



## MEETING NOTICE & AGENDA

### TUALATIN PARK ADVISORY COMMITTEE

April 12, 2022 - 6:00 pm

#### Virtual Meeting

##### To join by phone:

+1 253 215 8782 US (Tacoma)

Meeting ID: 822 2074 9279

##### To join by video:

<https://us06web.zoom.us/j/82220749279>

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“We are a group of enthusiastic advocates for the Parks & Recreation system with a focus on the stewardship and enhancement of our community.”

#### A. Call to Order

1. Roll Call

#### B. Approval of Minutes

1. March 8, 2022 - Parks Advisory Meeting

#### C. Communications

1. Chair
2. Staff
3. Public

#### D. Old Business

1. Parks Funding
  - a. Tualatin Moving Forward Parks (bond update)
2. Veterans Memorial/Plaza Site Design
  - a. Virtual Open House & Survey
  - b. Virtual Questions & Answers Sessions
3. Council Presentations (3/28/22)
  - a. Arbor Month
  - b. TPARK Annual Report
  - c. Equity & Inclusion Plan
4. City Budget
  - a. Process
  - b. Schedule

#### E. New Business

1. Economic Development Prosperity Plan
2. Basalt Creek Property Acquisition

3. Joint Operations & Use of Sports & Athletic Fields
  - a. Memorandum of Understanding
  - b. Tigard-Tualatin School District & City of Tigard
  - c. Process, Schedule & Next Steps
4. Splash Pad Grand Opening
5. Updates
  - a. Programs
  - b. Projects
  - c. Operations
  - d. Volunteers

**F. Upcoming Dates & Calendar Review**

**G. Committee Member Communications**

**H. Adjournment**



## Minutes

### Tualatin Park Advisory Committee March 8, 2022

#### Virtual Meeting

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<b>Members Present:</b>	Beth Dittman, Brandon Gill, Emma Gray, Denise Cline, Michael Klein
<b>Members Absent:</b>	Anthony Warren (excused)
<b>Staff Present:</b>	Ross Hoover, Parks and Recreation Director Rich Mueller, Parks Planning and Development Manager Kyla Cesca, Office Coordinator
<b>Public Present:</b>	None

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#### A. Call to Order

1. Chair, Beth Dittman called the meeting to order at 6:03 pm followed by introductions of members to new member Michael Klein.
2. Election of Officers  
Rich Mueller outlined the officer's election process and shared the position nominations. Kyla Cesca provided a link for committee members to vote, and then announced the results. Brandon Gill was unanimously voted in as Chair, and Beth Dittman was unanimously voted Vice-Chair. Beth requested that Brandon chair the remainder of the meeting.

#### B. Approval of Minutes

1. The minutes of February 8, 2022 Joint Parks & Arts Advisory Meeting and Parks Advisory Meeting were unanimously approved on a motion by Beth Dittman, and second from Emma Gray.

#### C. Communication

1. Chair  
None
2. Staff
  - a. Rich Mueller shared the updated contact list with committee members.
  - b. Ross Hoover explained the City is forming a new committee to give feedback on the downtown urban renewal plan, and that a representative from TPARK has been asked to join. Brandon Gill requested that committee members consider volunteering and let staff know if interested.
3. Public  
None

## Tualatin Parks Advisory Committee Meeting Minutes – March 8, 2022

### **D. Old Business**

1. Parks Funding
  - a. Utility Fee Projects Review  
Ross Hoover recapped the parks utility fee projects proposed in the 2022/23 city budget. The next step is to share the parks utility fee projects with budget committee and City Council through the budget process. Ross reviewed the list of projects with the committee.
  - b. Bond Measure Update  
Ross Hoover recapped the current ongoing parks surveys (online and phone survey). Survey results will be presented to City Council to determine direction moving forward. Ross shared a futuristic image of the Tualatin River waterfront to entice people to take the survey. Committee members expressed they are very excited about the image and potential water access.
2. Veterans Memorial/Plaza Site Design
  - a. Focus Groups  
Rich Mueller shared a list of focus group meetings and gave a brief recap of the findings and outreach.
  - b. Onsite Open House  
Rich Mueller gave a recap of the two onsite open houses held in February.
  - c. Virtual Open House  
Kyla Cesca explained the concept and plan for the virtual open house starting at the end of March.
  - d. Survey  
Kyla Cesca shared a brief outline for the survey in conjunction with the virtual open house.
3. Annual Report
  - a. Presentation Final Review  
Brandon Gill lead members though the final version annual report, there were no additional changes.
  - b. Committee Members Presenting  
Brandon Gill and Beth Dittman volunteered to present the Annual Report to Council on March 28.

