



MEETING AGENDA

TUALATIN PARK ADVISORY COMMITTEE

November 19, 2019 - 6:00 PM

Juanita Pohl Center
8513 SW Tualatin Road

"We are a group of enthusiastic advocates for the Parks & Recreation system with a focus on the stewardship and enhancement of our community."

A. Call to Order

1. Roll Call

B. Approval of Minutes

1. September 17, 2019
2. October 8, 2019

C. Communication

1. Chair
2. Staff
3. Public

D. Old Business

1. Park Funding Options for Maintenance, Improvements & Capital Development
 - November 12, 2019 Meeting Summary
 - Next Steps
2. Veterans Memorial Planning Project & Feasibility Study
 - Process
 - Focus Group Date & Time Options
 - Steering Committee Representative
3. Comprehensive Plan Text & Map Amendment (master plan adoption)
 - November 25, 2019 Hearing
 - Next Steps

E. New Business

1. Committee Representation & Responsibility
 - Community Engagement
 - Identifiable & Identification

2. Meeting Day & Time

3. Programs, Services, Operations, & Project Updates

- Commons Splash Pad Renovation
- Chieftain/Dakota Greenway Dog Waste Station
- Events
- Capital Improvement Projects

4. Volunteer Projects

F. Upcoming Dates

- Calendar Review

G. Committee Member Communications

H. Adjournment



Minutes

Tualatin Park Advisory Committee September 17, 2019

Juanita Pohl Center
8513 SW Tualatin Road

Members Present:	Beth Dittman, Dana Paulino, Christen Sacco, Anthony Warren, Dennis Wells
Members Absent:	Josh Huffman (excused)
Staff Present:	Ross Hoover, Parks and Recreation Director Rich Mueller, Parks Planning and Development Manager Tabitha Boschetti, Assistant Planner
Public Present:	Brandon Gill Abbi Feltner-Smith

A. Call to Order

Chair Beth Dittman called the meeting to order at 6:03 pm.

B. Approval of Minutes

The minutes of the July 9 and August 20, 2019 meetings were approved on a motion by Dana Paulino, and second by Anthony Warren.

C. Announcements

1. Chair
Beth Dittman asked members and guests to introduce themselves. Current and new member introductions were made.
2. Staff
Ross Hoover and Rich Mueller briefly reported on the Commons public engagement at the Viva Tualatin event. Ross Hoover shared that the department was receiving awards from the Oregon Recreation & Park Association for the master plan project planning, and International Festivals & Events Association will recognize the Pumpkin Regatta with an award.
3. Public
None

D. Old Business

1. Project Prioritization and Funding
Beth Dittman and Ross Hoover reported on the September 9th Council presentation and discussion regarding the park project prioritization. The prioritization process, project evaluation criteria, TPARK involvement, project tiers, implementation, funding

Tualatin Parks Advisory Committee Meeting Minutes – September 17, 2019

opportunities, and funding amounts was discussed. The outcome of the Council meeting was for staff to return with additional information about park utility fee, operating levy and general obligation bond.

2. Jurgens Off Leash Area
Rich Mueller and Ross Hoover reviewed the scope and schedule for the off leash area on the adjoining property to Jurgens Park.
3. Brown's Ferry Park Event Facility Feasibility Study
Information was shared by Rich Mueller about the challenges of an event facility at Brown's Ferry Park, and the idea to possibly broaden the feasibility study to include consideration of site selection.

E. New Business

1. Master Plan Adoption, Plan Text Amendment
Tabitha Boschetti, Assistant Planner presented a summary of the proposed Parks Master Plan, Plan Text Amendment changes. Tabitha reviewed and discussed the list of the proposed changes for the City Comprehensive Plan and Tualatin Development Code, which included map 72-2 (Greenway Plan) and figures 3-4 (Recreation Resources) and 11-4 (Bicycle & Pedestrian Plan). The plan text amendment is expected to advance to the Planning Commission in October and council during November. After discussion, Anthony Warren made a motion, which was seconded by Dennis Wells to endorse and recommend the plan text amendment to the planning commission. The committee unanimously approved the recommendation.
2. Programs, Services, Operations, and Project Updates
Rich Mueller reported on the following: Viva Tualatin, upcoming Pumpkin Regatta, Commons splash pad public engagement, and Atfalati "Pick your Playground" results.
3. Meeting Date
The committee member consensus is to meet on the second Tuesday of the month or the third Tuesday if there is a conflict.

