



PARKS & RECREATION MASTER PLAN

Project Advisory Committee Meeting #7 Minutes

Date: Wednesday, September 5, 2018

Time: 6:30-8:00 pm

Location: Juanita Pohl Center

Attendance: Graehm Alberty, Diane Bonica, Beth Dittman, Andrew Evans, Candice Kelly, Dana Paulino, Valerie Pratt, Christen Sacco, Dennis Wells

Councilors: Paul Morrison

Staff: Ross Hoover, Rich Mueller, Tom Steiger, Jerianne Thompson

Public: Grace Lucini, John Lucini

Absent: Councilor Jeff DeHaan, Cyndy Hillier, Anthony Gallegos, Tom Gile, Robert Knight, Krista Nanton, Ted Saedi, Maureen Sevigny, Anthony Warren

Welcome and Introductions

Chair Valerie Pratt called the meeting to order at 6:35 pm and welcomed committee members.

Approval of Meeting Minutes

Candice Kelly made a motion to approve the minutes, which was seconded by Graehm Alberty, and the Committee unanimously approved the September 5, 2018, minutes.

Public Comment

Grace Lucini provided input and comments on the Basalt Creek Concept Plan and the need for the City to actively seek (involvement outreach) input from property owners in the Basalt Creek area. Grace indicated concern regarding protection, risk, and liability in the Basalt Creek canyon resource area.

Project Announcements and Schedule

Rich Mueller announced the following upcoming meetings regarding the master plan project:

- City Council work session regarding Park System Development Charges on September 9 at 6 pm in the Juanita Pohl Center
- Project Advisory Meeting on October 9 at 6:30 pm in the Tualatin Public Library

Plan Implementation

The Committee reviewed the draft of the Plan Implementation (Chapter 6) that was presented by Rich Mueller and Ross Hoover. Implementation included a Cost Matrix Summary, Funding Sources, Prioritization Criteria, Initial Action Plan, and steps Moving Forward. Committee members discussed the implementation and expressed satisfaction of the information presented in Chapter 6.

Draft Plan

Ross Hoover and Rich Mueller reviewed the Executive Summary, which included the following information: Parks and Recreation System, Community's Vision, Achieving the Vision, and Implementing the Vision. The plan is intended as a high-level document with a specific site design process in the future, as parks and facility projects are implemented. Ross Hoover explained that the vision is accomplished through the seven goals. He discussed the implementation, community conversations and engagement when prioritizing projects. It was noted that the planning process engaged community members to create a document that makes sense, and takes a community effort to become reality. The committee discussed the draft plan summary, and the consensus was that the document was well done.

System Development Charges (SDC)

Ross Hoover provided information regarding SDCs, which included:

- The proposed methodology is the standard traditional methodology used by many cities.
- The intent is that new growth pays for their impact on the parks and recreation system.
- The methodology indicates the maximum allowable rates, and not a recommendation to set rates at a specific level.
- The first step is obtain concurrence on the methodology and the second step is the set rates.
- Residential and nonresidential rates can be included in the methodology and rate setting.
- There are state statutes that guide the SDC process, rates, and public notification.
- Approximately eight million has been collected in SDCs since 1991.

The Committee asked questions and discussed their continued support for including nonresidential SDCs in the methodology.

Public Engagement

The Draft Plan review and comment period happens September 4 through September 25. An Open House is scheduled for September 12 at 5:30 pm in the Tualatin Public Library. There will be a presentation on the draft plan and opportunity for public to comment. The plan is available online, and print copies are at the Tualatin Public Library and Juanita Pohl Center, along with hard copy comment cards. There will be print, online, and social media notifications to notify the community. The draft plan and open house flyer was shared along with the online and print comment forms.

Next Steps

Rich Mueller announced that the Council would review and discuss the Parks System Development Charges methodology in September. The Council plan adoption is scheduled for November 13.

Adjournment

Valerie Pratt adjourned the meeting at 7:43 pm on a motion by Dennis Wells, and second from Beth Dittman.