



MEETING AGENDA

TUALATIN PARK ADVISORY COMMITTEE

March 5, 2019 - 6:00 PM

Juanita Pohl Center
8513 SW Tualatin Road

A. Call to Order

1. Roll Call

B. Approval of Minutes

1. February 12, 2018

C. Communication

1. Chair
2. Staff
3. Public

D. Old Business

1. Mission Statement
2. Annual Report
3. Ibach Playground Renovation
4. Commons Splash Pad Renovation
5. Clean Water Services Interceptor Project
6. Project Prioritization

E. New Business

1. Heritage Center Annual Report
2. Recreation Services
3. Park Maintenance
4. Park Projects
5. Arbor Week Poster Contest

F. Future Agenda Items

G. Committee Member Communications

H. Adjournment



Minutes

Tualatin Park Advisory Committee February 12, 2019

Juanita Pohl Center
8513 SW Tualatin Road

Members Present:	Beth Dittman, Dana Paulino, Valerie Pratt, Dennis Wells
Members Absent:	Christen Sacco (excused), Anthony Warren (excused)
Staff Present:	Ross Hoover, Parks & Recreation Director Julie Ludemann, Recreation Manger Rich Mueller, Parks Planning & Development Manager
Public Present:	Josh Huffman

A. Call to Order

Chair Dennis Wells called the meeting to order at 6:10 pm.

B. Approval of Minutes

The minutes of the December 4, 2018 meeting was unanimously approved, on a motion by Beth Dittman, and second by Dana Paulino.

C. Announcements

1. Chair
None
2. Staff
Rich Mueller shared the Tualatin 2040 plan, which includes the next phase of the Development Code update plus a Housing Needs Analysis and an Economic Opportunities Analysis. TPARK is invited to attend a meeting with other City advisory committees on March 12 at 6:30 pm in the Police Department to provide input.
3. Public
Josh Huffman was introduced as the new recommended member of TPARK by the Council Committee on Advisory Appointments. The Council will consider and take action on the recommendation at their February 25 meeting.

D. Old Business

1. Mission Statement
The committee reviewed the six mission statements submitted from members. Julie Ludemann and Ross Hoover led a discussion on the statements common words and thoughts. Julie further narrowed the phrases and essential components of the statements down. Staff will prepare a sample mission statement based on the committees input, ideas and thoughts.

Tualatin Parks Advisory Committee Meeting Minutes – February 12, 2019

Mission words repeated: Enthusiastic, Advocate, Communicate, Community, Conduit (funnel), Active, Strategic

Essential components of statement: Future Needs, Stewardship, Informed
Make it a short statement

Communicate to/with Council on behalf Community Members

Parks & Recreation Department is Services, Facilities, Parks

2. Member Profiles

Beth Dittman shared responses from the member profiles submitted. Beth put together a member overview with a summary of the information below.

Who we are:

Friendly, Passionate, Family-oriented

How we spend our time:

Work, care for facility & pets, volunteering, attending events, personal fitness

What we like most about Tualatin:

Proximity (ease of access to nature, trails, and Portland), community & events

Why TPARK?

To preserve and improve parks, family connections (kids), & community involvement

Master Plan goals we want most to:

Create a walkable, bikeable, and interconnected city

Manage, administer, and maintain quality parks, facilities, and programs

Expand accessible and inclusive parks and facilities

Next Steps:

What we do & how we do it

Confirm next steps based on Master Plan (realistic, do-able)

Get input & learn more (community outreach, leadership connections, site visits)

Support funding & implementation

3. Parks System Development Charge (SDC) Update

Rich Mueller and Ross Hoover presented information on the annual Parks SDC index effective February 1, 2019. The fee is indexed in accordance with the SDC ordinance, and based on the construction cost index and the change in average market value.

4. Annual Report

Committee members reviewed the outline of the TPARK annual presentation and provided comments. Rich Mueller will email the outline to members who may send additional comments to be included in the presentation. The annual report will be presented to Council on April 8 by the committee chair and vice-chair.

