



MEETING AGENDA

TUALATIN PARK ADVISORY COMMITTEE

May 14, 2019 - 6:00 PM

Juanita Pohl Center
8513 SW Tualatin Road

*"We are a group of enthusiastic advocates for the Parks & Recreation system
with a focus on the stewardship and enhancement of our community."*

A. Call to Order

1. Roll Call

B. Approval of Minutes

1. March 5, 2019
2. April 2, 2019

C. Communication

1. Chair
2. Staff
3. Public

D. Old Business

1. Project Prioritization
2. Jurgens Park Off Leash Area
3. Commons Splash Pad Renovation
4. SDC Update

E. New Business

1. Recreation Services
2. Park Maintenance
3. Park Projects

F. Future Agenda Items

G. Committee Member Communications

H. Adjournment



Minutes

Tualatin Park Advisory Committee March 5, 2019

Juanita Pohl Center
8513 SW Tualatin Road

Members Present:	Beth Dittman, Josh Huffman, Dana Paulino, Valerie Pratt, Christen Sacco
Members Absent:	Anthony Warren (excused), Dennis Wells (excused)
Staff Present:	Heidi Marx, Event Specialist Rich Mueller, Parks Planning & Development Manager
Public Present:	Ross Baker, Tualatin Historical Society Larry McClure, Tualatin Historical Society

A. Call to Order

Vice Chair Beth Dittman called the meeting to order at 6:00 pm.

B. Approval of Minutes

The minutes of the February 12, 2019 meeting was unanimously approved, on a motion by Beth Dittman, and second by Dana Paulino.

C. Announcements

1. Chair
None
2. Staff
Committee members was reminded about the Tualatin 2040 Plan joint City Advisory Committee meeting on March 12 that includes a Development Code update, a Housing Needs Analysis and an Economic Opportunities Analysis.
3. Public
None

D. Old Business

1. Mission Statement
Beth Dittman led the committee through the process of reviewing, refining and selecting the final mission statement. After discussion, committee members agreed on the following mission statement: "We are a group of enthusiastic advocates for the Parks and Recreation system with a focus on the stewardship and enhancement of our community."

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2. Annual Report
Rich Mueller presented the annual report, which committee members reviewed and provided input, comments and changes. Dennis Wells and Beth Dittman will present the annual report at the April 8 Council meeting.
3. Project Prioritization
Committee members discussed the evaluation results of the 54 prioritized projects from the Parks and Recreation Master Plan. The level and target audience to see the prioritization results were discussed. The committee had the following suggestions:
Define near, middle and long term.
Include the project map showing project locations.
Color code SDC eligible projects.
Explain (summarize) the scope of each project.
Include the arrows meaning (projects move between terms) in the key.
Consider an online interactive map and projects to convey information.
4. Ibach Playground Renovation
A brief update on the playground renovation, public outreach, and clarifying the equipment that is staying was discussed.
5. Commons Splash Pad Renovation
The status of the splash pad grant application was reviewed. The committee discussed writing a letter of support, which Josh Huffman will author, and send to members for review and comments.
6. Clean Water Services Interceptor Project
Rich Mueller provided an update on the interceptor project that is scheduled to begin in June at Jurgens Park.

E. New Business

1. Heritage Center Annual Report
Ross Baker and Larry McClure from the Tualatin Historical Society presented the annual Heritage Center report.
2. Recreation Services
Summer day camp program registration was discussed.
3. Park Maintenance
A brief ongoing maintenance update was provided.
4. Park Projects
An update on the current projects was reviewed.
5. Arbor Week Poster Contest
Heidi Marx, Event Specialist led the committee through the process of selecting the Arbor Week fifth grade poster contest.

F. Future Agenda Items

- A committee group photo was suggested.
- A park tour was mentioned.

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Information on how to share communication on Next Door was requested

G. Committee Member Communications

Valerie Pratt mentioned a tree in the circle on 86th causing road and curb damage. The committee discussed attendance expectations and meeting absences.

H. Adjournment

Chair Beth Dittman adjourned the meeting at 7:57 pm, on a motion from Dana Paulino, and second by Josh Huffman.



Minutes

Tualatin Park Advisory Committee April 2, 2019

Juanita Pohl Center
8513 SW Tualatin Road

Members Present:	Beth Dittman, Josh Huffman, Valerie Pratt
Members Absent:	Anthony Warren (excused), Dana Paulino (excused), Christen Sacco (excused), Dennis Wells
Staff Present:	Ross Hoover, Parks and Recreation Director Rich Mueller, Parks Planning & Development Manager
Public Present:	

A. Call to Order

Vice Chair Beth Dittman called the meeting to order at 6:10 pm, noting that this will be an informal meeting due to the lack of a quorum.

B. Approval of Minutes

The minutes of the March 5, 2019 meeting was not able to be approved due to the lack of a quorum.