### **E. New Business**

1. Vacant Position
  - a. Student  
Rich Mueller provided background on the student TPARK position opening and the request to recruit a student to apply. Members brainstormed and discussed ways to recruit a student committee member.
2. Arbor Month & Tree City USA
  - a. Presentation  
Brandon Gill led members though the brief presentation, sharing Tualatin is celebrating its 35<sup>th</sup> year as a tree city.
  - b. Proclamation  
Rich Mueller shared the proclamation, which will be presented during the March 28<sup>th</sup> City Council meeting.
  - c. Committee Members Presenting  
Emma Gray and Brandon Gill volunteered to give the presentation to Council on March 28.

## Tualatin Parks Advisory Committee Meeting Minutes – March 8, 2022

- d. Poster & Photo Contests  
Kyla Cesca shared the link to vote on the contest submissions.

### 3. Updates

- a. Programs  
Ross Hoover reported on the opening of Summer Camp registration and how quickly spaces filled. Members had a brief discussion around scholarship opportunities and the possibility of expanding camp capacity.
- b. Projects  
Rich Mueller gave an update on current projects including the trail extension project under 99W, Browns Ferry Park boardwalk replacement, restroom renovations, and upgrades and that the Tualatin River Greenway trail connection that has still not been scheduled for construction by the apartment developer.
- c. Operations  
Ross Hoover discussed recruitment of seasonal staff for parks maintenance and raising their wages to help fill positions.
- d. Volunteers  
Rich Mueller noted volunteer planting updates could be found in the packet.

### **F. Upcoming Dates & Calendar Review**

Brandon Gill reviewed the calendar.

### **G. Committee Member Communications**

Beth Dittman reminded members to log their volunteer hours.

### **H. Adjournment**

Chair Brandon Gill adjourned the meeting at 7:45 pm on a motion from Beth Dittman, and second by Michael Klein.

***“We are a group of enthusiastic advocates for the Parks & Recreation system with a focus on the stewardship and enhancement of our community.”***

# **TUALATIN VETERANS PLAZA**

A PLACE OF HONOR AND REFLECTION

DESIGN CONCEPT PACKAGE - MARCH 31, 2022

**SHAPIRO / DIDWAY**

# CONCEPT 1 - PLAN

## 1. ENTRY

Entry area with military service inspired public art and benches.

## 2. WELCOME SIGN

Welcome sign with QR code to a military service educational website.

## 3. SEATING AREA

Bench set in landscaping with boulders.

## 4. FLEXIBLE OPEN AREA

Synthetic turf area for activities or gathering.

## 5. SEATING AREA

Seating area with tables and chairs.

## 6. DOUBLE SIDED BENCH

Double sided bench, one side looks out to the lake and the other side faces tables and chairs with a lake view.

## 7. PUBLIC ART WATER FOUNTAIN

Military service inspired public art water fountain located in the lake.

## 8. GATHERING SPACE

Gathering space featuring stone seat walls and ground plane labyrinth with an American flag icon in the center. Seat walls feature military branch plaques with QR codes to a military service educational website.

## 9. SEATING AREA

Benches form small seating area next to the main pedestrian path.

## 10. LANDSCAPE AREA

Landscape area with native and pollinator friendly plants.

## 11. ENTRY

Entry area with a central shade tree, tables and chairs along edge. Walkway features pavers with veteran names.



NTS 

CONCEPT 1 - SUPPORTING IMAGERY





# CONCEPT 2 - PLAN

## 1. ENTRY AREA

Entry area with bench for pick up and drop off zone.

