

RESOLUTION NO. 5244-15

A RESOLUTION APPROVING AND AUTHORIZING THE PROVISION OF WORKERS' COMPENSATION INSURANCE COVERAGE TO VOLUNTEERS OF THE CITY OF TUALATIN AND REPEALING RESOLUTION NO. 5194-14.

WHEREAS, an assumed monthly wage of \$800 will be used for public safety volunteers; and

WHEREAS, an aggregate assumed annual wage of \$2,500 will be used per volunteer board, commission and/or council for the performance of administrative duties; and

WHEREAS, an assumed monthly wage of \$800 per month will be used for public officials for the performance of volunteer non-administrative, manual labor duties other than those covered under the administrative duties above; and

WHEREAS, non-public safety volunteers will track their hours and the Oregon minimum wage will serve as the assumed wage for both premium and worker's compensation benefit calculations. CIS will assign the appropriate classification code according to the type of volunteer work being performed; and

WHEREAS, Volunteer exposures not addressed here will have workers' compensation coverage if, prior to the onset of the work provided that the City of Tualatin a) Provides at least two weeks' advance written notice to CIS underwriting requesting the coverage, b) CIS approves the coverage and date of coverage, and c) CIS provides written confirmation of coverage; and

WHEREAS, the City of Tualatin agrees to maintain verifiable rosters for all volunteers including volunteer name, date of service and hours of service and make them available at the time of a claim or audit to verify coverage.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TUALATIN, OREGON, that:


**Section 1.** Pursuant to ORS 656.031, the City of Tualatin will provide workers' compensation coverage for Policy Year 2015-2016 to the classes of volunteer workers listed in this resolution and in Addendum A listing volunteer assignments, noted on Citycounty Insurance Services (CIS) payroll schedule and verified at audit, which is attached and incorporated herein.

**Section 2.** This resolution is effective upon adoption and repeals Resolution No. 5194-14, dated June 23, 2014.

INTRODUCED AND ADOPTED this 22nd day of June, 2015.


CITY OF TUALATIN, OREGON

BY

  
\_\_\_\_\_  
Mayor

ATTEST:

BY

  
\_\_\_\_\_  
City Recorder

APPROVED AS TO FORM

BY

  
\_\_\_\_\_  
City Attorney

## Addendum A

### Volunteer Assignments by Class

#### A. Public Safety Volunteers

- Police Reserve Officers

#### B. Volunteer boards, commissions and councils

- Tualatin City Council
- Tualatin Planning Commission
- Tualatin Budget Advisory Committee
- Tualatin Urban Renewal Advisory Committee
- Tualatin Architectural Review Board
- Tualatin Library Advisory Committee
- Tualatin Parks Advisory Committee
- Tualatin Arts Advisory Committee
- Tualatin Core Area Parking District Board
- Tualatin Tomorrow Advisory Committee
- Juanita Pohl Center Advisory Committee

#### C. Non-public safety volunteers

- Parks and Recreation
- Juanita Pohl Center
- Operations
- Library
- Police
- Community Development
- Finance
- Administration
- Legal
- Information Services