



MEETING NOTICE

TUALATIN LIBRARY ADVISORY COMMITTEE
October 3, 2023 - 6:00 PM
Tualatin Public Library, 18878 SW Martinazzi Ave.

Virtual Meeting Access:

<https://us02web.zoom.us/j/83295252970>
+1 253-215-8782, meeting ID 832 9525 2970

A. CALL TO ORDER

B. APPROVAL OF MINUTES: September 5, 2023

C. COMMUNICATIONS

1. Chair
2. Staff
3. Teen Library Committee
4. Public

D. OLD BUSINESS

1. Marketing Plan Update

E. NEW BUSINESS

1. Parks Bond Projects
2. Election of Officers

F. FUTURE AGENDA ITEMS

1. Friends of Tualatin Library
2. Makerspace Update
3. Confidentiality of Circulation Records Policy

G. COMMUNICATIONS FROM COMMITTEE MEMBERS

H. ADJOURNMENT

All meetings of the Committee are open to the public. This meeting location is accessible to person with disabilities. To request accommodations, please contact Jerianne Thompson, Library Director, at jthompson@tualatin.gov or 503-691-3063 at least 36 hours prior to the meeting.

For those wishing to provide comment during the meeting, there is one opportunity on the agenda: Public Communications. Written statements may be sent in advance to Library Director Jerianne Thompson no later than 5pm on October 3, 2023.



TUALATIN LIBRARY ADVISORY COMMITTEE MINUTES

September 5, 2023

Present: Alan Feinstein, Dawnell Meyer, Dana Paulino, Ashley Payne, Satvika Vadapu, Thea Wood

Absent: Marcus Young

Public:

Staff: Jerianne Thompson, Library Director

A. CALL TO ORDER

Dana Paulino called the meeting to order at 6:00 PM.

B. APPROVAL OF MINUTES

Dawnell Meyer moved to accept the August meeting minutes as written; Ashley Payne seconded. The motion passed unanimously.

C. COMMUNICATIONS

1. Chair: None.

2. Staff: Jerianne Thompson reported that about 2,300 people participated in Summer Reading this year, with about 700 who turned in at least one reading log. Thompson announced several items of Library news, including the return of Shrunken Regatta at the end of September, a media sale by the Friends of Tualatin Library on September 16, and the extension of hours to serve as a Cooling Center on four dates in August. Thompson shared recent statistics and provided a handout about the Library's budget.

3. Teen Library Committee: Satvika Vadapu reported that TLC held its first meeting of the school year and welcomed several new members. The group is brainstorming program ideas for this fall and winter.

4. Public: None.

D. OLD BUSINESS

1. Banned Books Week Proclamation: Committee members reviewed the draft proclamation recognizing Banned Books Week during October 1-7, 2023, which will be presented by City Council at their September 25 meeting. Members expressed excitement about the proclamation.

E. NEW BUSINESS

1. Gift Policy: Jerianne Thompson reviewed the revised Gift Policy, which had minor changes. Alan Feinstein moved to recommend approval of the revised policy; Dawnell Meyer seconded. The motion passed unanimously.

2. TTSD Student Card Project: Jerianne Thompson shared usage statistics of student cards created during the 2021-22 and 2022-23 school years. Committee members shared ideas for communicating to students about resources available with the cards and possible incentives the Library could offer to encourage student visits to the Library.

3. Capital Improvement Projects: Jerianne Thompson provided an overview of Library projects proposed for the Tualatin Capital Improvement Plan, a five-year roadmap for the City that prioritizes and plans funding for capital projects, which includes items costing more than \$10,000 with an expected useful life of more than one year. Projects include lighting improvements, replacement of public technology, and furnishing replacements.

F. FUTURE AGENDA ITEMS

1. Confidentiality of Circulation Records Policy
2. Parks Bond projects update

G. COMMUNICATIONS FROM COMMITTEE MEMBERS

1. Members: Alan Feinstein asked about the status of the road widening project on Tualatin-Sherwood Road between Martinazzi Avenue and I-5.

H. ADJOURNMENT

Meeting was adjourned at 7:45 PM.

_____, Jerianne Thompson, Recording Secretary