5. Committee Member Applications

Staff announced that Christen Sacco and Anthony Warren should reapply for

Tualatin Parks Advisory Committee Meeting Minutes – February 12, 2019

reappointment by the Council Committee on Advisory Appointments. Their terms end on February 29, 2019, but continue to serve until an appointment is made.

6. Project Prioritization Discussion

Ross Hoover reviewed the prioritization ratings for projects. The committee discussed the ranking order and indicated their consensus for the project prioritization.

E. New Business

1. Master Plan Funding Sources

Ross Hoover provided an overview of the Parks & Recreation Master Plan (Chapter 6 Implementation) funding sources for capital projects. These funding opportunities include property taxes, charges for services, parks system development charges, transient lodging tax, general obligation bond, operating levy, park utility fee, public agency grants, philanthropic grants, and donations. Committee members discussed the funding methods and how the master plan moves toward implementation.

2. Recreation Services

Julie Ludemann reported on upcoming events, summer day camp programs, new programs, use fees, sustainability, and scholarships.

3. Park Maintenance

Ross Hoover provided an update on maintenance activities, projects and staffing.

4. Park Projects

Rich Mueller shared information on the Ibach playground project, grant applications, parkland annexations, and trail easement acquisition.

F. Future Agenda Items

G. Committee Member Communications

H. Adjournment

Chair Dennis Wells adjourned the meeting at 8:11 pm, on a motion from Valerie Pratt, and second by Beth Dittman.



AGENDA

JOINT WORK SESSION

**TUALATIN PLANNING COMMISSION, ARCHITECTURAL REVIEW BOARD,
TUALATIN PARK ADVISORY COMMITTEE, TUALATIN ARTS ADVISORY COMMITTEE
YOUTH ADVISORY COUNCIL**

**March 12, 2019, 6:30PM
TUALATIN POLICE SERVICES BUILDING, POLICE TRAINING ROOM
8650 SW TUALATIN, OR 97062**

Re: Tualatin I 2040: Outreach to Advisory Groups

- I. Welcome:** Karen Perl Fox, Tualatin 2040 Project Manager/Senior Long-Range Planner (Staff)
 - a. Staff: Steve Koper, Planning Manager
 - b. Consultant: Cathy Corliss, Principal, Angelo Planning Group
- II. Introductions of Advisory Groups for this project:**
 - a. Tualatin Planning Commission (TPC), Architectural Review Board (ARB) by Liaison, Steve Koper, Planning Manager
 - b. Tualatin Park Advisory Committee (TPARK) by Liaison, Rich Mueller, Parks Planning and Development Manager
 - c. Tualatin Arts Advisory Committee (TAAC) and Youth Advisory Council (YAC) by Liaison, Julie Ludemann, Recreation Supervisor
- III. Role of the Advisory Groups** in the Tualatin 2040 project (Karen Perl Fox)
- IV. Project Overview and Policy Input:**
 - a. **Presentation** (Karen Perl Fox)
 - i. Tualatin | 2040
 - ii. Building Blocks – Vision (Tualatin Tomorrow, TDCIP Phase 1)
 - iii. Housing Needs Analysis and Economic Opportunities Analysis component
 - iv. Policy Questions (Cathy Corliss, APG)
 - b. **Policy Input from Advisory Groups** (facilitated by Cathy Corliss, Angelo Planning Group)
- V. Announcements: Upcoming Community Engagement in March 2019:**
 - a. Community Advisory Committee Meeting #1 on 3/21/19 at 6PM, Library Community Rm
 - b. Stakeholder Interview Applications - extended application deadline to 3/15/19; Go to City website at www.tualatinoregon.gov/planning/tualatin-2040 for information and application, or to the project website at www.tualatin2040.com.

TPARK Mission Statement

Option #1

"The Tualatin Park Advisory Committee enthusiastically advocates for Tualatin Parks & Recreation System to ensure a vibrant, welcoming, and sustainable community."