## 2. WELCOME

Walkway features welcome sign with QR code to military service educational website and walkway feature with benches overlooking lake and pavers with veteran names.

## 3. SEATING AREA

Looks out to lake with adjacent boulders.

## 4. FLEXIBLE OPEN AREA

Synthetic turf area for activities or gathering.

## 5. PUBLIC ART IN LAKE

Military service public art made from boulders, located in the lake.

## 6. SEATING AREA

Tables and chairs that look out into lake.

## 7. GATHERING SPACE

Gathering space with perimeter stepped seating and a ground plane labyrinth. Looks out to lake and includes in ground military branch plaques and an American flag plaque with QR codes that links to a military service educational websites.

## 8. PUBLIC ART IN LAKE

Military service inspired public art made from boulders in the lake.

## 9. SEATING AREA

Bench located along main circulation path, in landscaping with adjacent boulders.

## 10. LANDSCAPE AREA

Landscape area with native and pollinator friendly plants.

## 11. ENTRY

Tree lined entry with overhead lights, benches and a welcome sign with a QR code that links to a military service educational website.



# CONCEPT 2 - SUPPORTING IMAGERY



# CONCEPT 3 - PLAN

## 1. ENTRY + WELCOME SIGN

Entry with ground labyrinth inlay and benches along edge. Welcome sign with QR code to military service educational website.

## 2. PUBLIC ART

Military service inspired public art located along pathway with pedestrian lighting.

## 3. SEATING AREA

Seating area for military service education and veteran story telling circle. Military service inspired public art at entrance.

## 4. PUBLIC ART WATER FOUNTAIN

Military service inspired public art water fountain with repetitive element, located in the lake.

## 5. GATHERING AREA

Gathering area with stone bench. The central reflection pool features an American flag plaque.

## 6. PUBLIC ART WATER FOUNTAIN

Military service inspired public art fountain composed of sliced stone columns.

## 7. WALKWAY WITH MILITARY PLAQUES

Walkway with military branch plaques located on rock faces with QR codes linking to military service educational website.

## 8. SEATING AREA

Sliced stone benches around landscaping and shade trees.

## 9. FLEXIBLE OPEN AREA

Synthetic turf area for activities or gathering.

## 10. SEATING AREA

Small gathering area located in stone column element.

## 11. SEATING AREA

Tables and chairs that look out onto lake and sit next to military service inspired public art.

## 12. LANDSCAPE AREA

Landscape area with native and pollinator friendly plants.

## 13. ENTRY

Entry with centrally located military service inspired public art, benches along edges and pavers with veteran names.



NTS 

# CONCEPT 3 - SUPPORTING IMAGERY



## Veterans Plaza Design Concepts Survey

### A Place of Honor and Reflection

Please follow the [link](#) to virtual open house for the Veterans Plaza to view the concepts. Then react to the concepts through the following survey.

1. Do you live or work in the City of Tualatin?

Yes

No

2. Are you a veteran, or a family member of a veteran?

Yes

No

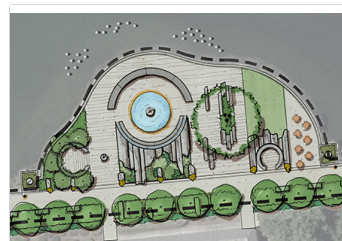
3. Which design do you prefer most?



Option 1



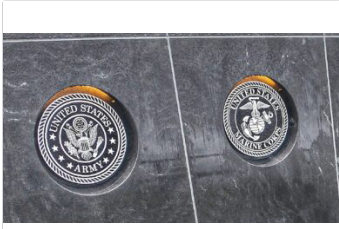
Option 2



Option 3

4. Tell us why you selected the design option you did?

5. Where would you prefer the military branch plaques to be placed?



Seatwall



Ground inlay

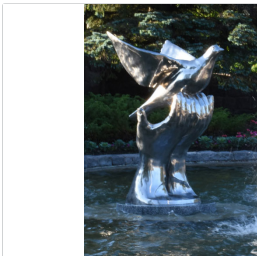


Face of rock

6. Military service educational content will be obtained digitally using a QR code. What content is most important to you?

