### **MEETING NOTICE**



## TUALATIN LIBRARY ADVISORY COMMITTEE March 7, 2023 - 6:00 PM Tualatin Public Library, 18878 SW Martinazzi Ave.

### **Virtual Meeting Access:**

https://us02web.zoom.us/j/85068456052 +1 253-215-8782, meeting ID 850 6845 6052

### A. CALL TO ORDER

B. APPROVAL OF MINUTES: February 7, 2023

### C. COMMUNICATIONS

- 1. Chair
- 2. Staff
- 3. Teen Library Committee
- 4. Public

### D. OLD BUSINESS

1. Collection Development Policy

### **E. NEW BUSINESS**

- 1. User Survey
- 2. TLAC Annual Report
- 3. Holiday Hours

### F. FUTURE AGENDA ITEMS

1. Confidentiality of Circulation Records Policy

### G. COMMUNICATIONS FROM COMMITTEE MEMBERS

#### H. ADJOURNMENT

All meetings of the Committee are open to the public. This meeting location is accessible to person with disabilities. To request accommodations, please contact Jerianne Thompson, Library Director, at <a href="mailto:ithompson@tualatin.gov">ithompson@tualatin.gov</a> or 503-691-3063 at least 36 hours prior to the meeting.

For those wishing to provide comment during the meeting, there is one opportunity on the agenda: Public Communications. Written statements may be sent in advance to Library Director Jerianne Thompson no later than 5pm on March 7, 2023.



### TUALATIN LIBRARY ADVISORY COMMITTEE MINUTES

### **February 7, 2023**

Present: Alan Feinstein, Dawnell Meyer, Dana Paulino, Ashley Payne, Satvika

Vadapu, Thea Wood

Absent: Marcus Young

Public:

Staff: Jerianne Thompson, Library Director

Sarah Jesudason, Library Public Services Supervisor

### A. CALL TO ORDER

Dana Paulino called the meeting to order at 6:01 PM.

### B. <u>APPROVAL OF MINUTES</u>

The January meeting minutes were approved by the unanimous consent of present committee members.

### C. <u>COMMUNICATIONS</u>

1. Chair: None.

- 2. Staff: Jerianne Thompson reported that in partnership with the National Parks Service, Tualatin Library is running a pilot Junior Park Ranger activity, to promote the Ice Age Floods National Geologic Trail. She also shared that the gap in the Tualatin River Greenway Trail adjacent to the Library is currently under construction, and the Library was recently featured in an article on the Travel Oregon website. Thompson also reported that Washington County is facing budget challenges for the 2023-24 fiscal year, which may result in reduced allocations to Washington County Cooperative Library Services (WCCLS). All County departments, including WCCLS, were asked to prepared reduction scenarios for their proposed budget. Thompson shared recent statistics and welcomed new committee members.
- **3. Teen Library Committee:** Satvika Vadapu reported that TLC members are planning the annual Unlucky in Love program, as well as a crochet program in early March, a Just Dance competition, and a murder mystery program. Committee members expressed interest in a murder mystery program for all ages.

4. Public: None.

### D. OLD BUSINESS

1. None.

### E. NEW BUSINESS

- 1. Collection Development Policy: Jerianne Thompson provided an overview of the purpose of the Collection Development policy, which guides selection of materials for the Library's collection. Working with Library staff, Thompson and Sarah Jesudason revised the policy to strengthen its support of intellectual freedom, add an inclusivity statement, and add "accuracy" to the selection criteria. Thompson also reviewed the process for challenging an item in the Library's collection and revisions to the Statement of Concern about Library Materials (formerly titled Patron Opinion of Library Materials) form. Committee members asked if someone who did not live in Tualatin could challenge items in the collection; Thompson said that because the Library serves patrons from throughout the Portland Metro area, this was a possibility. Committee members expressed support for the proposed changes.
- **2. User Survey:** Alan Feinstein moved to table this agenda item until the March meeting; Ashley Payne seconded. The motion passed unanimously.
- **3. TLAC Annual Report:** Jerianne Thompson reviewed draft information to include in TLAC's annual report to City Council, and committee members offered feedback. A draft report will be presented next month.

### F. FUTURE AGENDA ITEMS

1. Confidentiality of Circulation Records

### G. COMMUNICATIONS FROM COMMITTEE MEMBERS

**1. Members:** Dawnell Meyer thanked Library management for their good work on policy updates.

Н.	ADJOURNMENT Meeting was adjourned at 7:30 PM.
	, Jerianne Thompson, Recording Secretary

# LIBRARY POLICY CITY OF TUALATIN

### **COLLECTION DEVELOPMENT**

#### INTRODUCTION

A library collection development policy defines a library's user community, guides the selection of materials pertinent to the needs of the library's users, and codifies the procedures for maintaining the collection. Materials available in the Library represent a variety of viewpoints, enabling citizens to make the informed choices necessary in a democracy. The purpose of the Tualatin Public Library collection is to provide popular materials for and to provide for the informational, educational and recreational needs of adults, teens, and children.

The Library's collection is a key part of service to the community, consisting of approximately 29,000 residents of the City of Tualatin and adjacent areas. As part of the Washington County Cooperative Library Services (WCCLS), the <u>Tualatin</u> Library serves patrons through our local collection and through shared resources in the county.

Tualatin Public Library's mission is to empower and enrich our community through learning, discovery, and interaction. <u>Through our collection</u>, <u>Tualatin Library serves the varied needs and interests of our users. We affirm that we serve everyone in our community, and we strive for a collection that celebrates the humanity of all cultures and backgrounds.</u>

Tualatin Library's collection development practices support the Library's mission and goals in the following ways:

- A. Provide materials that support the cultural, informational, recreational, and educational needs of the community.
- B. Provide access to an inclusive spectrum of viewpoints, ideas, and creative expression. Provide informational and educational materials that are relevant and timely.
- C. Provide materials for developing reading habits and skills.
- D. Provide materials in Spanish that serve the needs and interests of Latino residents.
- E. Provide technology and science learning materials for at-home and in-library use.

The Library strives to meet these needs in the following ways:

- A. Selection of materials for the Library's collection.
- B. Knowledge of materials available through WCCLS and its member libraries.
- C. Participation in Interlibrary loan services.

LIBRARY POLICY: Collection Development

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#### **SELECTION POLICIES**

The collection development budget is considered annually and adjusted according to collection usage patterns and circulation trends.

In general, criteria for selection include the following (in no particular order). An item need not meet all these criteria to be added to the collection.:

- contemporary significance or popular interest
- public demand, topics of local interest
- accuracy and currency of information
- relevance to current trends or events
- relation to the existing local and WCCLS collections
- physical design suitable for library use
- reputation and qualifications of author or publisher
- currency of information
- budget and space limitations
- positive critiques and reviews in professional sources.

For various collection areas, criteria may be unique to the format and/or intended age of the intended patron. While most materials are acquired in English, Tualatin Library purchases some items in Spanish to serve the local community.

Materials are generally purchased through vendors with which the Library has established relationships for both purchasing and some processing of materials. These relationships are made with the intention of maintaining good management of city funds and efficient use of staff time. Lack of availability from preferred vendors does not automatically exclude an item from selection; alternatives will be considered during the selection process.

The Library welcomes patron suggestions for additions to the collection. Purchase suggestions must meet general selection criteria.

Donations to the library may or may not be added to the collection at Library staff discretion. Donations will be considered for inclusion due to high demand, local relevance, physical condition, and other factors, including general selection criteria. Donated items not added to the collection will be given to the Friends of the Tualatin Library unless other arrangements have been made in advance.

<u>Selection of electronic resources, including but not limited to e-books and streaming movies, are made by WCCLS, following the WCCLS Collection Development Policy.</u>

LIBRARY POLICY: Collection Development

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Tualatin Library upholds the ideals of intellectual freedom, including the *Library Bill of Rights*, and the American Library Association's *Freedom to Read Statement* and *Freedom to View Statement*. These documents are appended to this policy.

Tualatin Library supports the right of individuals to access information. Selection of materials is not made on the basis of anticipated approval or disapproval by individual members of the community, but on the basis of the principles and guidelines stated in this policy. Inclusion of an item in the Library's collection is not an endorsement of the author, publisher, or subject matter.