Option #2

"We are a group of enthusiastic citizens serving the community as advisors and advocates with a focus on the stewardship and enhancement of Tualatin's Parks & Recreation system."

February 12 Meeting

Words repeated:

Enthusiastic

Advocate

Communicate

Community

Conduit (funnel)

Active

Strategic

Essential components of statement:

Future Needs

Stewardship

Informed

Make it a short statement

Communicate to/with Council on behalf Community Members

Parks & Recreation Department is:

Services

Facilities

Parks

Committee mission statements:

A group of enthusiastic citizens serving the community to strategically provide a conduit between the community, City Council and the Parks and Recreations staff; to ensure our facilities and services represent the lifestyles and values of all community members and to advocate for the future needs of generations to come.

We are fellow neighbors and members of the community with an affection for Tualatin's Parks and shared belief in an active citizenry in local government. We advocate on behalf of other Tualatin residents in order to review, advise and make strategic recommendations to City staff and City Council on all matters affecting public parks and recreational activities to better our community.

"TPARK's dedicated volunteers advocate for the wellbeing of our parks on behalf of our entire community by acting as a conduit for information between the city and its citizens."

"To enthusiastically promote parks and recreation and serve as well-informed advisors to Tualatin City Council."

Building a strong, engaged, community through the stewardship of Tualatin's park and trail system.

To support and protect our Tualatin Parks & Recreation System and inform council decisions with citizen involvement.

2018

Tualaitn Park Advisory Committee

Annual Report



Tualaitn Park Advisory Committee

Committee Members



- ▶ Dennis Wells, Chair
- ▶ Valerie Pratt, Vice-Chair
- ▶ Beth Dittman
- ▶ Krista Nanton
- ▶ Dana Paulino
- ▶ Christen Sacco
- ▶ Anthony Warren





Tualaitn Park Advisory Committee

Committee Roll

- ▶ Recommend, Advise & Make Suggestions to Council
- ▶ Public Engagement, Involvement & Outreach
- ▶ Formulate Parks System & Recreation Programs to Serve Community Needs
- ▶ Consider City Plans & Projects
- ▶ Community Forestry Tree Board

Tualaitn Park Advisory Committee

Recommendations to Council

- ▶ Parks & Recreation Master Plan Adoption
- ▶ Park System Development Charge Methodology Adoption
- ▶ Oregon State Parks & Recreation Department Grant for Ibach Park
- ▶ School District Intergovernmental Joint Use Agreement
- ▶ Parks & Recreation Month Proclamation



Tualaitn Park Advisory Committee

Master Plan Public Engagement & Outreach

- ▶ Members of Master Plan Project Advisory Committee (5 meetings, 60 hours)
- ▶ Council Master Plan Presentations & Discussion (10 meetings, 30 hours)
- ▶ Volunteered or Attended Pop Up Events, Open Houses, Meetings & Events
- ▶ Draft Plan Public Engagement
- ▶ Public Involvement (2,850 people, 7 events)





Tualaitn Park Advisory Committee

Master Plan Chapters

- ▶ Community Outreach Themes
 - ▶ Vision, Values, Mission, Goals, Objectives & Recommendations
 - ▶ Project Prioritization Criteria & Project Cost Matrix
 - ▶ Funding Sources
 - ▶ System Development Charge Methodology
 - ▶ Draft Plan Public Engagement
 - ▶ Plan Implementation
 - ▶ Plan Review, Recommendation & Adoption
- 

Comprehensive Parks System & Recreation Programs



- ▶ Parks & Recreation Master Plan Update Acceptance
- ▶ Ice Age Tonquin Trail Easement Acquisition
- ▶ Projects (playground renovation, river erosion control, trails)
- ▶ Park Property Acquisition (Jurgens Park expansion)
- ▶ Recreation Programs & Services (summer commons & recreation)
- ▶ Special & Community Events (Crawfish, Pumpkin Regatta, ArtSplash)
- ▶ Park Maintenance Services (volunteer projects, repairs & renovation)

