



MEETING NOTICE & AGENDA

TUALATIN PARK ADVISORY COMMITTEE January 10, 2023 - 6:00 pm

Virtual Meeting

To join by phone:

+1 253 215 8782 US (Tacoma)

Meeting ID: 833 6897 3206

To join by video: <https://us06web.zoom.us/j/83368973206>

"We are a group of enthusiastic advocates for the Parks & Recreation system with a focus on the stewardship and enhancement of our community."

A. Call to Order

1. Roll Call
2. Officers Election

B. Approval of Minutes

1. December 13, 2022

C. Communications & Comments

1. Chair
2. Staff
3. Public

D. Old Business

1. Utility Fee Projects
 - a. Review, Discussion, Recommendation
2. Annual Report
 - a. Presentation March 13, 2023
3. Arbor Month Presentation
 - a. Art Contest Judging
 - b. Council Proclamation March 27, 2023
 - c. TPARK Presentation April 10, 2023
4. Parks Bond
 - a. Sales
 - b. Schedule
 - c. Projects

E. New Business

1. Committee Positions Expiring
 - a. Position Renewals Application Deadline – January 20, 2023
 - b. Council Committee on Advisory Appointments – February 6, 2023

2. Meetings
 - a. Virtual/In Person Discussion

3. Updates
 - a. Programs
 - b. Projects
 - c. Operations
 - d. Volunteers

F. Upcoming Dates & Calendar Review

G. Committee Member Communications

H. Adjournment



Minutes

TUALATIN PARK ADVISORY COMMITTEE December 13, 2022

Virtual Meeting

Members Present:	Beth Dittman, Emma Gray, Michael Klein, John Makepeace, Anthony Warren
Members Absent:	Denise Cline (excused), Clair Roach (excused)
Staff Present:	Ross Hoover, Parks and Recreation Director Rich Mueller, Parks Planning and Development Manager Kyla Cesca, Office Coordinator
Public:	None

A. Call to Order

1. Chair Emma Gray called the meeting to order at 6:02 pm.
2. Roll Call was taken with five members present and two members absent.
3. Committee Photo was taken.

B. Approval of Minutes

1. The minutes of the November 15, 2022 meeting were unanimously approved on a motion by Anthony Warren, and second from Beth Dittman.

C. Communication

1. Emma Gray recognized and thanked Kyla Cesca for all her hard work keeping track of the group.

D. Old Business

1. Utility Fee Projects
 - a. Project Review & Discussion
Emma Gray gave a brief topic introduction and summary and asked for comments and questions. Beth Dittman inquired about how items on the list would be effected by the bond, and Ross Hoover responded. Michael Klein asked for clarification on improvements at Little Woodrose Park, and Rich Mueller responded. John Makepeace asked for clarification on boat ramp projects; and Rich clarified the boat ramp location. Beth Dittman requested that staff provide an updated list noting eligible bond projects and moving the 99 boat ramp projects to near term. Committee discussion followed and Rich stated staff would work on a plan to track projects in progress. The committee will consider in January when updates have been made.

Tualatin Parks Advisory and Arts Advisory Joint Committee Meeting Minutes – December 13, 2022

2. Annual Report

Emma Gray covered updates to the annual report and items that still needs to be addressed. Beth Dittman asked about moving forward, and Emma requested that members bring feedback to the next meeting.

3. Arbor Month Presentation

Emma Gray covered the plans for the Arbor Month presentation and asked if any committee members consider presenting this to City Council.

4. Parks Bond

Ross Hoover reported on the breakdown of investments of the bond funding. He thanked the committee members for their support and work. Ross shared the current and next steps.

E. New Business

1. Committee Positions Expiring

a. Position Renewals Application Deadline – January 20, 2023

Emma Gray explained how the renewal process works. Kyla Cesca will send out an email to committee members up for reapplication.

b. Council Committee on Advisory Appointments Interviews – February 6, 2023

2. Updates

a. Programs

Kyla Cesca gave an update on programs in February.

b. Projects

Rich Mueller provided information on projects including restroom renovations, Veterans Plaza construction documents, and BBQ replacement at Tualatin Community Park.

c. Operations

Ross Hoover gave an update on park maintenance operations.

d. Volunteers

Emma Gray shared volunteer information in the packet.

F. Upcoming Dates & Calendar Review

Emma Gray reviewed the calendars with committee members.

G. Committee Member Communications

Beth Dittman asked members if they would like to plan for future in person meetings. A discussion ensued, and Anthony Warren suggested meeting in person for specific reasons.

H. Adjournment

Chair Emma Gray adjourned the meeting at 6:53 pm.

