.

The formation of a tree board often stems from a group of citizens. In some cases a mayor or city officials have started the process. Either way, the benefits are immense. Involving residents and business owners creates wide awareness of what trees do for the community and provides broad support for better tree care.

### **STANDARD 2**

#### **A Public Tree Care Ordinance**

Cities and towns in the U.S. have both public and private property within their jurisdictional boundaries. Trees on public property are a public good, and caring for these trees is a vital element of the Tree City USA program. A public tree care ordinance or law forms the foundation of a city's tree care program; it provides an opportunity to set good policy and back it with the force of law when necessary.

A key section of a qualifying ordinance is one that **assigns authority over public trees**. This could be through the establishment of a tree board or forestry department—or both—and gives one of them the responsibility for public tree care (as reflected in Standard 1).

Qualifying ordinances will also **provide clear guidance for planting, maintaining, and/or removing trees from streets, parks, and other public spaces**.

Importantly, a public tree care ordinance **must be in effect 24/7/365**. In other words, the policies for tree planting, care, and removal of trees codified in the ordinance must be continuous, not triggered by an event like landscaping requirements or the land development process.

Beyond that, the ordinance should be flexible enough to fit the needs and circumstances of the particular community. There are many ways to strengthen a tree ordinance, including the task of crafting and implementing a plan of work, a clause protecting public trees from damage, or the requirements for tree care businesses.

For tips and a checklist of important items to consider in writing or improving a tree ordinance, see Tree City USA Bulletin #9.

### **STANDARD 3**

#### **A Community Forestry Program With an Annual Budget of at Least \$2 Per Capita**

City trees provide many benefits—clean air, clean water, shade and beauty to name a few—but they also require an investment to remain healthy and sustainable. By providing support at or above the \$2 per capita minimum, a community demonstrates its commitment to grow and tend these valuable public assets. Budgets and expenditures require planning and accountability, which are fundamental to the long-term health of the tree canopy and the Tree City USA program.

To meet this standard each year, the community must document at least \$2 per capita toward the planting, care and removal of city trees—and the planning efforts to make those things happen. At first this may seem like an impossible barrier to some communities. However, a little investigation usually reveals that more than this amount is already being spent on tree care. If not, this may signal serious neglect that will cost far more in the long run. In such a case, working toward Tree City USA recognition can be used to reexamine the community's budget priorities and redirect funds to properly care for its tree resources before it is too late.

### **STANDARD 4**

#### **An Arbor Day Observance and Proclamation**

An effective program for community trees would not be complete without an annual Arbor Day ceremony. Citizens join together to celebrate the benefits of community trees and the work accomplished to plant and maintain them. By passing and reciting an official Arbor Day proclamation, public officials demonstrate their support for the community tree program and complete the requirements for becoming a Tree City USA!

This is the least challenging—and probably most enjoyable—standard to meet. An Arbor Day celebration can be simple and brief or an all-day or all-week observation. It can include a tree planting event, tree care activities or an award ceremony that honors

leading tree planters. For children, Arbor Day may be their only exposure to the green world or a springboard to discussions about the complex issue of environmental quality.

The benefits of Arbor Day go far beyond the shade and beauty of new trees for the next generation. Arbor Day is a golden opportunity for publicity and to educate homeowners about proper tree care. Utility companies can join in to promote planting small trees beneath power lines or being careful when digging. Fire prevention messaging can also be worked into the event, as can conservation education about soil erosion or the need to protect wildlife habitat.



# TREE CITY USA

Recognizing green communities across America since 1976.

## ABOUT TREE CITY USA

Cooler temperatures. Cleaner air. Higher property values. Healthier residents.

The benefits trees bring to urban environments are endless — and by earning Tree City USA recognition, your community can experience them firsthand.

The Tree City USA program provides communities with a four-step framework to maintain and grow their tree cover. It also gives them an avenue to celebrate their work, showing residents, visitors, and the entire country that they're committed to the mission of environmental change.

### IN 2021

3,652 - RECOGNIZED CITIES

\$1,399,019,027 - INVESTED IN URBAN FORESTRY

941,725 - TREES PLANTED

### PROGRAM HISTORY

Started in 1976, Tree City USA is one of the Arbor Day Foundation's oldest programs. Our founders had a vision for a greener, healthier America, and hoped this initiative would inspire change on a nationwide level.