F. Future Agenda Items

G. Committee Member Communications

H. Adjournment

Chair Beth Dittman adjourned the meeting at 7:10 pm on a motion from Anthony Warren, and second by Dennis Wells.

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Minutes

Tualatin Park Advisory Committee October 8, 2019

Juanita Pohl Center
8513 SW Tualatin Road

Members Present:	Beth Dittman, Brandon Gill, Dana Paulino,
Members Absent:	Josh Huffman (excused), Christen Sacco (excused), Abbi Feltner-Smith (excused), Anthony Warren (excused)
Staff Present:	Ross Hoover, Parks and Recreation Director
Public Present:	

A. Call to Order

Due to lack of a quorum, Chair Beth Dittman called an informational meeting to order at 6:05 pm.

B. Approval of Minutes

The minutes of the September 17 meeting were not able to be approved due to the lack of a quorum.

C. Announcements

1. Chair
None
2. Staff
None
3. Public
None

D. Old Business

1. Project Prioritization and Funding
The outcome of the Council meeting on September 9, 2019 was for staff to return with additional information about a park utility fee, operating levy and general obligation bond for park maintenance, improvements and capital development. Beth Dittman and Rich Mueller discussed next steps for the park funding discussion at the November 12, 2019 Council work session.
2. Planning Project/feasibility Studies
Rich Mueller provided an update on the Council direction to broaden and move the event facility feasibility study to the next fiscal year, and to focus on the Veterans Memorial facility planning project.

Tualatin Parks Advisory Committee Meeting Minutes – October 8, 2019

The committee discussed community engagement for a Veteran Memorial facility study with the following input:

Acknowledge/gratitude for veterans
Not celebrating wars
Sensitivity to indigenous people
High level view (not specific)
Honors
Create space and feeling
Involve public safety and service

The committee consensus included:

Seering committee to refine and narrow sites, themes and concept prior to public engagement.

Include veterans, but also have representation from the community at large.

Use online survey as an options for community engagement and response.

2. Commons Splash Pad Renovation

A brief update by Rich Mueller on the project scope and schedule as provided.

E. New Business

1. Chieftain/Dakota Greenway Dog Waste Station

The committee reviewed an aerial map and discussed potential locations. Members decided on the greenway at or near SW Dakota Drive as the preferred location for a dog waste station with bags and trash receptacle.

2. Committee Representation & Responsibility

Committee Chair, Beth Dittman led discussion about committee engagement and being identifiable at events and meetings. Members would like name tags, and button with "Talk to Me about Parks". There was discussion regarding community representation and engaging residents at meetings and events. The responsibility to represent the advisory committee at schools, CIO's, parks, and other groups or organizations that members are connected with was mentioned. To walk parks, talk with neighbors, answer questions, refer to staff for assistance were all ideas that came up. The committee plans to revisit this topic at future meetings.

3. Programs, Services, Operations, and Project Updates

Committee members received a brief update on the upcoming Pumpkin Regatta events and Bee City USA status.

F. Upcoming Dates

Beth Dittman reviewed the meeting and event calendar. Members selected meetings and events they will attend to represent the committee.

G. Committee Member Communications

Bee City and distribution of pollinator friendly seed packets with area seeds was discussed.

H. Adjournment

Chair Beth Dittman adjourned the meeting at 7:15 pm.

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PARKS FUNDING OPTIONS

November 12, 2019



PROJECT PRIORITIES

- Project Prioritization Presented to Council Sept 9
- Public Engagement 52 Projects Identified
- Review & Scoring
- Parks Advisory Committee Recommendation



TUALATIN COMMUNITY PARK NEW TENNIS COURT SURFACE



ATFALATI PARK DETERIORATING TENNIS COURT SURFACE

FUNDING NEEDS

Tier I Project Cost Estimate

Tier I Estimated Cost	Tier I SDC Eligible	Tier I Not Eligible
\$37,139,571	\$32,964,451	\$4,175,120

Projected SDC Revenue

Residential collected to 2040	Nonresidential collected to 2035	Total
\$6,816,174	\$5,143,325	\$11,959,499

