



**MEETING NOTICE & AGENDA
TUALATIN PARK ADVISORY COMMITTEE
May 13, 2025 - 6:00 pm**

Virtual Meeting

Options to Join
Video: <https://us06web.zoom.us/j/85144716527>
Phone: +1 253 215 8782 US (Tacoma)
Meeting ID: 851 4471 6527

“We are a group of enthusiastic advocates for the Parks & Recreation system with a focus on the stewardship and enhancement of our community.”

A. Call to Order

1. Roll Call

B. Approval of Minutes

1. April 8, 2025

C. Communication & Comments

1. Chair
2. Staff
3. Public

D. Old Business

1. Projects Update
 - a. Council Presentation (April 14)
 - i. Parks & Trails Bond
 - ii. Park Utility Fee
 - iii. ARPA (American Rescue Plan Act)
2. Committee Goals
 - a. 2025 Goals
3. Pollinator Week (June 16-22)
 - a. Council Presentation (June 9)
 - b. Proclamation

E. New Business

1. New Member Orientation
2. Tualatin Community Park Playground
 - a. Process
 - b. Presentations
 - c. Selection
3. Updates
 - a. Programs
 - b. Projects

- c. Operations
- d. Volunteers

F. Upcoming Dates & Calendar Review

G. Committee Member Communications

H. Adjournment



Minutes

TUALATIN PARK ADVISORY COMMITTEE

April 8, 2025

Virtual Meeting

Members Present:	Emma Gray, Carl Hosticka, John Makepeace, Adam Peterson, Beth Dittman, Taylor Sarman
Members Absent:	Cosi Slider
Staff Present:	Dustin Schull, Parks & Recreation Director Rich Mueller, Parks Planning & Development Manager Kira Hein, Project Manager Bella DePhillipo, Office Coordinator
Public:	None

A. Call to Order

1. Roll Call: Emma Gray called the meeting to order at 6:01 pm.
2. Welcome & Introduction of New Members: Adam Peterson and Taylor Sarman introduced themselves to the group.

B. Approval of Minutes

1. March 11, 2025: Emma Gray entertained a motion to approve the March minutes. Carl Hosticka moved, John Makepeace seconded, and the minutes passed unanimously.

C. Communication & Comments

1. Chair: none.
2. Staff: Rich Mueller shared the updated committee member contact list.
3. Public: none.

D. Old Business

1. Projects Update
 - a. Park Bond: Kira Hein presented on current bond projects. The Riverfront park is waiting on partnership with CORA, parks staff are currently in the process of deciding how to choose an athletic field to upgrade, and Veterans Plaza construction is complete. Rich Mueller added a brief history of the Parks Bond.
 - b. Park Utility Fee: Emma Gray defined the utility fee for new members, and Kira Hein presented on ongoing projects. The Victoria Woods staircase will be open to the public tomorrow, Little Woodrose trail renovation is currently out to bid, and the Tualatin Community Park picnic shelter has been completed.
 - c. ARPA (American Rescue Plan Act): Emma Gray explained the history of ARPA funding and Kira Hein presented on ongoing projects. Parque Las Casitas is currently under construction, and Basalt Creek Linear Park currently has a simple design so that amenities can be chosen later by residents.

2. [Committee Goals](#)

- a. [2025 Goals](#): Emma Gray shared the 2025 goals document.

3. Council Presentations

- a. Arbor Month: Emma Gray recounted last month's council presentation.
 - i. Beth Dittman remarked on a community member question she recently received about street trees, and requested more street tree education in a future meeting.
- b. Parks Annual Report: Rich Mueller commended committee presenters for representing TPARK well at council.

E. New Business

1. Pollinator Week (June 16-22)

- a. Bee City USA: Emma Gray brought attention to the ongoing events of Arbor Month and the upcoming Bee City council presentation.
- b. Council Presentation: Bella DePhillipo showed and summarized the slides from last year's Pollinator Week presentation.
 - i. Emma Gray asked for an addition of more pollinators and native plants to the presentation, and Beth Dittman asked for additional action items.
- c. Proclamation: the committee reviewed the proclamation.

2. Parks System Development Charges (SDC)

- a. Annual Rates Index: Kira Hein explained how the SDC fund works, and clarified that it is only used for expansion.

3. Updates

- a. Programs: Bella DePhillipo spoke about the upcoming JPC Mental Wellness Fair on May 20th. Kira Hein spoke about the Veterans Plaza ribbon cutting on May 26th.
- b. Projects: no updates.
- c. Operations: Dustin Schull provided an update on parks maintenance activity as staff prepare for summer.
- d. Volunteers: no updates.