City of Tualatin Parks & Recreation Utility Fee Prioritized Assets Condition 5

NEAR TERM

MID TERM

LONG TERM

Location	Name	Location	Name	Location	Name
Stoneridge	Park Renovation	Lake	Concrete Surface & Trees	Atfalati	Sports Turf (lower)
99 boat ramp	Drainage	Lake	Brick Surface	Atfalati	Drain Behind Field
99 boat ramp	ADA Parking	Lake	Drain Grates	Commons Park	Landscape Beds
99 boat ramp	Parking Area & Bumpers	Lake	Ground Lights	Jurgens	Pavement (Asphalt Trail)
99 boat ramp	Trail Surface (Gravel)	Lake	Electrical System	Jurgens	Surface (Parking Lot)
Lake	Asphalt Surface	Lake	Irrigation System	Sweek Pond	Cedar Fencing
Lake	Rock Surface	Lake	Landscape Beds	BFRY	Parking Lot Irrigation & Landscaping
Lake	Lake Water Quality	Ltl Woodrose	Trail surface (interior)	BFRY	Community Center Parking Lot
Lake	Wood Benches & Pads	Ltl Woodrose	Fences (perimeter)	BFRY	Fishing Area
Lake	Concrete Planters/Trash Cans	Ltl Woodrose	Walkway & Railroad Tie Stairs	BFRY	Fence at entrance
Lake	Bike Racks	Tu Rvr GW	Boardwalk (behind Stonesthrow)	Ibach	Ibach Parking Lot
Lake	Drinking Fountains	Commons Park	Bench & Pad	Ibach	Drainage
TCP	Boat Ramp	Commons Park	Path Surface (Concrete)	Ibach	Bleachers
TCP	Boat Launch Parking & Drive	Commons Park	Bumper Curb (wood)	Jurgens	Fence (Swanson)
TCP	Ped Crossing at Boat Launch	Ibach	Drainage (Upper Field & Pathways)	Jurgens	Fence (Rife)
TCP	Irrigation	Jurgens	Soccer Field	Shaniko	Soft Surface Trail
TCP	Parks & Recreation Offices	Jurgens	Invasive Species	Ltl Woodrose	Park Border Wire Fence
TCP	Parking Lots & Paths (ADA)	Atfalati	Restrooms	Ltl Woodrose	Fence on Boones Ferry
TCP	Trail Surface (Asphalt)	H Wetlands	Hedges Creek Bridge	Ltl Woodrose	Log Benches
TCP	Sports Field Lights	99 boat ramp	Concrete ramp	Saum Creek	Stairways
TCP	Rustic Shelter			Saum Creek	Surface behind Venetia
Ibach	Teen Playground & wood features			Chieftain Dakota	Asphalt Path
Admin Buld	Office Ramp Accessibility			Lafky	Basketball Court
System Wide	Facility Assessment				
Jurgens	Playground & Surface				
Atfalati	Wood Playground Features				

Possible Bond Project




City of
TUALATIN
PARKS & RECREATION

Tualatin Park Advisory Committee

2022 Annual Report

THIS IS US

“We are a group of enthusiastic advocates for the Parks & Recreation system with a focus on the stewardship and enhancement of our community.”



