MEETING NOTICE & AGENDA TUALATIN PARK ADVISORY COMMITTEE September 9, 2025 - 6:00 pm



Virtual Meeting

Options to Join
Video: https://us06web.zoom.us/j/85956200039
Phone: +1 253 215 8782 US (Tacoma)
Meeting ID: 859 5620 0039

"We are a group of enthusiastic advocates for the Parks & Recreation system with a focus on the stewardship and enhancement of our community."

A. Call to Order

1. Roll Call

B. Approval of Minutes

- 1. July 8, 2025
- 2. August 19, 2025

C. Communication & Comments

- 1. Chair
- 2. Staff
- 3. Public

D. Old Business

- 1. Project Update
 - a. Parks & Trails Bond
 - b. Park Utility Fee
 - c. ARPA (American Rescue Plan Act)

2. Committee Goals

- a. 2025 Goals
- 3. New Member Orientation
 - a. City Organization Chart
 - b. Council 2030 Vision
 - c. Council Biographies
- 4. Core Area Reinvestment Area Update

E. New Business

- 1. Washington County Cooperative Library Services Local Option Levy Replacement
- 2. Hwy 99 Sidewalk Connection
- 3. Updates
 - a. Programs
 - b. Projects

- c. Operationsd. Volunteers
- F. Upcoming Dates & Calendar Review1. November TPARK Meeting (legal holiday)
- **G.** Committee Member Communications
- H. Adjournment



MEETING MINUTES TUALATIN PARK ADVISORY COMMITTEE July 8, 2025 - 6:00 pm

Virtual Meeting

"We are a group of enthusiastic advocates for the Parks & Recreation system with a focus on the stewardship and enhancement of our community."

Members Present: Emma Gray, John Makepeace, Cosi Slider, Beth Dittman,

Adam Peterson, Taylor Sarman

Members Absent: Carl Hosticka (excused)

Staff Present: Dustin Schull, Parks & Recreation Director

Kira Hein, Project Manager

Public: None

A. Call to Order

1. Roll Call

Chair Emma Gray called meeting to order at 6:03 pm.

B. Approval of Minutes

1. Emma Gray entertained a motion to approve the June 10, 2025 minutes. Beth Dittman made a motion, and John Makepeace seconded with members approving unanimously.

C. Communication & Comments

1. Chair

None

Staff

August meeting will be paddling Tualatin River with arts committee on August 19.

3. Public

None

D. Old Business

- 1. Project Update
 - a. Parks & Trails Bond

Kira Hein updated members on Nyberg Creek Trail being out to bid and closes July 15 with plans to move forward with lowest responsive bid for this project. Regarding athletic field improvements, Dustin Schull and Kira Hein reported meeting with the school district to identify sites for and opportunities to utilize bond funds for a sports field complex. Once feasibility and conceptual planning is complete it will then we go back out to youth sport groups for engagement, and

the school district for collaboration on an intergovernmental agreement for use.

b. Park Utility Fee

Kira Hein provided updates on Little Woodrose Nature Park, which is now completed, and Tualatin Community Park playground replacement summer camp engagement where the youth get to choose their preferred play equipment. Dustin Schull discussed the playground theme and funding.

c. ARPA (American Rescue Plan Act)

A Las Casitas Park project update was provided by Kira Hein who mentioned the playground is starting to be installed.

2. Committee Goals

a. 2025 Goals

Committee reviewed goals with no additional comments.

3. New Member Orientation

Kira Hein presented the committee information about parliamentary procedures, city demographics and community survey. Committee members had inquiries that staff responded to and included food courts, city survey and urban renewal.

E. New Business

1. Updates

a. Programs

Viva Tualatin is July 12th and a summer concert is August 8th in collaboration with the Pride Celebration which has Poison Waters as the master of ceremonies at the pride event. The Juanita Pohl Center meal program is up 312%. A new storm drain mural in front of the Future Riverfront Park Sign was installed by the artist in partnership with Tualatin Riverkeepers. Julie Ludemann and Dustin Schull met with a consultant regarding cost recovery and equitable cost recovery to position additional recreation opportunities as a result.

b. Projects

Kira Hein updated the committee of park projects during old business.

c. Operations – Dustin Schull and Tom Steiger have been in contact with an arborist to create an update adaptive street tree list that will guide climate work and equitable tree canopy plan. This is to ensure the best tree is planted in the right place.

The parks maintenance team is preparing for Viva Tualatin community event.

d. Volunteers

There was no information submitted from volunteer services to share.

F. Upcoming Dates & Calendar Review

Emma Gray mentioned we are still using the calendar version versus a list version. It was mentioned that you don't have to be 55+ to go on outings at the Juanita Pohl Center.

The August meeting will be Tuesday the 19th with Arts Advisory Committe and include

paddling the Tualatin River in kayaks. Meet at Park & Recreation office at 5:45 pm. We will depart from Hwy 99 boat launch and travel down to the future riverfront park, and end at Tualatin Community Park.

