



## MEETING AGENDA

### TUALATIN PARK ADVISORY COMMITTEE

July 14, 2020 - 6:00 PM

Video/Audio Conference

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*"We are a group of enthusiastic advocates for the Parks & Recreation system with a focus on the stewardship and enhancement of our community."*

**A. Call to Order**

1. Roll Call

**B. Approval of Minutes**

1. June 9, 2020

**C. Communication**

1. Chair
2. Staff
3. Public

**D. Old Business**

1. Park Funding Options
  - a. Asset Condition Assessments - June 22 Council Meeting
  - b. Cost Estimates
2. COVID-19 Update

**E. New Business**

1. Equity Plan
2. 2020-21 Project Review
3. Program, Projects & Operations Update

**F. Upcoming Dates & Calendar Review**

**G. Committee Member Communications**

**H. Adjournment**



## Minutes

### Tualatin Park Advisory Committee

June 9, 2020

### Virtual Meeting

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<b>Members Present:</b>	Nadia Alvarado, Beth Dittman, Brandon Gill, Christen Sacco, Anthony Warren, Anh Whitty
<b>Members Absent:</b>	Josh Huffman
<b>Staff Present:</b>	Ross Hoover, Parks and Recreation Director Rich Mueller, Parks Planning and Development Manager
<b>Public Present:</b>	Kelly Horsford, Edward Byrom Garden Joe Lipscomb Dale Potts

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#### A. Call to Order

Chair Beth Dittman began the meeting at 6:05 pm. Beth welcomed committee members and public to the virtual meeting, and reviewed video meeting etiquette.

#### B. Approval of Minutes

The minutes of the March 10, 2020 and May 12, 2020 meetings were unanimously approved by a motion from Brandon Gill, and second by Christen Sacco.

#### C. Announcements

1. Chair

Beth Dittman let the committee know that the committee representation and responsibility discuss will be put on hold until there is an opportunity for community engagement and interaction again.

2. Staff

Ross Hoover shared information regarding environmental stewardship and conservation planning the City is discussing.

3. Public

Kelly Horsford from Byrom School gardens addressed the committee with information about the school pollinator garden and native plant habitat. Kelly shared student involvement and learning opportunities, and expressed a desire to collaborate with the City due to Bee City USA status. Committee members asked questions and discussed partnership ideas.

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#### **D. Old Business**

1. Veterans Memorial Report and Recommendation  
Christen Sacco shared the project information and update which included the fourth and final stakeholders advisory committee meeting, and the preferred site location. Christen summarized the report themes, objectives and who it's intended to honor. Ross Hoover provided the planning background about the project process. Public comments included Joe Lipscomb who mentioned the opportunity for Tualatin to have a unique placemaker space. Joe requested the committee approve the report. Dale Potts encouraged the committee to support the report, and thanked the City for the planning process. After discussion, Anthony Warren made a motion, which was seconded by Christen Sacco to approve the report. The motion carried unanimously.
2. Park Funding Options  
Ross Hoover updated the committee on an asset condition presentation to Council on June 22. Committee members discussed the condition assessments to evaluate each park system asset for the purpose to maintain and replace. A score of 1 being new to 5 needing replacement will provide data to determine park system investments. The next step is to provide cost estimates for assets in poor condition having a 4 or 5 rating.

#### **E. New Business**

1. COVID-19 Update  
Ross Hoover shared information regarding recreation facilities that remain closed and what has opened. Ross shared the Oregon Health Authority document titled Reopening Guidance Tool. This tool shows and explains the specific guidance to follow for reopening. Committee members discussed and asked questions which Ross addressed.
2. Program, Project, and Operations Update  
Rich Mueller provided information about online programs, summer day camps, weekend park maintenance coverage, restrooms opening, Atfalati playground completion, and splash pad progress.

#### **F. Upcoming Dates**

The committee reviewed the calendar of meetings.

#### **G. Committee Member Communications**

There were none.

#### **H. Adjournment**

Chair Beth Dittman adjourned the meeting at 7:15 pm on a motion from Brandon Gill, and second by Christen Sacco.

***“We are a group of enthusiastic advocates for the Parks & Recreation system with a focus on the stewardship and enhancement of our community.”***



An aerial photograph of a park area. A river flows through the center, crossed by a wooden truss bridge. The surrounding landscape is filled with dense green trees, with some showing vibrant autumn colors of yellow, orange, and red. In the background, a residential neighborhood and distant hills are visible under a clear blue sky.

