



MEETING NOTICE & AGENDA

TUALATIN PARK ADVISORY COMMITTEE December 13, 2022 - 6:00 pm

Virtual Meeting

To join by phone:

+1 253 215 8782 US (Tacoma)

Meeting ID: 813 7240 4328

To join by video: <https://us06web.zoom.us/j/81372404328>

“We are a group of enthusiastic advocates for the Parks & Recreation system with a focus on the stewardship and enhancement of our community.”

A. Call to Order

1. Roll Call
2. Committee Photo

B. Approval of Minutes

1. November 15, 2022

C. Communications & Comments

1. Chair
2. Staff
3. Public

D. Old Business

1. Utility Fee Projects
 - a. Project Review & Discussion
 - b. Selection Recommendation
2. Annual Report
 - a. 2022 Accomplishments
 - b. 2023 Goals
 - c. Council Meeting March 13, 2023
3. Arbor Month Presentation
 - a. Presentation
 - b. Proclamation
 - c. Council Meeting March 13, 2023
4. Parks Bond
 - a. Process
 - b. Projects
 - c. Schedule

E. New Business

1. Committee Positions Expiring
 - a. Position Renewals Application Deadline – January 20, 2023
 - b. Council Committee on Advisory Appointments – February 6, 2023

2. Updates
 - a. Programs
 - b. Projects
 - c. Operations
 - d. Volunteers

F. Upcoming Dates & Calendar Review

G. Committee Member Communications

H. Adjournment

Minutes



JOINT MEETING OF THE TUALATIN PARK ADVISORY COMMITTEE and ARTS ADVISORY COMMITTEE November 15, 2022

Virtual Meeting

Members Present:

Park Advisory Committee: Beth Dittman, Emma Gray, Denise Cline, Michael Klein, Claire Roach, John Makepeace

Arts Advisory Committee: Janet Steiger Carr, Brett Hamilton, Dawn Upton, Mason Hall, Kathleen Stilloway

Members Absent:

Park Advisory Committee: Anthony Warren (excused)

Arts Advisory Committee: Jeannie Heart

Council: Counselor Bridget Brooks

Staff Present: Ross Hoover, Parks and Recreation Director
Rich Mueller, Parks Planning and Development Manager
Julie Ludemann, Recreation Manager
Kyla Cesca, Office Coordinator

Public: None

A. Call to Order

1. Chair, Emma Gray called the Parks Advisory meeting to order at 6:01 pm.
2. Roll Call was taken with six members present and one member absent.
3. Committee Photo was taken.

B. Approval of Minutes

1. The minutes of the October 11, 2022 meeting were unanimously approved on a motion by Michael Klein, and second from Beth Dittman.

C. Communication

1. None

D. Old Business

1. Tree City USA
Rich Mueller shared his screen showing the Tree City USA application for renewal. Rich covered the highlights of the application and the new information that will be submitted showing this year's community forestry work. Rich asked the committee to consider giving a recommendation to submit the application for renewal and turned the discussion

Tualatin Parks Advisory and Arts Advisory Joint Committee Meeting Minutes – November 15, 2022

over to the committee. Beth Dittman inquired about the City relationship with Friends of Trees, asking if that change would affect the City's ability to meet Tree City requirements, which Rich responded. The application was unanimously recommended for submission on a motion by Emma Gray, and second from Beth Dittman.

2. Basalt Creek Park Property Acquisition

Rich Mueller reported that City Council approved the purchase and sale agreement for additional park property in Basalt Creek, directly north of the recently acquired parcel. Staff will now work toward the final purchase of the property closing toward end of March. Beth Dittman reported on communications from the City Planning department on safe pedestrian crossing access on Boones Ferry Road to the newly acquired parkland.

E. New Business

1. Annual Report

Rich Mueller and Emma Gray reviewed the 2021 TPARK annual report presentation. Emma led the committee through a discussion on updates for the 2022 annual report. Beth Dittman suggested the committee consider how they would like to present themselves as a group to City Council. Committee members chose to take time to reflect on this and continue the discussion at the December meeting. Emma will also update the Committees accomplishment and goals for the 2022 report.

