



## MEETING NOTICE & AGENDA

### TUALATIN PARK ADVISORY COMMITTEE March 8, 2022 - 6:00 pm

#### Virtual Meeting

#### To join by phone:

+1 253 215 8782 US (Tacoma)

Meeting ID: 817 7005 0768

#### To join by video:

<https://us06web.zoom.us/j/81770050768>

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“We are a group of enthusiastic advocates for the Parks & Recreation system with a focus on the stewardship and enhancement of our community.”

#### A. Call to Order

1. Roll Call
2. Introduction of New Member
3. Election of Officers

#### B. Approval of Minutes

1. February 8, 2022 - Joint Parks & Arts Advisory Meeting
2. February 8, 2022 – Parks Advisory Meeting

#### C. Communications

1. Chair
2. Staff
3. Public

#### D. Old Business

1. Parks Funding
  - a. Utility Fee Projects Review
  - b. Bond Measure Update (Tualatin Moving Forward Parks)
2. Veterans Memorial/Plaza Site Design
  - a. Focus Groups
  - b. Onsite Open Houses
  - c. Virtual Open House
  - d. Survey
3. Annual Report
  - a. Presentation Final Review
  - b. Committee Members Presenting

**E. New Business**

1. Vacant Position
  - a. Student
  
2. Arbor Week & Tree City USA
  - a. Presentation
  - b. Proclamation
  - c. Committee Members Presenting
  - d. Poster & Photo Contests
  
3. Updates
  - a. Programs
  - b. Projects
  - c. Operations
  - d. Volunteers

**F. Upcoming Dates & Calendar Review**

**G. Committee Member Communications**

**H. Adjournment**



## Minutes

### Tualatin Park Advisory Committee February 8, 2022

#### Virtual Meeting

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**Members Present:** Beth Dittman, Brandon Gill, Emma Gray, Anthony Warren, Denise Cline

**Members Absent:** Nadia Alvarado, Josh Huffman (excused)

**Staff Present:** Ross Hoover, Parks and Recreation Director  
Rich Mueller, Parks Planning and Development Manager  
Kyla Cesca, Office Coordinator

**Public Present:**

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#### A. Call to Order

1. Chair, Beth Dittman called the meeting to order at 7:03 pm followed by roll call.
2. Election of Officers  
Rich overviewed of the election process that will take place at the March meeting and asked members to email him if you are interested in a position by the end of the February. Beth Dittman suggested voting be done with a google form.

#### B. Approval of Minutes

The minutes of January 11, 2022 meeting were unanimously approved on a motion by Brandon Gill, and second from Emma Gray.

#### C. Communication

1. Chair  
None
2. Staff  
Rich Mueller asked members to vote on the arts advisory committee signal box wraps project and shared the link in the chat.  
Ross Hoover shared the Parks equity and inclusion plan to be presented to City Council on March 28<sup>th</sup> and would like volunteers from the Committee to present to Council. Ross mentioned the trail design to extend the Tualatin River Greenway Trail under 99 kicked off last week and the trail segment by the RV Park near Brown's Ferry Park is in permitting review. Ross announced that the Parks and Recreation Offices are moving to the house next to the Pohl Center on Wednesday.
3. Public  
None

