



## MEETING AGENDA

### TUALATIN PARK ADVISORY COMMITTEE

October 13, 2020 - 6:00 pm

Video/Audio Conference

To join by phone:

+1-415-655-0001 US Toll

Access code: 126 681 6854

To join by video register by emailing

[rmueller@tualatin.gov](mailto:rmueller@tualatin.gov)

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*"We are a group of enthusiastic advocates for the Parks & Recreation system with a focus on the stewardship and enhancement of our community."*

#### **A. Call to Order**

1. Roll Call

#### **B. Approval of Minutes**

1. September 8, 2020

#### **C. Communication**

1. Chair
2. Staff
3. Public

#### **D. Old Business**

1. Parks Funding Update
2. Acknowledgement of Native Land and People
3. Equity & Inclusion Plan
4. Veterans Memorial Report Update

#### **E. New Business**

1. COVID-19 Update
2. Program, Operations & Projects Update

#### **F. Upcoming Dates & Calendar Review**

#### **G. Committee Member Communications**

**H. Adjournment**



## Minutes

### Tualatin Park Advisory Committee September 8, 2020

#### Virtual Meeting

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**Members Present:** Nadia Alvarado, Beth Dittman, Brandon Gill, Christen Sacco, Anthony Warren, Anh Whitty

**Members Absent:** Josh Huffman

**Staff Present:** Ross Hoover, Parks and Recreation Director  
Rich Mueller, Parks Planning and Development Manager

**Public Present:**

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#### **A. Call to Order**

Committee Vice Chair Christen Sacco began the meeting at 6:03 pm.

#### **B. Approval of Minutes**

The minutes of the August 11, 2020 meeting were unanimously approved by a motion from Anthony Warren, and second by Brandon Gill.

#### **C. Announcements**

1. Chair  
None
2. Staff  
None
3. Public  
None

#### **D. Old Business**

1. Park Funding Next Steps  
Ross Hoover reviewed the master plan initiatives to grow the park system capacity that includes providing services for new residents and maintain existing assets. The condition of park assets has been completed and presented to Council with cost estimates. Next steps are expected to focus on funding for renovation and replacement of the aging system. The plan is to return to Council in October with additional information. Christen Sacco is scheduled to present park condition assessments to the Citizens Involvement Organization at the presidents meeting on September 9, 2020.

## Tualatin Parks Advisory Committee Meeting Minutes – September 8, 2020

2. Equity and Inclusion Plan  
Ross Hoover presented the updated Equity and Inclusion Plan process and schedule.
3. Veterans Memorial Report Approval  
City Council will review the Veterans Memorial Report at their meeting on September 14, 2020 and consider acceptance and approval. Staff will present the project process, results and next steps. As a member of TPARK and the Veterans Memorial Stakeholders Advisory Committee, Christen Sacco will participate in the presentation.

### **E. New Business**

1. Acknowledgment of Native Land and People  
Beth Dittman discussed recognizing the tribal land we are on. The school district and other agencies approach to incorporating this acknowledgement was reviewed. Beth indicated the need for further research to determine recognizing and an acknowledgment of native land and people at meetings and events.
2. Environmental Sustainability  
Ross Hoover discussed information requested about conservation and sustainability of irrigation systems, recycling efforts, trail system construction and maintenance, and invasive species removal.
3. COVID -19 Update  
A brief update about the current status of health guidelines and directives relating to parks and recreation was provided by Ross Hoover.
4. Program, Operations and Projects Update  
An update about Stoneridge Park planning project and summer day camps was provided.

### **F. Upcoming Dates**

Committee members reviewed the calendar of meetings. Ross Hoover invited committee members to the Oregon Recreation and Park Association administrators meeting on September 15 that the National Recreation and Park Association CEO and board member will attend and present a national association update.