Tualaitn Park Advisory Committee

Consider City Plans & Projects

- ▶ Parks & Recreation Master Plan
- ▶ Basalt Creek Concept Plan
- ▶ Ice Age Tonquin Trail
- ▶ Capital Improvement Plan
- ▶ Tualatin Tomorrow
- ▶ Transient Lodging Tax
- ▶ Clean Water Services Interceptor & Siphon Project





Tualaitn Park Advisory Committee

Tree Board Recommendations

- ▶ Arbor Week Presentation & Proclamation
- ▶ Tree City USA Presentation & Recognition
- ▶ Heritage Tree Designation

Tualaitn Park Advisory Committee

2019 Committee Action Plan

- ▶ Committee Mission Statement & Goals
- ▶ Support Master Plan Funding & Implementation
- ▶ Seek Community Input through Public Outreach



Tualaitn Park Advisory Committee

2019 Council Recommendations

- ▶ Fully Implement Master Plan
- ▶ SDC Rates to Include Nonresidential Development
- ▶ Project Prioritization Involvement
- ▶ Funding Sources for Master Plan Implementation



Tualaitn Park Advisory Committee

Questions and Comments

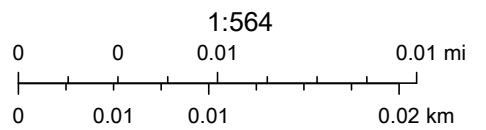


Ibach

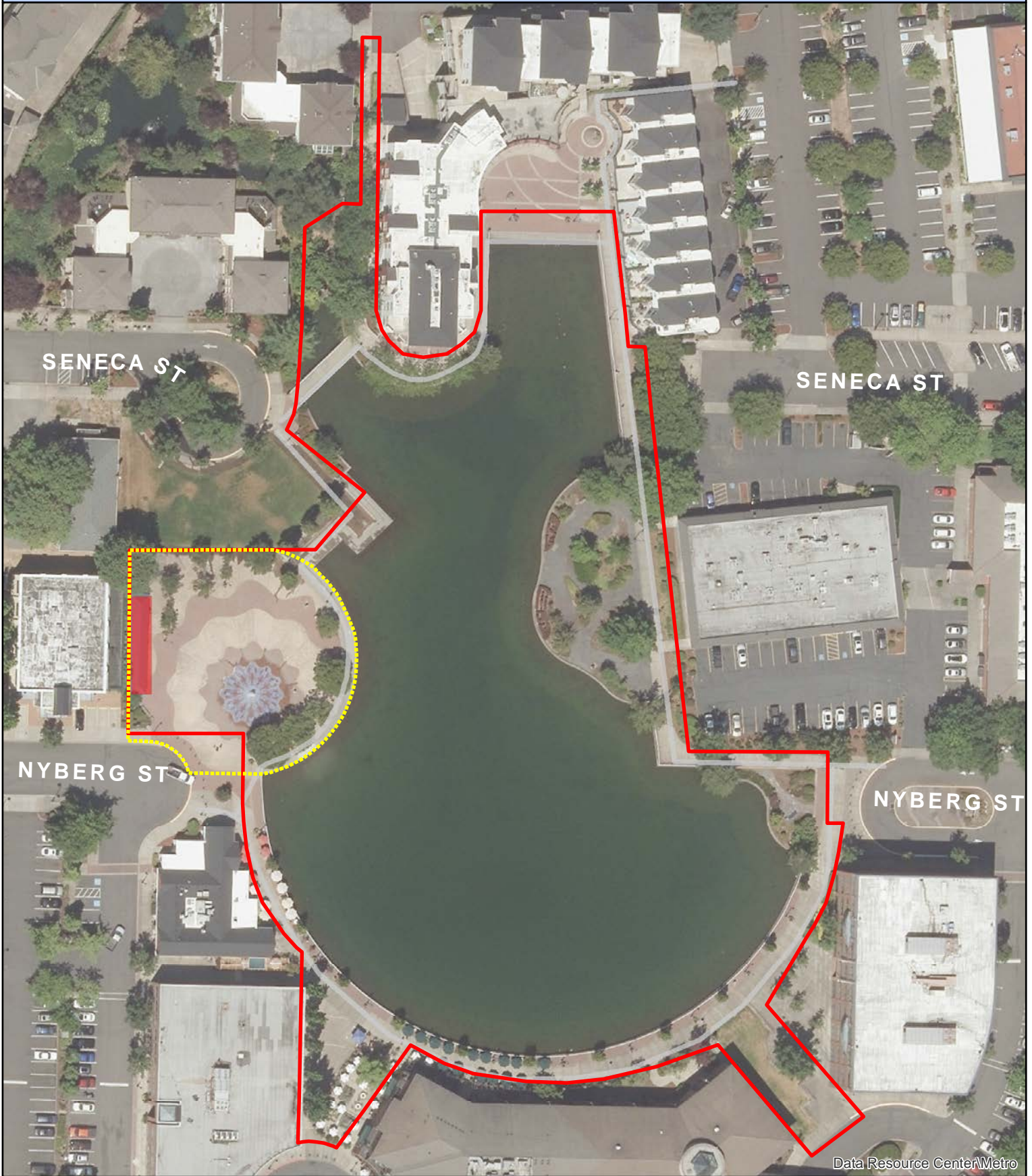


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- Planning Area Boundary
- City Boundary
- Streams
- Wetland Conservation District
- Open Space Preservation District
- Greenway
- Wetland Preservation District
- Address Labels
- Taxlots

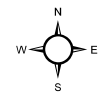


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Data Resource Center/Metro

- Proposed Project Site
- Park Restrooms
- The Lake at the Commons
- Trails



RF: 1:1,100

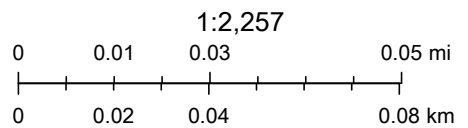