All cardholders, regardless of age, have the right to access all materials in the Library and to borrow any circulating item. The Library does not act *in loco parentis*. Parents and legal guardians are responsible for monitoring the use of library materials by their children.

Patrons with concerns about the inclusion, categorization, or exclusion of an item from the collection are encouraged to discuss their concerns with library staff. Requests to remove or reassign materials from the Tualatin Public Library collection shall be considered within the context of the principles affirmed in this policy. A formal process of objection may be handled through completing a Patron Opinion of Library Materials Form, which will be reviewed and responded to by the Library Manager and/or designees within 30 days. Upon receipt of the library's response, patrons may appeal to the Tualatin Library Advisory Council for further review.

#### MAINTENANCE AND RETENTION OF MATERIALS

The collection is reviewed and evaluated on an ongoing basis in order to maintain its usefulness, currency, and relevance. Items may be kept, repurchased, or withdrawn from the collection at the discretion of Library staff.

Criteria for withdrawing an item include (in no particular order):

- physical condition or format is no longer suitable for library use
- insufficient use or lack of patron demand
- information that is no longer timely, accurate, or relevant
- physical condition or format is no longer suitable for library use
- duplicate copies are available locally or throughout WCCLS
- little or no relevance to current trends and events
- space limitations.

Withdrawn materials may be donated to the Friends of the Tualatin Library or other community partners, used for outreach purposes, destroyed, or recycled.

#### STAFF RESPONSIBILITIES

LIBRARY POLICY: Collection Development

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Authority and responsibility for selection of library materials rests with the Library Director.

Designated library staff, under the guidance of the Public Services Supervisor, participate in collection development, access, and maintenance in the following ways:

- Engaging in open communication with patrons and colleagues.
- Continuously maintaining and improving competencies in providing accurate reference and reader's advisory services.
- Handling all requests equitably.
- Working in partnership with one another and colleagues to anticipate, understand, and respond to patron needs.
- Seeking to understand and respond to changes in the community, as well as societal and technological changes.
- Striving to balance individual and community needs.
- Seeking continuous improvement through ongoing measurement and assessment.

Authority and responsibility for selection of library materials rests with the Library Director.

#### **CONCERNS ABOUT LIBRARY MATERIALS**

<u>Tualatin Library users with concerns about the inclusion, categorization, or exclusion of an item</u> from the collection are encouraged to discuss their concerns with Library staff.

Requests to remove or reassign materials from the Tualatin Public Library collection shall be considered within the context of the principles affirmed in this policy. A formal process of objection may be handled through completing a Patron Opinion of Statement of Concern About Library Materials Form (available upon request), which will be reviewed and responded to by the Library Director and/or designees within 30 days. The request will be reviewed by the Library Director and staff in relation to the Library's mission statement and selection criteria in this policy. The item in question will remain available in the collection during the reconsideration process.

<u>Upon receipt of the Library's response, patrons may appeal to the Tualatin Library Advisory</u> <u>Committee for further review.</u>

#### Appendix:

The Library Bill of Rights.

The Freedom to Read statement.

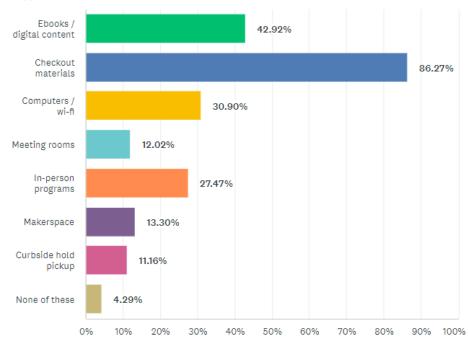
The Freedom to View statement.

Patron Opinion of Library Materials form

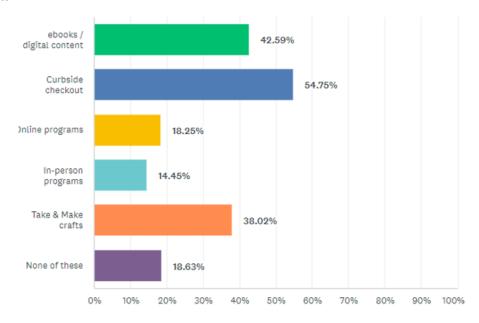
**APPROVAL:** This policy is approved by Tualatin Library Advisory Committee May 1, 2018.

What library services did you and your household use during the past year? (Select all that apply)



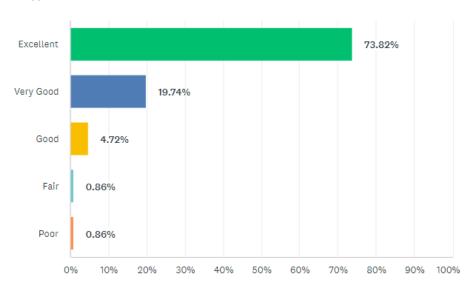


### 2021 results:

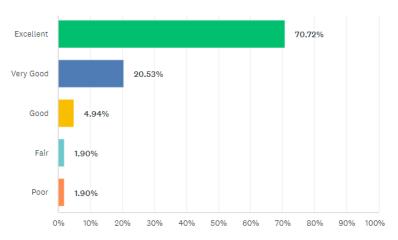


### How would you rate the customer service at Tualatin Public Library?

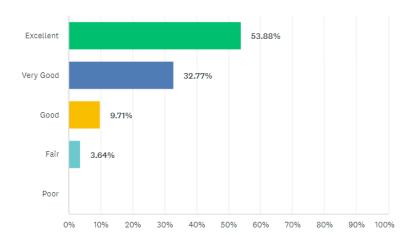
Answered: 233 Skipped: 1



### 2021:

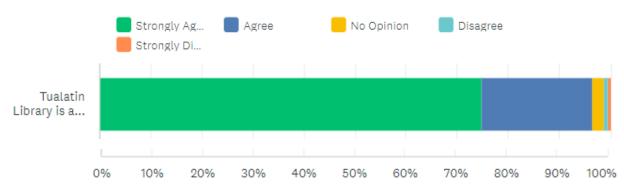


### 2019:



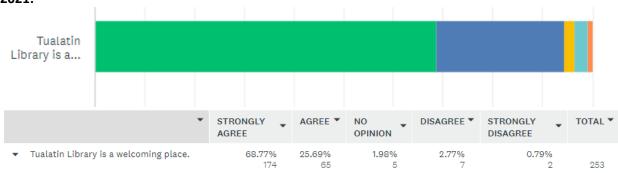
### Please select whether you agree or disagree with the following statements



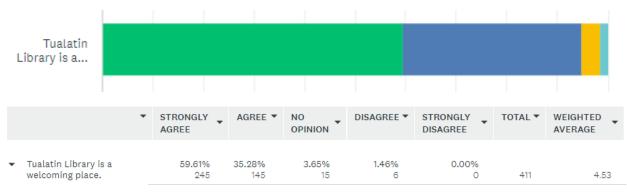


•	STRONGLY _ AGREE	AGREE ▼	NO OPINION	DISAGREE ▼	STRONGLY DISAGREE	TOTAL ▼
▼ Tualatin Library is a welcoming place.	<b>74.89%</b> 173	21.65% 50	2.16% 5	0.87% 2	0.43% 1	231

### 2021:

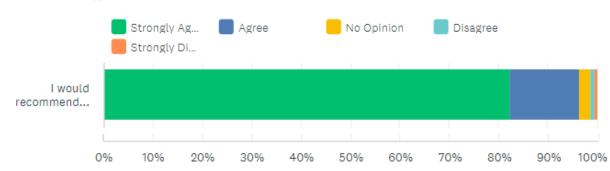


### 2019:



### Please select whether you agree or disagree with the following statements

Answered: 234 Skipped: 0



•	STRONGLY _ AGREE	AGREE ▼	NO OPINION	DISAGREE ▼	STRONGLY DISAGREE	TOTAL ▼
<ul> <li>I would recommend Tualatin Library to a friend, neighbor, coworker, or family member.</li> </ul>	<b>82.48%</b> 193	14.10% 33	2.14% 5	0.85% 2	0.43% 1	234

#### 2021:

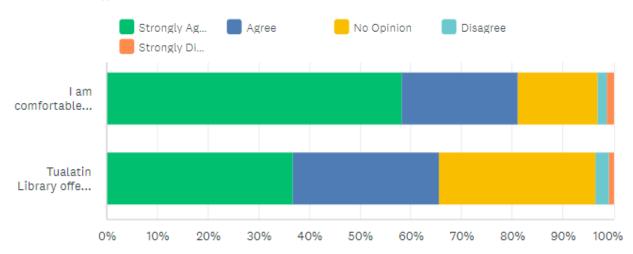
member.