C. Announcements

1. Chair
None
2. Staff
Ross Hoover shared information about the upcoming April 15 budget work session, where the Parks SDC rate discussion is on the agenda.
3. Public
None

D. Old Business

1. Committee Role & Responsibility
This topic will be tabled to a future meeting.
2. Member Attendance Expectations
Rich Mueller shared the following information from the Tualatin Municipal Code, Chapter 11-02 what states "A committee member shall not have unexcused absences from two or more meetings, including regular and special work sessions during a calendar year, or absences from more than five such meetings held during the calendar year. An excused absence may be obtained by contacting the chairperson or secretary of the committee at

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least 24 hours prior to any schedule committee meeting.

3. Project Prioritization

This agenda topic will be moved to the next meeting due to the importance of getting all committee members input and involvement.

4. Annual Report Presentation

Committee members reviewed the presentation that Dennis Wells and Beth Dittman will present to Council at the April 8 meeting.

5. Arbor Week Presentation

The committee reviewed and added two benefits to the presentation that included public health and noise reduction. Valerie Pratt will present the presentation to City Council on April 8.

6. Commons Splash Pad Renovation

Rich Mueller provided a brief update on the grant funding process and next steps for the splash pad project.

E. New Business

1. Jurgens Off Leash Dog Area

The Clean Water Services interceptor project was discussed along with an opportunity for a fenced off leash dog area on the park property west of Jurgens Park. This project was identified in the master plan and there have been public involvement meetings scheduled to determine the neighborhood desire for this facility.

2. Recreation Services

The youth sports use fees were discussed by Ross Hoover.

3. Park Maintenance

Ross Hoover informed the committee about the asset inventory being undertaken by parks staff, and the funding of park repairs and renovation projects.

4. Park Projects

Rich Mueller reported on the Ibach playground renovation project and current parkland annexations.

F. Future Agenda Items

A joint TPARK and Art Advisory meeting was mentioned and a Tree Board responsibility discussion took place.

G. Committee Member Communications

The 2040 meeting that Beth Dittman and Valerie Pratt attended was mentioned.

H. Adjournment

Vice Chair Beth Dittman adjourned the meeting at 7:20 pm.

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JURGENS OFF LEASH DOG AREA

Overview

- Addresses community facility needs and master plan desire
- Provides off-leash area for current users
- Concerns from parents, park users and other dog owners
- Not master plan comprehensive site planning
- Not regional in scale

Timeline

- 2019 - Clean Water Services interceptor pipe project
- Winter/Spring 2020 – Site preparation and amenity installation
- Spring/Summer 2020 – Open to public

Community Communication

- City website
- Tualatin Today (City newsletter)
- City calendar
- Facebook & Facebook Event
- Instagram
- Regular park users (sports organizations, schools, dog park volunteer ambassadors)
- Riverpark CIO
- Posters posted at Jurgens Park and Dog Park (community park)
- Flyer's at City offices, Library and Juanita Pohl Center

Community Engagement

- City Council Work Session, March 25
- Off Leash Area meetings (2), March (22 Attendees) & April (22 Attendees)
- Annexation meetings (2), March & April
- Tualatin Park Advisory Committee (2), March & April
- 12 emails and letters
- Master Plan public outreach and involvement (extensive public engagement)

Meeting Results

- Layout maps
- Preferred locations for trash cans, bench, and other amenities
- Surface



**JURGENS OFF
LEASH DOG
AREA**

MEETING RESULTS | What we heard you want:

- Keep it simple
- Rule Signs
- Waste Bag Station
- Trash Can
- Grass Surface
- Bench







UNITED STATES OF AMERICA

The sign features a map of the United States with each state labeled with a number. The numbers are: 1 (Maine), 2 (New Hampshire), 3 (Vermont), 4 (New York), 5 (Connecticut), 6 (Massachusetts), 7 (Rhode Island), 8 (New Jersey), 9 (Delaware), 10 (Maryland), 11 (Virginia), 12 (North Carolina), 13 (South Carolina), 14 (Georgia), 15 (Florida), 16 (Alabama), 17 (Louisiana), 18 (Mississippi), 19 (Arkansas), 20 (Tennessee), 21 (Kentucky), 22 (West Virginia), 23 (Ohio), 24 (Indiana), 25 (Illinois), 26 (Michigan), 27 (Wisconsin), 28 (Minnesota), 29 (Iowa), 30 (Missouri), 31 (Kansas), 32 (Nebraska), 33 (South Dakota), 34 (North Dakota), 35 (Montana), 36 (Wyoming), 37 (Colorado), 38 (New Mexico), 39 (Arizona), 40 (Nevada), 41 (Idaho), 42 (Utah), 43 (Oregon), 44 (Washington), 45 (Alaska), 46 (California), 47 (Oregon), 48 (Nevada), 49 (California), 50 (California). There is also a small inset map of Alaska in the top left corner of the sign.



PLAYHOUSE

YANMAR



