



Minutes

Tualatin Park Advisory Committee February 12, 2019

Juanita Pohl Center
8513 SW Tualatin Road

Members Present:	Beth Dittman, Dana Paulino, Valerie Pratt, Dennis Wells
Members Absent:	Christen Sacco (excused), Anthony Warren (excused)
Staff Present:	Ross Hoover, Parks & Recreation Director Julie Ludemann, Recreation Manger Rich Mueller, Parks Planning & Development Manager
Public Present:	Josh Huffman

A. Call to Order

Chair Dennis Wells called the meeting to order at 6:10 pm.

B. Approval of Minutes

The minutes of the December 4, 2018 meeting was unanimously approved, on a motion by Beth Dittman, and second by Dana Paulino.

C. Announcements

1. Chair
None
2. Staff
Rich Mueller shared the Tualatin 2040 plan, which includes the next phase of the Development Code update plus a Housing Needs Analysis and an Economic Opportunities Analysis. TPARK is invited to attend a meeting with other City advisory committees on March 12 at 6:30 pm in the Police Department to provide input.
3. Public
Josh Huffman was introduced as the new recommended member of TPARK by the Council Committee on Advisory Appointments. The Council will consider and take action on the recommendation at their February 25 meeting.

D. Old Business

1. Mission Statement
The committee reviewed the six mission statements submitted from members. Julie Ludemann and Ross Hoover led a discussion on the statements common words and thoughts. Julie further narrowed the phrases and essential components of the statements down. Staff will prepare a sample mission statement based on the committees input, ideas and thoughts.

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Mission words repeated: Enthusiastic, Advocate, Communicate, Community, Conduit (funnel), Active, Strategic

Essential components of statement: Future Needs, Stewardship, Informed
Make it a short statement

Communicate to/with Council on behalf Community Members

Parks & Recreation Department is Services, Facilities, Parks

2. Member Profiles

Beth Dittman shared responses from the member profiles submitted. Beth put together a member overview with a summary of the information below.

Who we are:

Friendly, Passionate, Family-oriented

How we spend our time:

Work, care for facility & pets, volunteering, attending events, personal fitness

What we like most about Tualatin:

Proximity (ease of access to nature, trails, and Portland), community & events

Why TPARK?

To preserve and improve parks, family connections (kids), & community involvement

Master Plan goals we want most to:

Create a walkable, bikeable, and interconnected city

Manage, administer, and maintain quality parks, facilities, and programs

Expand accessible and inclusive parks and facilities

Next Steps:

What we do & how we do it

Confirm next steps based on Master Plan (realistic, do-able)

Get input & learn more (community outreach, leadership connections, site visits)

Support funding & implementation

3. Parks System Development Charge (SDC) Update

Rich Mueller and Ross Hoover presented information on the annual Parks SDC index effective February 1, 2019. The fee is indexed in accordance with the SDC ordinance, and based on the construction cost index and the change in average market value.

4. Annual Report

Committee members reviewed the outline of the TPARK annual presentation and provided comments. Rich Mueller will email the outline to members who may send additional comments to be included in the presentation. The annual report will be presented to Council on April 8 by the committee chair and vice-chair.

5. Committee Member Applications

Staff announced that Christen Sacco and Anthony Warren should reapply for

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reappointment by the Council Committee on Advisory Appointments. Their terms end on February 29, 2019, but continue to serve until an appointment is made.

6. Project Prioritization Discussion

Ross Hoover reviewed the prioritization ratings for projects. The committee discussed the ranking order and indicated their consensus for the project prioritization.

E. New Business

1. Master Plan Funding Sources

Ross Hoover provided an overview of the Parks & Recreation Master Plan (Chapter 6 Implementation) funding sources for capital projects. These funding opportunities include property taxes, charges for services, parks system development charges, transient lodging tax, general obligation bond, operating levy, park utility fee, public agency grants, philanthropic grants, and donations. Committee members discussed the funding methods and how the master plan moves toward implementation.

2. Recreation Services

Julie Ludemann reported on upcoming events, summer day camp programs, new programs, use fees, sustainability, and scholarships.

3. Park Maintenance

Ross Hoover provided an update on maintenance activities, projects and staffing.

4. Park Projects

Rich Mueller shared information on the Ibach playground project, grant applications, parkland annexations, and trail easement acquisition.

F. Future Agenda Items

G. Committee Member Communications

H. Adjournment

Chair Dennis Wells adjourned the meeting at 8:11 pm, on a motion from Valerie Pratt, and second by Beth Dittman.