## Tualatin Parks Advisory Committee Meeting Minutes – February 8, 2022

### D. Old Business

1. Parks Funding
  - a. Council Bond Presentation at Council meeting on January 24, 2022  
Ross Hoover reported bond research findings were presented and Council directed moving forward with next steps. Consultants have released and are promoting an online survey to define community park priorities and Ross asked committee members to share the survey. Beth Dittman and Councilor Christen Sacco are writing an article for Tualatin Life promoting the survey.
  - b. Next Steps  
The results from the online survey and a phone survey will be present to Council in March to consider moving forward with a possible bond.
2. Basalt Creek Parks & Recreation Plan
  - a. Council Acceptance on January 24, 2022  
Rich Mueller gave a brief update on Council acceptance of the plan and reported that adoption falls on community development to move forward in the future. Rich thanked members for their participation in the process. Ross Hoover stated the department has been focusing on planning for the past 3 years creating a fantastic foundation for action. Ross shared a map of Basalt Creek and gave a brief review of the areas of interest for parks and trails.
3. Veterans Memorial/Plaza Site Design
  - a. Public Notifications  
Rich Mueller gave a brief recap of community notifications.
  - b. Focus Groups  
Rich gave a brief recap of focus group meeting status and plans.
  - c. Open Houses  
Rich shared the open house flyer and asked members to attend and share flyer with others.
  - d. Community Engagement  
Rich shared the community engagement plan showing public involvement opportunities that is available on the website.
4. Annual Report
  - a. Review Presentation  
Beth Dittman lead the group through each slide of the presentation and asked for edits and comments, there were none.
  - b. 2022 Goals  
Beth asked the group for feedback on next year's goals, a discussion ensued, and slight edits were suggested. Rich Mueller thanked members and stated they would have one more review of the presentation at their next meeting
  - c. Group Zoom Photo  
A group photo was taken.

### E. New Business

1. 2022-23 Budget
  - a. General Fund  
Rich Mueller gave an overview of the three different budgets that fund Tualatin's parks and recreation with the general fund used for operating.
  - b. Park Development  
Rich provided a Parks System Development Charge rate schedule update and information.



## Tualatin Parks Advisory Committee Meeting Minutes – February 8, 2022

- c. Utility Fee  
Rich shared parks newest fee and stated staff will bring information on utility fees projects next meeting.  
Ross Hoover mentioned the budget committee that community members can apply for and encouraged members to do so.

### 2. School District Joint Meeting

- a. Field Use  
Ross Hoover provided an update on the shared use plan and why it's necessary and what it is. The plan was presented to the City Councils and school district elected officials. Tualatin plans to move forward with the school district and Tigard on a sports fields shared use plan.
- b. Field Investments  
Ross reported that if funding's available, we can invest to improve school owned fields for community use.

### 3. Updates

- a. Programs  
Ross Hoover gave an update on the status of crawfish festival.
- b. Projects  
Rich Mueller gave updates on trail projects.  
Rich shared easements for Stoneridge Park are in the works.  
Browns Ferry boardwalk is now in the bid process.
- c. Operations  
None
- d. Volunteers  
None

### **F. Upcoming Dates & Calendar Review**

Beth Dittman reviewed the calendar.

### **G. Committee Member Communications**

Brandon Gill announced the bird count next weekend.

### **H. Adjournment**

Chair Beth Dittman adjourned the meeting at 8:20 pm on a motion from Denise Cline, and second by Anthony Warren.

***“We are a group of enthusiastic advocates for the Parks & Recreation system with a focus on the stewardship and enhancement of our community.”***



## MEETING MINUTES

### AJOINT MEETING OF THE TUALATIN PARK ADVISORY COMMITTEE & ARTS ADVISORY COMMITTEE February 8, 2022 - 6:00 pm

#### Virtual Meeting

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#### Members Present:

<u>Park Advisory Committee</u>	Denise Cline, Beth Dittman, Brandon Gill, Emma Gray
<u>Art Advisory Committee</u>	Janet Steiger Carr, Mason Hall, Brett Hamilton, Dawn Upton

#### Staff Present:

Ross Hoover, Parks and Recreation Director  
Rich Mueller, Parks Planning and Development Manager  
Julie Ludemann, Recreation Manager  
Kyla Cesca, Office Coordinator

#### Project Consultants:

Kealin Freund, Shapiro/Didway  
Nate Otani, Shapiro/Didway  
May Liu, Shapiro/Didway

#### Public Present:

None

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#### A. Call to Order

Tualatin Parks Advisory Committee Chair Beth Dittman called the meeting to order at 6:03 pm and welcomed members. Beth gave a brief project introduction and led attendees through introductions.