G. Committee Member Communications

Reminder for committee members to log volunteer meeting hours.

H. Adjournment

Chair Emma Gray adjourned the meeting at 6:51 pm.

MINUTES



JOINT MEETING & WATER TRAIL TOUR OF TUALATIN PARK ADVISORY COMMITTEE & ARTS ADVISORY COMMITTEE

August 19, 2025

TPARK Members Present: Emma Gray, Carl Hosticka, Adam Peterson, Taylor Sarman,

Cosi Slider

TAAC Members Present: Mason Hall, Brett Hamilton, Kalli Savage

Members Absent: Beth Dittman, John Makepeace, Jeannie Hart, Janet Steiger

Carr, Kathleen Silloway, Dawn Upton

Council Member Present: Councilor Bridget Brooks

Staff Present: Dustin Schull, Parks & Recreation Director

Rich Mueller, Parks Planning & Development Manager

Julie Ludemann, Recreation Manager

Kira Hein, Project Manager

Public: Glenn Fee, Riverkeepers Executive Director

Mark Fitzsimons, Riverkeepers Program Manager Riverkeeper Volunteers: Rob Gray, Gary Vallens, Steve

Young

A. Call to Order

1. Roll Call: The meeting was called to order at 5:50 pm.

B. Communication & Comments

- 1. Tualatin Riverkeepers staff members and volunteers discussed boating safety and provided information about the Tualatin River Water Trail designation by the National Park Service
- 2. Councilor Bridget Brooks shared information regarding the Riverkeepers and City.

C. New Business

1. Tualatin River Water Trail Tour

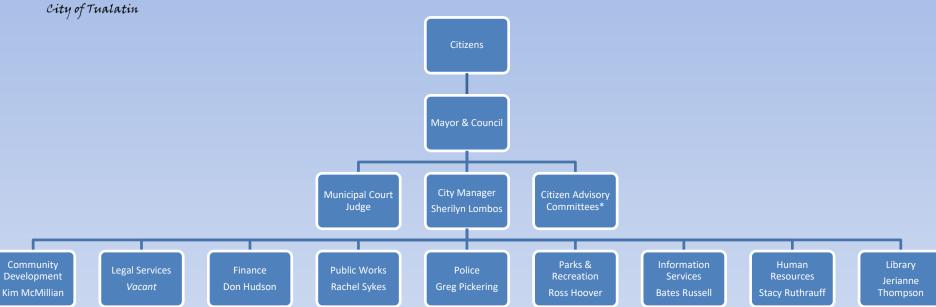
Committee members, staff and public in attendance paddled the Tualatin River Water Trail from Highway 99 boat launch to Tualatin Community Park boat ramp. Stops to view river infrastructure along the way included: Jurgens Park floating dock, Cook Park dock, Ki-a-Kuts Bridge, and recently acquired riverfront park property. This recently acquired six-acre riverfront parkland is an extension of Tualatin Community Park, and future location for an unmotorized boat launch and continuation of the Tualatin River Greenway Trail.

D. Adjournment

After a group photo, the meeting was adjourned at 7:57 pm

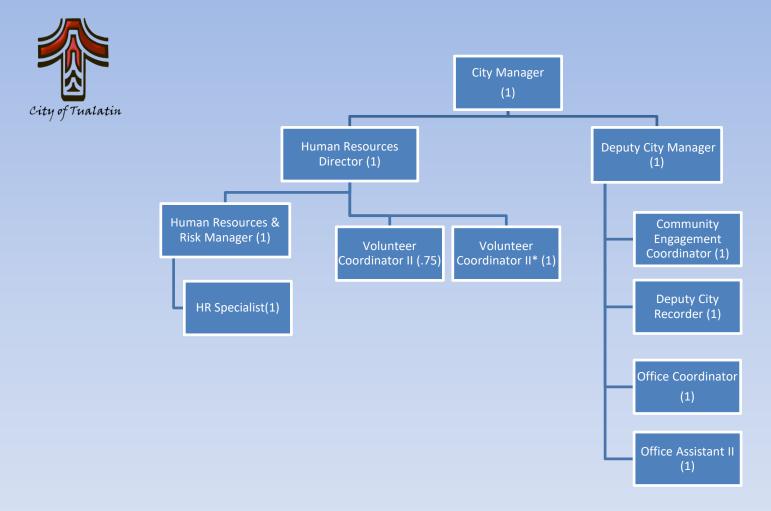


City of Tualatin Organization



^{*} The Citizen Advisory Committees include the Tualatin Library Advisory Committee, the Tualatin Park Advisory Committee, the Tualatin Arts Advisory Committee, the Tualatin Planning Commission, the Core Area Parking District Board, the Architectural Review Board, and the Budget Advisory Committee