F. Upcoming Dates & Calendar Review

Emma Gray shared the calendar of upcoming events, and Rich spoke about the bond presentation happening at the next council meeting.

G. Committee Member Communications

Emma Gray reminded committee members to log their hours in Volgistics, and prompted new members to contact Jackie Konen if they haven't been set up yet.

H. Adjournment

Emma Gray adjourned the meeting at 6:57 pm.

PARKS & TRAILS BOND



Upgrade

EXISTING PARKS



Increase

TRAIL CONNECTIONS

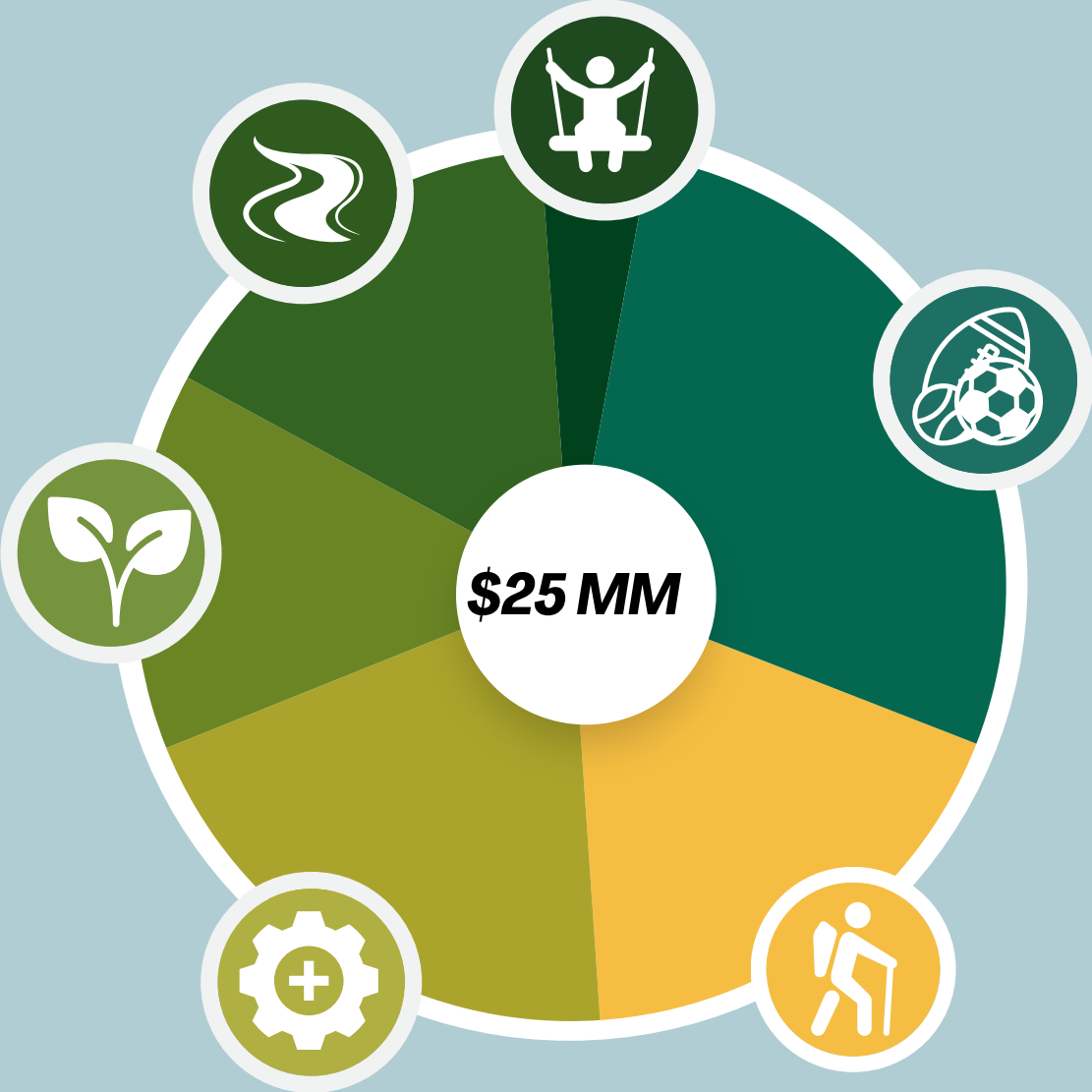


Create

NEW WATER ACCESS

BOND UPDATE - APRIL 14TH, 2025

PARKS & TRAILS BOND



TRAIL CONNECTIONS *Est. \$4.5 MM*
