

RESOLUTION NO. 5240-15

A RESOLUTION AMENDING THE CITY OF TUALATIN FEE SCHEDULE AND
RESCINDING RESOLUTION NO. 5210-14

WHEREAS, the Council has the authority to set fees for materials and services provided by the City; and

WHEREAS, the Council previously adopted the fee schedule by Resolution No. 5210-14; and

WHEREAS, the City Council wishes to amend the fees related to the Community Development Department and Operations Department.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TUALATIN, OREGON, that:

Section 1. The City of Tualatin fee schedule is established and adopted as set forth in "Exhibit A," which is attached and incorporated by reference.

Section 2. This resolution is effective August 1, 2015.

Section 3. Resolution No. 5210-14 is rescinded effective August 1, 2015.

INTRODUCED AND ADOPTED this 27th day of July, 2015.

CITY OF TUALATIN, OREGON

BY 

Mayor

APPROVED AS TO LEGAL FORM

BY 

City Attorney

ATTEST:

BY 

City Recorder

City of Tualatin Fee Schedule
Updated July 2015

Administration Department:

Agenda Packet	same as photocopy rate
Ordinances or Portions Thereof	same as photocopy rate
Photocopies:	
Per page/side (up to 8.5"x14")	0.25
Per page/side (11"x17")	0.50
Color - per page/side (up to 8.5"x14")	1.00
Color - per page/side (11"x17")	1.50
Certified Copies – per document	5.00
Thumb Drive (2 GB)	10.00
CD/DVD	20.00
Storage Retrieval Fee	25.00
Staff Time:	
-Up to 30 minutes	no charge
-Over 30 minutes	employee cost

Community Development Department - Planning:

Amendment to Comprehensive Plan Map	2,245.00
Amendment to Comprehensive Plan Text/Landmark Designation/Removal of Landmark Designation	2,245.00
Annexation	1,530.00
Appeal Proceeding to Council	145.00
Appeal Expedited Process to Referee, Deposit per ORS 197.375	325.00
Architectural Review Application, Nonexpedited Process:	
Estimated Project Value:	
Under \$5,000	125.00
\$5,000 - \$24,999.99	590.00
\$25,000 - \$99,999.99	1,065.00
\$100,000 - 499,999.99	1,765.00
\$500,000 and greater	2,590.00
Architectural Review, Minor	100.00
Architectural Review, Single-family Level I (Clear & Objective)	100.00
Architectural Review, Single-family Level II (Discretionary)	785.00
Conditional Use Permit	1,530.00
Conditional Use Permit Renewal	1,530.00
Extension Request Reviewed by Staff	215.00
Extension Request Reviewed by Architectural Review Board	1,235.00
Interpretation of Development Code	100.00
Industrial Master Plans	1,955.00
Landmark Alteration/New Construction Review	120.00
Central Urban Renewal Master Plan	1,955.00
Landmark Demolition Review	130.00
Landmark Relocation Review	60.00
License to Keep Chickens	50.00
Pre-Application Meeting	220.00
Reinstatement of Nonconforming Use	1,530.00
Request for Council Rehearing	180.00
Sign Ordinance	8.00

Sign Code Variance	725.00
Sign Permit:	
New Sign or Structural Change to Existing Sign.....	145.00
Temporary Sign or Each Face Change to Existing Sign.....	75.00
Temporary Uses, 1 - 3 days	55.00
4 - 180 days.....	\$55.00 + 1.50/day
Over 3 days	not to exceed a total of \$200.00
Transitional Use Permit.....	1,645.00
Tree Removal Permit, 1 tree	310.00
each additional tree, \$10.00 not to exceed a total of.....	340.00
Variance:	
When primary use is a single family dwelling in RL or RML	310.00
When primary use is not a single family dwelling in RL or RML.....	1,530.00
Variance, Minor:	
When primary use is a single family dwelling in RL or RML	310.00
When primary use is not a single family dwelling in RL or RML	1,050.00
All Other Actions	350.00

Community Development Department - Engineering & Building:

Engineering Copies:

1987 and earlier, aerial/contour maps	8.00
36" x 48".....	3.00
24" x 36".....	4.00
18" x 24" and 11" x 17"	3.00

Geographic Information System:

Citywide aerial photo, 36" x 42"	30.00
Subdivision street map, 34" x 36"	15.00
Street map, 22" x 22".....	8.00
Planning Districts, 34" x 44"	15.00
Planning Districts, 18" x 24"	8.00
Custom Mapping	55.00/hr, plus materials
Mailing Lists.....	30.00

Hydraulic Modeling for Commercial/Industrial/Retail and

Multi-family units.....	300.00/bldg
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Hydraulic Modeling for New Subdivisions with 50 or more lots 1,000.00