- Local veterans
- Historical information
- Military families and civilian support
- Military diversity and female veterans
- Other (please specify)

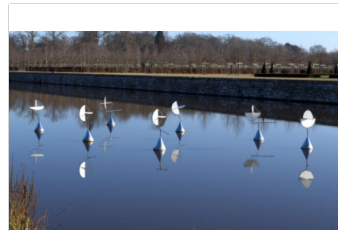
7. Military service public art will be displayed in the Lake, what do you prefer?



A single element



Natural elements



Multiple repetitive elements

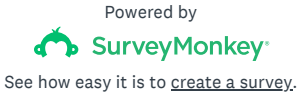
8. What name do you prefer?

- Veterans Plaza
- Veterans Memorial Plaza
- Other (please specify)

9. Do you have any other comments or thoughts you would like to share?

10. Please share your email if you would like to receive updates about this project:

Done



[Privacy & Cookie Notice](#)



City of  
**TUALATIN**  
**PARKS & RECREATION**  
**Equity & Inclusion Plan**





# TUALATIN CITY COUNCIL 2030 VISION

An inclusive community that promotes access, diversity, and equity in creating a high quality of life for everyone.

## PARKS & RECREATION MASTER PLAN GOAL

Activate parks and facilities through vibrant programs, events, and recreation opportunities for people of different ages, abilities, cultures, and interests.

# PROCESS

Reviewed other Plans:

Metro

Oregon Parks & Recreation  
Commission

City of Portland

City of Minneapolis

City Parks Alliance



# EQUITY PLAN GOALS

## GOAL 1

Hire, train, and promote our workforce equitably

## GOAL 2

Meaningfully engage historically marginalized communities

## GOAL 3

Create safe and welcoming services, programs, parks, and public spaces

## GOAL 4

Allocate resources to advance racial equity and inclusion

## GOAL 5

Consistently measure, regularly report, and continuously improve equity and inclusion practices

# COMMUNITY INVOLVEMENT

## COMMITTEES/ PARTNERS

- TPARK
- Arts Advisory
- YAC
- TLAC
- TTSD, Sports Groups, Historical Society, Willowbrook Arts Camp

## NEIGHBORHOOD OUTREACH

- Door-to-door flyer distribution and neighbor conversations

## OUTREACH EVENTS

- Stoneridge Park
- Viva Tualatin

# FEEDBACK

- Community Safety
- Community Involvement



# PLAN IMPLEMENTATION

ACTION ITEM	ACTION ITEM	ACTION ITEM	ACTION ITEM
<p>Identify opportunities and organizations to increase job posting outreach</p>	<p>Ensure staff presence in parks during peak use times</p>	<p>Provide information in multiple languages</p>	<p>Hold more programs and events in neighborhood parks</p>

# BUDGET

recruitment  
translations

# STAFFING

Park Rangers  
Park Maintenance  
Programming/Events



# CAPITAL INVESTMENT





THANK YOU





Dear Community Resident,

The City of Tualatin is currently engaged in future prosperity planning for the I-5 Corridor area and is seeking community participation in this effort.

The City has been involved in a multi-year effort to position our community for long-term prosperity. Major work has included establishing a new investment zone in the southwest and Basalt Creek area, developing a housing production strategy, and updating the Parks and Recreation Master Plan. The changing economic landscape due to the pandemic has further prioritized these efforts.

As our community continues to grow, development constraints and impacts on quality of life present challenges for long-term prosperity. The availability of developable land and transportation infrastructure is becoming severely limited or restricted. The economic transition to online commerce and supply chain issues are presenting opportunities and challenges for land use. To address these growing constraints and opportunities, the City is interested in identifying projects and plans in alignment with community vision.

The City is looking for interested individuals to participate in a working group to advise and offer feedback on broader community issues and potential projects that may address them.

If you are interested in learning more about this effort or applying for the working group, please visit our project page by [clicking here](#).