# PARKS CONDITION ASSESSMENT







# ASSET ASSESSMENTS

## PURPOSE

To proactively manage parks assets utilizing data collection and tracking, to plan for and direct future investment decisions.

Park funding opportunities discussion to implement the master plan.

Council Advance deferred maintenance & system condition.



# WHAT

## INCLUDES:

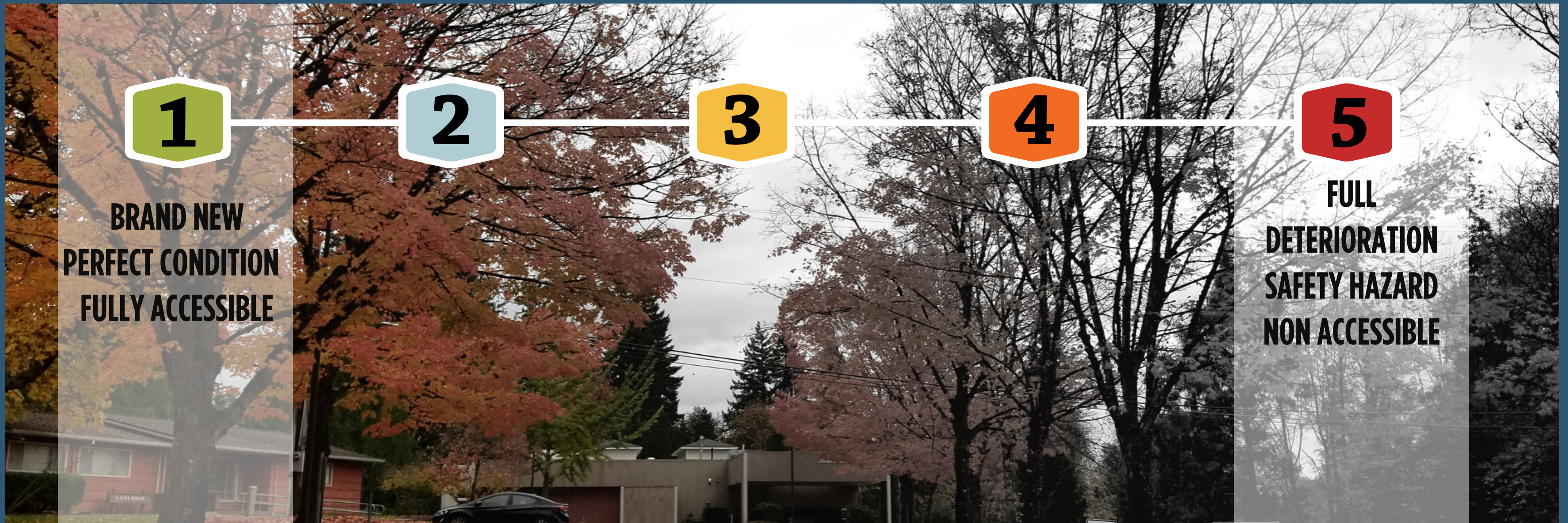
- Strategy & Planning
- Asset Decision Making
- Life Cycle Delivery
- Asset Information
- Organization & People
- Risk & Review





# HOW

- Sustainable Service Levels
- Investment Decision Support
- Life Cycle Management
- Culture & Communications





# WHY

## COUNCIL 2030 VISION

- Protect People & Environment
- Equity
- Accessibility
- Sustainability
- Level of Service
- Gathering Places