NEW TRAIL AT NYBERG CREEK



NEW RIVER ACCESS *Est. \$4 MM*
DOWNTOWN TUALATIN



ATHLETIC FIELDS *Est. \$7 MM*
IMPROVEMENTS



UPGRADES *Est. \$5 MM*
TO EXISTING PARKS



NATURAL AREAS *Est. \$3.5 MM*
ACQUIRE & PROTECT



PLAY EQUIPMENT *Est. \$1 MM*
IMPROVEMENTS



PARKS & TRAILS BOND



CITY COUNCIL VISION & PRIORITIES ALIGNMENT

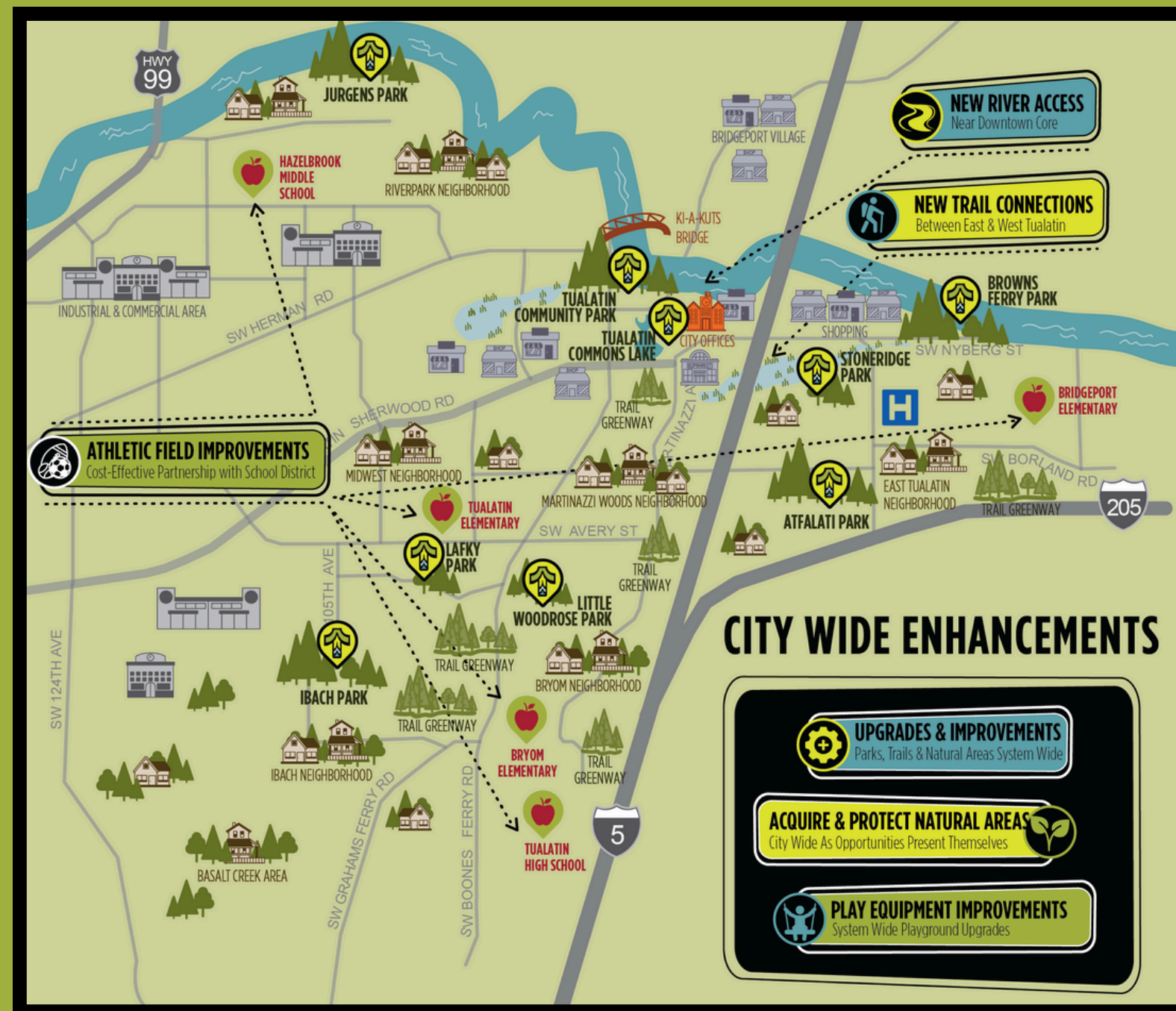
	TRAIL CONNECTIONS	PARK UPGRADES	NATURAL AREAS	NEW RIVER ACCESS	PLAY EQUIPMENT	ATHLETIC FIELDS
INCLUSIVE COMMUNITY						
CONNECTED, INFORMED, & ENGAGED						
ECONOMY						
GATHERING PLACES						
TRANSPORTATION SYSTEM						
NEIGHBORHOODS						
ENVIRONMENT						