Rich Mueller recapped the previous steps of the veteran's memorial planning process that resulted in core themes & objectives, who is honored and site selection. He explained the prior year long process that 900 community members were engaged in 20 meetings or outreach events. The final report was endorsed by the project stakeholders committee, recommended by TPARK and accepted by City Council. Rich introduced the planning consultants Kealin Freund and Nate Otani from Shapiro Didway.

#### B. Veterans Memorial/Plaza Focus Group

Kealin Freund began the presentation with a quick overview of the agenda for the meeting followed by a recap of the previous planning process. Kealin shared her screen to show detailed slide of what the community determined through the previous planning.

Kealin explained that the prior planning phase and Concept Planning & Site Selection Report determining the following:

- Design Themes & Objectives
  - Honor (military members and branches, military family members, hidden heroes and honor peace not war)
  - Experience
  - Shared Values
  - Connection
  - Timeless
  - Engagement

Kealin then asked attendees if they had any questions or comments. A brief discussion followed with ideas on how to honor peace instead of war from Mason Hall. Janet Steiger Carr shared artwork ideas inking a labyrinth walk with poetry walk to honor veterans and values they tie to. Rich Mueller mentioned that community input is providing information that the community may be looking at a veteran's plaza, rather than memorial as a name should be considered. Advisory members present agreed on this idea. Kealin indicated that exploring naming options that fit the themes and objectives will be part of the community engagement process.

Kealin shared the project timeline and recapped the site selection process that concluded with the east side of Tualatin Commons selected as the preferred location. Kealin discussed details about the site and the site concept diagram, and asked attendees to share thoughts, ideas and input about the site.

- Mason Hall said he likes that it is on the water and how that ties into the idea of reflection, and that the foliage is calming and peaceful.
- Emma Gray pointed out that this is a well-established community gather place that will draw people to this space.
- Beth Dittman agreed with Emma and pointed out this is an open area with multiple access points and a lot of pedestrian flow.
- Denise Cline likes the shape of the space and how it allows for different areas, and she likes the water and the quietness of the space.

Kealin moved to the next presentation slide sharing inspirational images for discussion purpose of initiating design ideas. She asked committee members to share their thoughts for this space.

- Denise Cline shared she liked the round seating area to encourage people to stay longer by sitting and talking.
- Emma Gray also likes the circular seating area for multiple uses and how it might tie into a circular labyrinth. She mentioned that the Washington DC WWII memorial use of water was inspirational. She would like to see the use of native plantings that smell good and encourage bees.
- Brett Hamilton also likes the circular seating area that can accommodate many people and encourage gathering. He is concerned that words are not timeless and would be difficult to select or might become offensive in the future.
- Janet Steiger Carr expressed that if the right words are chosen it could honor the themes. Further discussion led to the idea of interactive art.
- Denise Cline pointed out that words are limiting and cannot cover all the feelings and experiences this area will encompass.
- Brandon Gill would like to make sure the space is diverse, inclusive and accessible/mobility friendly, including multiple languages.
- Mason Hall also likes the circle and how it reflects the themes and objectives.
- Beth Dittman shared the idea of a magic concert, and including native lands and people.

Other ideas discussed included a meditation walkway, emphasis on reflection, water & natural setting, peaceful & calming, tranquil, artistic elements, water element, keywords mentioned: service, love, community.

Kealin thanked everyone for their input and mentioned how the thoughts shared tie back into the themes and objectives. She then explained the next steps of the planning process and invited everyone to attend the open houses, and invite others as well. Rich Muller also thanks everyone for sharing their thoughts during the meeting.

**B. Adjournment**

Chair Beth Dittman adjourned the meeting at 7:03 pm.