#### 2019: I would recommend... 0% 10% 20% 30% 50% 60% 70% 80% 90% 40% 100% STRONGLY TOTAL ▼ AGREE \* NO DISAGREE \* STRONGLY AGREE OPINION DISAGREE I would recommend 67.72% 28.16% 2.67% 1.21% 0.24% 412 4.62 Tualatin Library to a 279 116 friend, neighbor, coworker, or family

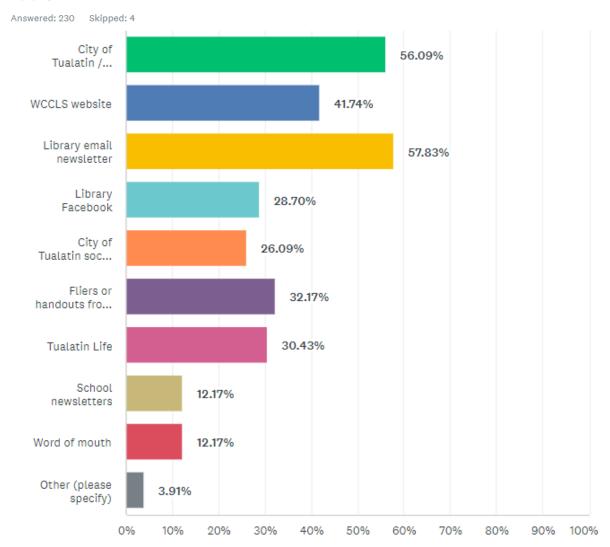
### Please select whether you agree or disagree with the following statements





	▼ STRONGLY ↓ AGREE	AGREE ▼	NO OPINION	DISAGREE ▼	STRONGLY USAGREE	TOTAL ▼
<ul> <li>I am comfortable attending in-person programs at Tualatin Library.</li> </ul>	58.37% 136	22.75% 53	15.88% 37	1.72% 4	1.29% 3	233
<ul> <li>Tualatin Library offers programs and services I cannot find or afford anywhere else.</li> </ul>	36.91% 86	28.76% 67	30 <b>.</b> 90% 72	2.58% 6	0.86% 2	233

How would you like to hear about Tualatin Library events? (Select all that apply)



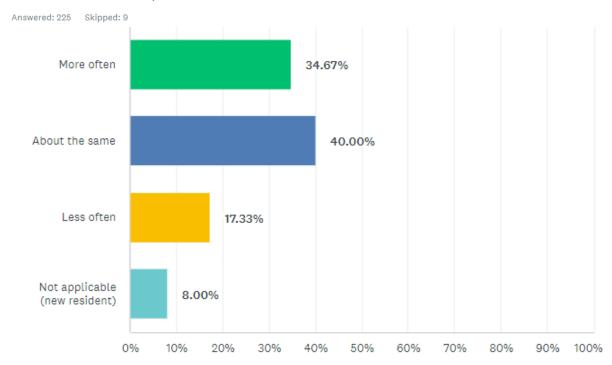
### Other:

- Library staff
- A weekly update sent via email. (Less than a newsletter, just an event update each Saturday.)
- I don't care about events
- Google map
- Mailer
- Facebook posts
- Friends of Tualatin Library newsletter
- Displays at the library
- Text message

I wish Tualatin Library would... Responses by Topic (Note: Some comments have two topics)

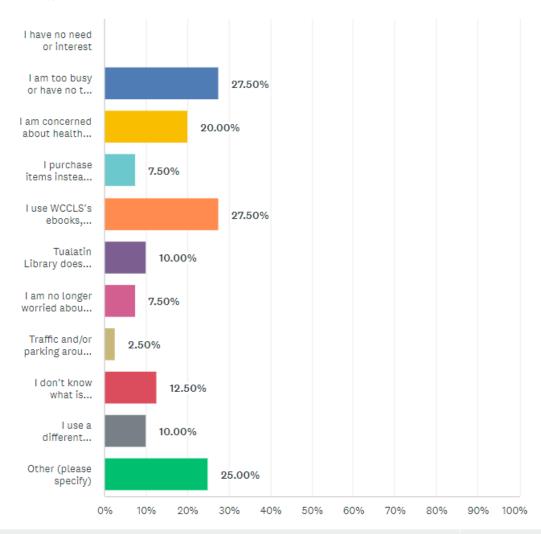
	# of	% of
Topic	Responses	Responses
Collection	33	19.4%
Continue	31	18.2%
Facility	13	7.6%
Friends	1	0.6%
Hours	6	3.5%
Makerspace	2	1.2%
Marketing	3	1.8%
Other	17	10.0%
Programs	57	33.5%
Staff	6	3.5%
Technology	3	1.8%
Volunteering	3	1.8%
WCCLS	5	2.9%

How often do you visit Tualatin Library now, compared to before March 2020 (when the COVID pandemic started)?



If you are visiting Tualatin Library less often than in the past, what has caused that change? (Select all that apply.)

Answered: 40 Skipped: 194

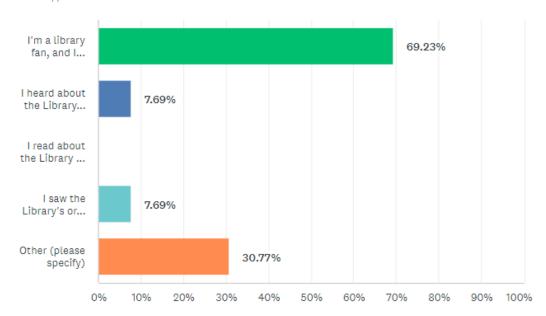


ANSWER CHOICES	•	RESPONSES	•
▼ I have no need or interest		0.00%	0
▼ I am too busy or have no time to go		27.50%	11
▼ I am concerned about health or safety		20.00%	8
▼ I purchase items instead of borrowing them from the Library		7.50%	3
▼ I use WCCLS's ebooks, streaming movies, and/or online resources		27.50%	11
▼ Tualatin Library doesn't usually have what I am looking for		10.00%	4
▼ I am no longer worried about due dates or fines		7.50%	3
▼ Traffic and/or parking around Tualatin Library		2.50%	1
▼ I don't know what is happening at the Library		12.50%	5
▼ I use a different library		10.00%	4
▼ Other (please specify)	Responses	25.00%	10
Total Respondents: 40			

#	OTHER (PLEASE SPECIFY)
1	Not allowed to check out books
2	I reserve books I am interested in and come to the library when they are available. I am not interested in sorting through romance and horror and To find what I am interested in.
3	concerns about Covid and flu
4	school days will be less but during summer break or spring break we will have more time
5	Working more hours
6	DIFFICULTY USING MY COMPUTER TO REQUEST ITEMS
7	No longer volunteer
8	Less programs for my kiddos age range (6).
9	Far from home, in person work hours at office increased
10	my school schedule means I arrive late at home and when I want to go to the library to study it's always around 8; the new schedule makes it hard for me to go to the library

If you are a new Tualatin Library user since March 2020, what led you to get a library card? (Select all that apply)





ANSWER CHOICES ▼			•	
▼ I'm a library fan, and I always get a library card wherever I live		69.23%	18	
▼ I heard about the Library from a friend or neighbor		7.69%	2	
▼ I read about the Library in the City of Tualatin newsletter or in Tualatin Life		0.00%	0	
▼ I saw the Library's or City of Tualatin's social media posts about the library		7.69%	2	
▼ Other (please specify) Response	es	30.77%	8	
Total Respondents: 26				

#	OTHER (PLEASE SPECIFY)
1	Tengo desde Julio del año 2022 de residir en Tigard y tanto mi esposa como yo somos amigos de las bibliotecas. (I have lived in Tigard since July 2022 and both my wife and I are friends with libraries.)
2	We live nearby
3	Used to live in tualatin and found out that residents in the metro area can share resources this way- you had a book I was looking for that I couldnt find elsewhere. It's nice too bc I really like your location!!
4	NOT APPLICABLE
5	Used library for over 20 years.
6	Was already a Washington county card holder
7	I don't have a card yet
8	I don't have a library card my caretaker does.