Regards,

Jonathan Taylor  
Economic Development Manager

THE CORE  
**OPPORTUNITY**  
REINVESTMENT AREA





## THE NEED

As our community continues to grow, development constraints present challenges for long-term prosperity for our community. The availability of developable land and transportation infrastructure is limited or severely restricted. In addition, the transition around online commerce and supply chain have presented opportunities and challenges for long-term land-use.

## THE PURPOSE

To plan for long-term economic prosperity utilizing a variety of financing tools, primarily tax increment financing, to meet the community needs in alignment with broader community vision.

## EXAMPLE INVESTMENTS



Beautifully designed mixed-use development that expands housing options and affordability with quality of life amenities.



Enhancing multi-modal and pedestrian access with integrated community design standards to enliven the entire area.

## TIMELINE

### 2018-2021

Extensive work has been completed through various planning sessions for final implementation.

### JANUARY - FEBRUARY

During this portion, City Staff will work to establish the final proposed boundary, financial modeling, and proposed life of the plan.

### JANUARY -JULY

Led by City Council, City Staff will propose area projects and bucket list concerns for opportunity. Multiple advisory groups will be consulted.

A task force including property owners, and vested stakeholders will be sought to provide long-term input and project

### AUGUST - DECEMBER

The City will consult with all regional partners in the preparation for the final adoption of this plan. The plan will be presented to the Tualatin Development Commission, the Tualatin Planning Commission, and the Tualatin City Council with a public hearing. Anticipated adoption date is November 2022.



# THE CORE OPPORTUNITY & REINVESTMENT AREA





City of Tualatin

## CITY OF TUALATIN Staff Report

**TO:** Honorable Mayor and Members of the City Council

**THROUGH:** Sherilyn Lombos, City Manager

**FROM:** Ross Hoover, Parks and Recreation Director  
Rich Mueller, Parks Planning and Development Manager

**DATE:** March 28, 2022

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### **SUBJECT:**

Consideration of **Resolution No. 5608-22** Authorizing the City Manager to Execute a Purchase and Sale Agreement for the Acquisition of Real Property Located at 23515 SW Boones Ferry Road and to Seek Metro Local Share Grant Funds for the Purchase of Said Property

### **RECOMMENDATION**

Staff recommends adoption of Resolution No. 5608-22 to authorize the City Manager to execute a Purchase and Sale agreement for property at 23515 SW Boones Ferry Road, and to apply for Metro Local Share Funds.

### **EXECUTIVE SUMMARY:**

City Council adopted the Parks and Recreation Master Plan in 2019, and accepted the Basalt Creek Parks and Recreation Plan in January 2022 that identifies the need for parks, trails, and natural areas in Basalt Creek. Both planning processes involved extensive public outreach and community engagement. The Basalt Creek Parks and Recreation Plan identifies the need to preserve natural areas and provide active recreation to serve residential and employment. The property recommended for consideration is immediately across from the majority of residential development activity. This property has a connection to the creek natural area, as well as flat space for recreation near SW Boones Ferry Road.

### **FINANCIAL IMPLICATIONS:**

The purchase and sale agreement includes a property appraisal to inform the property value, which staff will then negotiate purchase price with property owners for future Council consideration. Concurrently, staff will apply for Metro Local Share Funds in the amount of \$1,581,005. Additional funding may include Parks System Development Charge Funds.

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### **ATTACHMENTS:**

Resolution 5608-22

RESOLUTION NO. 5608-22

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A PURCHASE AND SALE AGREEMENT FOR THE ACQUISITION OF REAL PROPERTY LOCATED AT 23515 SW BOONES FERRY ROAD AND TO SEEK METRO LOCAL SHARE GRANT FUNDS FOR THE PURCHASE OF SAID PROPERTY.