Partition,* Nonexpedited & Expedited Processes..... 440.00

Partition,* Nonexpedited & Expedited Exten. /Modif. 145.00

Partition,* Nonexpedited, Appeal Proceeding to Council..... 145.00

Partition,* Expedited, Appeal to Referee, Deposit per ORS 197.375 325.00

Partition,* Minor Variance included & primary use is a single family dwelling in RL or RML Add 145.00

Partition,* Minor Variance included & primary use is not a single family dwelling & not in RL or RML..... Add 220.00

Property Line Adjustm't.,* primary use is a single family dwelling in RL or RML 75.00

Property Line Adjustm't.,* Minor Variance included & primary use is a single family dwelling in RL or RML..... Add 145.00

Property Line Adjustm't.,* primary use is not a single family dwelling in RL or RML 325.00

Property Line Adjustm't.,* Minor Variance included & primary use is not a single family dwelling in RL or RML..... Add 145.00

Property Line Adjustm't.* Appeal Proceeding to Council..... 145.00

Public Works Construction Permit Deposit.....	5% of est. value of work but not less than 500.00
Public Works Construction Code.....	55.00
Subdivision,* Nonexpedited and Expedited Processes.....	2,900.00
Subdivision,* Variance included & primary use is a single family dwelling in RL or RML.....	Add 290.00
Subdivision,* Variance included & primary use is not a single family dwelling in RL or RML.....	Add 365.00
Subdivision,* Minor Variance included & primary use is a single family dwelling in RL or RML.....	Add 145.00
Subdivision,* Minor Variance included & primary use is not a single family dwelling in RL or RML.....	Add 220.00
Subdivision,* Nonexpedited, Extension/Modif. by Council.....	665.00
Subdivision,* Expedited, Extension/Modif. by City Engineer.....	170.00
Subdivision,* Nonexpedited, Appeal Proceeding to Council.....	145.00
Subdivision,* Expedited Appeal to Referee, Deposit per ORS 197.375.....	325.00
Street Name Change.....	145.00
Street Vacation Application Deposit.....	365.00
Zone of Benefit Application Fee.....	725.00
Water Quality Permit Deposit.....	540.00
* Subdivision, Partition and Property Line Adjustment applicants shall contact the Finance Department for a determination of L.I.D. assessment apportionment for the property proposed to be divided or adjusted.	

Finance Department:

*L.I.D. Assessment Apportionment Fee.....	108.75
Lien Search Fee (per tax lot).....	29.85
Passport Photo.....	16.00
Recovery Charge Installment Payment Plan Application Fee.....	228.20
Returned Checks (per check for processing NSF check).....	36.25
Zone of Benefit Recovery Charge Administration Fee.....	120.50

Legal Services Department:

Development Code (hard copy).....	70.00 each + postage
Updates (hard copy)	
8.5" x 11".....	0.25 per page/side + postage
11" x 17".....	0.50 per page/side + postage
Color - 8.5" x 11".....	1.00 per page/side + postage
Color - 11" x 17".....	1.50 per page/side + postage
Tualatin Municipal Code (hard copy).....	55.00 each + postage
Thumb Drive (2GB) containing electronic copies of Tualatin Municipal Code and/or Development Code.....	10.00 + postage

Municipal Court

Traffic School and Compliance Program Fees:

Class A.....	275.00
Class B.....	155.00
Class C.....	125.00
Class D.....	100.00
Seat Belt Class.....	65.00
Vehicle Compliance Program.....	35.00
Collection Fee.....	25% of ordered amount

License Restatement Fee	70.00
Overdue Payment Letter Fee	10.00
Failure to Appear – Arraignments	40.00
Failure to Appear – Trials	100.00

Operations Department:

Street Tree and Installation (Single Family Only)	175.00
Street Tree Removal (excluding Stump Grinding)	300.00
Street Tree Stump Grinding	125.00
Tree-for-a-Fee Program	75.00
New Tree Grates – Full set of 2 halves	400.00
New Tree Grates – Half set.....	200.00
Tree Grates – Leveling Stone and fastening hardware	25.00
Tree Grates Improvements	175.00
Core Area Parking District Tax Appeal.....	135.00

Police Department:

Copies of Audio Tapes	14.00 including CD
Copies of Video Tapes	14.00 including CD
Copies of Photographs on CD.....	15.00 including CD
Copies of Police Reports (no charge to victims):	
1 - 10 pages.....	10.00
plus each page over 10	0.25
Alarm Permit, Initial Application.....	23.00
Alarm Permit, Annual Renewal	23.00
Alarm Permit, 1st False Alarm.....	No charge
Alarm Permit, 2nd False Alarm	No charge
Alarm Permit, 3rd False Alarm	85.00
Alarm Permit, 4th False Alarm	113.00
Alarm Permit, 5th False Alarm	169.00
Alarm Permit, 6 th and More False Alarms.....	225.00 per alarm
Alarm Permit, 10 or more False Alarms	500.00 Civil Infraction
Release of Towed (impounded) Vehicles.....	100.00
Fingerprinting cards.....	(first two) 25.00
Each additional card	each 2.00