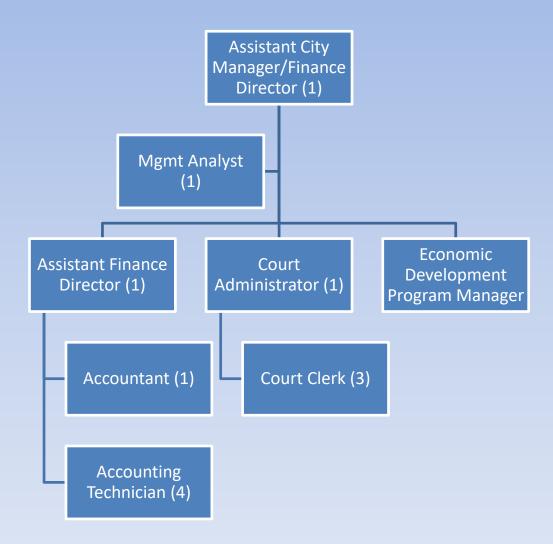
Administration



^{*}Volunteer Coordinator II is recorded in the Library's budget authority, but reports to the Human Resources Director.

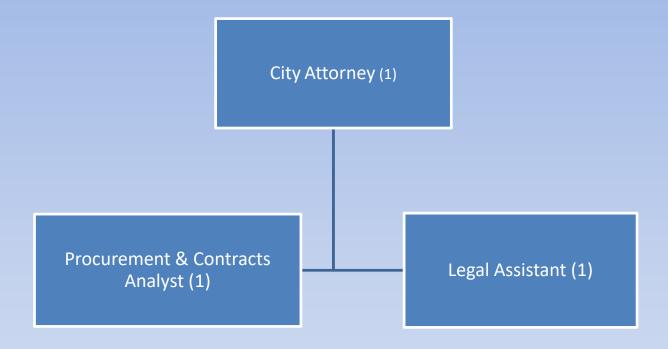
Finance





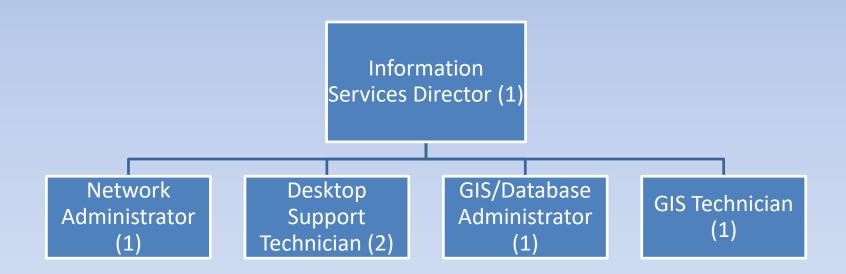
Legal



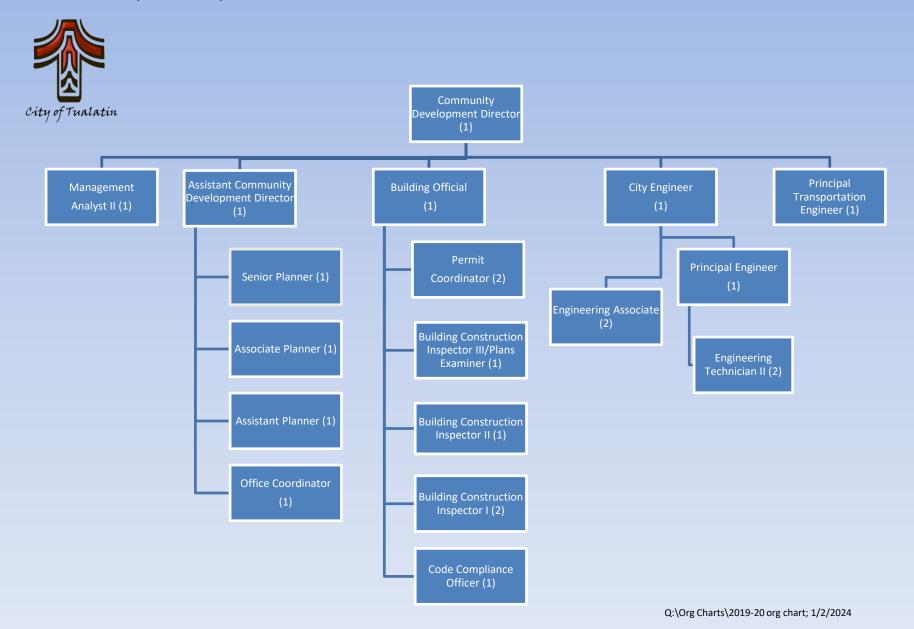


Information Services

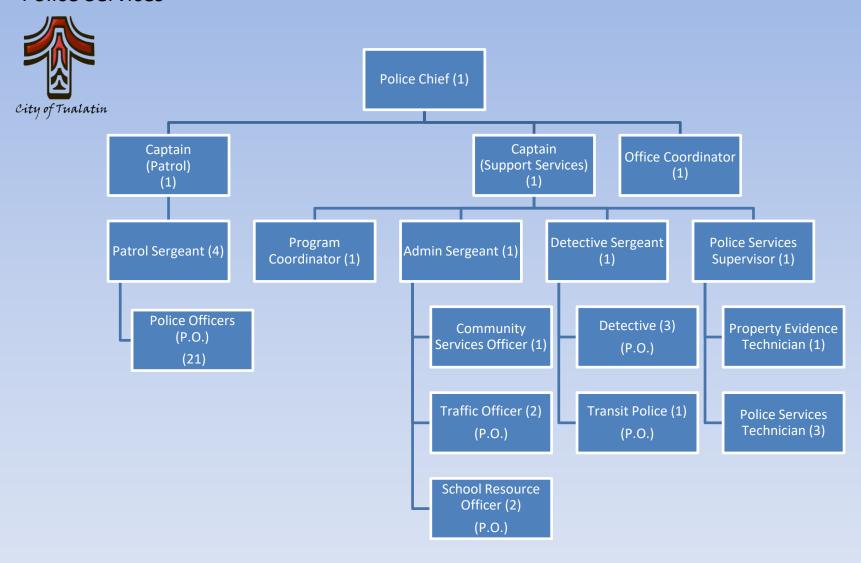




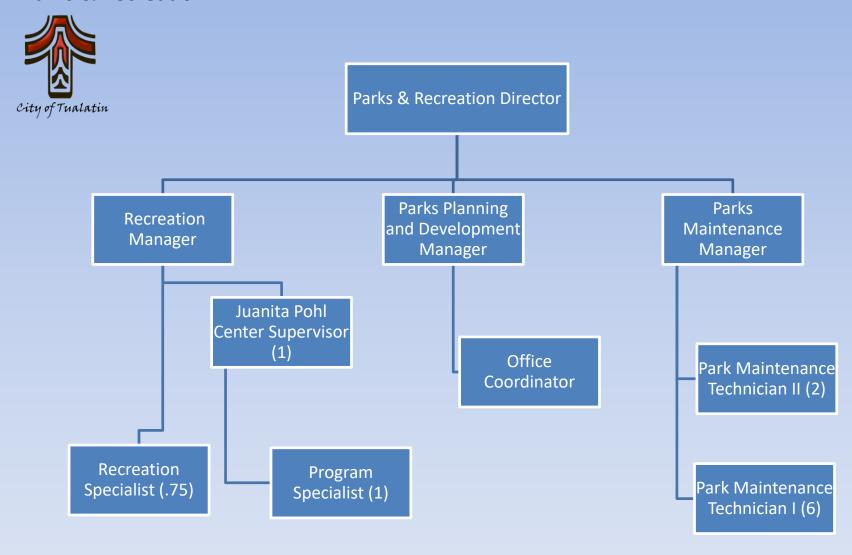
Community Development



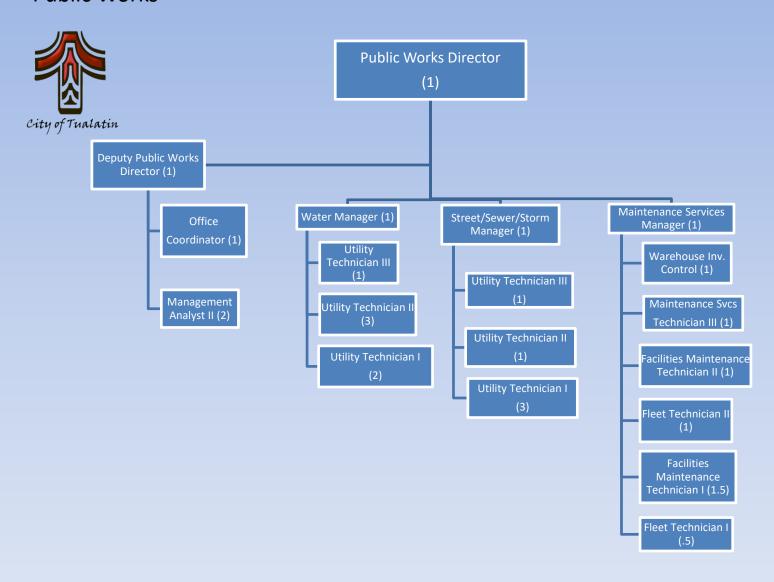
Police Services



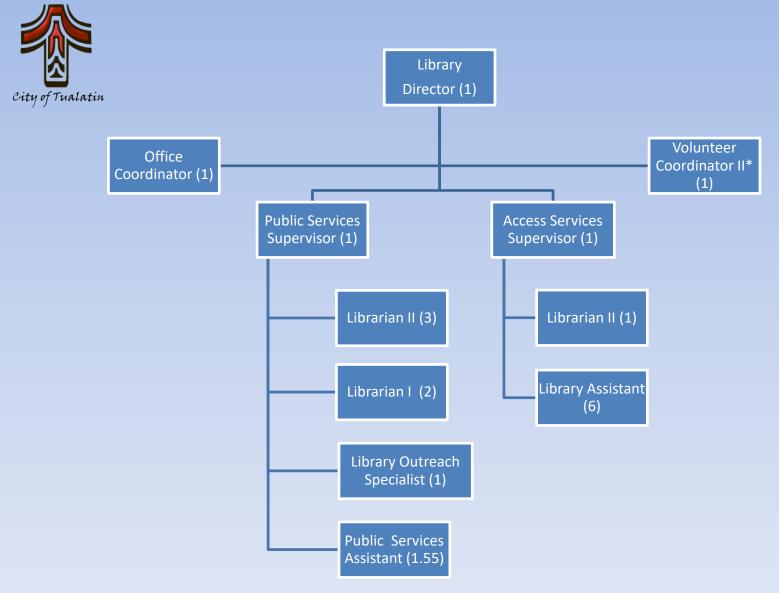
Parks & Recreation



Public Works



Library





THAT PROMOTES EQUITY, DIVERSITY, BELONGING & ALCESS IN CREATING A MEANINGFUL QUALITY OF LIFE FOR



















SAFE, DESIRABLE, WELCOMING & SUSTAINABLE WITH HOUSING THAT IS AVAILABLE FOR ALL.

ACTIVE SUSTAINABLE RESPONSIBLE & FORWARD-THINKING COMMUNITY THAT VALUES

& PROTECTS OUR NATURAL RESOURCES,

INHABITANTS & HABITATS.



AN EFFICIENT, ACCESSIBLE, INNOVATIVE, SUSTAINABLE, CONNECTED

SYSTEM THAT EFFECTIVELY & SAFELY MEETS THE NEEDS OF DUR ENTIRE COMMUNITY.



THROUGHOUT THE CITY THAT BUILD & CELEBRATE OUR WHOLE COMMUNITY.

Get to Know Your Tualatin City Council



Mayor Frank Bubenik was elected to the City Council in November of 2010 and re-elected in November 2014. He was elected as mayor in 2018, taking office in January 2019. "Tualatin is a beautiful city and a thriving economic hub. It is also a safe family community with access to nature, clean water, good schools and jobs. These are the things residents value and are at the core of what I stand for and will continue to uphold." Frank is committed to the safety of all our varied neighborhoods, understands the economics of a well-run city, and is dedicated to the well-being of all residents. Frank wants the city to be socially cohesive and inclusive and wants to make sure that no section of the community is left behind as we grow.