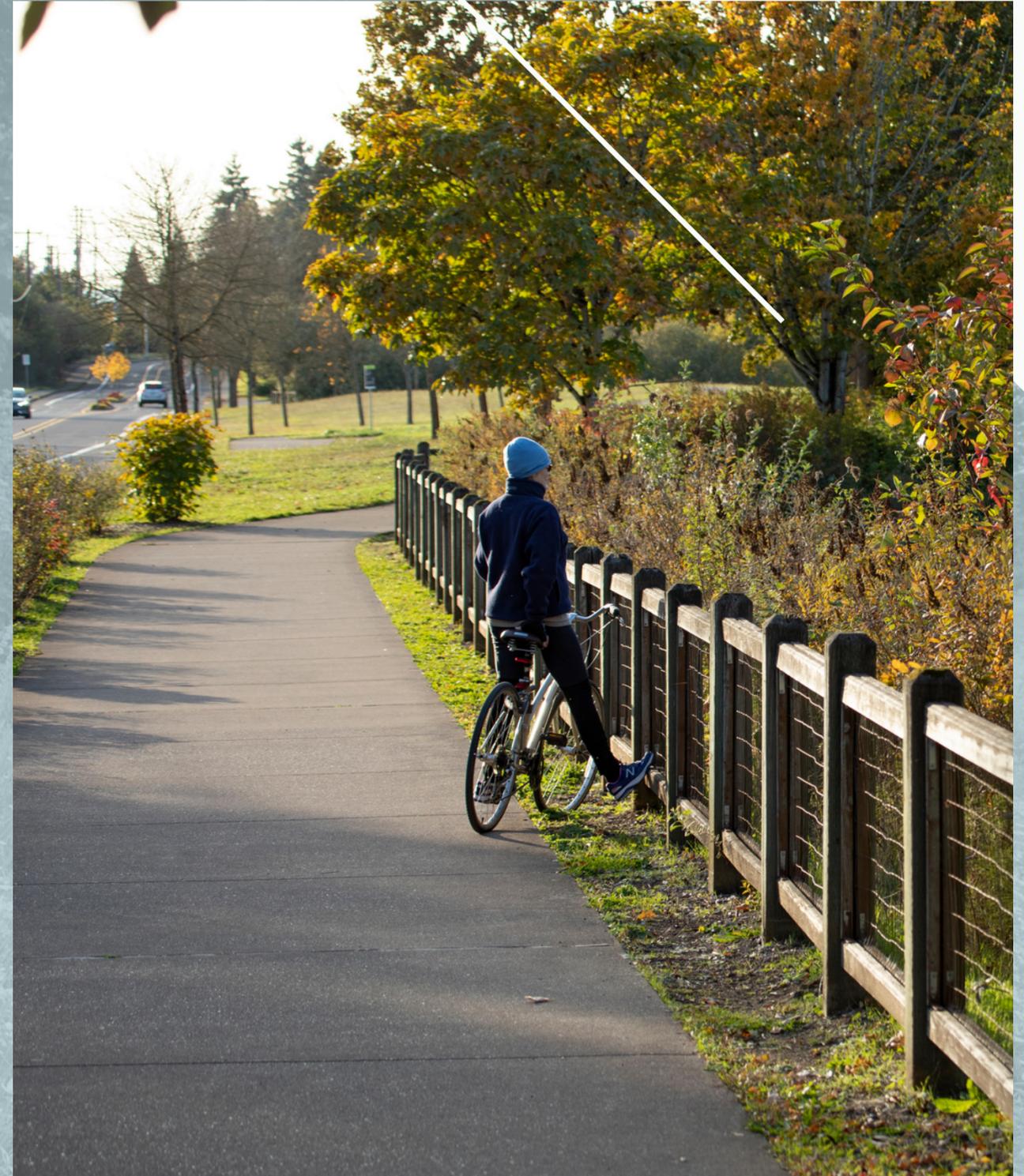
XX Meetings Attended

XX Virtual Activities Attended

XX Hours Volunteered

CURRENT MEMBERS

- Emma Gray, Chair
- Beth Dittman, Vice-Chair
- Denise Cline
- Michael Klein
- John Makepeace
- Clair Roach
- Anthony Warren



A close-up photograph of numerous small, bright pink flowers, likely Salvia, filling the right side of the page. The flowers are in sharp focus, showing their delicate structure and vibrant color. The background is a soft, out-of-focus green, suggesting foliage.

WHAT WE DO

- Regular Meetings
 - Learn about Parks & Recreation activities
 - Evaluate and provide recommendations to city staff regarding the efficacy of policies, programs, and procedures
- Represent Parks & Recreation System to Council
- Attend Activities & Events
 - Advocate for community participation and engagement in our Parks & Recreation system
 - Provide community outreach
- Bee City Facilitation Committee
- Tree City USA Board

2022 ACCOMPLISHMENTS

- Recommended Parks Bond package to Council
- Advocated for Parks Bond passed by Tualatin voters in November 2022
- Recommended site plan for Veteran's Plaza based on citizen input
- Reviewed land acquisitions for future Basalt Creek Park
- Recommended re-evaluation of current park naming policies
- Participated in community engagement and outreach for the return of in-person community events such as Viva Tualatin and the West Coast Pumpkin Regatta
- Utilized Park Utility Fee Usage Matrix to identify projects to be completed using park utility fee
- Tree City USA & Bee City USA Committee Arbor Week & Pollinator Week Presentations
- Supported community outreach for Highway 99 Trail improvement project

OUR 2022 GOALS

Parks Bond

- Actively pursue implementation of parks bond projects
- Advocate for consistent and intentional communication to citizens regarding parks-bond funded projects

Diversity, Equity, and Inclusion

- Strengthen diverse committee membership
 - Audit membership as it relates to how we represent our city's demographics
 - Outreach to Tualatinos
 - Outreach to vocal advocates from Stoneridge visioning work
 - Connect with Equity Committee Planning Group re: their recommendations to council
- Evaluate current park naming policies for possible updates and recommendations
- Advocate for once-per-quarter in-person meetings

OUR 2022 GOALS (continued)

Sustainability & Climate Action

- Evaluate existing tree code for possible climate resiliency updates and recommendations
- Promote pollinator information and resources
- Provide community resources for trees and bees
- Explore potential for an integrated pest management program

Collaboration

- Continue to host joint meetings with arts advisory committee
- Invite other advisory committees to share meetings
- Explore places where Parks & Recreation goals intersect with other city advisory committee goals



QUESTIONS & COMMENTS

TPARK 2022 Annual Report

JANUARY 2023



SUN	MON	TUE	WED	THU	FRI	SAT
1	2 City Closed: Holiday	3	4	5	6	7
8	9 City Council Meeting	10 TPARK Meeting	11	12	13	14
15	16 City Closed: Holiday	17	18	19	20	21
22	23 City Council Meeting	24	25	26	27	28
29	30	31				
Share the Love - Coming back in February!						

FEBRUARY 2023



Share the Love - All moth long

SUN	MON	TUE	WED	THU	FRI	SAT
			1 Share the Love through Feb. 28	2	3	4
5	6	7	8	9	10	11
12	13 City Council Meeting	14 TPARK Meeting	15	16	17 Snow Ball Family Dance	18 Snow Ball Family Dance
19	20 City Closed: Holiday	21	22	23	24	25
26	27 City Council Meeting	28				