PARKS & TRAILS BOND



COMMUNICATIONS

- City Council Meetings
- TPARK Meetings
- Website Updates
- E-mail Blasts
- City E-Newsletters
- Social Media Posts



COMPLETED PROJECTS



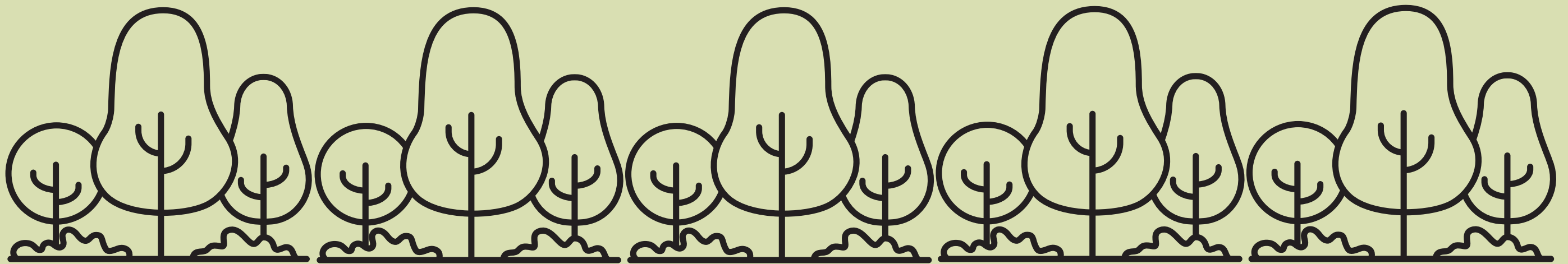
- Natural Areas Acquisitions
 - Riverfront Properties
 - Basalt Creek Parkland
- Play Equipment Improvements
 - Atfalati Park
 - Ibach Park
 - Jurgens Park
- Upgrades to Existing Parks
 - Veterans Plaza