### Demographics

Ethnicity	Population	Survey Results
Littincity	ropulation	Survey Results
White	48.0%	70.3%
Asian	3.0%	8.8%
Other	-	3.3%
Mixed Race	9.8%	8.8%
Latino	19.7%	8.8%

Age	Population	Survey Results
10 or younger	12.2%	0%
11 – 17 *	13.1%	5.6%
18 – 24 *	6.9%	3.3%
25 – 44	29.3%	38.8%
45 – 64	25.7%	24.8%
65 or older	12.9%	27.6%

<sup>\*</sup> These age categories don't precisely match Census data groupings.

Zip Code	Survey Results
97062	72.2%
97224	8.3%
Other	19.5%

Listed under "other"

- Indigenous
- "I don't believe in race"
- Other
- Human (x3)

Answered: 62 Skipped: 0

#	RESPONSES	DATE
1	Programs tuviese más literatura variada en español de países latinoamericanos como México, Guatemala y Costa Rica (had more varied literature in Spanish from Latin American countries such as Mexico, Guatemala and Costa Rica)	1/23/2023 10:53 AM
2	Programs tuviera más actividades en español (had more activities in Spanish)	1/23/2023 10:51 AM
3	Programs Me gustaría que. Proveen programa de ayudas de tareas porque los padres. No podemos. Hablando con mi hijo de. 6 grado. Es muy. Difícil. Muchas gracias. (I would like that. They provide homework help program because parents. We can not. Talking to my son about. 6th grade. Is very. Hard. Thank you.)	1/23/2023 10:41 AM
4	Continue good work Programs Continue being objective and non political. Other libraries are hosting drag shows and that's not appropriate for children.	1/18/2023 4:13 PM
5	Programs Offer toddler programs on a Friday or in the afternoon (as well as morning). My kids go to nursery until 1pm so we are never able to attend the classes.	1/17/2023 12:58 PM
6	Programs Technology have an app (not just website); more kids events; automatic / electronic book return	1/17/2023 12:54 PM
7	Programs have story time again	1/17/2023 12:47 PM
8	Programs Host more ssbu tournaments	1/15/2023 4:03 PM
9	Programs Have more group activities	1/15/2023 2:18 PM
10	Programs Have activities for special needs people	1/14/2023 9:27 PM
11	Marketing Programs Email me about programs for elementary and middle school kids.	1/14/2023 5:54 PM
12	Continue good work Programs Continue the great services. Maybe more craft activities and music programs. They are wonderful additions to the other services.	1/13/2023 8:41 PM
13	Programs Bring back the weekly pandemic art project packs.	1/13/2023 5:27 PM
14	Hours Programs Be open later for Library Book Discussion Group 1st Thursday of month.	1/11/2023 5:13 PM
15	Programs Do more kid events!	1/11/2023 11:43 AM
16	Programs I love the little community art projects like the mini pumpkin regatta, the thankful tree, etc. I love the showcase in the lobby. I love visiting the library!!! It's my happy place.	1/10/2023 7:01 PM
17	Programs Offer more special programs for toddlers. Music classes or craft nights.	1/10/2023 2:01 PM
18	Programs hold some more multi-culture activities	1/9/2023 10:48 AM
19	Programs offer a survey for suggestions on pre-k storytimes	1/9/2023 10:45 AM
20	Programs Maybe have some non-gaming monthly events for teens (idk if there is already)	1/9/2023 10:42 AM
21	Programs Support senior book clubs like they used to.	1/8/2023 10:54 PM
22	Programs Offer ancestry classes again	1/8/2023 5:59 PM
23	Other Programs Offer an adult song circle like Beaverton Library does! Also, Get a big donation	1/8/2023 4:25 PM
24	Programs HAVE MORE IN-HOUSE PROGRAMS FOR ADULTS: MORE MUSIC PERFORMANCES, BOOKS TALKED ABOUT BY THE AUTHOR, AND SPECIAL CRAFT PROJECTS FOR ADULTS,	1/8/2023 1:19 PM

### Tualatin Public Library Survey 2022-23

25	Programs sponsor/host a farmer's market	1/8/2023 11:01 AM
26	Programs Offer more classes on critical thinking, and how to determine what is fact or fiction. Offer more classes or one on one help with computer/iPhones and updates on current new tech developments.	1/8/2023 10:17 AM
27	Programs have more musical groups performing	1/8/2023 9:41 AM
28	Programs Have a family story time I could bring my kids to. We have multiple ages and it would be nice to be able to attend a program where they could all get something out of it. With that said, we do LOVE our specific age group story time programs!	1/7/2023 4:15 PM
29	Programs Continue story time in the park	1/7/2023 3:24 PM
30	Programs Do more kid concerts and things like that not in the middle of the afternoon which is nap time.	1/7/2023 11:49 AM
31	Programs Host more author events	1/7/2023 11:10 AM
32	Continue good work Programs Continue offering fun kid projects and programming.	1/7/2023 10:07 AM
33	Programs Do the take and make craft bags again for little kids	1/7/2023 9:09 AM
34	Programs provide more outreach to homebound seniors and those who live in assisted living.	1/7/2023 9:09 AM
35	Programs Have more programs for young families during the weekend. We love Book Babies but can almost never attend because it is on a workday.	1/5/2023 8:27 PM
36	Programs Technology 1)have more play opportunities for toddlers 2) online sign-up for study rooms	1/5/2023 2:35 PM
37	Programs Have activities for special needs people	1/5/2023 7:24 AM
38	Programs Bring back the Tuesday night summer family programs at the commons.	1/4/2023 9:03 AM
39	Programs Take home crafts	1/3/2023 5:00 PM
40	Programs have activities for homeschoolers during the school day	1/3/2023 4:51 PM
41	Continue good work Programs Keep up the great programming and offerings. I'm pleased with everything.	1/2/2023 10:27 PM
42	Programs Volunteering Offer more events related to books and provide opportunities for people to volunteer with them with outreach programs	1/2/2023 9:59 PM
43	Programs Have more kids programs in Spanish	1/2/2023 6:43 PM
44	Programs Have more kids activities.	1/2/2023 4:21 PM
45	Programs Have more craft classes for adults even if they cost come money.	1/2/2023 4:01 PM
46	Programs offer more times to meet with a tech tutor	1/2/2023 3:39 PM
47	Programs Conduct more online programs	1/2/2023 2:48 PM
48	Programs Have free learning events for kids	1/2/2023 2:34 PM
49	Programshold more sing-alongs like Mary Poppins or have activities geared to seniors.	1/2/2023 1:36 PM
50	Programs Have more weeknight and weekend events	1/2/2023 12:10 PM
51	Programs Have allergy info for events with food	1/2/2023 10:48 AM
52	Programs Offer conversational Spanish classes	1/2/2023 10:12 AM
53	Continue good work Programs I can't really think of anything. Maybe more classes?	1/2/2023 9:33 AM
54	Programs More adult classes	1/2/2023 9:16 AM
55	Programs Bring back the weekly craft kits.	1/2/2023 9:14 AM
56	Programs Have evening/weekend events for young kids	1/2/2023 9:13 AM
57	Programs Have more outdoor concerts in the late spring and summer	1/2/2023 9:05 AM

### Tualatin Public Library Survey 2022-23

58	Programs Have activities for homeschoolers during the school day	12/30/2022 6:15 PM
59	Programs Bring back Graphic Novel Club and have events for tweens or those in upper grades of elementary school.	12/30/2022 9:06 AM
60	Programs Continue music programs.	12/29/2022 3:16 PM
61	Programs Bring back "Teens make stuff" program and other guided workshops for teens in the makerspace area.	12/29/2022 3:14 PM
62	Programs I wish Tualatin Library would incorporate more programs that allow kids and teens to expand their dreams and find what they are passionate about.	12/24/2022 8:18 PM