### **G. Committee Member Communications**

After talking with some off leash users at Jurgens Park, Brandon Gill mentioned at plaque naming the off leash area. Brandon inquired about the park naming policy, a memorial for animals, water facet in the off leash area, and waste station. Ross Hoover noted that a simple design and basic features were an outcome of the public engagement, and that staff will add amenities as budget funds are available.

Anthony asked about the status of a bench replacement for the 5 to 12 year old play structure at Atfalati. Staff will look into bench locations which meet the needs.

### **H. Adjournment**

Chair Beth Dittman adjourned the meeting at 7:54 pm on a motion from Anh Whitty, and second by Anthony Warren.

***“We are a group of enthusiastic advocates for the Parks & Recreation system with a focus on the stewardship and enhancement of our community.”***

City of Tualatin  
Parks and Recreation Department



Lake at the Tualatin Commons

# Equity and Inclusion Plan





Splash Pad at the Tualatin Commons

# TUALATIN CITY COUNCIL 2030 VISION

An inclusive community that promotes access, diversity and equity in creating a high quality of life for everyone.

# PARKS & RECREATION MASTER PLAN GOAL

Activate parks and facilities through vibrant programs, events, and recreation opportunities for people of different ages, abilities, cultures, and interests.

# PLAN DEVELOPMENT TIMELINE



Active Adult Recreation Trip

# 2020

# STAGE 1

June - July

July

Fall

Staff development of initial goals and objectives:

Internal first draft plan developed:

First Round of committee presentations, including feedback, input and edits:

- Tualatin Library Advisory Committee
- Youth Advisory Committee
- Tualatin Parks Advisory Committee
- Tualatin Arts Advisory Committee

External partner presentations/review including feedback, input and edits:

- Metro Parks and Nature
- Tigard Tualatin School District, MECHA Club
- Tualatin Riverkeeper
- Willowbrook Arts Camp Board of Directors
- Tualatin Historical Society Board of Directors
- Youth sports groups-Boards of Directors

Second Round of Committee input and edits, and Stage 1 approval

- Youth Advisory Committee
- Tualatin Parks Advisory Committee
- Tualatin Arts Advisory Committee

# 2020

Fall / Winter

Winter

# 2021

# STAGE 2

Hire intern to lead external engagement

Develop practices, action items and measurable outcomes/work plan

City Committee feedback, input, edits and Stage 2 approval

City Council approval



Tualatin Commons

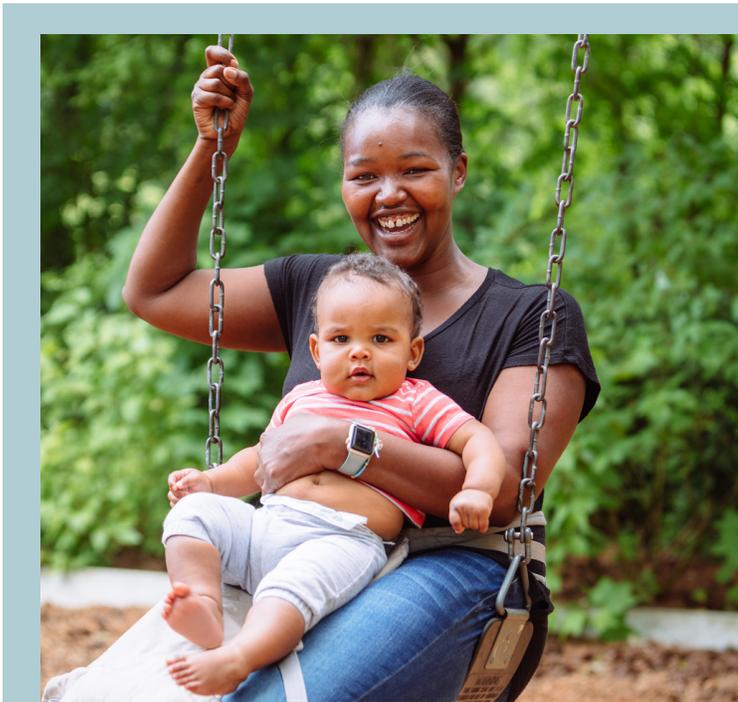


Tualatin Commons Splash Pad

## PURPOSE STATEMENT/ STATEMENT OF INTENT

The City of Tualatin Parks and Recreation Department is committed to creating and promoting equity and inclusion across all public art, public spaces, places, facilities and programs that the department owns or manages.