F. Upcoming Dates & Calendar Review

Emma Gray reviewed the calendars with committee members.

G. Committee Member Communications

None

H. Joint Committee Meeting – 6:30 pm

1. Chair, Emma Gray called the meeting to order at 6:30 pm.

a. Joint Session & Introductions

Emma Gray lead the attendees through introductions.

b. Parks & Trails Bond Update

Beth Dittman, Chair of the Parks and Trails Bond Committee, gave a report on the status of the bond, including voter statistics, key bond projects and how the projects will benefit the community.

c. Committee Updates

Janet Steiger Carr reported on Arts Advisory accomplishments and updates, including their work on the signal box wraps. Janet shared there will be three additional wraps from the art previously voted on by the community. Janet shared the completion of the final mural wall at Tualatin Community Park. Julie Ludemann reported on TAAC art grants, and the accomplishment of restoring and updating the inventory of the City collection of artwork.

Emma Gray reported on Parks Advisory accomplishments and updates including passing of bond, utility fee approval and process, project grants, parks maintenance projects, Bee City, Tree City, and Basalt Creek property acquisition.

I. Advisory Committees Breakout to Separate Meetings

1. Parks Advisory

a. Chair Emma Gray adjourned the Parks Advisory Committee portion of the

Tualatin Parks Advisory and Arts Advisory Joint Committee Meeting Minutes –
November 15, 2022

meeting at 7:05pm.

2. Arts Advisory

- a. Janet Steiger Carr chaired a continuation of the meeting with the Art Advisory Committee members for the purpose of arts committee topic and items.
- b. **Approval of Minutes**
 - i. The minutes of the September 20, 2022 Arts Advisory Committee meeting were unanimously approved on a motion from Kathleen Silloway and second by Brett Hamilton.
- c. **Old Business**
 - i. Traffic Signal Box Wraps Update – Julie Ludemann, Recreation Manager informed the committee that art files have been received by the three selected artists and is in communication with the wrap manufacturer for production.
- d. **New Business**
 - i. TAAC Chair/Vice Chair Elections – Julie Ludemann reminded committee members that elections will occur at the December meeting. Chair Janet Steiger Carr and Vice Chair Brett Hamilton expressed interest in re-running for leadership positions. Counselor Brooks thanked both Janet and Brett for their leadership over the past year.
- e. **Communications from Committee Members**
 - i. Kathleen Silloway announced that her son just got married! Janet Steiger Carr announced that Portland Center Stage is showing a production of It's a Wonderful Life. Counselor Brooks updated the committee on recent City Council activities, and thanked everyone who worked on the Parks bond. Mason Hall thanked Counselor Brooks for all her work on behalf of the City and Tualatin Sustainability Network.
- f. **Adjournment**
 - i. The meeting was adjourned at 7:43pm on a motion from Kathleen Silloway and second from Brett Hamilton.