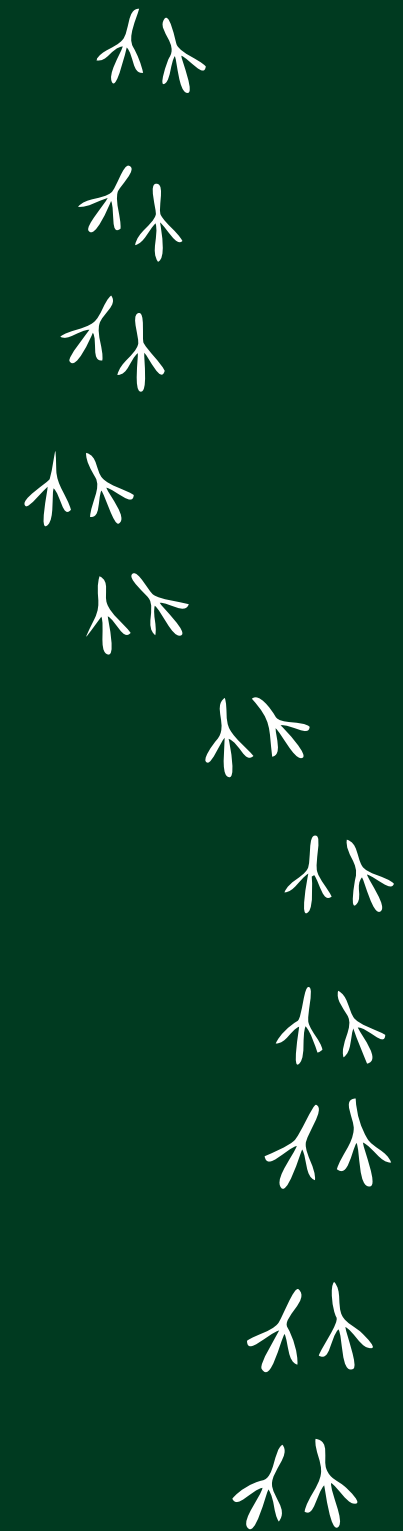


IN PROCESS

- Nyberg Creek Trail Connection
- New River Access
- Athletic Field Investments



TRAIL CONNECTIONS

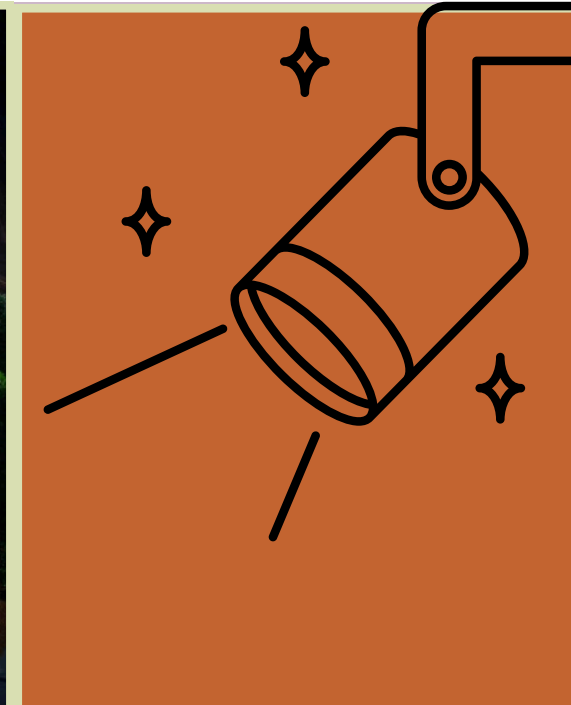


Nyberg Creek Trail

NEW RIVER ACCESS



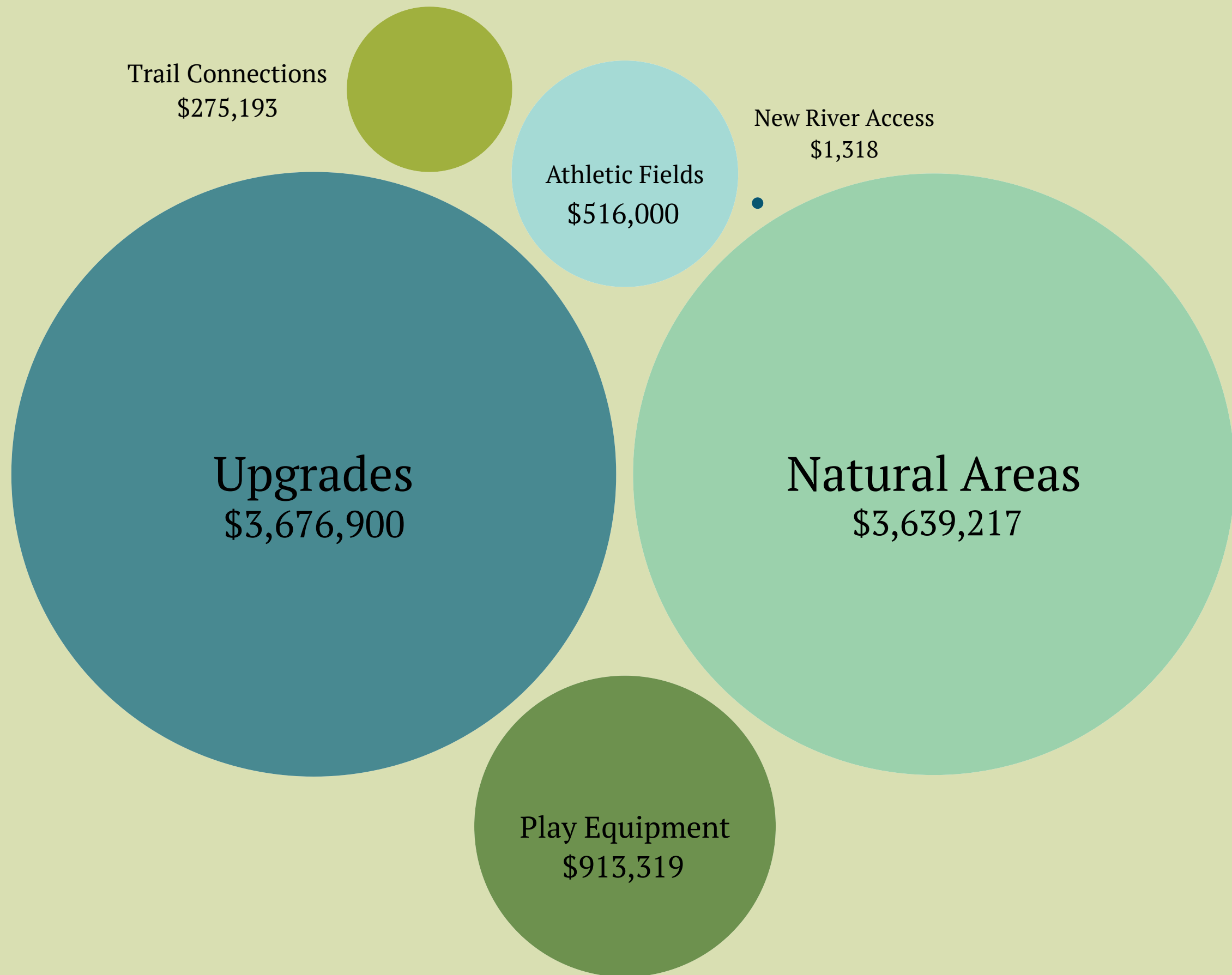
ATHLETIC FIELD IMPROVEMENTS



UPGRADES TO EXISTING PARKS



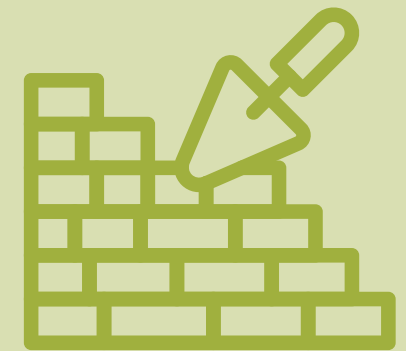
PROJECT COSTS



UTILITY FEE PROJECTS



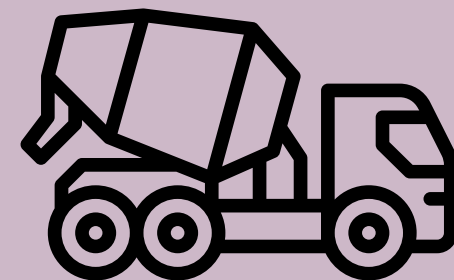
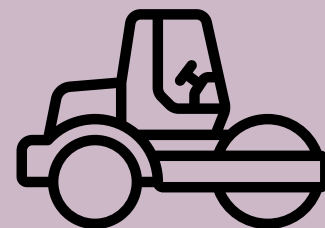
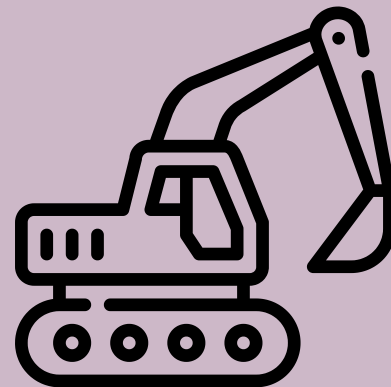
- Parks & Recreation Facility Assessment
- Tualatin Community Park Picnic Shelter Repair
- Victoria Woods Trail Stair Replacement
- Little Woodrose Access & Trail Renovation
- Ki a Kuts Bridge Rehabilitation



AMERICAN RESCUE PLAN ACT (ARPA) PROJECTS



- Las Casitas Park
- Basalt Creek Flagpole Lot



QUESTIONS & COMMENTS





POLLINATOR WEEK

JUNE 16-22, 2025

BEE CITY USA

Thinking globally and acting locally, Bee City USA provides a framework for communities to work together to conserve native pollinators by increasing the abundance of native plants, providing nest sites, and reducing the use of pesticides.

Bee City USA affiliates make commitments to conserve native pollinators, laid out in a resolution adopted by the local city council. City staff and community members work together to carry out these commitments and make their city a better place for pollinators.