Through this Equity and Inclusion Plan and supporting action and practices, we aim to ensure that everyone, including historically marginalized minority, low-income earning, and/or limited English proficiency communities have access to the benefits of quality parks and recreation programming, facilities, parks, public spaces and natural areas.



Tualatin Community Park

## POLICY GOALS

The Equity and Inclusion Plan outlines The City of Tualatin Parks and Recreation Department's approach to ensuring inclusive environments and equitable opportunities for all community members in local parks and recreation. This policy applies to all community members, staff, and sites within the City of Tualatin Parks and Recreation Department.

# GOAL 1

Tualatin Parks and Recreation Department hires, trains and promotes its workforce equitably

- Invest in continuing education and inclusive staff culture
- Encourage staff to participate on the City's and Regional diversity, equity and inclusion (DEI) workgroups and teams
- Strengthen the diversity of the workforce and volunteers
- Build department capacity for multiple language proficiency



Viva Tualatin Celebration at Tualatin Community Park

# GOAL 2

Tualatin Parks and Recreation Department meaningfully engages historically marginalized communities

- Support and strengthen participation of all community members within engagement processes
- Strengthen representation on committees by all people including those with differing abilities, race, age, culture, sexual orientation, gender identity, language, income, religion or country of origin.
- Invest in equitable participation and engagement
- Honor indigenous and community connection to land

# GOAL 3

Tualatin Parks and Recreation Department creates safe and welcoming services, programs, parks and public spaces.

- Develop a plan to promote accessibility and eliminate physical barriers (ADA) to participation in facilities and parks
- Provide equitable opportunities regardless of ability, race, age, culture, sexual orientation, gender identity, language, income, religion or country of origin
- Promote inclusivity in the operations of park and recreation facilities and public spaces
- Ensure equitable prioritization, allocation and use of parks, public spaces and facilities

# GOAL 4

Tualatin Parks and Recreation Department allocates resources to advance racial equity and inclusion:

- Invest in programs, parks, facilities, natural areas and open spaces equitably
- Develop, maintain and monitor mechanisms that measure equitable investment

# GOAL 5

Tualatin Parks and Recreation Department consistently measures, regularly reports and continuously improves equity and inclusion practices

- Establish the organizational infrastructure for management and oversight
- Maintain ongoing monitoring of this plan's progress toward established goals and objectives

