

RESOLUTION NO. 5376-18

A RESOLUTION AUTHORIZING PERSONNEL SERVICES UPDATES FOR NON-REPRESENTED EMPLOYEES FOR FISCAL YEAR 2018-19.

WHEREAS, the Council of the City of Tualatin is the authority in setting the compensation and benefits for City employees; and

WHEREAS, the Oregon Legislature, Senate Bill 1532 established a series of annual minimum wage rate increases; and

WHEREAS, the City of Tualatin is located within the urban growth boundary and needs to comply with the standard set forth for the Portland Metro Area; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF TUALATIN, OREGON, that:

Section 1. Effective July 1, 2018, the Salary Schedules for Exempt Management, Non-exempt Management, and Exempt and Non-exempt Police Management employees shall be updated and increased by a 2% cost of living allowance, as provided in attached Exhibits A, B, and C, with the pay rates for these employees adjusted accordingly. Selected Police Management positions will be eligible to participate in various programs contained in the Tualatin Police Officers Association Collective Bargaining Agreement.

Section 2. Effective July 1, 2018, the Salary Schedules for Temporary employees shall be updated as provided in attached Exhibits D and E.

Adopted by the City Council this 25th day of June, 2018.

CITY OF TUALATIN, OREGON

BY 

Mayor

APPROVED AS TO FORM

BY 

City Attorney

ATTEST:

BY 

City Recorder

FY 2018/19 SALARY SCHEDULE
EFFECTIVE 7/01/2018

Exhibit A

EXEMPT MANAGEMENT

Grade	Title	RATE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9
M12	Assistant to the City Manager Sr. Human Resources & Risk Mgmt. Analyst	Hourly	36.07	37.16	38.27	39.43	40.63	41.83	43.07	44.38	45.71
		Annual	75,019.56	77,292.22	79,608.58	82,012.56	84,503.54	87,016.58	89,595.17	92,304.88	95,080.14
M13	Vacant	Hourly	37.90	39.02	40.20	41.40	42.66	43.93	45.24	46.60	48.00
		Annual	78,821.90	81,160.11	83,607.58	86,120.62	88,742.92	91,365.21	94,096.77	96,937.60	99,843.99
M14	Assistant Finance Director Park & Recreation Manager Planning Manager	Hourly	39.79	40.99	42.21	43.47	44.78	46.12	47.50	48.92	50.39
		Annual	82,755.34	85,268.38	87,803.26	90,425.56	93,135.27	95,932.39	98,795.06	101,745.14	104,804.49
M15	City Engineer Building Official	Hourly	42.77	44.05	45.36	46.73	48.15	49.59	51.05	52.58	54.15
		Annual	88,961.44	91,627.45	94,359.01	97,199.83	100,149.91	103,143.71	106,181.20	109,371.66	112,627.69
DM1	Parks & Recreation Director Library Director Human Resources Director Information Systems Director	Hourly	46.13	47.54	48.96	50.41	51.93	53.50	55.09	56.73	58.46
		Annual	95,954.24	98,882.47	101,832.56	104,848.20	108,016.81	111,272.83	114,594.41	118,003.39	121,587.20
DM2	Finance Director Public Works Director/City Engineer Community Development Director	Hourly	48.84	50.32	51.84	53.41	55.00	56.65	58.34	60.08	61.91
		Annual	101,592.18	104,673.38	107,820.14	111,098.01	114,397.73	117,828.57	121,346.82	124,974.34	128,776.66
DM3	Vacant	Hourly	51.99	53.56	55.17	56.82	58.54	60.29	62.09	63.94	65.87
		Annual	108,147.93	111,403.94	114,747.37	118,178.21	121,762.02	125,411.39	129,148.16	132,994.19	137,015.05
DM4	Assistant City Manager City Attorney	Hourly	53.43	55.02	56.67	58.36	60.13	61.94	63.78	65.69	67.66
		Annual	111,141.71	114,441.44	117,872.28	121,390.53	125,061.74	128,842.22	132,666.40	136,643.56	140,729.97
DM5	Police Chief	Hourly	59.00	60.76	62.58	64.45	66.39	68.39	70.43	72.55	74.72
		Annual	122,723.52	126,372.89	130,175.23	134,064.96	138,085.83	142,259.64	146,499.03	150,913.22	155,414.84

* italicized positions are not filled.