City of Tualatin Parks & Recreation Utility Fee Prioritized Assets Condition 5

NEAR TERM

MID TERM

LONG TERM

Location	Name	Location	Name	Location	Name
Stoneridge	Fence - Chain Link	99 boat ramp	Trail Surface (Gravel)	Atfalati	Sports Turf (lower)
Stoneridge	Bench, Picnic Table & Trash cans	99 boat ramp	Concrete ramp	Atfalati	Drain Behind Field
Stoneridge	Fence - Wood	Lake	Concrete Surface & Trees	Commons Park	Landscape Beds
Stoneridge	Asphalt Path	Lake	Brick Surface	Jurgens	Pavement (Asphalt Trail)
Stoneridge	Landscape	Lake	Drain Grates	Jurgens	Surface (Parking Lot)
Stoneridge	Turf, Irrigation, Drainage	Lake	Ground Lights	Sweek Pond	Cedar Fencing
Stoneridge	Gravel Path & Curb	Lake	Electrical System	BFRY	Parking Lot Irrigation & Landscaping
Stoneridge	Trees	Lake	Irrigation System	BFRY	Community Center Parking Lot
Stoneridge	Park Lights	Lake	Landscape Beds	BFRY	Fishing Area
Stoneridge	Playground	Ltl Woodrose	90th Entrance Retaining Wall, Planter Bed & St	BFRY	Fence at entrance
Stoneridge	Park Entrance	Ltl Woodrose	Trail surface	Ibach	Ibach Parking Lot
99 boat ramp	Drainage	Ltl Woodrose	Fences	Ibach	Drainage
99 boat ramp	ADA Parking	Ltl Woodrose	Walkway & Railroad Tie Stairs	Ibach	Bleachers
99 boat ramp	Parking Area & Bumpers	Tu Rvr GW	Boardwalk (behind Stonesthrow)	Jurgens	Fence (Swanson)
Lake	Asphalt Surface	Commons Par	Bench & Pad	Jurgens	Fence (Rife)
Lake	Rock Surface	Commons Par	Path Surface (Concrete)	Shaniko	Soft Surface Trail
Lake	Lake Water Quality	Commons Par	Bumper Curb (wood)	Ltl Woodrose	Park Border Wire Fence
Lake	Restrooms	TCP	Sports Field Lights	Ltl Woodrose	Fence on Boones Ferry
Lake	Wood Benches & Pads	TCP	BBQ Structure	Ltl Woodrose	Log Benches
Lake	Concrete Planters/Trash Cans	TCP	Rustic Shelter	Saum Creek	Stairways
Lake	Bike Racks	Ibach	Drainage (Upper Field & Pathways)	Saum Creek	Surface behind Venetia
Lake	Drinking Fountains	Jurgens	Soccer Field	Chieftain Dakota	Asphalt Path
TCP	Boat Ramp	Jurgens	Invasive Species	Lafky	Basketball Court
TCP	Boat Launch Parking & Drive	Atfalati	Restrooms		
TCP	Ped Crossing at Boat Launch	H Wetlands	Hedges Creek Bridge		
TCP	Main Shelter Restrooms				
TCP	Irrigation				
TCP	Van Raden Community Center				
TCP	Parks & Recreation Offices				
TCP	Lafky House				
TCP	Parking Lots & Paths (ADA)				
TCP	Trail Surface (Asphalt)				
Ibach	Teen Playground				
Admin Buld	Office Ramp Accessibility				
System Wide	Facility Assessment				

Updated 2022 & Reviewed Annually



City of Tualatin

CITY OF TUALATIN
Staff Report

TO: Honorable Mayor and Members of the City Council

THROUGH: Sherilyn Lombos, City Manager

FROM: Ross Hoover, Parks and Recreation Director
Rich Mueller, Parks Planning and Development Manager

DATE: March 28, 2022

SUBJECT:
Tualatin Park Advisory Committee Annual Report

EXECUTIVE SUMMARY:
Tualatin Park Advisory Committee members will present the 2021 Annual Report.

ATTACHMENTS:

Presentation



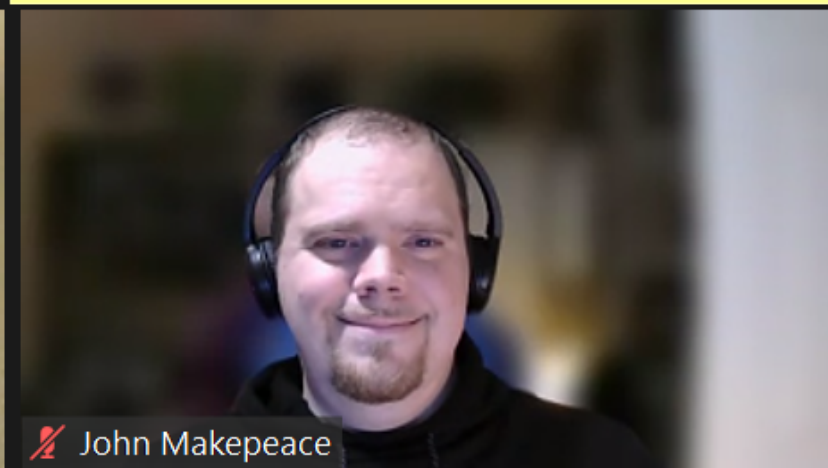

City of
TUALATIN
PARKS & RECREATION

Tualatin Park Advisory Committee

2022 Annual Report

THIS IS US

“We are a group of enthusiastic advocates for the Parks & Recreation system with a focus on the stewardship and enhancement of our community.”



XX Meetings Attended

XX Virtual Activities Attended

XX Hours Volunteered

CURRENT MEMBERS

- Emma Gray, Chair
- Beth Dittman, Vice-Chair
- Denise Cline
- Michael Klein
- John Makepeace
- Clair Roach
- Anthony Warren





WHAT WE DO

- Regular Meetings
 - Learn about Parks & Recreation activities
 - Evaluate and provide recommendations to city staff regarding the efficacy of policies, programs, and procedures
- Represent Parks & Recreation System to Council
- Attend Activities & Events
 - Advocate for community participation and engagement in our Parks & Recreation system
 - Provide community outreach
- Bee City Facilitation Committee
- Tree City USA Board

2022 ACCOMPLISHMENTS

- Recommended Parks Bond package to Council
- Advocated for Parks Bond passed by Tualatin voters in November 2022
- Recommended site plan for Veteran's Plaza based on citizen input
- Reviewed land acquisitions for future Basalt Creek Park
- Recommended re-evaluation of current park naming policies
- Participated in community engagement and outreach for the return of in-person community events such as Viva Tualatin and the West Coast Pumpkin Regatta
- Utilized Park Utility Fee Usage Matrix to identify projects to be completed using park utility fee
- Tree City USA & Bee City USA Committee Arbor Week & Pollinator Week Presentations
- Supported community outreach for Highway 99 Trail improvement project

WE CAN DO MORE

COVID caused limitations in 2020-21

Additional funds would help us implement master plan goals to:

- Create a more equitable community
- Create access for all community members
- Enhance community gathering places
- Create a more environmentally sustainable community
- Advance active transportation (walking, running, biking)
- Enhance Economic development



OUR 2022 GOALS

- Continue to support the parks funding process (bond) to work toward identified goals in Master Plan
- Strengthen diverse committee membership
 - Offer meetings in Spanish and English
 - Work with council to identify ways to seat members as interest arises
 - Identify ways to and implement outreach efforts to BIPOC and Latinx community members
- Establish ongoing communication with Community Involvement Organizations
- Collaborate with other City advisory committees
- Promote pollinator information and resources
- Provide community resources for trees and bees

PARKS BOND



QUESTIONS & COMMENTS

TPARK 2022 Annual Report

Arbor Month 2022



The Purpose of Arbor Month

Tualatin recognizes April as **Arbor Month** to celebrate the many contributions that trees make to our lives and community.

The benefits of trees:

Public Health & Social Benefits

- Clean air
- Noise reduction
- Reduce crime
- Traffic calming

Environmental Benefits

- Climate change
- Energy conservation
- Water filtration
- Wildlife habitat

Economic Benefits

- Increase home value
- Attract businesses



Arbor Month Events & Activities

- Tualatin Trees Photography Contest
- Kids' Poster Contest
- Arbor Month Proclamation
- Trip to Champoeg State Park with Juanita Pohl Center
- Tualatin Historical Society Poetry Contest
- Tree Themed Story Time at Tualatin Public Library
- Putting Down Roots Volunteer Tree Plantings
- Arbor Month Scavenger Hunt in the park
- Flying of Tree City USA Flags at City offices and schools