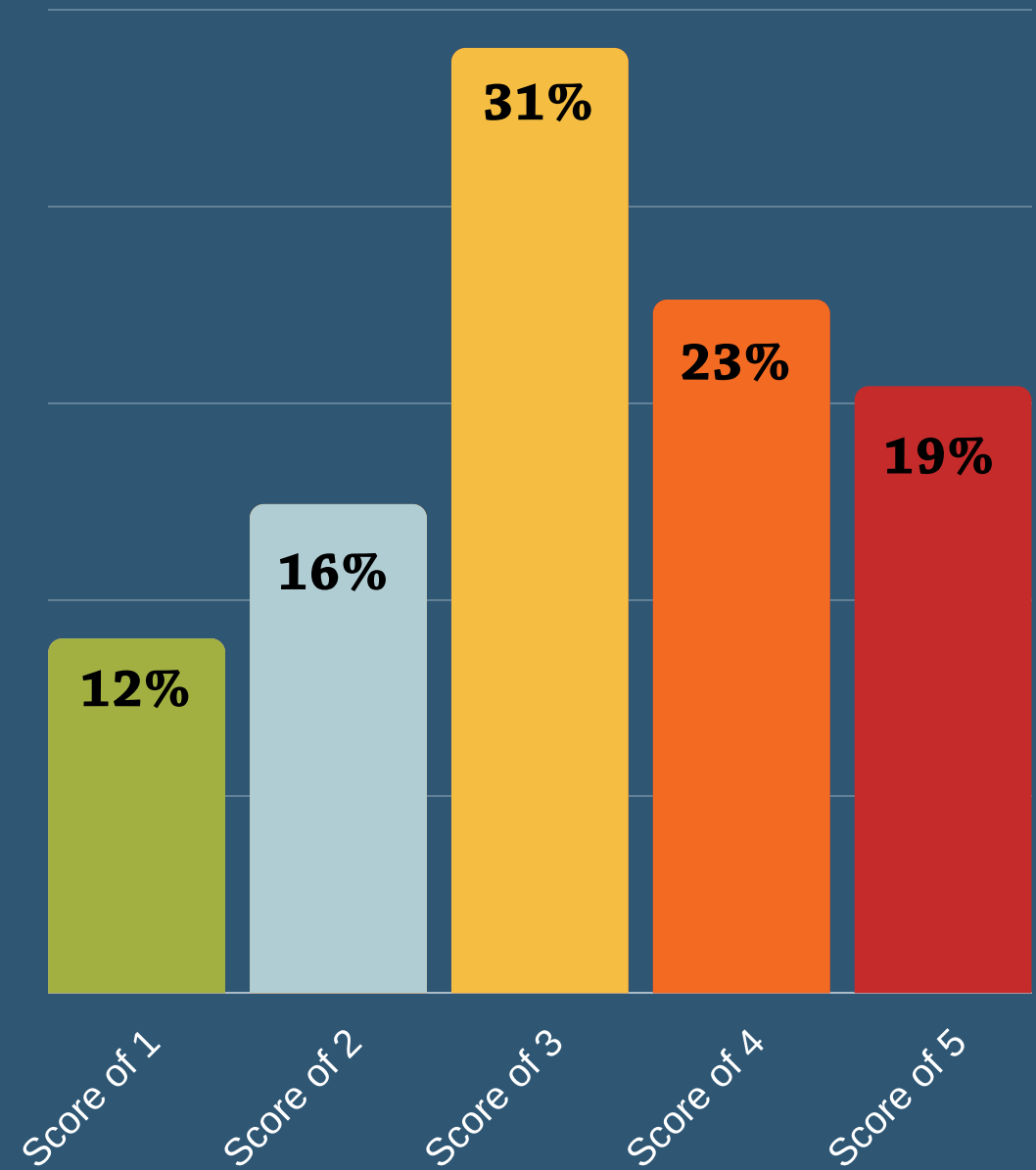




# CONDITION OF PARK SYSTEM



**739**  
ASSETS  
ASSESSED





# PARK SYSTEM ADA ASSESSMENT

26

parks, natural areas  
& greenways  
(no buildings included)