Answered: 33 Skipped: 0

#	RESPONSES	DATE
1	Collection Continue good work keep doing what you're doing. I listen to books while driving. So much of what I use is in the form of audiobooks. Very much appreciated!!	1/17/2023 12:57 PM
2	Collection have newer CD movies	1/17/2023 12:52 PM
3	Collection Have a wider selection of Spanish fiction and nonfiction text	1/17/2023 8:00 AM
4	Collection Have more book in their inventory	1/16/2023 4:37 PM
5	Collection ask for suggestions on what dvd's to order for the coming year	1/13/2023 12:24 PM
6	Collection Get more "thriller" novels by various authors	1/13/2023 9:47 AM
7	Collection Have a larger book selection	1/12/2023 12:42 PM
8	Collection Have some shelves with recommendations from the librarians. It's always fun to find out what they've been reading and what their favorites are.	1/12/2023 10:42 AM
9	Collection Have some more books in the picture book area organized by subject instead of author.	1/12/2023 7:08 AM
10	Collection have more textbooks that i use in school	1/11/2023 7:05 PM
11	Collection Separate fiction by category in the shelves. The library should be more focus on books and less on visual media, video/console games and music.	1/11/2023 1:07 PM
12	Collection Have a larger adult graphic novels selection or a larger anime selection	1/11/2023 6:13 AM
13	Collection Technology carry more large print books, have more books (just seems like after/during covid, books left the shelves and were replaced by CDs, /DVDs. I have a hard time finding books, I use to like to browse the racks. I find the website hard to browse for books too	1/10/2023 8:02 AM
14	Collection Get more copies of very popular books so the wait time is not so long.	1/9/2023 6:56 PM
15	Collection offer musical instruments for rent.	1/9/2023 4:45 PM
16	Collection Offer more new releases on audiobooks.	1/9/2023 3:50 PM
17	Collection Facility I wish you were able to be in a larger building so that you could hold a larger collection. But, ordering from other libraries works well. Browsing fiction and nonfiction books is just limited.	1/9/2023 3:45 PM
18	Collection Have more books	1/9/2023 11:21 AM
19	Collection order more English speaking books for adults. I believe these books have diminished. I would like to see more *current* craft books for sewing, knitting, general crafts. Although the makerspace and non-English offerings are needed, I believe they have come at the expense of the other books I have described. Note that I also use Tigard Library as they have *more* books.	1/9/2023 10:53 AM
20	Collection have more language books	1/9/2023 10:43 AM
21	Collection Have more magazines.	1/8/2023 10:59 PM
22	Collection have more books	1/8/2023 7:27 PM
23	Collection have more audio books	1/8/2023 4:32 PM
24	Collection I wish the library would have more books in paperback form. I am in my late 80s & have problems with hand strength, plus I read in bed before sleep, so paperbacks are easier to handle. I enjoy coming to the library however, & will make do.	1/8/2023 4:02 PM

### Tualatin Public Library Survey 2022-23

25	Collection Have more books available that follow science and less that are built on pseudo-science.	1/7/2023 2:41 PM
26	Collection Have more books available for checkout	1/5/2023 2:05 PM
27	Collection Facility Be bigger and have more books/materials	1/3/2023 8:24 AM
28	Collection More new craft books! Knitting, crochet, stained glass, fiber arts, etc	1/2/2023 11:51 AM
29	Collection Would keep some more books on different career paths for high school students.	1/2/2023 9:46 AM
30	Collection Have more Japanese books	12/30/2022 8:18 AM
31	Collection To have more games.	12/28/2022 7:56 PM
32	Collection Get Parts Unknown on DVD.	12/28/2022 6:39 PM
33	Collection Get parts unknown on dvd	12/28/2022 6:39 PM

Answered: 32 Skipped: 0

#	RESPONSES	DATE
1	Continue good work Programs Continue being objective and non political. Other libraries are hosting drag shows and that's not appropriate for children.	1/18/2023 4:13 PM
2	Collection Continue good work keep doing what you're doing. I listen to books while driving. So much of what I use is in the form of audiobooks. Very much appreciated!!	1/17/2023 12:57 PM
3	Continue good work Stay the same.	1/16/2023 1:35 PM
4	Continue good work Just keep doing what they're doing!	1/14/2023 12:17 PM
5	Continue good work Continue with present services.	1/14/2023 9:26 AM
6	Continue good work 继续保持	1/14/2023 1:11 AM
7	Continue good work Programs Continue the great services. Maybe more craft activities and music programs. They are wonderful additions to the other services.	1/13/2023 8:41 PM
8	Continue good work Nothing - you are terrific!	1/11/2023 11:42 AM
9	Continue good work You're good!	1/9/2023 4:27 PM
10	Continue good work Nothing comes to mind at the moment!	1/9/2023 1:35 PM
11	Continue good work Staff know the librarians and personnel are a continuing pleasure to encounter.	1/9/2023 10:58 AM
12	Continue good work Great, like it as is.	1/9/2023 10:54 AM
13	Continue good work continue to provide a broad array of services to our diverse community.	1/8/2023 2:45 PM
14	Continue good work continue the great work it's doing! Really nothing negative to say :)	1/8/2023 12:28 PM
15	Continue good work No changes.	1/8/2023 7:59 AM
16	Continue good work knowledgeable staff. Staff continue to be a happy place and maintain a helpful and	1/8/2023 7:57 AM
17	Continue good work Programs Continue offering fun kid projects and programming.	1/7/2023 10:07 AM
18	Continue good work Know how much they add to our community.	1/4/2023 9:45 PM
19	Continue good work understand how much I appreciate and recommend it. It is a primary topic of conversation at parties.	1/4/2023 7:15 PM
20	Continue good work know how much I appreciate them.	1/4/2023 5:34 PM
21	Continue good work Programs Keep up the great programming and offerings. I'm pleased with everything.	1/2/2023 10:27 PM
22	Continue good work N/A. I love it here	1/2/2023 5:44 PM
23	Continue good work Programs I can't really think of anything. Maybe more classes?	1/2/2023 9:33 AM
24	Continue good work Tualatin library does everything right!	1/1/2023 6:13 PM
25	Continue good work Do nothing. Believe it's amazing.	1/1/2023 12:13 PM
26	Continue good work Nothing	12/29/2022 4:12 PM
27	Continue good work continue doing an excellent job of providing resources for me and my community.	12/29/2022 4:04 PM
28	Continue good work No new suggestions	12/28/2022 9:33 PM

### Tualatin Public Library Survey 2022-23

29	Continue good work N/A - I think this library is doing just fine :)	12/28/2022 5:29 PM
30	Continue good work Stay the way it is with it's comforting atmosphere	12/28/2022 5:24 PM
31	Continue good work (Icannot think of a thing I would change or add)	12/28/2022 5:22 PM
32	Continue good work Continue to be as amazing as they are now	12/28/2022 3:22 PM