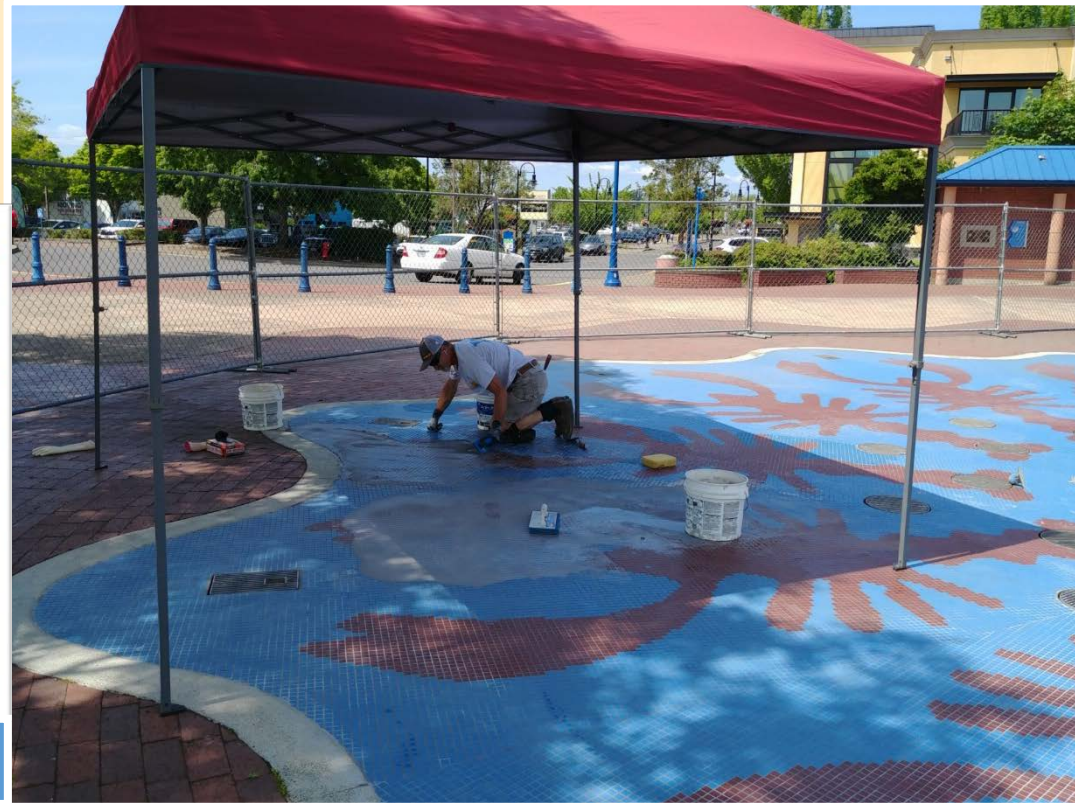


PROJECT COST EXAMPLES

- Playground
- Sports Field
- Splash Pad
- Accessibility
- Restrooms
- Courts



COMMUNITY PARK DETERIORATION



TUALATIN COMMONS SPLASH PAD SURFACE EMERGENCY REPAIR

FUNDING OPTIONS

- Park Utility Fee
- General Obligation Bond
- Local Option Levy



Park Utility Fee

- Monthly fee included on monthly utility bill
- Can be used for either capital or operating costs



IBACH PARK PLAYGROUND RENOVATION & SURFACE REPLACEMENT



JURGENS PARK PLAYGROUND SURFACE

Park Utility Fee



- Estimated Revenue
 - \$1.00 per month, per account
 - \$135,600 annual revenue
 - \$5.00 per month, per account
 - \$678,000 annual revenue



RESTROOM DETERIORATION

GENERAL OBLIGATION BOND

- Can only be used for capital costs
- Repaid through property tax levy
- Requires public vote



TUALATIN COMMUNITY PARK FIELD & LIGHTS

LOCAL OPTION LEVY

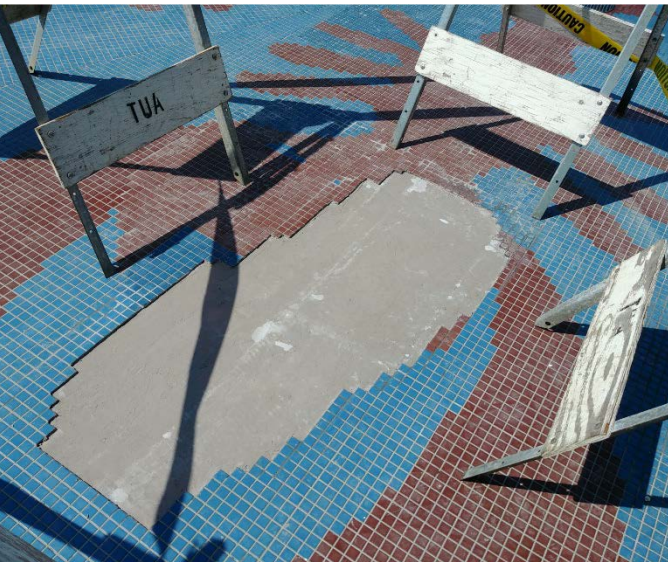
- Can be either a capital levy or an operating levy
 - Capital levy cannot exceed 10 years
 - Operating levy cannot exceed 5 years
- Requires public vote
- Levied on annual property tax statements