City of  
**TUALATIN**  
PARKS & RECREATION



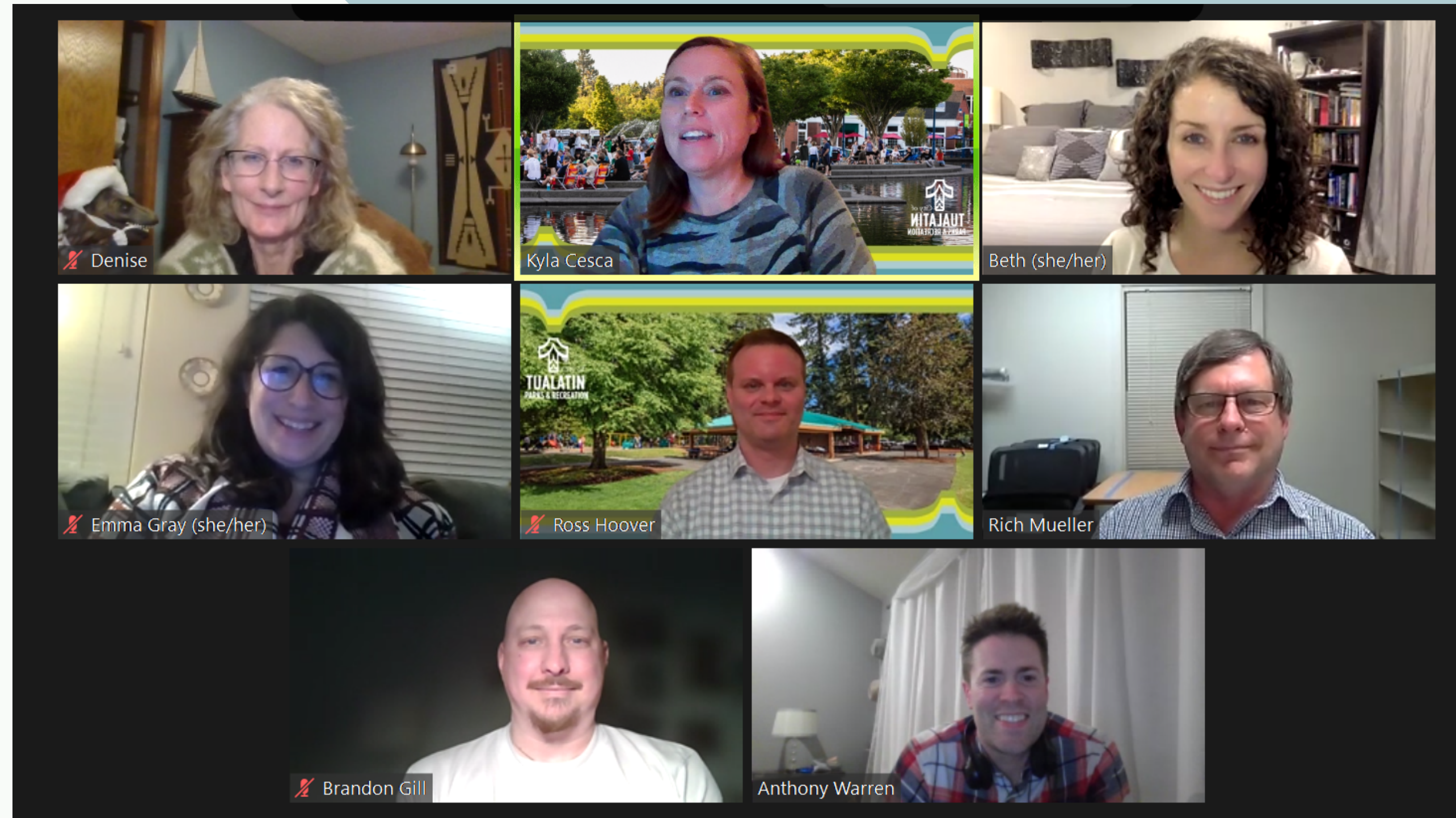
# Tualatin Park Advisory Committee

2021 Annual Report



# THIS IS US

“We are a group of enthusiastic advocates for the Parks & Recreation system with a focus on the stewardship and enhancement of our community.”