SEPTEMBER 14, 2020

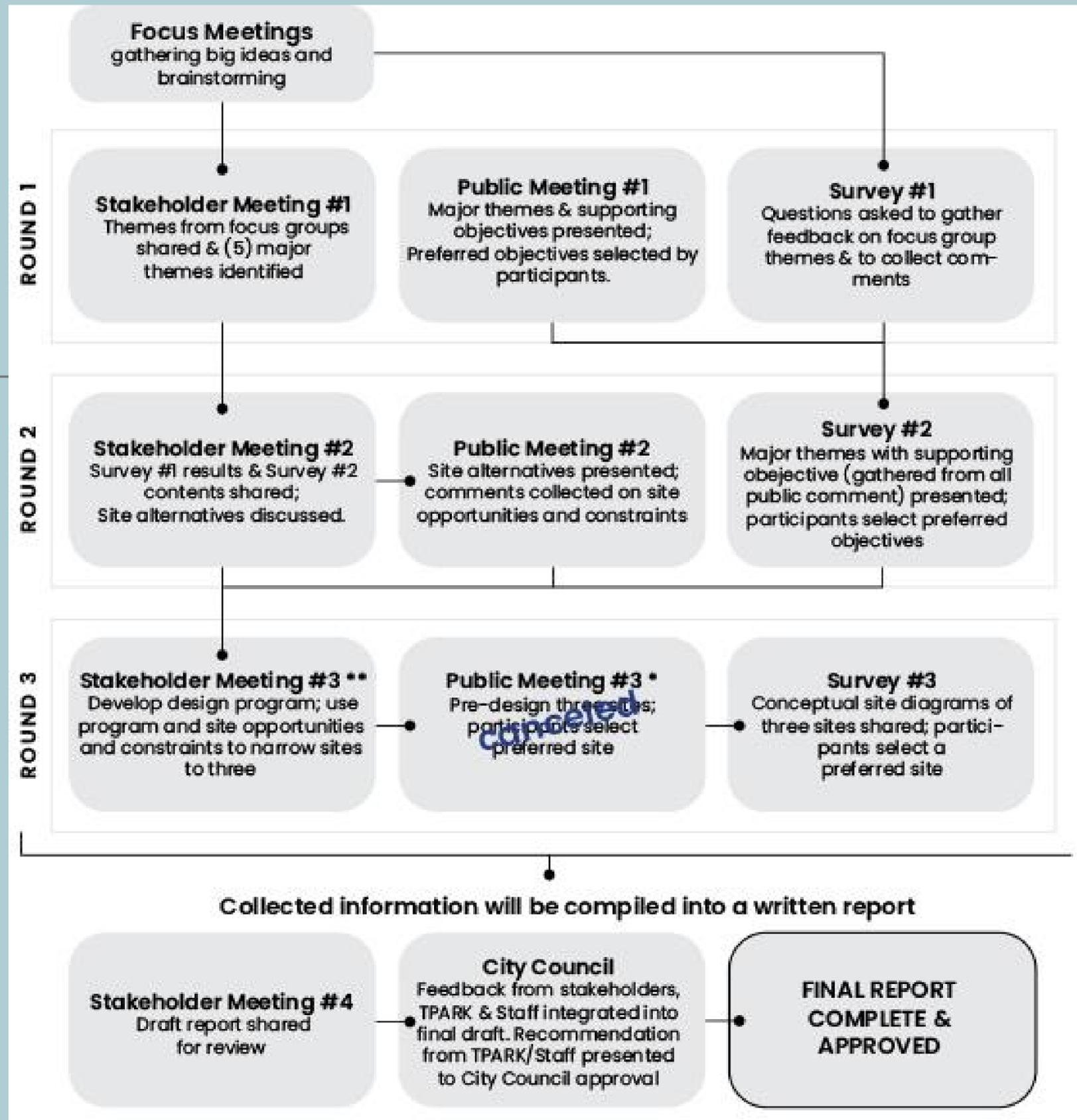


# Veterans Memorial Presentation

**City of Tualatin Parks & Recreation**



# Process Overview



## Who/What the Memorial Should Honor

- All military service members & branches
- Military family members
- Freedom & peace, not war
- Hidden heroes (civilian support)

## Core Themes & Objectives

- Connection
- Share values
- Engagement
- Timeless
- Experience

## Who & What the Memorial is Not

- No Emphasis on war or violence
- Avoid overwhelming information
- No focus on first responders
- No references to conflicts or people

# Site Assessments

- Brown's Ferry Park
- Sweek Pond Natural Area
- Toman & Van Rijn City Properties
- Little Woodrose Natural Area
- Indian Meadows Greenway
- Chieftain Dakota Greenway
- Tualatin Commons
- Commons Park