Answered: 17 Skipped: 0

#	RESPONSES	DATE
1	Other have less LGTBQ propaganda and focus more on neutral topics such as science and history	1/17/2023 12:56 PM
2	Other get a bookmobile	1/17/2023 12:46 PM
3	Other Remember that libraries used to be a place one could expect others to be quiet. Apparently that is no longer true or is just not enforced. Please understand that headphones keep audio in better than they keep audio out and there's only so much someone who comes here for quiet can do to try to block out the noise of other patrons, whether children or adult. While it is great to have publicly available space for all people to access, including the homeless, mentally ill, and people that don't know what to do with their children, places are designated according to use and purpose and libraries are not almost by definition intended for loud or disruptive purposes. If Tualatin wants to create loud indoor public spaces for people, that's fine, and the noise does not need to be inflicted upon others who have not chosen to suffer from an environment filled with it. But libraries have never been the place for that and this does not need to fall by the wayside. Maybe the front conference room, when not being used otherwise, can be available to people who cannot keep themselves or their children quiet?	1/11/2023 4:50 PM
4	Other Expel the homeless people. I shouldn't have to walk through a room that smells like a sewer to get my materials.	1/10/2023 7:06 PM
5	Other Not let homeless people camp out with all their stuff at the tables.	1/10/2023 12:37 PM
6	Other Have a jigsaw puzzle exchange area/shelf (like at Wilsonville library).	1/10/2023 9:39 AM
7	Other Concentrate on scholarship rather then social services. Librarys should be quiet places to study. Churches should feed the poor.	1/9/2023 5:37 PM
8	Other Require or at least suggest face masks for visitors	1/9/2023 11:09 AM
9	Other Encourage more people to be quieter in the library and discourage cell phone use within the main library areas. It should designate the entry ways for phone use. Also discourage zoom calls or meetings being held by people while inside the library. There are too many distractions.	1/9/2023 10:47 AM
10	Other Mail my books to me	1/8/2023 6:49 PM
11	Other aaaa	1/8/2023 5:49 PM
12	Other Programs Offer an adult song circle like Beaverton Library does! Also, Get a big donation	1/8/2023 4:25 PM
13	Other Serve coffee!	1/7/2023 4:51 PM
14	Other Be a non-biased environment. Without the pressures of political agenda, especially in the youth section.	1/4/2023 9:34 PM
15	Other Have less sketchy people hanging out	1/2/2023 3:08 PM
16	Other Have some free resources for people	1/2/2023 12:09 PM
17	Other Stop pushing liberal agenda and just be a safe neutral place of leaning for EVERYONE	12/30/2022 10:25 PM

Answered: 13 Skipped: 0

#	RESPONSES	DATE
1	Facility Install automatic no touch front doors like stores and some of the other libraries. Same for bathroom door, a no touch hand wave pad on wall like OHSU has would be great.	1/12/2023 6:47 PM
2	Facility In the summer, when I came here, the temperature in the library is very cold. I and many others who come to study and work have to wear coats. I hope this summer, even though it's hot outside, keep the temperature inside just right. I had a heat stroke when I stepped outside after finishing school, because the inside of the library was cold, the outside was hot. I hope the library can change this. Thank you for listening.	1/11/2023 2:51 PM
3	Facility Have a coffee cart	1/10/2023 5:22 PM
4	Collection Facility I wish you were able to be in a larger building so that you could hold a larger collection. But, ordering from other libraries works well. Browsing fiction and nonfiction books is just limited.	1/9/2023 3:45 PM
5	Facility Keep the little outside water fountain in front of the library area cleaner.	1/7/2023 12:03 PM
6	Facility Be bigger	1/5/2023 2:21 PM
7	Collection Facility Be bigger and have more books/materials	1/3/2023 8:24 AM
8	Facility Magically double in size.	1/2/2023 9:17 AM
9	Facility Modify parking to increase spaces for more full size automobiles. Limit parking in the lot next to the library to 1 or 2 hours.	1/1/2023 5:03 PM
10	Facility have USB charging ports available for patrons. (I'm very happy with the tables and electricity outlets available now. Thanks!)	12/31/2022 2:44 PM
11	Facility Staff Provide more comfortable climate control. The library is kept WAY TOO COLD during the hot summer monthsWAY, WAY too cold, and I'm not the only person to feel this way. And, the librarians are friendly and helpful, but could be much more professional. They do not need to be engaging in loud, disruptive conversations, especially when they see that patrons are trying to read or study right near them, and they do so all the time to the point of it being very frustrating.	12/31/2022 11:23 AM
12	Facility have protection from rain when depositing books into outside drop slot. Also, a handy shelf to hold an armful of books while depositing them one by one.	12/28/2022 10:04 PM
13	Facility Have more meeting rooms available	12/28/2022 5:33 PM

Answered: 7 Skipped: 0

#	RESPONSES	DATE
1	Staff Creo que hace un buen trabajo, sobre todo con los jóvenes hispanos. (I think he does a good job, especially with young Hispanics.)	1/23/2023 10:48 AM
2	Continue good work Staff know the librarians and personnel are a continuing pleasure to encounter.	1/9/2023 10:58 AM
3	Continue good work Staff continue to be a happy place and maintain a helpful and knowledgeable staff.	1/8/2023 7:57 AM
4	Staff encourage workers to say "Hello" as people enter and to say "Goodbye" or "Have a good day" as people leave.	1/7/2023 4:21 PM
5	Staff Perhaps librarians could circulate around more. There needs to be someway to readily identify them.	1/7/2023 9:18 AM
6	Staff The only thing I wish were different is the warmth of greeting from employees.	1/3/2023 4:32 PM
7	Facility Staff Provide more comfortable climate control. The library is kept WAY TOO COLD during the hot summer monthsWAY, WAY too cold, and I'm not the only person to feel this way. And, the librarians are friendly and helpful, but could be much more professional. They do not need to be engaging in loud, disruptive conversations, especially when they see that patrons are trying to read or study right near them, and they do so all the time to the point of it being very frustrating.	12/31/2022 11:23 AM

Answered: 7 Skipped: 0

#	RESPONSES	DATE
1	Hours Open a bit earlier ? 9 am	1/16/2023 3:05 PM
2	Hours Be open later	1/12/2023 9:59 PM
3	Hours Programs Be open later for Library Book Discussion Group 1st Thursday of month.	1/11/2023 5:13 PM
4	Hours Open earlier in the morning, but I am really glad that you are open on Sundays!	1/9/2023 10:58 AM
5	Hours Stay open until 9	1/8/2023 2:04 PM
6	Hours have longer hours	1/8/2023 7:31 AM
7	Hours Have longer hours.	1/2/2023 12:24 PM

Answered: 5 Skipped: 0

#	RESPONSES	DATE
1	WCCLS Order more ebooks.	1/10/2023 7:17 AM
2	WCCLS expand the Pass to Adventure program with more options. State park - more than 1 pass or longer use.	1/9/2023 10:59 AM
3	WCCLS bring back printed Cultural Passes like Clackamas County already has done	1/9/2023 10:47 AM
4	WCCLS offer more eBooks and streaming movies/TV Make it easier to get access to digital copies	1/7/2023 9:44 AM
5	Volunteering WCCLS have an easier way to request books, and more obvious ways to volunteer	12/29/2022 4:03 AM

Answered: 3 Skipped: 0

#	RESPONSES	DATE
1	Marketing Programs Email me about programs for elementary and middle school kids.	1/14/2023 5:54 PM
2	Marketing Have it's own Instagram	1/4/2023 7:45 PM
3	Marketing Be more well known!	12/28/2022 4:09 PM

Answered: 4 Skipped: 0

#	RESPONSES	DATE
1	Technology Offer fax	1/21/2023 9:44 AM
2	Programs Technology have an app (not just website); more kids events; automatic / electronic book return	1/17/2023 12:54 PM
3	Collection Technology carry more large print books, have more books (just seems like after/during covid, books left the shelves and were replaced by CDs, /DVDs. I have a hard time finding books, I use to like to browse the racks. I find the website hard to browse for books too	1/10/2023 8:02 AM
4	Programs Technology 1)have more play opportunities for toddlers 2) online sign-up for study rooms	1/5/2023 2:35 PM

Answered: 3 Skipped: 0

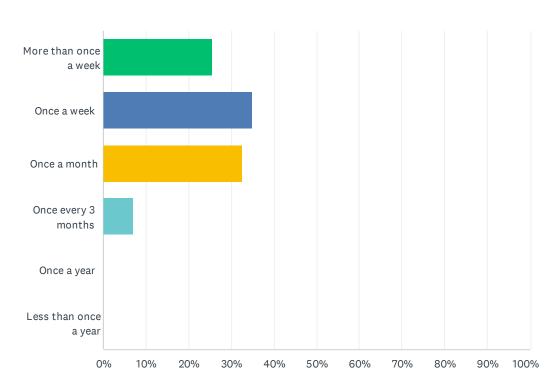
#	RESPONSES	DATE
1	Volunteering provide sign-up sheets for volunteering	1/9/2023 10:56 AM
2	Programs Volunteering Offer more events related to books and provide opportunities for people to volunteer with them with outreach programs	1/2/2023 9:59 PM
3	Volunteering WCCLS have an easier way to request books, and more obvious ways to volunteer	12/29/2022 4:03 AM