FY 2018/19 SALARY SCHEDULE
EFFECTIVE 7/01/2018

NON EXEMPT MANAGEMENT EMPLOYEES

Exhibit B

Grade	TITLE	RATE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9
M2	Legal Assistant	Hourly Annual	22.89 47,611.20	23.56 49,004.80	24.28 50,502.40	25.00 52,000.00	25.77 53,601.60	26.53 55,182.40	27.33 56,846.40	28.14 58,531.20	28.99 60,299.20
M3	Vacant	Hourly Annual	24.10 50,128.00	24.83 51,646.40	25.57 53,185.60	26.35 54,808.00	27.13 56,430.40	27.95 58,136.00	28.78 59,862.40	29.64 61,651.20	30.54 63,523.20
M4	Vacant	Hourly Annual	25.37 52,769.60	26.13 54,350.40	26.93 56,014.40	27.71 57,696.80	28.56 59,404.80	29.42 61,193.60	30.28 62,982.40	31.19 64,875.20	32.15 66,872.00
M5	Recreation Coordinator	Hourly Annual	26.38 54,870.40	27.16 56,492.80	27.99 58,219.20	28.80 59,904.00	29.68 61,734.40	30.58 63,606.40	31.49 65,499.20	32.44 67,475.20	33.39 69,451.20
M6	Court Administrator Human Resources Analyst Paralegal	Hourly Annual	27.70 57,616.00	28.55 59,384.00	29.41 61,172.80	30.27 62,961.60	31.18 64,854.40	32.13 66,830.40	33.10 68,848.00	34.08 70,886.40	35.11 73,028.80
M7	Recreation Supervisor	Hourly Annual	29.06 60,444.80	29.95 62,296.00	30.84 64,147.20	31.76 66,060.80	32.71 68,036.80	33.70 70,096.00	34.70 72,176.00	35.74 74,339.20	36.81 76,564.80
M8	Police Services Supervisor	Hourly Annual	30.54 63,523.20	31.46 65,436.80	32.37 67,329.60	33.35 69,368.00	34.37 71,489.60	35.40 73,632.00	36.47 75,857.60	37.57 78,145.60	38.69 80,475.20
M9	Access Services Supervisor Public Service Supervisor Pohl Center Supervisor	Hourly Annual	32.08 66,726.40	33.03 68,702.40	34.03 70,782.40	35.03 72,862.40	36.09 75,067.20	37.17 77,313.60	38.28 79,622.40	39.44 82,035.20	40.63 84,510.40
M10	Maintenance Service Div Mgr Park Maintenance Div Mgr Street and Sewer Div Mgr	Hourly Annual	33.65 69,992.00	34.64 72,051.20	35.69 74,235.20	36.76 76,460.80	37.85 78,728.00	38.99 81,099.20	40.18 83,574.40	41.38 86,070.40	42.63 88,670.40
M11	Accounting Supervisor Water Division Mgr	Hourly Annual	35.33 73,486.40	36.38 75,670.40	37.49 77,979.20	38.60 80,288.00	39.79 82,763.20	40.99 85,259.20	42.22 87,817.60	43.47 90,417.60	44.78 93,142.40

* Italicized positions are not filled.

FY 2018/19 SALARY SCHEDULE
EFFECTIVE 7/1/2018

POLICE

Exhibit C

Grade	TITLE	RATE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9
	Non-Exempt Police Mgmt										
P2	Police Sergeant	Hourly Annual	35.31 73,444.80	36.74 76,419.20	38.20 79,456.00	39.73 82,638.40	41.34 85,987.20	42.98 89,398.40	44.71 92,996.80	46.49 96,699.20	48.34 100,547.20
Exempt Police Management											
P3	Police Lieutenant	Hourly Annual	46.75 97,243.54	48.15 100,149.91	49.60 103,165.55	51.10 106,290.47	52.62 109,459.08	54.19 112,715.09	55.83 116,124.08	57.50 119,598.62	59.23 123,204.28
P4	Police Captain	Hourly Annual	51.42 106,946.04	52.97 110,180.21	54.57 113,501.79	56.22 116,932.62	57.89 120,407.16	59.62 124,012.82	61.41 127,727.75	63.25 131,551.93	65.17 135,550.93
DM5	Police Chief	Hourly Annual	59.00 122,723.52	60.76 126,372.89	62.58 130,175.23	64.45 134,064.96	66.39 138,085.83	68.39 142,259.64	70.43 146,499.03	72.55 150,913.22	74.72 155,414.84

* *italicized* positions are not filled.

TEMPORARY EMPLOYEES - SCHEDULE A
FY 2018/2018 Salary Schedule
Effective 7/01/2018

Exhibit D

Grade	TITLE	RATE	MINIMUM REGULAR WAGE	MAXIMUM REGULAR WAGE
T4	TEMP PARKING ENFORCE OFF	Hourly	15.47	19.60
T6	TEMP LIBRARY ASST TEMP OFFICE ASST I	Hourly	17.51	22.20
T8	TEMP OFFICE ASSIST II	Hourly	19.29	24.46
T9	TEMP POLICE SERVICES TECH TEMP PUBLIC SERVICE ASST TEMP SPECIAL EVENTS COORD	Hourly	20.28	25.71
T11	TEMP FINANCE/ACCTG TECH TEMP OFFICE COORD TEMP PROP EVIDENCE TECH TEMP REC PROG SPEC	Hourly	22.87	29.00
T12	TEMP FLEET TECH I TEMP VOLUNTEER COORD	Hourly	24.01	30.42
T13	TEMP LIBRARIAN I	Hourly	25.22	31.94
T14	TEMP LIBRARIAN II	Hourly	26.76	33.87
T16	TEMP BLDG CONST INSPT II	Hourly	29.81	37.78

TEMPORARY EMPLOYEES - SCHEDULE B
 FY 2018/19 SALARY SCHEDULE
 EFFECTIVE 7/01/2018

Exhibit D

Grade	TITLE	RATE	REGULAR WAGE
U1	TEMP LIBRARY PAGE	Hourly	12.00
U5	TEMP RECREATION LEADER I TEMP RECREATION AIDE	Hourly	12.15
U9	TEMP HOMEWORK LEADER TEMP LIBRARY SENIOR PAGE TEMP FILE CLERK TEMP OPS MAINT WORKER	Hourly	14.12
U10	TEMP INTERN TEMP PARK RANGER TEMP RECREATION LEADER II	Hourly	14.85
U12	TEMP YOUTH LEADER	Hourly	16.52
U14	TEMP SR YOUTH LEADER	Hourly	17.76
U16	TEMP TECHNOLOGY SPEC	Hourly	20.36
U30	TEMP REC. COUNSELOR I	Hourly	35.35
J1	JUDGE	Hourly	102.00

Grade	Step	Descriptor	Old Low	Ar Old High	Ar New Low	A New High	Amt
U10	1		14.14	14.14	14.56	14.56	
U12	1		15.73	15.73	16.2	16.2	
U14	1		16.9	16.9	17.41	17.41	
U16	1		19.38	19.38	19.96	19.96	
U30	1		33.65	33.65	34.66	34.66	
U9	1		13.44	13.44	13.84	13.84	