\$2,543,925 est. total

1,068 projects

\$60 to \$105,400 per project





# ATFALATI PARK

Score of 1

Score of 2

Score of 3

Score of 4

Score of 5

ADA  
ASSESSMENT  
\$336,606  
136 projects

**1** PLAYGROUND

**5** BASKETBALL COURT

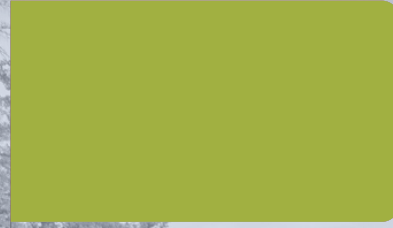
**5** TENNIS COURT



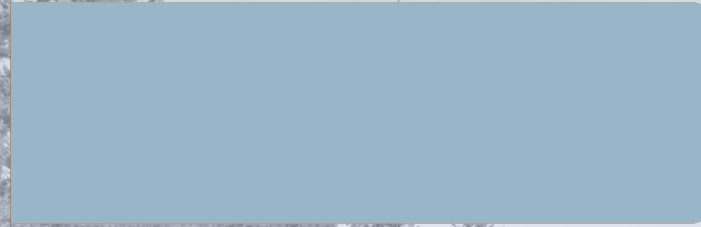


# BROWN'S FERRY

Score of 1



Score of 2



Score of 3



Score of 4



Score of 5



ADA  
ASSESSMENT  
\$ 117,050  
105 projects



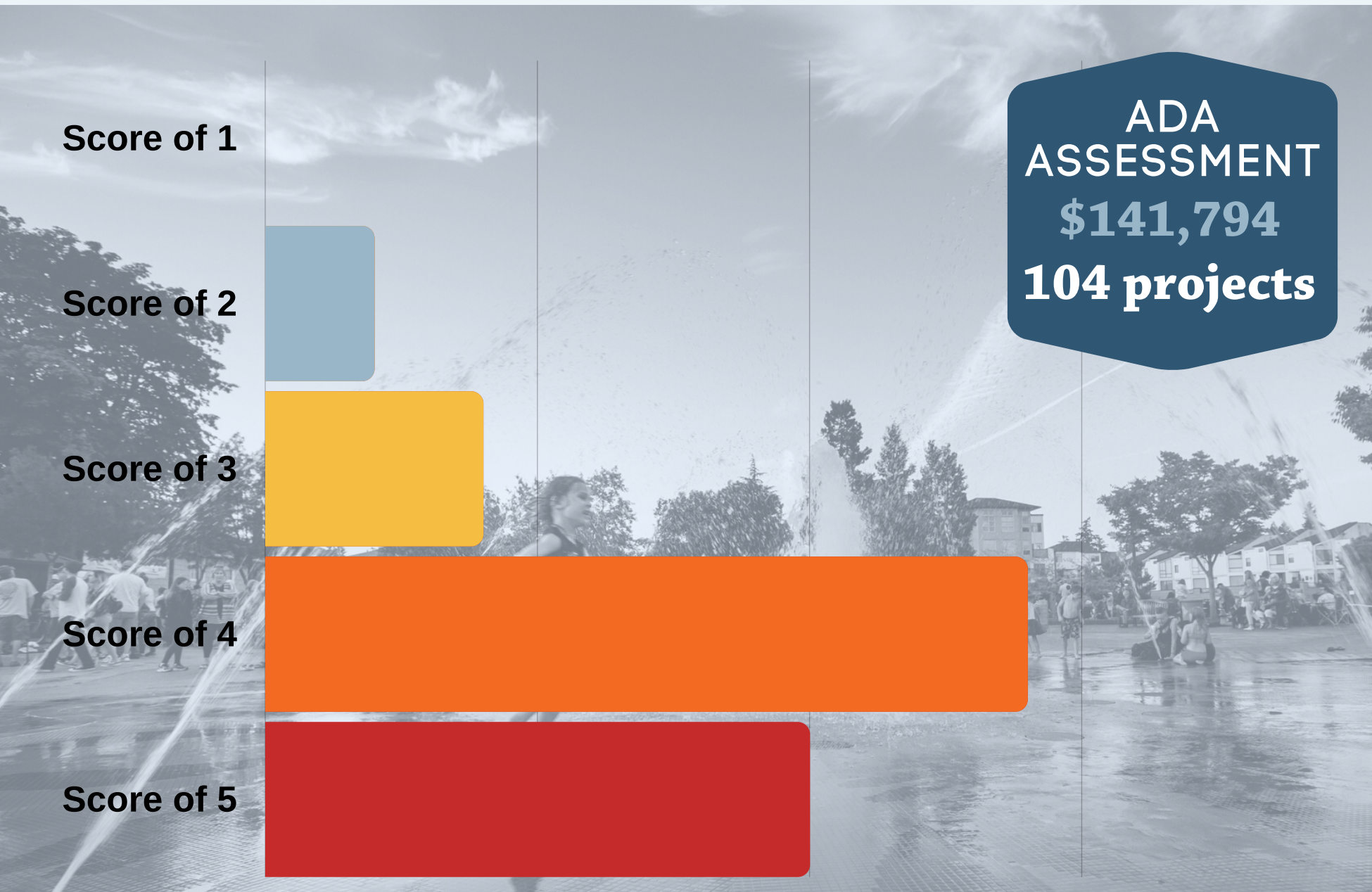
**1** DRINKING FOUNTAIN

**3** BOAT DOCK

**5** BOARDWALK BRIDGE



# TUALATIN COMMONS



**2** WAVE RAIL

**5** DRINKING FOUNTAIN

**5** FOUNTAIN SPLASH PAD



# TUALATIN COMMUNITY PARK

Score of 1



Score of 2



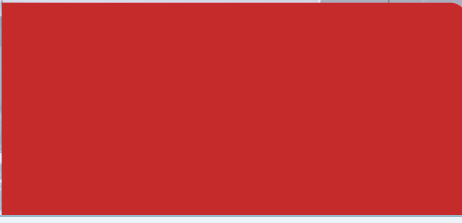
Score of 3



Score of 4



Score of 5



ADA ASSESSMENT  
\$376,744  
204 projects

**2** TRESTLE SHELTER

**5** BOAT RAMP

**5** BARBEQUE STRUCTURE



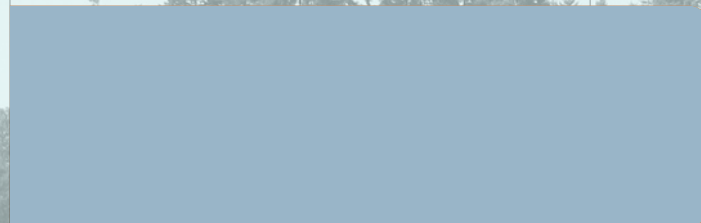


# JURGENS PARK

Score of 1



Score of 2



Score of 3



Score of 4



Score of 5



ADA  
ASSESSMENT  
\$141,412  
97 projects



OFF-LEASH AREA



FENCING  
WEST SIDE





# IBACH PARK

Score of 1



Score of 2



Score of 3



Score of 4



Score of 5



ADA ASSESSMENT  
\$313,150  
171 projects

**1** PLAYGORUND

**5** PARKING LOT SURFACING







# PROCESS FORWARD

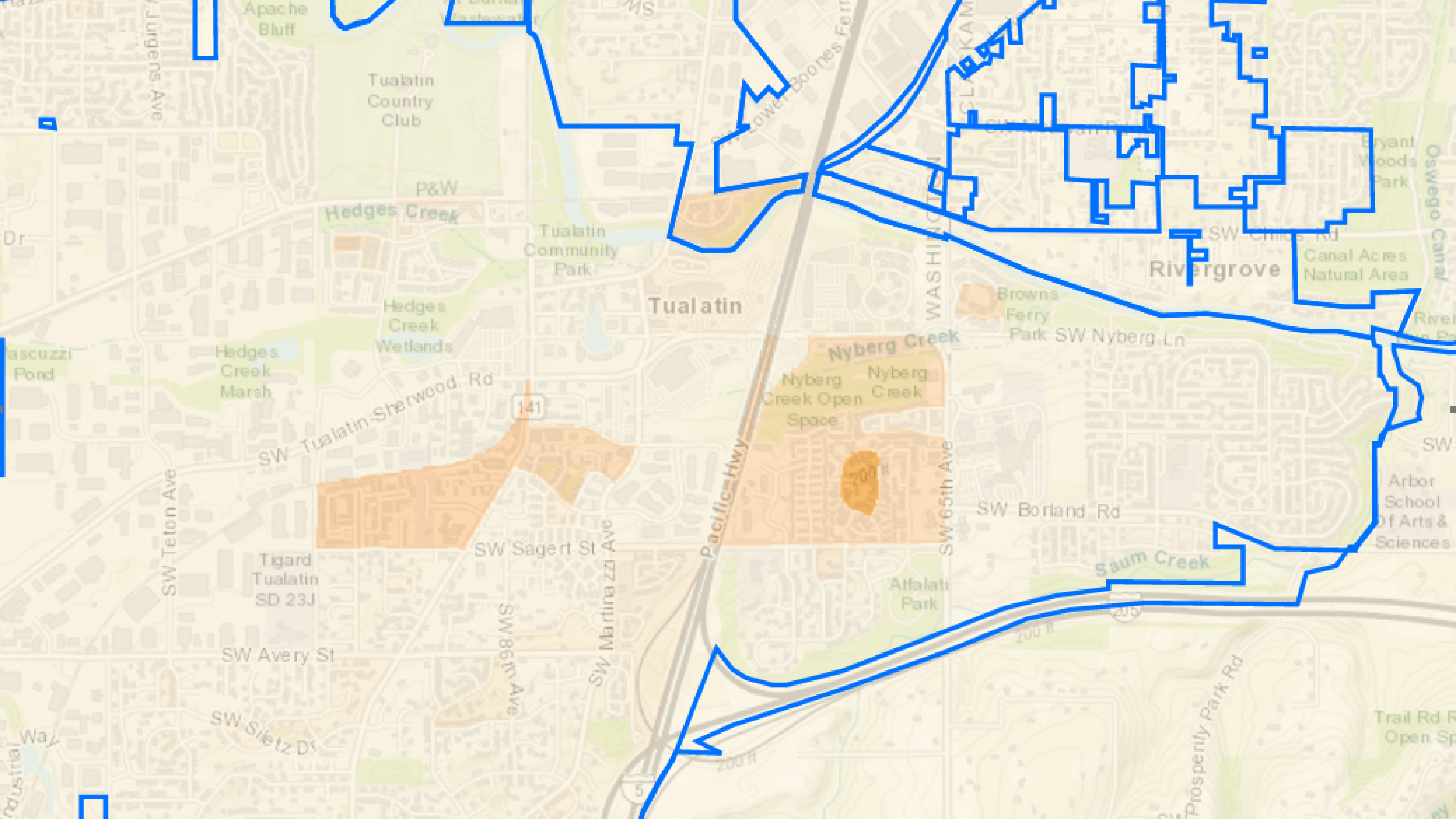