Answered: 3 Skipped: 0

#	RESPONSES	DATE
1	Makerspace Continue offering long stretches of time for makerspace! We are frequent guests and really love it. My kids can't get enough, and the staff is always so welcoming.	1/15/2023 8:16 PM
2	Makerspace Have makerspace more often	1/8/2023 2:45 PM
3	Friends Have more book sales.	1/1/2023 6:49 AM

## Q1 How often do you or your household currently visit Tualatin Library or attend Library programs?

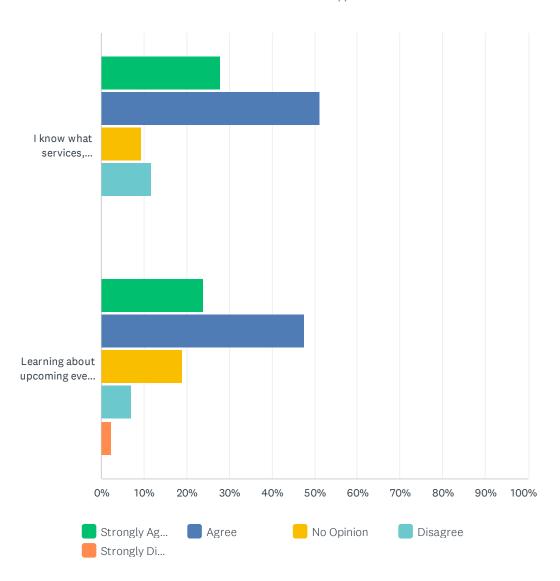




ANSWER CHOICES	RESPONSES	
More than once a week	25.58%	11
Once a week	34.88%	15
Once a month	32.56%	14
Once every 3 months	6.98%	3
Once a year	0.00%	0
Less than once a year	0.00%	0
TOTAL		43

## Q2 Please select whether you agree or disagree with the following statements.





	STRONGLY AGREE	AGREE	NO OPINION	DISAGREE	STRONGLY DISAGREE	TOTAL
I know what services, programs, and events are available at Tualatin Library.	27.91% 12	51.16% 22	9.30% 4	11.63% 5	0.00%	43
Learning about upcoming events and programs at Tualatin Library is easy.	23.81% 10	47.62% 20	19.05% 8	7.14%	2.38%	42

## Q3 What kinds of activities are you currently leaving home to participate in?

Answered: 32 Skipped: 11

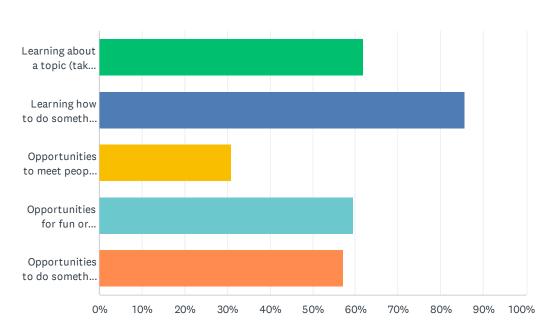
#	RESPONSES	DATE
1	Mostly kids activities.	1/20/2023 11:57 PM
2	I am currently just reserving books I also volunteered at recent Halloween event for young children	1/18/2023 8:09 PM
3	Makerspace	1/17/2023 1:02 PM
4	The teen club events especially the gaming one.	1/17/2023 1:01 PM
5	shopping, paying bills, exercise	1/15/2023 12:13 PM
6	At the moment I only go to pick up my book holds	1/13/2023 8:47 PM
7	cello lessons, orchestra rehearsal	1/13/2023 2:19 PM
3	Checking out materials; watching music programs	1/11/2023 2:16 PM
9	Tiny Tots on Tuesdays	1/11/2023 1:36 PM
10	not many, only to get groceries, go to work or pick up audiobooks	1/11/2023 11:38 AM
11	Work, church, grocery shopping, occasional volunteer or social events with plenty of social distancing, masks	1/9/2023 7:54 PM
12	School, worship, concerts,	1/9/2023 3:39 PM
13	Volunteer as a Friend of the library to restock shelves and collect book donations.	1/9/2023 12:15 PM
L4	Children's classes - sign language, ballet	1/9/2023 12:12 PM
15	Tween take over Take and bake Check out books	1/9/2023 12:11 PM
16	Mainly, I pickup books on hold, buy books & magazines for sale on the shelves & occasionally listen to live music.	1/9/2023 11:47 AM
17	Picking up reserved books, reviewing new books, meeting friends	1/9/2023 11:46 AM
18	Book babies story time, postpartum mom and baby group	1/9/2023 11:13 AM
.9	Sadly none, but i would love to have more	1/8/2023 12:02 AM
20	Work, shopping, gym, walks and hikes	1/6/2023 8:03 PM
21	Taking kid to therapy and sports. Family outings to cultural events.	1/5/2023 9:51 PM
22	Arts, theater, music, volunteering.	1/4/2023 5:19 PM
23	My middle school kids love all the teen programs and we love all the craft and cooking programs. Normally we are leaving the house for music lessons and shows, family activities, programs to participate in.	1/4/2023 4:24 PM
24	Only to borrow books at the moment	1/4/2023 4:24 PM
25	Kids activities	1/3/2023 8:02 PM
26	Pick up books on hold, stop in and say hi to the librarians; if you mean in general, not just the library, meet up with friends, go to a show.	1/3/2023 7:30 PM
27	Sports, hiking, Library	1/3/2023 4:55 PM
28	Mainly just to pick up books, but occasionally to enjoy a musical performance.	12/30/2022 5:05 PM

### Tualatin Public Library Programs Survey

29	Currently attended one of the winter events and hope to attend storytime weekly in 2023. Over the 2022 summer months we attend the storytime in the park weekly.	12/30/2022 3:30 PM
30	Music. Volunteer.	12/30/2022 1:48 PM
31	1. Friends of Library sale 2. Meeting up with friends (not a library-sponsored "activity' but still an opportunity I value)	12/30/2022 11:45 AM
32	How to make things - both for teens and adults	12/30/2022 10:40 AM

## Q4 What types of programs or events would you be most likely to attend if they were held at Tualatin Library? (Select all that apply)

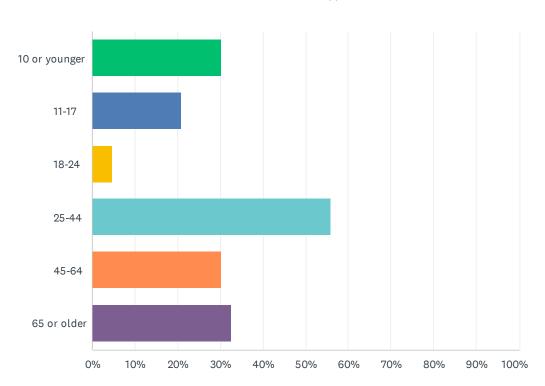




ANSWER CHOICES	RESPONSES	
Learning about a topic (taking a class, attending a lecture)	61.90%	26
Learning how to do something (learning a language, craft, gaining a skill)	85.71%	36
Opportunities to meet people, share an experience (discussions, social activities)	30.95%	13
Opportunities for fun or recreation (performing arts, movies)	59.52%	25
Opportunities to do something (volunteering, social change, community projects)	57.14%	24
Total Respondents: 42		

### Q5 What ages are your household members? (Select all that apply)





ANSWER CHOICES	RESPONSES	
10 or younger	30.23%	13
11-17	20.93%	9
18-24	4.65%	2
25-44	55.81%	24
45-64	30.23%	13
65 or older	32.56%	14
Total Respondents: 43		

