



2021 ANNUAL REPORT

Tualatin Library Advisory Committee

1. BACKGROUND

The Tualatin Library Advisory Committee (TLAC) was established by Ordinance 758-88, adopted by Council on October 10, 1988, and incorporated into the Tualatin Municipal Code as Chapter 11-4. The enabling ordinance requires the TLAC to file an annual report with the Council including a summary of the committee's activities during the preceding year and other matters and recommendations the committee deems appropriate.

Members of the TLAC during 2021 include Alan Feinstein, Dana Paulino, Nicholas Schiller (Vice Chair), Thea Wood (Chair), and Marcus Young. Former members included Oksana Davletshina and Kaia Gill (teen representative), who resigned in October 2021. Ashley Payne and Katherine Kang (teen representative) joined the committee in October 2021.

2. ROLES OF THE COMMITTEE

- A. Consult with and advise the Library Manager on all matters affecting operational policies of the City Library.
- B. Make recommendations to the City Council with respect to services, facilities, and all other matters pertaining to the maintenance and improvement of the City Library.
- C. Hear and consider complaints about City Library policies or materials.

3. ACTIONS AND ACCOMPLISHMENTS IN SUPPORT OF ROLES IN 2021

A. CONSULT WITH AND ADVISE THE LIBRARY MANAGER ON ALL MATTERS AFFECTING OPERATIONAL POLICIES OF THE CITY LIBRARY

- 1. Committee members considered & provided recommendations on operational policies, including Distribution of Free Materials, Self-Reported Theft, Makerspace Use, Meeting Room Use, and Public Use of Exhibit Space.
- 2. TLAC discussed and provided comments to Library management regarding library operations during the pandemic, reopening the library after the pandemic closure, development and implementation of makerspace programs and services, operating hours, intellectual freedom, library user survey, Summer Reading, food in the library, library facilities, library budget, and library utilization trends. Committee members shared their perspective as citizens and library users, providing input representing our diverse community.

B. MAKE RECOMMENDATIONS TO THE CITY COUNCIL WITH RESPECT TO SERVICES, FACILITIES, AND ALL OTHER MATTERS PERTAINING TO THE MAINTENANCE AND IMPROVEMENT OF THE CITY LIBRARY.

1. TLAC members had extensive engagement in the process to update the Library strategic plan, including review and discussion of community engagement and draft strategic priorities. The plan comprises these strategic priorities:
 - a. Foster Community Connection
 - b. Nurture Learning & Exploration
 - c. Promote Discovery & Access
 - d. Support Community Inclusion

Highlighted accomplishments over the past year from the previous strategic plan include:

- a. Registered 3000+ Tualatin students for new student library cards, in partnership with Tigard-Tualatin School District
 - b. Constructed and opened the Makerspace, introduced new maker programming
 - c. Received ARPA grant for \$13,500 to connect Latino residents with reading material and library resources
 - d. Distributed approximately 15,000 take-home activity kits, connecting patrons with opportunities for creativity, science learning, and more
2. TLAC received presentations from library partners and recommended activities to strengthen these partnerships. Presentations included:
 - a. Teen Library Committee
 - b. Native Land and People Acknowledgement Task Force
 - c. Tualatin Ice Age Floods Foundation
 - d. Tualatin Library Foundation
 - e. Friends of Tualatin Library

C. HEAR AND CONSIDER COMPLAINTS ABOUT CITY LIBRARY POLICIES OR MATERIALS.

1. TLAC holds open meetings and members of the public are invited to attend. No formal complaints were brought before the committee in 2021.
2. TLAC members review comment cards received by the City regarding the Library each month and provide feedback on the topics raised.

4. ACTION PLAN FOR 2022

A. LONG-RANGE PLANNING

TLAC will remain actively involved the development of goals and objectives for the Library's new strategic plan and in providing resident feedback on implementation of the plan.

B. REVIEW OPERATIONAL POLICIES

TLAC will continue to be actively involved and educated in the operations and roles of the Library. TLAC will provide citizen feedback as Library management reviews

and updates operational policies, including an update to Library Rules.

C. ADVANCE COUNCIL VISION

TLAC will support social equity and inclusion within Library programs and services, providing opportunity to thrive for all community members.

cc: Tualatin Library Advisory Committee (TLAC)