He has served on the following committees: Several regional water committees, council representative and chair of the Policy Advisory Board (PAB) for the Washington County Community Development Block Grant (CDBG) and HOME Investments Partnerships Program, Tualatin Library Advisory Committee as (both chair and a member), chair of the Tualatin Tomorrow Steering Committee, the Tualatin Centennial Committee, the Arts Advisory Committee, the America's Best Communities Committee, and Washington County Commission on Children & Families.

He currently is serving on the Washington County Coordinating Committee, Tualatin Aging Task Force, Metropolitan Mayors' Consortium (Chair of the Economic Development, Education & Workforce Development Subcommittee), Small Cities Consortium of Greater Portland Inc. (Chair), and the Washington County Mayor's group. He is a board member of the Tualatin Chamber of Commerce, Westside Economic Alliance, and Neighbors Nourishing Communities.



Bridget Brooks was elected in November 2018 and is serving her first term. Bridget is the cofounder of Brooks Appraisal Services and has worked as a Licensed Clinical Social Worker; she has a Master's Degree in Social Work from Wayne State University. As a social work professional, Bridget knows how to build on existing strengths while listening to concerns in order to bolster success and empowerment; she has practiced assessing needs and providing solid solutions, tools that also work at the community level. In her profession as a health care provider, Bridget values environments that reduce stress: strong schools and libraries, beauty in nature, art, places to be active, and safety in our neighborhoods and streets. As a City Councilor, she is committed to making decisions that sustain that high quality of life and keep Tualatin strong financially. Bridget is proud of the fact that the Tualatin Council rises to challenges and commits to solutions.



Octavio Gonzalez was elected to Council in November 2022 and is serving his first term.



Cyndy Hillier (she/her) was elected in November 2020 and is serving her first term. Councilor Hillier has called Tualatin home since 1998 where, along side her husband Tom, has raised her two daughters. Councilor Hillier has been an active member of the community including volunteer leadership roles at Byrom Elementary, Hazelbrook Middle School, Tualatin High School and the Foundation for Tigard-Tualatin Schools. She has served on the City of Tualatin's Budget Committee, including chairperson in 2020, the Tualatin 2040 Committee, and the Tualatin Parks and Recreation Master Plan Project.

Councilor Hillier has served as the Executive Director of Tualatin Together since 2014. Her dedication to our community through that work has inspired her to be part of the City Council.

She brings with her a passion for prevention that builds community wide protective factors as we address priorities such as affordable housing, strong regional partnerships allowing equitable access to resources for our citizens, and a community input process where all citizens feel equally heard and respected.