POLLINATOR EVENTS & ACTIVITIES

2,500

Pollinator plants planted

13,750

Square feet of habitat enhanced

5

Planting events and activities

25

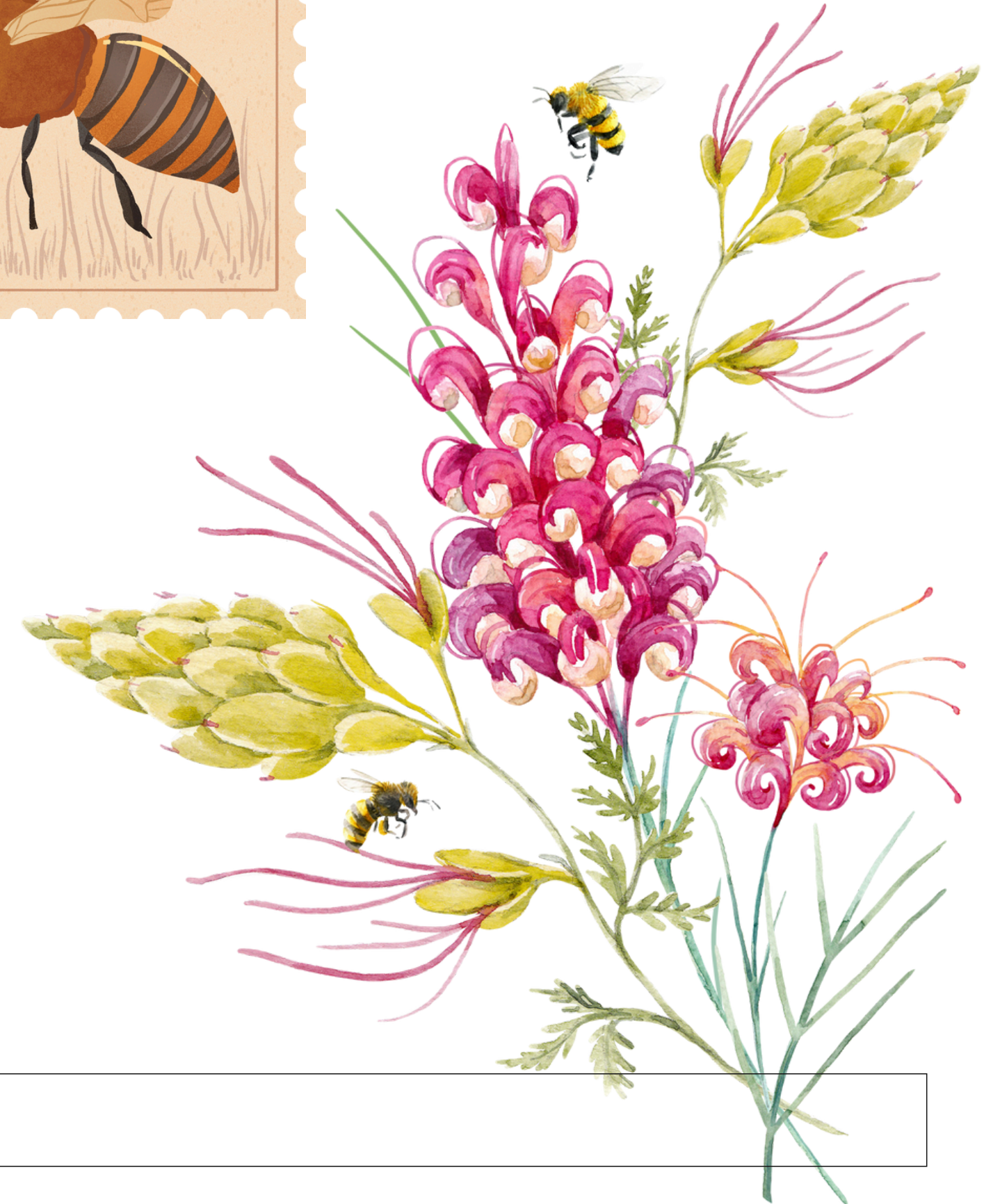
Volunteers



CITY OF TUALATIN PARKS & RECREATION POLLINATOR WEEK  JUNE 16-22, 2025

COMMUNITY BENEFITS

- ◆ Ensure survival of vital animal species
- ◆ Build community locally and nationally
- ◆ Improve local food production
- ◆ Support small businesses
- ◆ Address pest problems with fewer pesticides
- ◆ Heighten awareness of biological diversity



POLLINATION FACTS

WHAT POLLINATION DOES

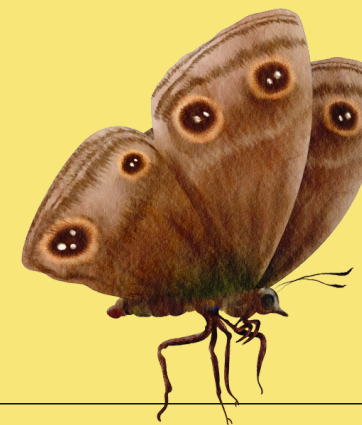
- Pollination is a vital stage in the life cycle of all flowering plants.
- Pollinators are critical to the native species ecosystem.
- An estimated 1/3 of all foods and beverages is delivered by pollinators.
- In the U.S., pollination produces nearly \$20 billion worth of products annually.

HOW YOU CAN HELP

- Help pollinators by planting pollinator friendly gardens.
- Reduce use of pesticides to support pollinators.



Fun fact: Aside from bees, Oregon's most prolific pollinators are moths!





GET INVOLVED

Audubon Backyard Habitat Certification Program

<https://audubonportland.org/get-involved/backyard-habitat-certification-program>

Friends of Trees

<https://friendsoftrees.org/>

Byrom School Pollinator Garden

<https://www.facebook.com/byromgarden>

Nationwide Parks for Pollinators

<https://www.nrpa.org/our-work/Three-Pillars/conservation/parks4pollinators/>

Bee City USA City of Tualatin

<https://www.tualatinoregon.gov/recreation/bee-city-usa-city-tualatin>

QUESTIONS & COMMENTS



You Are Invited!