**13** Meetings Attended

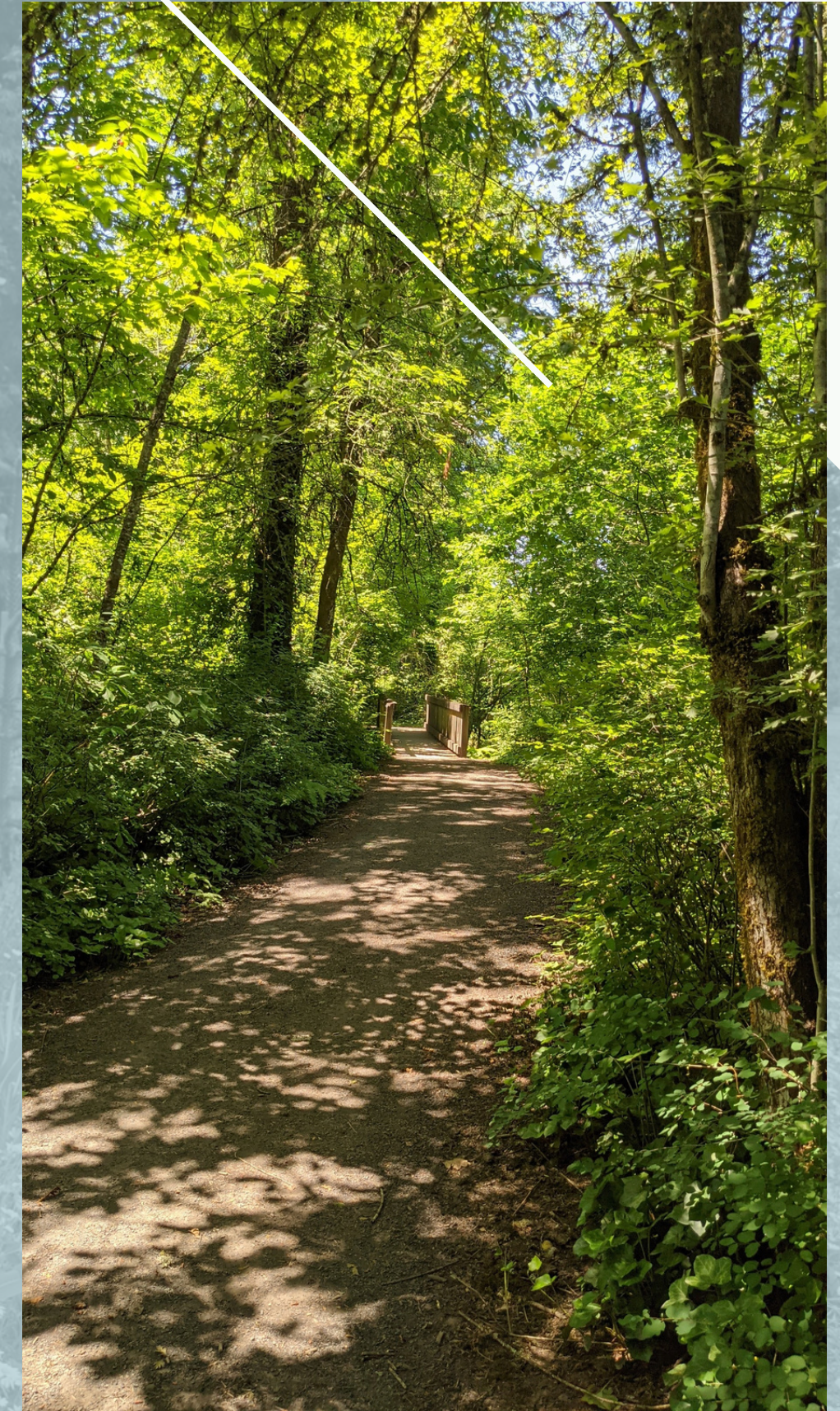
**15** Virtual Activities Attended

**193** Hours Volunteered



# CURRENT MEMBERS

- Beth Dittman, Chair
- Brandon Gill, Vice-Chair
- Nadia Alvarado
- Emma Gray
- Denise Cline
- Josh Huffman
- Anthony Warren