This map is derived from various digital database sources. While an attempt has been made to provide an accurate map, the City of Tualatin, OR assumes no responsibility or liability for any errors or omissions in the information. This map is provided "as is". -TualGIS 2/19/2019

Jurgen Park



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- Planning Area Boundary
- - - City Boundary
- Streams
- Wetland Conservation District
- Open Space Preservation District
- Greenway
- Wetland Preservation District
- Taxlots



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PROJECT EVALUATION RESULTS

TUALATIN PARKS & RECREATION MASTER PLAN

NEAR TERM



MIDDLE TERM



LONG TERM

- E8 Tualatin Community Park
- E4 Lafky Park
- P4 East Tualatin/Bridgeport Elementary partnership
- P14 Compressive Fee Analysis and Plan
- P16 Marketing and Outreach Plan
- E5 Stoneridge Park
- P9 Tournament Sports Complex
- E1 Atfalati Park
- P6 Central Tualatin sports park
- E6 Tualatin Commons
- P1 Jurgens Park addition
- P2 Tualatin Community Park addition
- P5 Pony Ridge/ Heritage Pine partnership
- P7 Community Recreation Center
- P13 Community Forestry Plan
- P15 Resource Management Plan
- E10 Brown's Ferry Facility (4c3, 4f9)

- P3 Basalt Creek Park
- E3 Jurgens Park
- P12 Westside Trail Bridge
- E10 Brown's Ferry Park
- E26 Nyberg Creek (SOUTH) Greenway
- E28 Shaniko Greenway
- E37 Ice Age Tonquin Trail
- 19A Veterans Memorial (Goal 1h.7)
- P8 Additional Park Opportunities
- E29 Tualatin River Greenway
- E31 TuHS -Byrom Cross Country Running Trail
- P11 New Greenways and shared use paths