Veterans Memorial Presentation

City of Tualatin Parks & Recreation

# Design Program (Site Attributes)

Veterans Memorial Presentation

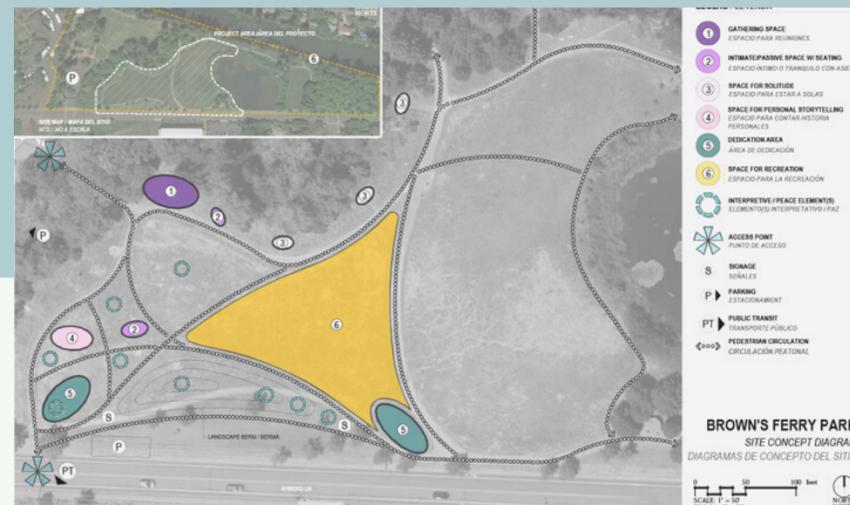
City of Tualatin Parks & Recreation

- Gathering Space (30-50 people)
- Intimate & Passive Spaces with Seating (2-3 people)
- Space for Solitude
- Space for Personal Storytelling
- Recreation Space (activities)
- Dedication Area
- Interpretive Elements (art, informational)
- Signage
- Parking (25 cars max)
- Public Transportation (close proximity)