**CONTINUE ASSESSMENTS**

**COST ESTIMATES**

**PRIORITIZATION**

**FUNDING**





Jurgens Ave

Apache Bluff

Tualatin Country Club

Hedges Creek

Tualatin Community Park

Tualatin

Hedges Creek Marsh

Hedges Creek Wetlands

SW Tualatin-Sherwood Rd

141

SW Teton Ave

Tigard Tualatin SD 23J

SW Avery St

SW Sietz Dr

SW Sagert St

SW 86th Ave

SW Martina zzi Ave

Pacific Hwy

Nyberg Creek Open Space

Nyberg Creek

Attalati Park

SW 65th Ave

SW Borland Rd

Saum Creek

205

Prosperity Park Rd

Boones Ferry

WASHINGTON

CLACKAMAS

Rivergrove

Canal Acres Natural Area

Bryant Woods Park

Oswego Canal

Arbor School of Arts & Sciences

Trail Rd Open Sp







# QUESTIONS





# City of Tualatin Parks and Recreation Department

## Equity and Inclusion Plan

### Introduction

The City of Tualatin Parks and Recreation Department is committed to creating and promoting inclusion across all public spaces, places, facilities and programs that the department owns or manages. Through the Equity and Inclusion Plan and supporting practices, we aim to ensure that everyone has access to the benefits of quality parks and recreation, including those who have been historically marginalized, including those with a physical or cognitive disability, the LGBTQ+ community, racial and ethnic minorities, and new Americans, or refugees and immigrants.

Tualatin Parks and Recreation Department defines inclusion as the process of including all persons, regardless of their ethnic origin, socioeconomic level, color, orientation or preference, language or abilities.

### Policy Goals

The Equity and Inclusion Plan outlines The City of Tualatin Parks and Recreation Department's approach to ensuring inclusive environments and equitable opportunities for all community members in local parks and recreation.

This policy ensures that:

- Community members utilizing our facilities, programs and services have equitable and appropriate access to programs and services, regardless of ability, race, age, culture sexual orientation, gender identity, religion or country of origin.
- Site staff, community partners and stakeholders engage in the support of all community members and promote inclusive behaviors in park and recreation facilities and in public spaces throughout the community.
- Tualatin Parks and Recreation Department establishes and maintains an organizational infrastructure for management, oversight, implementation, communication about and monitoring of the policy and its established goals and objectives.
- Investments in parks, facilities, natural areas and open space are made equitably through the parks and recreation system and community.
- Tualatin Parks and Recreation will continuously measure, regularly report and consistently improve inclusive practices.