- E20 Chieftain/Dakota Greenway
- E21 Hedges Creek Greenway
- E22 Helenius Greenway
- E23 Hi-West Estates Greenway
- E24 Indian Meadows Greenway
- E2 Ibach Park
- E11 Hedges Creek Wetland Protection District
- E13 Jonnie and William Koller Wetland Park
- E14 Little Woodrose Nature Park
- E30 TuHS Leonard Pohl Field
- P10 New Natural Park and areas
- E25 Nyberg Creek Greenway
- E27 Saum Creek Greenway
- E12 Hervin Grove Natural Area
- E15 Saarinen Wayside Park
- E16 Sequoia Ridge Natural Area
- E17 Sweek Ponds Natural Area
- E18 Sweek Woods Natural Area
- E19 Victoria Woods Natural Area
- E36 I-5 Shared Use Path
- E7 Tualatin Commons Park
- E32 65th Ave Shared Use Path
- E33 Boons Ferry Road Shared Use Path
- E34 Byrom Elementary Shared Use Path
- E35 Cherokee Street Shared Use Path
- E9 Tualatin Library

Chapter 5 Site Recommendations Key

- E##** — Existing Site Project ID Number
- P##** — Proposed Site Project ID Number



The Tualatin Heritage Center 2018 in Review





THC Milestones

2003

- Council votes to widen Boones Ferry Road
- Church donated to Tualatin Historical Society

2004

- 1500 Citizens petition to save the old church
- THS raises ~180k match!

2005

- Building moved to new site and transformation begins

2006

- Grand Opening February 11



2019

- 13 years of operation
- Dozens of original books, videos, recordings
- Scores of exhibits, displays and historic online information.
- Hundreds of programs (vast majority free)
- Thousands of hours of public access
- Tens of thousands of visitors.



Tualatin history on display around town



- **Park and Trail** interpretive signs
- **Tualatin Library** Ice Age artifact exhibits
- **Marquis** Community buildings
- **Tualatin high school** exhibit case
- **Historic building signs**
- **Historic photos** hang in City buildings, Cabela's, New Seasons, Firehouse Subs, Sharky's, CenterCal offices
- **Online interactive map** of where to find these and other things



Programs Highlights



Regular Monthly Programs

- First Wednesday and Third Thursday
- All free, both daytime and evening, family friendly

Local History Programs

- 2018 included: music, how Tualatin was built, VFW, Lou Ogden, Ice Age, 4-H, Tigard
- Special focus on local families e.g. Ball and Robbins
- Ongoing Oral History recordings

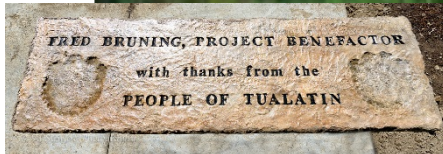
Oregon and Natural History Programs

- Meteorites in Oregon, Raptors, Ancient mammals of the Willamette Valley
- Archeologist and environmentalist
- Railroads, Ghost Towns and Cowboy Poet