Councilor Hillier looks forward to bringing her passion and energy for meaningful change and is dedicated to strong bonds with our schools, our business community and especially to ensuring every citizen in Tualatin has an opportunity to voice his or her concerns and vision for the community.



Valerie Pratt was appointed to Council in August 2019, replacing outgoing Councilor Joelle Davis. Councilor Pratt is a licensed CPA who works in private industry. She has been a volunteer for various non-profit and community projects for most of her adult life. Prior to serving on Council, Councilor Pratt was Chair of both the Tualatin Parks Advisory Committee and the Parks Master Plan Advisory Committee and served on the Budget Committee.

Councilor Pratt's interest in serving on Council is to give back to the city where she has raised her family and lived. She is honored to represent the residents of Tualatin and use her background to help with thoughtful planning and finding cost-effective solutions as the City continues to grow. She looks forward to working together with the Mayor and Council to find ways to

improve transportation and provide affordable housing. Her main focus is on helping to ensure Tualatin continues to provide future generations the opportunity to enjoy living in a safe, family-friendly city that provides opportunities for everyone to have access to nature, the arts, and learning.



María Antonieta Reyes María Antonieta Reyes was first elected November 2018, and re-elected on November 2022. María has a diverse background in human services and nonprofit management for over 25 years. She a volunteer in 2016, serving on the Tualatin Tomorrow Committee and Diversity Task Force.

María was born in rural Honduras and immigrated to inner-city Los Angeles at age 5. During her professional career, María has lived in California, Washington D.C., and Oregon, settling in Tualatin in 2012. María's experience in mega cities like L.A. and Washington D.C. have also increased her focus on better transportation in growing communities. María is committed to providing faster transportation and better access for commuters between Tualatin and other

metro cities.

While part of María's life has been in large metro areas, she also has exposure to small communities like her birth-town of Catacamas, a rural town in Honduras. From an early age, María saw firsthand the struggle of poverty in a developing country. This experience directed María to the field of Human Services, and she continually looks for ways to elevate families to a better existence.

As a city councilor, Maria is honored to serve on the Council Committee Advisory committee and Core Area committee. She was also a catalyst in starting the Inclusion, Diversity, Equity, Access committee (IDEA). She attends TuaLatinos and Cafe con Pan Dulce (a Latino business network) at the Library.

María loves Tualatin. She rarely leaves the city; you will see her shopping at the local businesses, eating at restaurants, using the health and fitness locations (Zumba being her favorite activity), and walking and riding her bike around town. Tualatin is very important to María, and she residents enjoy it just as much as she does.



Christen Sacco was elected in November 2020 and is serving her first term. Councilor Sacco is a native Oregonian. Tualatin has been home for Councilor Sacco, her husband, and her son since 2008. Councilor Sacco has held leadership roles for 17 years and is currently a Director at an inhome design company. Councilor Sacco has actively volunteered at Tualatin Elementary School, Hazelbrook Middle School, and Tualatin High School. She has served on the Tualatin Parks Advisory Committee as Vice-Chair, the Tualatin Parks and Recreation Master Plan Advisory Committee and the Tualatin Veterans Memorial Stakeholders Advisory Committee.

Councilor Sacco believes in equity, diversity, and inclusivity. Tualatin parks, trails and natural lands are a priority as they provide safe and healthy recreation for all Tualatin residents.

Councilor Sacco seeks creative solutions for transportation and affordable housing. She is dedicated to maintaining an environment for our economy to thrive. Councilor Sacco has a passion for positive change and meaningful progress.

DOWNTOWN REVITALIZATION PROJECT - WORKING SCHEDULE (8/25/25)