WHEREAS, Randall and Karen Alvstad own the property located at 23515 SW Boones Ferry Road, Tax Lot 2S135CD00100, (the "Property");

WHEREAS, the City has identified and negotiated the acquisition of the Property in order to facilitate the construction of a future park;

WHEREAS, the City and the Alvstad's have agreed to a Purchase and Sales Agreement for the Property (the "Agreement"); and

WHEREAS, the City Council desires to authorize the City Manager to execute the Agreement on the City's behalf; and

WHEREAS, the Agreement will require City Council approval of the final purchase of the Property upon completion of the due diligence period; and

WHEREAS, the City desires to seek funding from the Metro Local Share Grant Program in the amount of \$1,581,005 to assist with the purchase of the Property; and

WHEREAS, the City Council desires to authorize the City Manager to take all steps necessary to acquire funding from the Metro Local Share Grant Program for the purchase of the Property.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TUALATIN, OREGON, that:

**Section 1.** The City Manager is authorized to execute the Purchase and Sale Agreement for the Property, provided that, as required by the Agreement, Council approval is necessary before the City's final purchase of the Property.

**Section 2.** The City Manager is further authorized to take any and all steps necessary to complete the due diligence and other tasks contemplated by the Agreement on behalf of the City, including negotiating a final purchase price on the terms listed in the Agreement.

**Section 3.** The City Manager is further authorized to apply for and execute any and all documents necessary to acquire funding from the Metro Local Share Grant Program to assist with the purchase of the Property.

**Section 4.** This resolution is effective upon adoption.

INTRODUCED and ADOPTED by the City Council this 28<sup>th</sup> day of March, 2022.

CITY OF TUALATIN, OREGON

ATTEST:

BY \_\_\_\_\_  
Mayor

BY \_\_\_\_\_  
City Recorder



City of Tualatin

## CITY OF TUALATIN Staff Report

**TO:** Honorable Mayor and Members of the City Council

**THROUGH:** Sherilyn Lombos, City Manager

**FROM:** Ross Hoover, Parks and Recreation Director  
Julie Ludemann, Recreation Manager

**DATE:** March 28, 2022

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### **SUBJECT:**

Consideration of Resolution No. 5609-22 Authorizing the City Manager to Execute a Memorandum of Understanding Between the Tigard-Tualatin School District, City of Tualatin, and City of Tigard to Develop a Strategy for Joint Operations and Use of Sports and Athletic Fields.

### **RECOMMENDATION**

Staff recommends adoption of Resolution No. 5609-22 to authorize the City Manager to execute a Memorandum of Understanding for the joint operations and use of sport and athletic fields with the School District and City of Tigard.

### **EXECUTIVE SUMMARY:**

City Council adopted the Parks and Recreation Master Plan in 2019 that identified the need for additional sports fields for community educational, recreational and competitive athletic activities. The system wide master plan process involved extensive public outreach and community engagement. The master plan demonstrates the deficiency of field space, and the *need for additional sport fields, and enhancements to existing fields to improve and expand playability*. The Parks and Recreation Master Plan recommends a school joint use agreement that includes *Coordination of use of school facilities; formalize a system-wide joint use agreement*.

The Memorandum of Understanding (MOU) has two main components: 1. Create consistent policies, practices and scheduling for field use; 2. Renovate and improve identified existing fields that have safety, access and equity use concerns. The partnership with the school district and neighboring city is a cost effective approach to acquiring additional land to build new fields.

Community benefits include:

- Increase opportunities for physical, mental, and emotional wellness
- Equity and access for all
- Efficiently use and steward publicly owned spaces
- Reduce barriers for participation in activities

Goals of the MOU:

- Dedicate staff to develop recommendations
- Develop shared reservation practices and policies
- Define shared field scheduling
- Identify school sites for future shared field investments

Funding opportunities to support future partnership

**FINANCIAL IMPLICATIONS:**

We do not expect any cost to develop a plan for an Intergovernmental Agreement to implement the partnership of the three municipal agencies working together on field joint operations and use. Future funding will be needed implement the outcome of the MOU planning and collaboration.

