



2015 ANNUAL REPORT

Tualatin Library Advisory Committee

1. BACKGROUND

The Tualatin Library Advisory Committee (TLAC) was established by Ordinance 758-88, adopted by Council on October 10, 1988, and incorporated into the Tualatin Municipal Code as Chapter 11-4. The enabling ordinance requires the TLAC to file an annual report with the Council including a summary of the committee's activities during the preceding year and other matters and recommendations the committee deems appropriate.



TLAC members Thea Wood (left), Alan Feinstein (center right), and Angel Ramirez (right)

Members of the TLAC during 2015-16 include Sonya Ambuehl (Chair), Arlette Diaz-Boyas (teen representative), Alan Feinstein (Vice Chair), Thea Wood, Ryan Wroblewski, and Marcus Young. Former members included teen representative Angel Ramirez and Victoria King, whose terms ended in October 2015, and Jan Westfall, who resigned in December 2015. Donald Swygard joined the committee in March 2016.

2. ROLES OF THE COMMITTEE

- A. Consult with and advise the Library Manager on all matters affecting operational policies of the City Library.
- B. Make recommendations to the City Council with respect to services, facilities and all other matters pertaining to the maintenance and improvement of the City Library.
- C. Hear and consider complaints about City Library policies or materials.

3. ACTIONS AND ACCOMPLISHMENTS IN SUPPORT OF ROLES IN 2015

- A. CONSULT WITH AND ADVISE THE LIBRARY MANAGER ON ALL MATTERS AFFECTING OPERATIONAL POLICIES OF THE CITY LIBRARY

TLAC considered & provided recommendations on: Library Rules of Conduct, Outdoor Smoke & Tobacco Free City Spaces, Civil Exclusion Code, and these Library policies: Child Safety, Children's Room and Teen Room Use, Code of Ethics of the American Library Association, Library Bill of Rights (ALA), Freedom to Read statement (ALA), Freedom to View statement (ALA), Access to Library Resources and Services for Minors (ALA).

B. MAKE RECOMMENDATIONS TO THE CITY COUNCIL WITH RESPECT TO SERVICES, FACILITIES, AND ALL OTHER MATTERS PERTAINING TO THE MAINTENANCE AND IMPROVEMENT OF THE CITY LIBRARY.

1. TLAC received presentations from a number of library partners and recommended activities to strengthen these partnerships. Presentations included:

- a. Teen Library Committee
- b. Parks & Recreation
- c. Tualatin Library Foundation
- d. Friends of Tualatin Library
- e. Washington County Cooperative Library Services
- f. Tualatin's America's Best Communities project team

2. TLAC provided comments and advice to the Library management and City staff regarding WCCLS levy outreach efforts, the Civic Facilities Study, the Tualatin River Greenway Trail Gap Completion project, Farmer Market relocation, Library acting as a cooling center, public technology, library performance trends, and parking.



CITY FACILITIES STUDY

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3. TLAC members participated in public involvement meetings on the Civic Facilities Study, with TLAC Chair Sonya Ambuehl serving on the Civic Facilities Task Force.



C. HEAR AND CONSIDER COMPLAINTS ABOUT CITY LIBRARY POLICIES OR MATERIALS.

1. TLAC holds open meetings and members of the public are invited to attend.

2. TLAC members review comment cards received by the City regarding the Library each month, and provide input on the topics raised.

4. ACTION PLAN FOR 2016

A. LONG-RANGE PLANNING

TLAC will be actively involved and provide citizen feedback in the development of a strategic plan for the Library, including technology planning, and the update of the City's Parks and Recreation Master Plan.

B. REVIEW OPERATIONAL POLICIES

TLAC will continue to be actively involved and educated in the operations and roles of the Library. TLAC will provide citizen feedback as Library management reviews and updates operational policies, including the Library Rules of Conduct.

cc: Tualatin Library Advisory Committee (TLAC)