# WHAT WE DO

- Regular Meetings
- Represent Parks & Recreation to Community & Council
- Attend Activities & Events
- Engagement, Involvement & Outreach to Community
- Bee City Facilitation Committee
- Tree City USA Board
- Outreach & Presentation to CIO Presidents
- Advocate for the Parks & Recreation system-the backyard of our community



# 2021 ACCOMPLISHMENTS

- Basalt Creek Parks and Recreation Plan
- Park Asset Prioritization Criteria & Scoring
- Park Utility Fee Recommendation
- Creation of Park Utility Fee Usage Matrix & Community Engagement
- Equity + Inclusion Plan
- Acknowledgement of Native Land & People
- Tree City USA & Bee City USA Committee
- Arbor Week & Pollinator Week Presentations
- Oregon Community Paths Grant
- Tualatin Commons Splash Pad Project
- Veterans Memorial Site Planning
- Continued Support of COVID Safe Community Events
- Community Engagement for Possible Bond in Fall 2022



# WE CAN DO MORE

## **COVID caused limitations in 2020-21**

Additional funds would help us implement master plan goals to:

- Create a more equitable community
- Create access for all citizens
- Enhance community gathering places
- Create a more environmentally sustainable community
- Advance active transportation (walking, running, biking)
- Enhance Economic development





# OUR 2022 GOALS

- Continue to support the parks funding process (bond) to work toward identified goals in Master Plan
- Strengthen diverse committee membership
  - Offer meetings in Spanish and English
  - Work with council to identify ways to seat members as interest arises
  - Identify ways to and implement outreach efforts to BIPOC and Latinx community members
- Establish ongoing communication with Citizen Involvement Organizations
- Collaborate with other City advisory committees
- Promote pollinator information and resources
- Provide community resources for trees and bees





# QUESTIONS & COMMENTS

**TPARK 2021 Annual Report**



# Arbor Month 2022





# The Purpose of Arbor Month

Tualatin recognizes April as **Arbor Month** to celebrate the many contributions that trees make to our lives and community.

The benefits of trees:

## Public Health & Social Benefits

- Clean air
- Noise reduction
- Reduce crime
- Traffic calming

## Environmental Benefits

- Climate change
- Energy conservation
- Water filtration
- Wildlife habitat

## Economic Benefits

- Increase home value
- Attract businesses



# Arbor Week Events & Activities

- Tualatin Trees Photography Contest
- Kids' Poster Contest
- Arbor Week Proclamation
- Trip to Champoeg State Park with Juanita Pohl Center
- Tualatin Historical Society Poetry Contest
- Tree Themed Story Time at Tualatin Public Library
- Putting Down Roots Volunteer Tree Plantings
- Arbor Month Scavenger Hunt in the park
- Flying of Tree City USA Flags at City offices and schools