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**ATTACHMENTS:**

Resolution No. 5609-22

Exhibit A - Memorandum of Understanding  
Presentation



# Athletic and Sports Field Use

Partnership between City of Tualatin  
City of Tigard and the Tigard-Tualatin School District



# Current State

- ▶ City of Tualatin, City of Tigard and TTSD
  - ▶ Different reservation processes and reservation forms
  - ▶ Different sets of field use policies
  - ▶ Different field scheduling staff

# Current State

- ▶ Realities of current state
  - ▶ Fees are inconsistent between organizations
  - ▶ Current reservation policies creating barriers to equitable access
  - ▶ Increase in demand and new youth sports reservations
  - ▶ Maintenance levels vary between organization
  - ▶ Higher level of maintenance not financially sustainable
  - ▶ Frustration and confusion from local youth sports organizations

# Shared Work

- ▶ In 2020, Tigard-Tualatin School District, City of Tualatin, and City of Tigard
  - ▶ Series of meetings
  - ▶ Discussed potential improvements
  - ▶ Developed recommendations
- ▶ In January of 2022, the elected representatives from each agency
  - ▶ Held a joint work session
  - ▶ Considered the proposed recommendations
  - ▶ Provided direction for staff of each organization

# Values Alignment

- ▶ Equity and Inclusion
- ▶ Health and Wellness
- ▶ Accessibility
- ▶ Economic Vitality
- ▶ Sustainability and Efficiency

# Partnership Overview

- ▶ Define a new model of partnership and cooperation between the three organizations.
- ▶ Develop an amenable, long-term strategy for the increased public use and stewardship of sports and athletic fields

# Shared Goals

- ▶ To increase opportunities for physical, mental, and emotional wellness
- ▶ To ensure equity and access for all
- ▶ To efficiently use and steward publicly owned spaces
- ▶ To reduce barriers for participation in activities

# Memorandum of Understanding (MOU)

## Key Points

- ▶ Dedicate staff resources to attend meetings, perform outreach, and develop recommendations for adoption by the Parties.
  
- ▶ Develop shared reservation practices and policies that:
  - a. Includes a shared fee schedule
  - b. Define priority user groups
  - c. Provide an equity/needs based allocation model
  - d. Simplify and streamline reservation process



# Memorandum of Understanding (MOU)

## Key Points

- ▶ Define how and when a shared common field and facility scheduler would be created, for the purposes of field scheduling between Parties.
- ▶ Identify school sites for future shared investment in high-quality fields.
- ▶ Identify funding opportunities that will support a future partnership.

# Next Steps

- ▶ Upon approval of this MOU, staff from each of the Parties will
  - ▶ Work cooperatively to develop an IGA.
  - ▶ Incorporate the work areas and shared goals defined in this MOU.
  - ▶ The IGA will be brought before each organization's Board or Council for consideration for adoption.



RESOLUTION NO. 5609-22

A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A MEMORANDUM OF UNDERSTANDING BETWEEN THE TIGARD-TUALATIN SCHOOL DISTRICT, CITY OF TUALATIN, AND CITY OF TIGARD TO DEVELOP A STRATEGY FOR THE JOINT OPERATIONS AND USE OF SPORTS AND ATHLETIC FIELDS.

WHEREAS, in 2020, Tigard-Tualatin School District, City of Tualatin and City of Tigard (Parties) began meeting to discuss potential improvements to the use of sports fields managed by each agency;

WHEREAS, the Parties agree that executing a memorandum of understanding would document the intent of each partner to work in good faith to develop an amenable, long-term strategy for the increased public use and stewardship of sports and athletic fields with their service areas; and

WHEREAS, the cooperation between the Parties to work together to develop a future partnership will be defined in a forthcoming Intergovernmental Agreement.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TUALATIN, OREGON, that:

**Section 1.** The City Manager is authorized to execute the Memorandum of Understanding between the Tigard-Tualatin School District, City of Tualatin and City of Tigard to develop a strategy for the joint operation and use of sports and athletic fields, which is attached as Exhibit A.

**Section 2.** This resolution is effective upon adoption.

INTRODUCED and ADOPTED by the City Council this 28<sup>th</sup> day of March, 2022.

ATTEST:

CITY OF TUALATIN, OREGON

BY \_\_\_\_\_  
City Recorder

BY \_\_\_\_\_  
Mayor

## **MEMORANDUM OF UNDERSTANDING**

**Between**

**Tigard-Tualatin School District, City of Tualatin and City of Tigard**

**For the joint operations and use of sports and athletic fields**

In 2020, Tigard-Tualatin School District, City of Tualatin and City of Tigard began a series of meetings to discuss potential improvements to the use of sports fields managed by each agency. A set of recommendations were developed as an end product of these meetings. In January of 2022, the Elected Representatives from each agency held a work session to consider the proposed recommendations and to provide direction for staff of each organization.