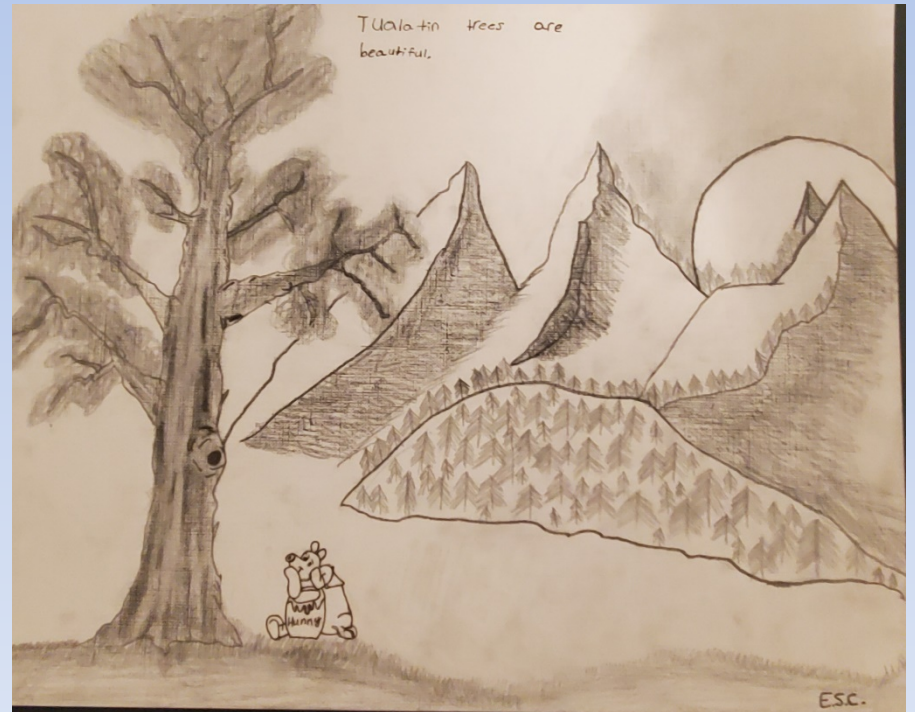
Arbor Month – April 2022



Kids' Poster Contest: "Tualatin Trees are _____"



"Beautiful"
Lucy D.
Grades K-5



"Beautiful"
Ethan C.
Grades 6-8

Tualatin Trees Photo Contest



“Reflections”

First Place – Helena Holt
Location – Brown’s Ferry Park

Tualatin Trees Photo Contest



“Fairy’s Doorway”

Second Place – Nicole Peuser
Location – Jurgens Park



“Winter’s Touch”

Third Place – Nils Peuser
Location – 106th Court

Tree City USA

The Tree City USA certification is awarded by the National Arbor Day Foundation to recognize communities that have proven their commitment to an effective, ongoing community forestry program.

Tree City USA Standards Include: Tree Board, Tree Care Ordinance, Community Forestry Program with Budget, and Arbor Month Observance and Proclamation.

The City of Tualatin is Recognized as a **Tree City USA** for the 35th consecutive Year!



Proclamation

Declaring the Month of April 2022 as Arbor Month in the City of Tualatin

WHEREAS, Arbor Day is a celebration observed throughout the nation and the world in which individuals and groups are encouraged to plant, care for, and celebrate the many values of trees, and Arbor Month is observed in the State of Oregon during the entire month of April 2022; and

WHEREAS, healthy trees reduce erosion of topsoil by wind and water, moderate the temperature, calm traffic, clean the air, produce oxygen, provide habitat for wildlife, and are a renewable resource giving us paper and countless other wood products; and

WHEREAS, trees beautify our community, increase property values, and enhance the economic vitality of business areas in Tualatin, and thousands of trees and shrubs are planted by volunteers in Tualatin's parklands every year; and

WHEREAS, 2022 marks the 35th consecutive year the City of Tualatin has been certified as a Tree City USA by the National Arbor Day Foundation for following best practices in community forestry management.

NOW, THEREFORE, BE IT PROCLAIMED BY THE CITY COUNCIL OF THE CITY OF TUALATIN, Oregon that the City of Tualatin designates the month of April 2022 as Arbor Month in the City of Tualatin.