## Q6 Any other thoughts you would like to share regarding programs at Tualatin Library?

Answered: 24 Skipped: 19

#	RESPONSES	DATE
1	Mostly I learn of events when I physically come to library in person Would like to be more involved in volunteering	1/18/2023 8:09 PM
2	Y'all are awesome!	1/17/2023 1:01 PM
3	Like to see more adult educational programs.	1/15/2023 12:13 PM
4	Having moved from the UK to the US 5 years ago, I can hands down say that Tualatin Library and it's co-op services are the best I've ever used. So much choice for people of all ages and backgrounds. A real community spirit. Hope to live in Tualatin and attend the library for many years to come!	1/13/2023 8:47 PM
5	Continue with music programs.	1/11/2023 2:16 PM
6	I'd love more programs for toddlers. Getting out of the house is so good for our mental health.	1/11/2023 1:36 PM
7	No	1/11/2023 12:44 PM
8	Most programs I am interested in are offered at times I am busy with work or other commitments	1/9/2023 7:54 PM
9	It would be nice if there was a calendar for the week's activities/classes in the entry lobby, so one could plan ahead.	1/9/2023 12:15 PM
10	No	1/9/2023 11:47 AM
11	A helpful and personable staff. Always willing to answer your questions and assist you. The activities for all ages are awesome. (Full disclosure—I am a member of "Friends of the Tualatin Library" and volunteer there. Come and check out what the library has to offer.	1/9/2023 11:44 AM
12	Book babies is an amazing program, Sam really is the best and we enjoy it so much with our whole family. Postpartum support group is a lifesaver for new moms. I wish there were more programs/ story times for young families during the weekends. All the current programs are during weekdays so I either need to take time off work or cannot attend.	1/9/2023 11:13 AM
13	It needs to be easier to find out about them, since i barely see any posters for them anymore and only know them from word of mouth now adays	1/8/2023 12:02 AM
14	Maybe have some self-improvement classes. How about some senior oriented classes/activities?	1/6/2023 12:21 PM
15	Thank you for continuing to make the library a more and more welcoming place. Can we have something like summer reading at other times of the year? Mostly with paper you track your reading and then submit for community donated prizes? All the extras like free books and extras could just be a summer thing. Our family read a lot more incentivized by the papers with stickers and a raffle ticket.	1/5/2023 9:51 PM
16	None at this time.	1/4/2023 5:19 PM
17	We love the library and all the programs they are planned. We know it's a lot of work and we really appreciate the thought put into them. Additionally, we love being able to check out all kinds of books, movies and video games to expose our family to knew and different things!	1/4/2023 4:24 PM
18	Libraries should be one of the first places for outreach. There should be programs to benefit homeless people or families of low income. There should be outreach that emphasizes education including inspiring children into STEM fields.	1/4/2023 4:24 PM
19	I would love for the library to provide some activities for homeschool kids during the school	1/3/2023 8:02 PM

### Tualatin Public Library Programs Survey

day. We have aged out of toddler and preschool story time but would love to have some activities in the library to get together with other homeschool kids and families.

Please continue to post on social media.	1/3/2023 4:55 PM
I feel very lucky to live so close to such a great library!! I brag to everyone that the Tualatin Library is the best.	12/30/2022 5:05 PM
We are a homeschooling family and would like during the week day options for Kindergarten and up students.	12/30/2022 3:30 PM
No. We've been loyal patrons since the library was in the tiny cottage at Tualatin Parkand plan to continue being loyal patrons as long as we can!	12/30/2022 11:45 AM
I would love to see more teen classes on how to make things using the equipment in the Makerspace area (ie. how to make stickers, how to make something using the kiln, how to make something using the 3D printer, etc). Thank you!	12/30/2022 10:40 AM
	I feel very lucky to live so close to such a great library!! I brag to everyone that the Tualatin Library is the best.  We are a homeschooling family and would like during the week day options for Kindergarten and up students.  No. We've been loyal patrons since the library was in the tiny cottage at Tualatin Parkand plan to continue being loyal patrons as long as we can!  I would love to see more teen classes on how to make things using the equipment in the Makerspace area (ie. how to make stickers, how to make something using the kiln, how to



### **2022 ANNUAL REPORT**

### **Tualatin Library Advisory Committee**

#### 1. BACKGROUND

The Tualatin Library Advisory Committee (TLAC) was established by Ordinance 758-88, adopted by Council on October 10, 1988, and incorporated into the Tualatin Municipal Code as Chapter 11-4. The enabling ordinance requires the TLAC to file an annual report with the Council including a summary of the committee's activities during the preceding year and other matters and recommendations the committee deems appropriate.

Members of the TLAC during 2022 include Alan Feinstein, Dana Paulino (Chair), Ashley Payne (Vice Chair), Thea Wood, and Marcus Young. Former members included Katherine Kang (teen representative), who resigned in October 2022, and Nicholas Schiller, who resigned in December 2022. Dawnell Meyer and Satcika Vadapu (teen representative) joined the committee in February 2023.

### 2. ROLES OF THE COMMITTEE

- A. Consult with and advise the Library Manager on all matters affecting operational policies of the City Library.
- B. Make recommendations to the City Council with respect to services, facilities, and all other matters pertaining to the maintenance and improvement of the City Library.
- C. Hear and consider complaints about City Library policies or materials.

### 3. ACTIONS AND ACCOMPLISHMENTS IN SUPPORT OF ROLES IN 2022.

- A. CONSULT WITH AND ADVISE THE LIBRARY MANAGER ON ALL MATTERS AFFECTING OPERATIONAL POLICIES OF THE CITY LIBRARY
  - 1. Committee members considered & provided recommendations on operational policies, including Library Rules, Community Room Policy, Technology Policy, and American Library Association Code of Ethics.
  - 2. TLAC discussed and provided comments to Library management regarding library operations, the student card project, makerspace programs and services, library programs and marketing, patron privacy, intellectual freedom, library user survey, Summer Reading, library facilities, Oregon Public Library Standards, library budget, and library utilization trends. Committee members shared their perspective as citizens and library users, providing input representing our diverse community.

- B. MAKE RECOMMENDATIONS TO THE CITY COUNCIL WITH RESPECT TO SERVICES, FACILITIES, AND ALL OTHER MATTERS PERTAINING TO THE MAINTENANCE AND IMPROVEMENT OF THE CITY LIBRARY.
  - 1. TLAC members had extensive engagement in the process to update the Library strategic plan, including development of new strategic priorities and an action plan for 2022-23. The plan comprises these strategic priorities:
    - a. Foster Community Connection
    - b. Nurture Learning & Exploration
    - c. Promote Discovery & Access
    - d. Support Community Inclusion

Highlighted strategic accomplishments over the past year include:

- a. 96% of survey respondents rated customer service at Tualatin Library as good to excellent.
- b. 94% agreed or strongly agreed that Tualatin Library is a welcoming place.
- c. Distributed more than 1,700 student library cards to Tualatin students, in partnership with Tigard-Tualatin School District.
- d. Expanded programming in the makerspace, including adding makerspace open labs, monthly themed projects, citizen science projects, and a repair fair.
- e. Launched a pilot volunteer-led homework help program at Bridgeport Elementary to help young learners.
- f. Expanded the Library of Things collection to include board games for all ages.
- 2. TLAC received presentations from library partners and recommended activities to strengthen these partnerships. Presentations included:
  - a. Teen Library Committee
  - b. Parks & Recreation Department
  - c. Tualatin Historical Society
  - d. Tualatin Library Foundation
  - e. Friends of Tualatin Library
- C. HEAR AND CONSIDER COMPLAINTS ABOUT CITY LIBRARY POLICIES OR MATERIALS.
  - 1. TLAC holds open meetings and members of the public are invited to attend. No formal complaints were brought before the committee in 2022.
  - 2. TLAC members review comment cards received by the City regarding the Library each month and provide feedback on the topics raised.

### 4. ACTION PLAN FOR 2023

### A. LONG-RANGE PLANNING

TLAC will remain actively involved in providing resident feedback on implementation of the Library's strategic plan and the development of an updated action plan.

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### B. REVIEW OPERATIONAL POLICIES

TLAC will continue to be actively involved and educated in the operations and roles of the Library. TLAC will provide resident feedback as Library management reviews and updates operational policies, including an update to the Collection Development Policy.

### C. ADVANCE COUNCIL VISION

TLAC will support social equity and inclusion within Library programs and services, providing the opportunity to create a meaningful quality of life for community members.

cc: Tualatin Library Advisory Committee (TLAC)