# Preferred Site Locations



TUALATIN  
COMMONS  
**Preferred  
Location**



BROWN'S FERRY  
PARK

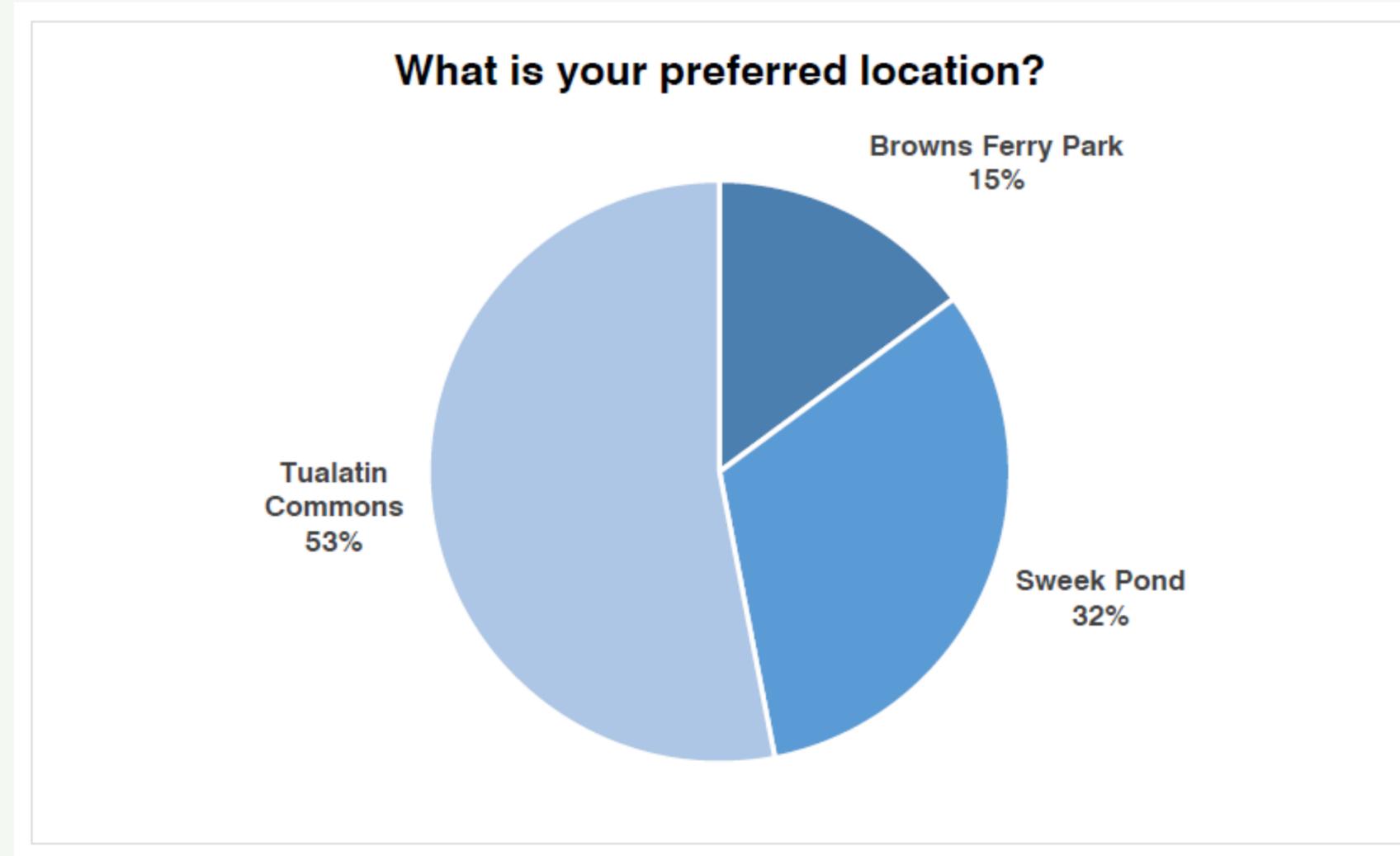


SWEEK POND  
NATURAL AREA

Veterans Memorial Presentation

# Survey III

- Open for 3 weeks
- 262 Participants selected preferred site
- 79 additional comments



# Community Outreach & Engagement

- Focus Groups (5)
- Outreach (Starry Nights, Library Pop Up)
- Stakeholder Advisory Committee (4 meetings with 16 members, including 9 Veterans)
- Community Engagement Meetings (2)
- Surveys (3 with 688 responses)

# Public Information & Notification

- Online
- Social
- Print
- Media

**M** Assistant to the City Manager Megan George, City of Tualatin AGENCY

### What Does a Veterans Memorial Mean to You? ¿Qué Representa Para Usted Un Monumento Conmemorativo?

We are asking you to share your thoughts on this topic and enjoy some tasty refreshments during a series of meetings over the next three months. Each will focus on a different aspect of the project from themes to location; we hope you will join us at one or all three! Tualatin Public Library Community Room 18878 SW Martinazzi See more...



16 Jan · Subscribers of City of Tualatin

👍 Thank    💬 Comment    😊 2    💬 4

See 2 previous comments

**T** Tracy Bell, CIO District 4  
I read about this in the paper that is delivered - as a veteran, I think it is important to be involved in projects such as this. There are plenty of folks who will have something... See more  
17 Jan    Thank    Reply    😊 1