The first Tree City USA cohort was comprised of 42 communities in 16 states. Today, the program includes more than 3,600 communities from all 50 states, Washington D.C., and Puerto Rico.

We've seen a lot of change over the years — but our participants' passion for trees has remained the same.

Our story isn't over. We hope to continue growing our network, city by city, until every American can live in a Tree City USA community.

## WHY BECOME A TREE CITY USA COMMUNITY?

A thriving urban forest offers many advantages to communities. Here are just a few:

- Trees help absorb the sounds of traffic in urban areas by 40%.
- Neighborhoods with trees are seven to nine degrees cooler than those without.
- Trees reduce energy costs up to 25% by shading buildings and protecting them from winter winds.
- Homes with trees have higher property values.
- Green space plays a major role in improving mental and physical health.
- Planting and maintaining trees absorbs carbon dioxide in the atmosphere, mitigating the effects of climate change.

Publicly demonstrating your commitment to the environment is a great way to build pride among residents, as well as position your community as an attractive place to live. To help you share your award, we send signs, flags, press releases, and other materials after your acceptance.

Your community can receive annual Tree City recognition by meeting four overarching standards. They include:

1. Maintaining a tree board or department
2. Having a community tree ordinance
3. Spending at least \$2 per capita on urban forestry
4. Celebrating Arbor Day





# Global Family Volunteer Day

## Brown's Ferry Park

### November 18, 2023



- 21 incredible volunteers planted 150 native trees, shrubs and pollinator friendly flowers to impact stream health and improve habitat diversity along Nyberg Creek.
- Thank you to our community partner, Tualatin Riverkeepers for a great event.
- Thank you City Staff: Juan Arredondo, Will Alloway, Josh Murche and Nico Klotzbach and Tom Steiger for site preparation and engaging volunteers in meaningful work.







# Put Down Roots in Tualatin Light Up the Lake November 16, 2023

## Thank You Volunteers for Lighting Up the Lake!

- 9 enthusiastic elves installed holiday lights at Commons Lake Park.
- 2000 feet of white lights were attached to the railing around the Lake and to the tree trunks bordering the commons area. The lights this corporate team installed will delight citizens from December 1 until April.

**Thank you EATON corporate volunteers for your enthusiasm, muscle and commitment to serving in the community!**



Thank you to Parks:  
Will Alloway, Jim Lane and Tom  
Steiger for engaging corporate  
volunteers.







# Put Down Roots in Tualatin Saum Creek Trail November 4, 2023



## Volunteers—Keeping Tualatin Green and Growing!

- 85 incredible volunteers planted 600 native trees and shrubs to impact stream health and improve habitat diversity along the Saum Creek Trail.
- Volunteers came from Tigard High School AVID, Tualatin High School, Scouts, Tualatin Riverkeepers, St. Anthony's Church, Tigard TechHeads and Tualatin citizens and families.
- Thank you to our community partner, Friends of Trees for another great event.
- Thank you City Staff: Kelsey Parker, Juan Arredondo, Will Alloway and Tom Steiger for site preparation and engaging volunteers in meaningful work.







# Put Down Roots in Tualatin Hug A Park / Jurgens Park November 1 & 2, 2023

## **Thank You Volunteers for your enthusiasm and muscles!**

- 60 enthusiastic 7th and 8th grade students from the Hazelbrook Middle School AVID program gave Jurgens Park a big hug.
- Students put the community garden to bed for the winter.
- Students added Fi-bar to the playground for a soft landing for park users.
- Students picked up litter from their own school campus.
- Students toured a water quality facility on Hazelbrook Rd. to learn about storm water management.



# December 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 6 pm - Tualatin Lights Parade (Jurgens & Community Parks)	2 6 pm – Tualatin Lights Parade (Ibach & High School)
3 6 pm – Tualatin Lights Parade (Atfalati & BF)	4	5	6	7	8	9
10	11 City Council Meeting	12 6 pm - TPARK Meeting	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

## EVENTS

### Heading

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# January 2024

MON	TUE	WED	THU	FRI	SAT	SUN
1	2	3	4	5	6	7
8 City Council Meeting	9 6 pm - TPARK Meeting	10	11	12	13	14
15	16	17	18	19	20	21
22 City Council Meeting	23	24	25	26	27	28
29	30	31				