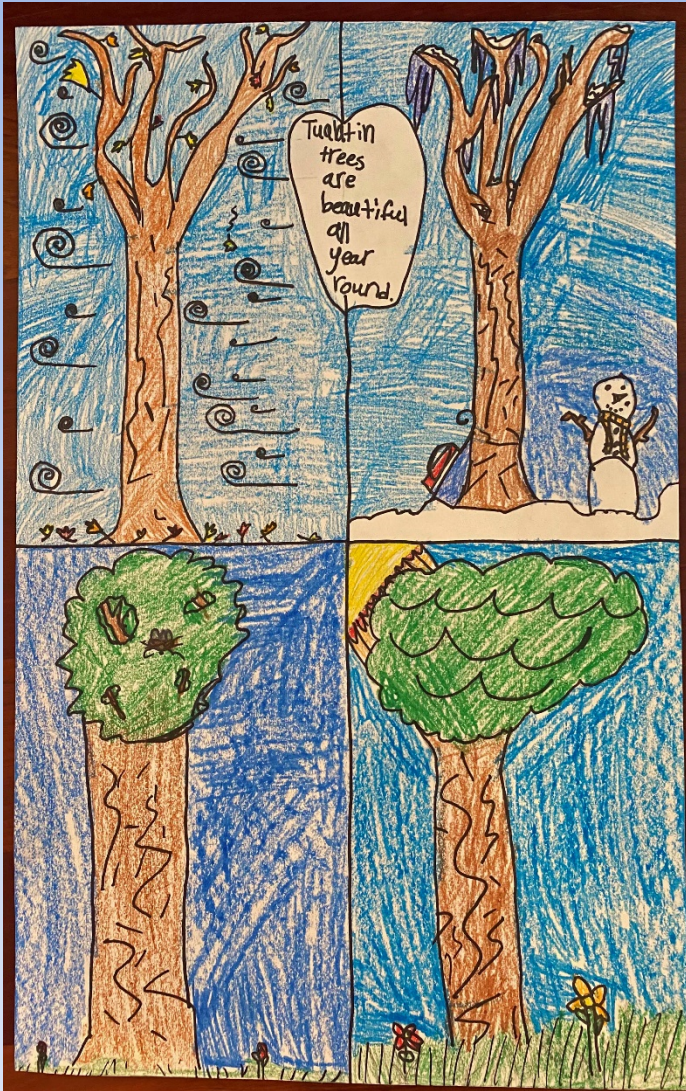


Arbor Month – April 2022



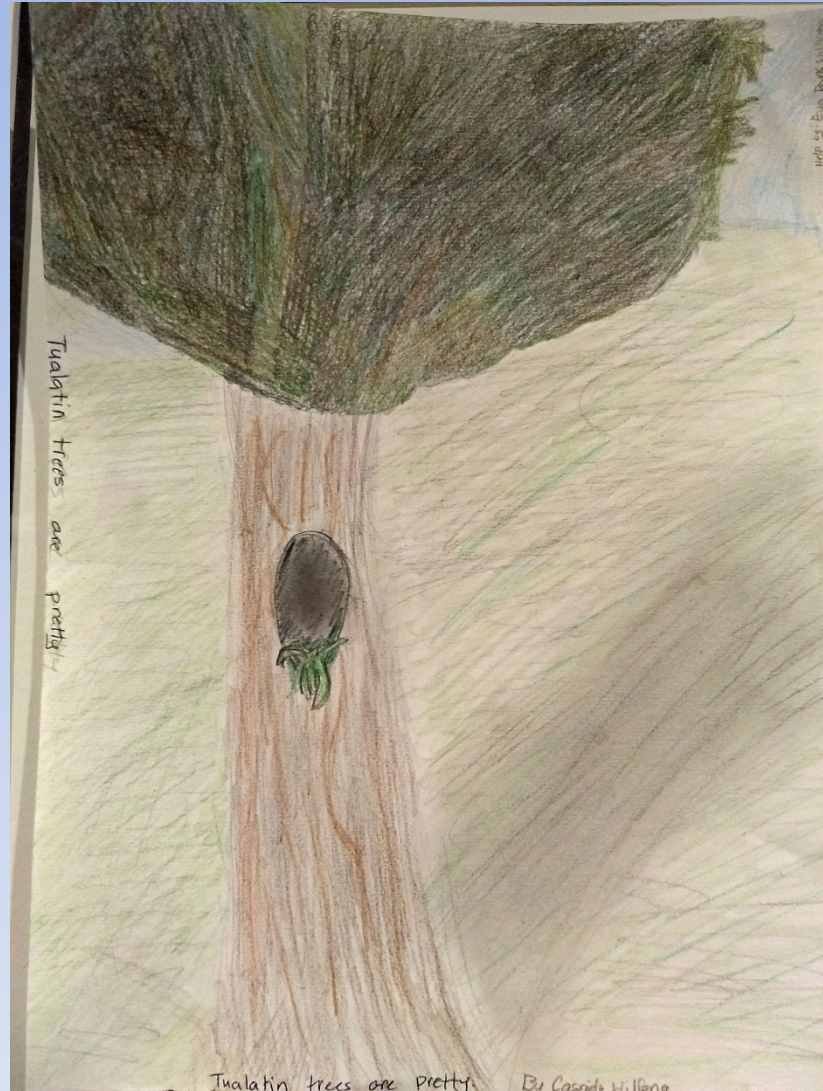


# Kids' Poster Contest: "Tualatin Trees are \_\_\_\_\_"



"Trees are Beautiful All Year Round"