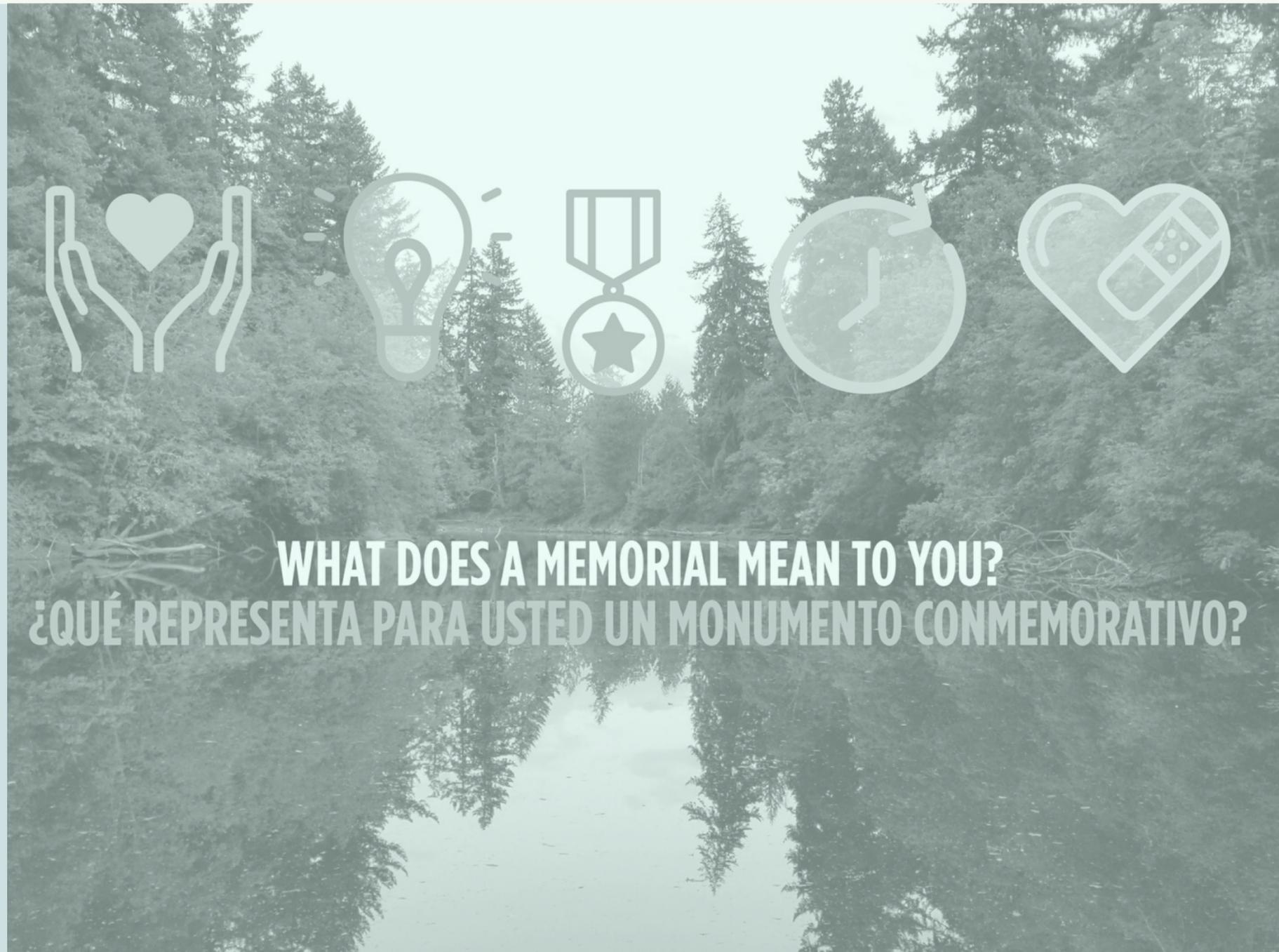
**D** David Cagle, Ibach CIO  
I agree with you Tracy. As a veteran of the Iraq war, I think its important for us veterans to share our ideas on this. Its important to remember the sacrifice the men and women... See more  
17 Jan    Thank    Reply    😊 2

# Next Steps

Veterans Memorial Presentation

City of Tualatin Parks & Recreation

- Design Development at Tualatin Commons
- Public Engagement
- Selection of Schematic Design
- Determine Construction Costs
- Identify Funding Opportunities



**WHAT DOES A MEMORIAL MEAN TO YOU?**  
**¿QUÉ REPRESENTA PARA USTED UN MONUMENTO CONMEMORATIVO?**