This policy applies to all community members, staff, and sites within the City of Tualatin Parks and Recreation Department.

### Staff Training

Tualatin Parks and Recreation Department staff will regularly participate in trainings grounded in effective training models using evidence-based content. Training will be comprehensive (covers multiple topics),

based on credible research and delivered by qualified personnel. All new staff members will be quickly oriented to inclusive policies and practices.

## **Organizational Support**

The City of Tualatin Parks and Recreation Department and staff will put in place organizational supports that create a social environment and culture that encourages all to be inclusive. This includes:

### **Staff**

Demonstrating an attitude of inclusion, including nondiscriminatory language and actions

Determining and addressing any potential unintended outcomes of activities, programs or parks to ensure that they do not limit participation or cause unintentional outcomes based on ability, age, sexual orientation, identity, religion or country of origin

Providing educational materials about inclusion to all constituents at community events

Sharing and discussing practices during community meetings

### **Agency**

Advisory committees that support and encourage inclusive behaviors in the community

Assessing and adjusting agency hiring practices to ensure staff is representative of the diverse community and is an equal-opportunity employer

### **Communications**

Providing positive messages about diversity and inclusion through online, written and verbal messaging, posters, pictures and books.

## **Environmental Support**

The City of Tualatin Parks and Recreation Department will establish environmental supports and practices that promote inclusion for all community members. Examples of environmental supports include:

- Program adaptation for inclusion, depending on the individual needs and abilities of participants
- Language interpretation, including but not limited to:
  - Sign language interpreters
  - Braille
  - Language translation services
  - Audio/visual support
- Accessible transportation
- Accessible parks and facilities
- Gender-neutral restrooms and changing rooms
- Signage and additional facility enhancements (artwork, murals, etc.) that promote diversity and inclusion
- Equity of investments in parks and facilities
  - Applies to new investments and existing parks, facilities and amenities, including but not limited to:
    - Built environment enhancements, including modified equipment and ramps

- Placement of new parks and facilities
- Replacement, improvement and renovation of existing infrastructure

### **Continuous Measurement and Improvement**

The City of Tualatin Parks and Recreation Department will work to continuously improve our equity and inclusion efforts, measuring the effectiveness of this policy through staff and community qualitative and quantitative feedback through meetings, community engagement events, public forums, surveys; and monitoring economic and health indicators. Tualatin Parks and Recreation Department will establish a communications plan for reporting on progress. This report will be provided annually to the Tualatin Parks and Recreation Advisory Committee.

The City of Tualatin Parks and Recreation Department will monitor the following indicators to track progress of inclusive efforts:

- Does our agency communicate a vision that values the participation of all people as members of the community?
- Does our agency's improvement plan include inclusive practices with action steps to support implementation?
- Is there adequate, regularly scheduled, ongoing planning time for agency staff to collaborate on inclusive programs and events?
- Does our agency engage the whole community by providing multiple opportunities and modes for participating?
- Are there professional development opportunities for staff regarding inclusive strategies and supports?
- Are community members from various populations engaged in programming, utilizing facilities and taking part in future planning conversations?

Long-term indicators:

- Are there improvements in health (physical, social, mental) outcomes across targeted populations?
- Are investments equitable?

### **Plan Development**

The City of Tualatin Parks and Recreation Department developed this inclusive policy with the input, community engagement and support of key stakeholders and representatives, including:

- City of Tualatin Parks and Recreation Department Staff
- Tualatin Parks and Recreation Advisory Committee
- Arts Advisory Committee
- Library Advisory Committee
- Diversity Task Force
- Youth Advisory Council

### **Resources**

The City of Tualatin Parks and Recreation Department recognizes that this document is an ever-growing resource and commits to keep it updated and reviewed on a regular basis.

Parks & Recreation Projects  
2020-2021

Project

Schedule

Atfalati Sport Court Resurfacing	July-October
Basalt Creek Planning	December-June
Tualatin Commons Restroom Renovation	January-June
Tualatin Commons Splash Pad Renovation	July-June
Tualatin Commons Surface Repairs	August-November
Tualatin River Trail Planning (Hwy 99 area)	July-September
Ibach Court Color Coating	July-September
Jurgens Playground Surface Replacement	July-September
Ki-a-Kuts Bridge Repairs	August-October
Soneridge Master Plan	July-December
Tualatin Community Park Restroom Renovation	January-June