Special Events

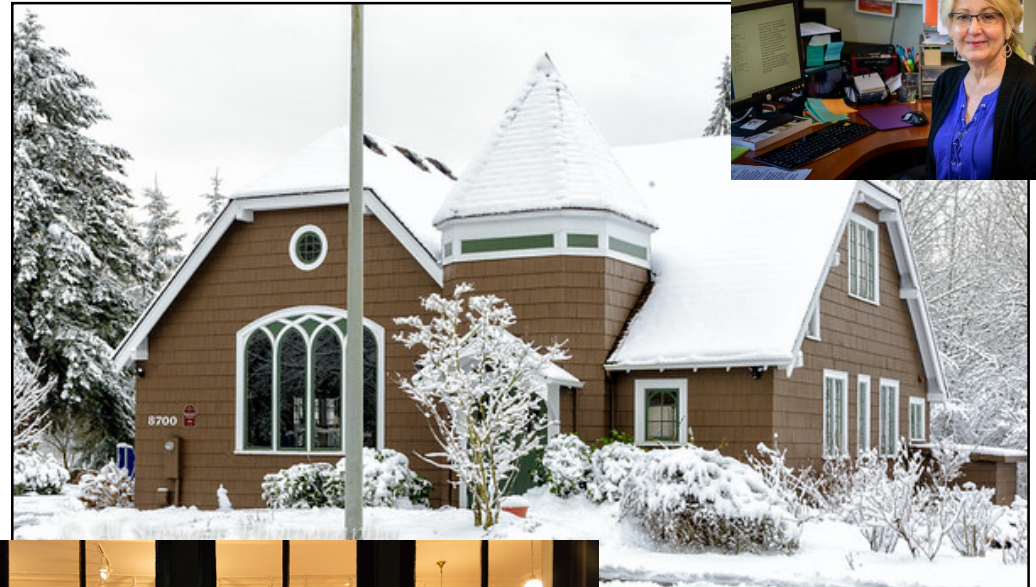
- **Pioneer Days** hosted 300 students over 4 days from three local schools
- **Tualatin River History Day** with River Keepers
- Installation of **honorary benches**
- Annual **Wine Tasting Dinner** Fundraiser





City Partnership for THC

- **Historical Society provided:**
 - **Public access** 4-5 hours weekdays
 - **Venue for diverse users** 7 days
 - **THS Monitor** for rentals
 - **Programming** for adults and families
- **In 2018 city provided:**
 - Regular building maintenance
 - LED lighting conversion inside and out
 - Total revamp of outside landscaping





Income and Expenses FY 2018

Money in....

- Rentals: \$14,865
- General Donations: \$7,346
- Membership ~\$5000
- Fund raising: \$14,542
- City of Tualatin support: \$8,100
- Scholarship donations: \$2,300



Dedicated and active THS Board members



2018 scholarship winner Jackson Redding and his mom.

Money out....

- Personnel: \$25,236
- Operations: \$6,457
- Preservation and archives: \$1,816
- Bookkeeping contract: \$1,665
- Insurance: \$2,556
- Fundraising: \$2,639
- Scholarship: \$3,000



Membership by the numbers in 2018



224 members

- **32 new members**
- **4 deceased:**
Grier Ingebretsen, Dorothy Saarinen,
Margie Larson, Edie Torgeson
- **29 over 90 years of age**
- **20 Lifetime Members**

New format for our annual member meeting

INTRODUCTION OF NEW MEMBERSHIP LEVELS

Founders Club

- Rochelle Martinazzi
- Larry and Ellie McClure
- Laura and Ross Baker
- Norm Parker
- Paul Morrison

Heritage Circle

- Frank Bubenik &
Donna Capodacqua
- Robert Kellogg
- June Halliday



Partnership Examples



- **City of Tualatin** (operating agreement)
- **Tualatin Public Schools** (scholarship, internship, Pioneer Days)
- **Tualatin Riverkeepers** (July river history day)
- **Ice Age Floods Institute/Lower Columbia Chapter** (monthly meetings)
- **Community theatre productions**



Current and Future projects

Ongoing efforts

- Replace **chairs**. Now 13 years old
- Replace aging window **blinds**
- Update **computer(s)**. 1 done, 2 to go.

Special 2019 focus

- **New edition** of *Tualatin from the Beginning*. Our #1 selling book.
- Review and restart memorial **brick sales**
- **New Programs**: History Weekend and iViva! Tualatin participation
- Secure display for **Galbreath Wagon** →



The Tualatin Historical Society has invested over \$230,000 in the THC. We now want to protect and display a valuable artifact from Tualatin's agricultural past. **With city approval and under city guidelines, we will pay for and build a handsome shelter for the Galbreath Wagon at the Heritage Center site.**



Thanks to the City and all
who make our mission possible



Pioneer Day 2018 Volunteers.

**Memorial
engraved bricks
for sale.**