Task																																	
	Year		2025							2026			2027																				
	Month		5			6			7			8	8			9		10			1	1		1	2	Q1	1 Q2	Q3	Q4	Q1	Q2	Q3	Q4
	Week	1	2 3	4	1	2	3 4	1	2	3 4	1	2	3	4 1	2	3 4	1	2	3 4	1	2	3	4 1	2	3 4	1							
P1.0 PHASE 1 - CIVILIS urban strategist - Identity / Placemaking																																	
P1.1 CAC Mtg #1 - Scope/Schedule/ owners/reps for Focus Group	5/14		5/14																														
P1.2 Civilis Secret Shopper	5/24			5/24																													
P1.3 Downtown Walking Tour (Council, CAC, TAC)	5/26			5/26																													_
P1.4 Civilis Weekday District Secret Shopper	5/27			5/27																													
P1.5 TDC Meeting: Schedule Update / Intro Michele & Focus Group Process	5/27			5/27																													
P1.6 CAC Mtg #2 - UO Sustainable City Year Program (review proposed projects)	6/4				6/4																												
P1.7 Focus Group #1	6/30						6/30																										
P1.8 Focus Group #2	7/1							7/1																									
P1.9 CAC Mtg #3 - Mixed-Use District 101 / Survey / Community Identity Workshop	7/2							7/2																									
P1.10 Community Survey (Active)	7/14									7/14	8/8																						
P1.11 Community Identity Workshop - 4:00 pm - 5:30 pm Pohl Center	7/30									7/3	0																						
P1.12 Civilis Technical Assistance to property/business owners	7/31																		10/	28													
CAC Mtg #4 - Urban Renewal 101 & Tualatin Urban Renewal Plans	9/3													9/3																			
P1.13 TDC Mtg: preview final report	9/22															9/22																	
P1.14 CAC Mtg #5 - Review Draft Report	10/1																10/1																
P1.15 Present Final Report to TDC (Council)	10/27																		10/	27													
P2.0 PHASE 2 - U of O Sustainable City Year Program (SCYP) Site Planning / Design Charrette - Explore a		anslate ider	ntify into 2	D/3D dra	wings and	l renderii	ngs																										
P2.0 UO SCYP Kick-off Reception (Tualatin Library Front Conference Room)	10/16																	10/16															
P2.1 1 - Downtown Tualatin Site Analysis and Land Use Planning (UO PPPM 608, 610, 613, 617)																																	
P2.2 2 - Multi-modal Transportation Connectivity Study (UO PPPM 399 Urban Transportation)																																	
P2.3 3 - Downtown Revitalization Market Study (UO Oregon Consulting Group)																																	
P2.4 4 - Timber Tectonic in the Digital Age (UO ARCH 484/584 and OSU WSE 425/525)																																	
Student Site Visit	10/3																10/3																
Mid-Term Review	11/3																			11/3	3												
• Final Review	12/5																						12/.	5								\longrightarrow	
P2.5 5 - Architecture Design Studio (UO ARCH 484/584)																																	
P2.6 6 - Floodplain Study/Analysis (PSU) - pending																																\longrightarrow	
P2.7 7 - Stormwater Management Study/Analysis (PSU) - pending																																	
P3.0 PHASE 3 - Code Amendments - Design Standards, TDC Chapter 73E-Central Design District Design	Guidelines																									_							_
P3.1 RFP											+						\perp			$-\!\!\!\!-$												\longrightarrow	
P3.2 Code Amendments																																	
P4.0 Implementation - CORA Projects, public/private Redevelopment																																	
P4.1 Review / Construct CORA Projects																																	
P4.2 Actively Promote Development Opportunities																																	
P4.3 Public/Private Partnerships																																	

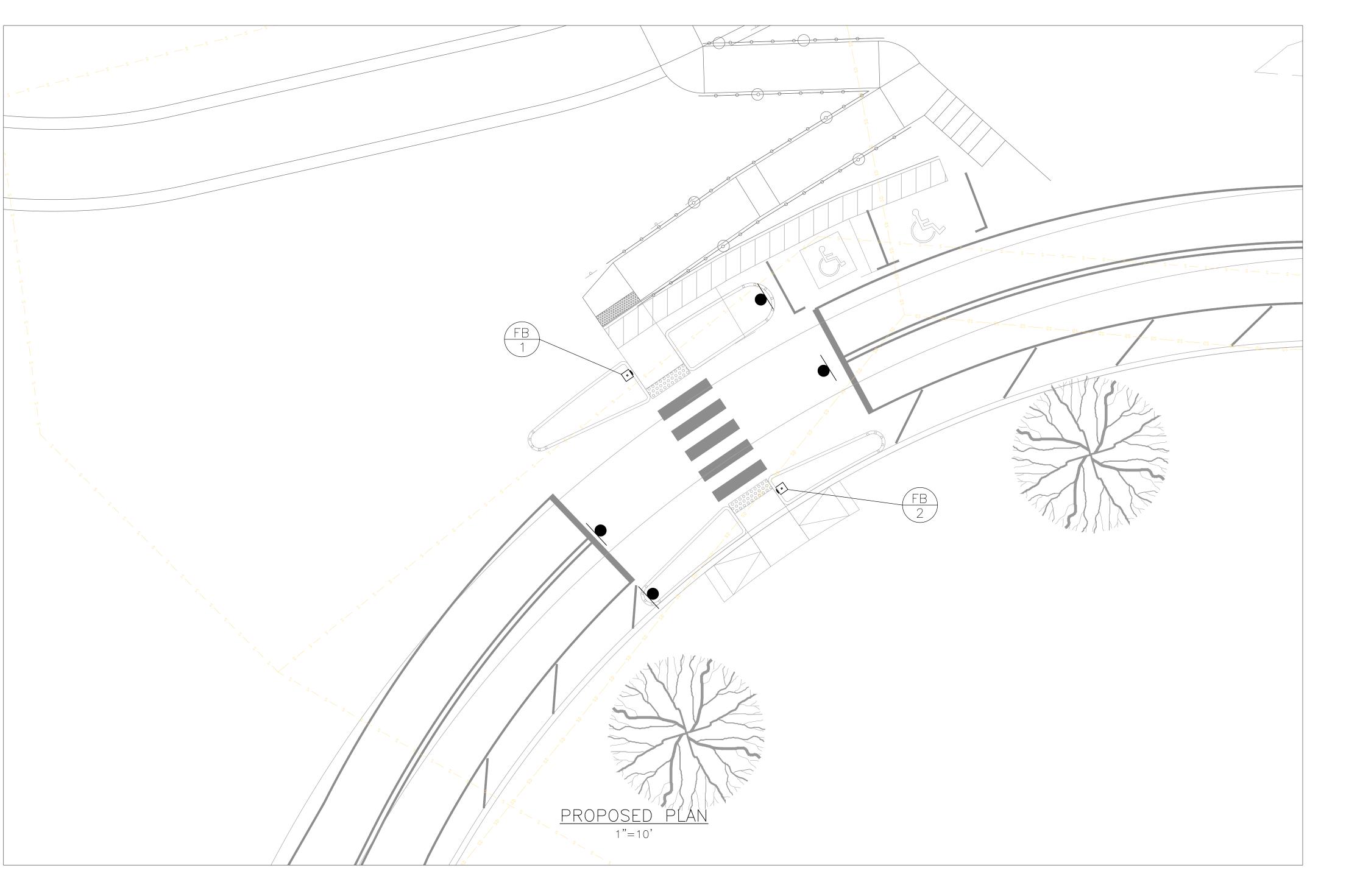
Phase 1: Community Identity - Events & Meetings