All are urged to support efforts to protect and plant trees to gladden the hearts and promote the well being of present and future generations.

The City of Tualatin supports the Oregon Department of Forestry and the National Arbor Day Foundation in their recognition of the value of trees and forests by proclaiming April 2022 as Arbor Month in Tualatin.

INTRODUCED AND ADOPTED this 28th day of March, 2022.

CITY OF TUALATIN, OREGON

BY _____
Mayor

ATTEST:

BY _____
City Recorder



Put Down Roots in Tualatin Hug A Park / Jurgens Park November 9, 2022



Thank You Volunteers for your enthusiasm and muscles!

- 25 enthusiastic students from the Hazelbrook Middle School AVID program gave Jurgens Park a big hug.
- The 7th graders raked up fall tree debris and leaves.
- Students walked from their school to the park learning about storm water management along the way.
- Thank you to the Parks Maintenance team for supporting and engaging volunteers and keeping our Parks clean and green.





Put Down Roots in Tualatin Tualatin Community Park November 12, 2022



- 95 enthusiastic volunteers planted and mulched 600 native trees and shrubs along Hedges Creek.
- Friends of Trees and Tualatin Riverkeepers were our community partners at this event.
- Thank you to Tualatin High School students, Tigard High School students, Scouts, LAM Research and community members from Tualatin who came out for the event.
- Thank you to city staff: , Miguel Gonzalez, Juan Arredondo and Tom Steiger for engaging volunteers and supporting forest diversity and stream health in Tualatin.





Put Down Roots in Tualatin Hug A Park / Jurgens Park November 15, 2022



Thank You Volunteers for your enthusiasm and muscles!

- 35 enthusiastic students from the Hazelbrook Middle School AVID program gave Jurgens Park a big hug.
- Two 8th grade classes pruned a pollinator garden and the community garden for the winter season.
- Students walked from their school to the park learning about storm water management along the way.
- Thank you to the Parks Maintenance team for supporting and engaging volunteers.





Put Down Roots in Tualatin Light Up the Lake November 16, 2022

Thank You Volunteers for Lighting Up the Lake!

- 8 incredible volunteers installed holiday lights at Commons Lake Park.
- 2000 feet of white lights were attached to the railing around the Lake and to the tree trunks bordering the commons area. The lights this corporate team installed will delight citizens from December 2 to April.

Thank you TUHS students for your enthusiasm, muscle and commitment to serving in the community!



Thank you to Parks:
Will Alloway, Jim Lane and Tom Steiger for engaging volunteers.





Put Down Roots in Tualatin HUG A STREET LITTER BLITZ November 19, 2022



- **30** enthusiastic volunteers from the Tualatin community spent a sunny morning scouring the City for trash.
- 6 yards of trash was picked up in 3 hours. 2 mattresses, 3 shopping carts, multiple car parts were among the notable litter.
- Thank you to the Tualatin Rotary, Tualatin Sustainability Network, TUHS Key Club and National Honor Society, Scouts and amazing community members!



DECEMBER 2022



SUN	MON	TUE	WED	THU	FRI	SAT
				1	2 Holiday Lights Parade: North Tualatin	3 Holiday Lights Parade: South Tualatin
4 Holiday Lights Parade: East Tualatin	5	6	7	8	9	10
11	12 City Council Meeting	13 TPARK Meeting	14	15 Purrfect Holiday Cat Photo Contest Registration Closes	16	17
18	19	20	21	22	23	24
25	26 City Closed: Holiday	27	28	29	30	31

JANUARY 2023



SUN	MON	TUE	WED	THU	FRI	SAT
1	2 City Closed: Holiday	3	4	5	6	7
8	9 City Council Meeting	10 TPARK Meeting	11	12	13	14
15	16 City Closed: Holiday	17	18	19	20	21
22	23 City Council Meeting	24	25	26	27	28
29	30	31				
Share the Love - Coming back in February!						