ATFALATI PARK BASKETBALL COURT SURFACE

LOCAL OPTION LEVY

- Using FY 19/20 Assessed Value (AV)
 - \$0.10 per \$1,000 of AV
 - \$449,230 of revenue
 - \$0.25 per \$1,000 of AV
 - \$1,123,080 of revenue



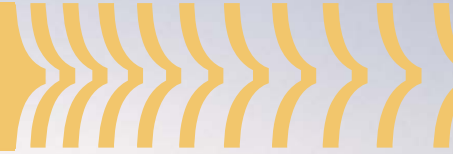
SPLASH PAD SURFACE DETERIORATION AND ACCESSIBILITY ISSUES

NEXT STEPS

- Funding Source Consideration
- Timeline



COUNCIL DISCUSSION & DIRECTION





City of Tualatin

www.tualatinoregon.gov

NOTICE IS HEREBY GIVEN that on Monday, **November 25, 2019** at 7:00 p.m., the City of Tualatin City Council will hold a public hearing to consider:

A Comprehensive Plan Text Amendment (PTA 19-0003) and Plan Map Amendment (PMA 19-0003) to update the Tualatin Community Plan, Development Code and associate Maps and figures to reflect the recently updated (2018) Tualatin Parks and Recreation Master Plan. The scope of these changes includes updating maps of planned future trails in the Tualatin Development Code to reflect those adopted in the Parks and Recreation Master Plan, as well as updates to simplify the street tree list, and updating document references.

**The City Council public hearing will be held at
7:00 p.m. on
Monday, November 25, 2019
Juanita Pohl Center,
8513 SW Tualatin Road,
Tualatin, OR 97062**

About this proposal:

In 2018, The City of Tualatin adopted updates to Tualatin's Parks and Recreation Master Plan. This proposal (PTA 19-0003 and PMA 19-0003) would update the Tualatin Development Code to reflect those changes. The proposed amendments include updates to:

- Tualatin Development Code Chapters 11, 15, 31, 36, 39, 41-44, 49-52, 55, 57, 60, 61, 64, 72, 74
- The Transportation System Plan
- TDC Figure 11-4: Bicycle and Pedestrian Plan
- TDC Map 72-2: Greenway and Trail Development Plan
- TDC Map 74-1: Street Tree Plan

To comment or testify:

You may comment on this proposal (Attn: Tabitha Boschetti, Assistant Planner) in writing or by email to tboschetti@tualatin.gov or mail to Planning Division (18880 SW Martinazzi Avenue, Tualatin, OR 97062) by **November 12, 2019** to be included in the City Council packet. Written and/or verbal testimony may also be presented to the City Council before or at the hearing on **November 25, 2019**.

Copy of the proposal:

A copy of the staff report, findings and draft Ordinance on PTA 19-0003 and PMA 19-0003 will be made available one week before the November 25, 2019 hearing at <https://www.tualatinoregon.gov/citycouncil> or upon request at the Planning Division (18880 SW Martinazzi Avenue, Tualatin, OR 97062) during business hours. Additional information has been posted at <https://www.tualatinoregon.gov/projects>.

Additional questions

If you have additional questions about the Plan Map Amendment and Plan Text Amendment, please contact Tabitha Boschetti, at 503-691-3029 or tboschetti@tualatin.gov

November 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5	6	7	8 8 am – Veterans Breakfast @ Pohl Center	9
10	11	12 5 pm - Council @ Pohl Center (Park Funding)	13	14	15	16 9 am – Volunteer Planting @ Saum Creek
17	18	19 6 pm - TPARK @ Pohl Center	20	21	22	23
24	25 7 pm - Council @ Pohl Center (Master Plan PTA)	26	27	28	29	30

December 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6 5-8:30 pm - Starry Nights & Holiday Lights @ Commons	7
8	9 7 pm - Council @ Pohl Center (Park SDC Report)	10 6 pm - TPARK @ Pohl Center	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				