- 4/14 Tualatin Development Commission direction to move forward with project
- 4/24 IDEA Committee Info Mtg
- 4/22 Ibach CIO Info Mtg
- 5/1 Latino Business Network Info Mtg
- 514 CAC Mtg #1
- 5/21 Planning Commission Info Mtg
- 5/26 Civilis Walking Tour
- 6/4 CAC Mtg #2
- 6/18 CIO Quarterly Land Use Mtg
- 6/30 Focus Group Mtg #1 (Office/Service, Retail/Hospitality, Residents, Mixed Representatives, Food & Property Owners)
- 7/1 Focus Group Mtg #2 (City Council, Latino Community, Renter/Affordable Housing & Youth)
- 7/2 CAC Mtg #3
- 7/11 Concert in the Park (Community Park)
- 7/12 Viva Tualatin
- 7/14 Community Survey Goes Live (through 8/8)
- 7/25 Concert in the Park (Atfalati Park)
- 7/30 Community Identity Workshop
- Completed
- 7/31 Civilis Technical Assistance to businesses/property owner
- 8/8 Concert in the Park (Celebrating Pride at Community Park)
- 9/3 CAC Mtg #4
- Pending
- 9/10 Rotary
- 9/16 Core Area Parking District (CAPD) Board
- 9/22 TDC Mtg High-level review of Civilis findings/recommendation & introduction to Phase 2, UO SCYP
- 9/25 Commercial CIO Mtg
- 10/1 CAC Mtg #5
- 10/9 Martinazzi Woods CIO Annual Meeting
- 10/16 UO SCYP Opening Reception (Tualatin Library) Council Invited
- 10/19 Pumpkin Regatta
- 10/27 TDC Final Report
- 10/28 Civilis Technical Assistance to property owners; Cobalt Development & Barrington Management
- 10/29 Civilis Technical Assistance to property owners; Bridal Exclusives Store

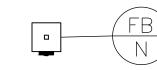
Phase 2: UO SCYP Studies & Design Charrette - Events & Meetings

- 10/3 UO Timber Tectonic student site visit
- 10/16 Sustainable City Year Program (SCYP) Kick-off Reception (Library Conference Room)
- 12/5 Timber Tectonic Final Review
- TBD

Note: this schedule will continue to be updated as the UO fall class schedule are firmed up,



RRFB LEGEND



Assemble and install Carmanah technologies dual sided Rectangular Rapid Flashing Beacon (N = Pole Number) with signs as shown on City of Tualatin Standard DWG.
No. 491. and Washington County Standard DWG. 6050 at location shown in RRFB schedule on this sheet.

CONSTRUCTION NOTE

1. PROTECT EXISTING STORM DRAIN IN PLACE. ENSURE POLE FOUNDATION PROVIDES A MIN 2' CLEARANCE FROM PIPE. IF POLE LOCATION SHOWN CONFLICTS WITH PIPE, FIELD FIT AND STAKE/MARK PROPOSED LOCATION FOR ENGINEER APPROVAL PRIOR TO INSTALLATION.

RRFB SCHEDULE										
POLE NO.	NORTHING	EASTING								
1	637997.57	7611760.66								
2	637978.24	7611787.06								

GRAPHIC SCALE

90% SUBMITTAL (NOT FOR CONSTRUCTION)

SHEET SG-2

OK RD PLAN

HAZELBROOK RRFB PLA

EXPIRES: 06/30/2027