Darcy P.  
Grades K-5



"Trees are Pretty"

Cassidy W.  
Grades 6-8



# Tualatin Trees Photo Contest



*“A Quiet Moment”*  
First Place – Angela Bingham  
Location – Tualatin High School



# Tualatin Trees Photo Contest



“Tualatin in Bloom”

Second Place – Royce Waxenfelter  
Location – Makah Court



“A Place to Call Home”

Third Place – Michelle Corse  
Location – Brown’s Ferry Park

## Tree City USA

The Tree City USA certification is awarded by the National Arbor Day Foundation to recognize communities that have proven their commitment to an effective, ongoing community forestry program.

Tree City USA Standards Include: Tree Board, Tree Care Ordinance, Community Forestry Program with Budget, and Arbor Week Observance and Proclamation.

The City of Tualatin is Recognized as a **Tree City USA** for the 35<sup>th</sup> consecutive Year!



# Proclamation

## *Declaring the Month of April 2022 as Arbor Month in the City of Tualatin*

WHEREAS, Arbor Day is a celebration observed throughout the nation and the world in which individuals and groups are encouraged to plant, care for, and celebrate the many values of trees, and Arbor Day is observed in the State of Oregon during the month of April 2022; and

WHEREAS, healthy trees reduce erosion of topsoil by wind and water, moderate the temperature, calm traffic, clean the air, produce oxygen, provide habitat for wildlife, and are a renewable resource giving us paper and countless other wood products; and

WHEREAS, trees beautify our community, increase property values, and enhance the economic vitality of business areas in Tualatin, and thousands of trees and shrubs are planted by volunteers in Tualatin's parklands every year; and

WHEREAS, 2022 marks the 35<sup>th</sup> consecutive year the City of Tualatin has been certified as a Tree City USA by the National Arbor Day Foundation for following best practices in community forestry management.

NOW, THEREFORE, BE IT PROCLAIMED BY THE CITY COUNCIL OF THE CITY OF TUALATIN, Oregon that the City of Tualatin designates the month of April 2022 as Arbor Month in the City of Tualatin.

All are urged to support efforts to protect and plant trees to gladden the hearts and promote the well being of present and future generations.

The City of Tualatin supports the Oregon Department of Forestry and the National Arbor Day Foundation in their recognition of the value of trees and forests by proclaiming April 2022 as Arbor Month in Tualatin.

INTRODUCED AND ADOPTED this 28<sup>th</sup> day of March, 2022.

CITY OF TUALATIN, OREGON

BY \_\_\_\_\_  
Mayor

ATTEST:

BY \_\_\_\_\_  
City Recorder

# March 2022

## Tualatin Moving Forward Parks Survey

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 Summer Camp Reg Opens Photo & Poster Contests Due	2	3	4	5 Put Down Roots volunteer planting
6	7	8 6 pm TPARK Meeting	9	10	11 Equity Committee applications due	12 9:30-11:30 am Coffee Social with Mayor Bubenik @ TCP picnic shelter
13	14 7 pm Council Meeting	15	16	17	18	19
20	21	22	23	24	25	26
27	28 7 pm Council Meeting Veterans Plaza Virtual Open house begins	29	30	31		

# April 2022

Outrun the Rain Event (all month)

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			Veterans Plaza Virtual Open House through April 18		1	2
3	4	5	6	7	8	9 Arbor Day Tree Planting volunteer event
10	11 7 pm Council Meeting	12 7 pm TPARK Meeting	13	14	15	16
17	18	19	20	21	22 Earth Day Tree Planting	23
24	25 7 pm Council Meeting	26	27	28	29	30