Veterans Plaza Ribbon Cutting and Tualatin Memorial Day Observance



When: Monday, May 26th (Memorial Day)

Where: Veterans Plaza
8325 SW Nyberg St
Tualatin, OR
97062

Ribbon Cutting (East Side)
Observance (West Side)

TIME: 9:30am

Tualatin Memorial Day Observance to follow.



Advisory Committee New Member Orientation Outline

- 1) Welcome/Introductions
- 2) Discuss Committee
 - a. Purpose and Committee Make-Up
 - i. Purpose- provide code information
 - ii. Committee Make-Up- share Committee Rosters and explain roles and responsibilities for Staff, Committee Chair, Members, and Council Liaison (if relevant)
 - iii. Committee Documents: Mission and Vision, Annual Reports, Strategic Plans, Department Policies, Meeting Minutes
 - b. Committee Budget Information (if relevant)
 - c. Meeting Dates- provide date, time, location
 - d. Process
 - i. Committee procedures- provide parliamentary procedures if relevant
 - ii. Explain agenda creation process
 - iii. Share meeting format
- 3) Other City Information
 - a. Council Information
 - i. Vision
 - ii. Contact Information and Bios
 - b. Organization Chart
 - c. Tualatin Profile and Demographics
 - d. Volunteer Information
 - i. Advisory Board/Committee Volunteer Handbook
 - ii. Volunteer Guidelines
 - iii. Volgistics Training (if relevant for tracking hours)
- 4) Legal Information (outlined in Section III. Laws that Impact Boards and Commission)
 - a. Oregon Government Ethics Commission
 - b. Public Meetings Law
 - c. Public Records Law
- 5) Additional References
 - a. League of Oregon Cities Boards and Commissions Handbook
 - b.



Put Down Roots in Tualatin Atfalati Park Arbor Day / April 5, 2025



TREEmendous Volunteers!

- 155 enthusiastic volunteers planted and mulched 800 native trees and shrubs to impact stream health and improve forest diversity along Saum Creek.
- Mayor Frank Bubenik and PGE CEO Maria Pope planted the annual heritage tree, a Sugar Maple. Their helpers were Scout troops 335 and 10602.
- Volunteers came from Tigard and Tualatin Schools, PGE, Central Catholic High School, LAM Research, Scouts, Applied Materials, Chinmaya Mission and Tualatin residents.
- Thank you to our community partners Friends of Trees, PGE, The Wetlands Conservancy, Tualatin Riverkeepers, Backyard Habitat and the Oregon Bee Atlas.
- Thank you to the entire Parks Maintenance team for the site prep and volunteer engagement





Put Down Roots in Tualatin Hug A Park / Jurgens Park April 8, 2025



CITY of
TUALATIN

Thank You Volunteers for your enthusiasm and muscles!

- 45 enthusiastic 7 and 8th grade students from Hazelbrook Middle School AVID program gave Jurgens Park a big hug on a really rainy day.
- Students raked up 5 yards of winter storm debris.
- Students planted a new garden bed near the water play area.
- Thank you to Park Technicians Nico Klotzbach and Parker Johnson for engaging volunteers in meaningful projects in this park.





Put Down Roots in Tualatin Spring Fling at TCP April 16, 2025



CITY of
TUALATIN

Thank You Volunteers for your enthusiasm and muscles!

- 20 amazing TUHS National Honor Society students spent their spring service day at Tualatin Community Park.
- Students installed 8 yards of soft landing FiBar at the playground.
- All of the picnic tables were scoured for tape, staples and cleaned.
- Bubbles flew as soapy scrubbing spread on this sunny day.
- Thank you to Park Technician Miguel Gonzalez for engaging volunteers in meaningful projects in this park.



UPCOMING DATES

April

4/14 City Council Meeting

4/8 TPARK Meeting

4/28 City Council Meeting

May

5/12 City Council Meeting

5/13 TPARK Meeting

5/26 Veterans Plaza Ribbon
Cutting

5/27 City Council Meeting

June

6/7 Blender Dash

6/9 City Council Meeting

6/10 TPARK Meeting

6/23 City Council Meeting

July

7/11 Concerts in the Parks

7/12 Viva Tualatin

7/12 Concerts in the Parks

7/14 City Council Meeting

7/15 TPARK Meeting

7/16 Lunchtime Concert
Series

7/25 Concerts in the Parks

7/28 City Council Meeting

August

8/8 Concerts in the Parks

8/11 City Council Meeting

8/12 TPARK Meeting

8/13 Lunchtime Concert
Series

8/22 Concerts in the Parks

8/25 City Council Meeting