Direction was provided to staff to develop an Intergovernmental Agreement (IGA) for consideration by each Board or Council. This future IGA will define a new model of partnership and cooperation between the three organizations.

As a first step, this Memorandum of Understanding (“MOU”), between the Tigard-Tualatin School District, City of Tualatin, and City of Tigard documents the intent of each partner to work in good faith to develop an amenable, long-term strategy for the increased public use and stewardship of sports and athletic fields within their service areas and are referred to herein as “the Parties.”

The Parties have a strong shared commitment to the community they serve. Based on this commitment, the Parties resolve to develop an IGA that is focused the following shared goals:

1. To increase opportunities for physical, mental, and emotional wellness
2. To ensure equity and access for all
3. To efficiently use and steward publicly owned spaces
4. To reduce barriers for participation in activities

These shared goals shall be achieved through the following areas of work to be defined within the IGA:

1. Dedicate staff resources to attend meetings, perform outreach, and develop recommendations for adoption by the Parties.
2. Develop shared reservation practices and policies that:
  - a. Include a shared fee schedule
  - b. Define priority user groups
  - c. Provide an equity/needs based allocation model
3. Define how and when a shared common field and facility scheduler would be created, for the purposes of field scheduling between Parties.
4. Identify school sites for future shared investment in high-quality fields.
5. Identify funding opportunities that will support a future partnership.

Upon approval of this MOU, staff from each of the Parties will work cooperatively to develop an IGA, to incorporate the work areas and shared goals defined in this MOU. The IGA will be brought before each organization’s Board or Council for consideration for adoption.

This MOU expires at midnight on \_\_\_\_\_, OR at such time that any Party, in their sole discretion, deem the proposed concepts to be unachievable; or, determine that sufficient progress toward achieving the goals is not being met for any reason. The Parties may agree in writing to amend or renew this MOU to extend its duration. The Parties, by and through their undersigned representatives, understand, acknowledge and agree that this MOU creates an agreement to continue to negotiate in good faith; PROVIDED THAT the Parties also understand, acknowledge and agree that this MOU creates no other legal right, obligation or cause of action in the Parties. Nothing in this Memorandum shall create any legal right, obligation or cause of action in any person or entity not a party to it.

IN WITNESS WHEREOF, the Parties have executed this Memorandum of Understanding. The parties attest that the signatories to this MOU have the authority to enter into this agreement on behalf of their respective agencies.

City of Tigard


Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Tualatin-Tigard School District

Signature: 

Print Name: Dr. Sue Rieke-Smith

Title: Superintendent

Date: 02/28/2022

City of Tualatin

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



# Put Down Roots in Tualatin Saum Creek Trail March 5, 2022



## Volunteers—Keeping Tualatin Green and Growing!

- 92 incredible volunteers planted 500 native trees and shrubs to impact stream health and improve habitat diversity along the Saum Creek Trail.
- 5 yards of mulch was moved to provide nutrients and moisture to the new plants.
- Volunteers came from Northwest Hardwoods, Tualatin High School, Sherwood High School and Tualatin citizens and families.
- Thank you to our community partner, Friends of Trees for another great event.
- Thank you City Staff: Kelsey Park, Jen Bach and Tom Steiger for site preparation and engaging volunteers in meaningful work.



# April

2022

Arbor Month, Volunteer Appreciation Month & Outrun the Rain

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				Veterans Plaza Virtual Open House & Survey Launch	1	2
3	4	5	6	7	8	9
10	11 City Council Meeting	12	13	14	15	16
17	18	19	20	21	22 Veterans Plaza Survey Closes	23
24	25 City Council Meeting	26	27	28	29	30

# May

2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7 Splash Pad Grand Re-Opening 1pm
8	9 City Council Meeting	10	11	12	13	14
15	16	17	18	19	20	21
22	23 City Council Meeting	24	25	26	27	28
29	30	31				