



## MEETING NOTICE

### TUALATIN LIBRARY ADVISORY COMMITTEE

April 5, 2022 - 6:00 PM

#### Virtual Meeting:

<https://us02web.zoom.us/j/82999568884>  
+1 253-215-8782, meeting ID 829 9956 8884

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#### A. CALL TO ORDER

#### B. APPROVAL OF MINUTES: March 1, 2022

#### C. COMMUNICATIONS

1. Chair
2. Staff
3. Teen Library Committee
4. Public

#### D. OLD BUSINESS

1. Strategic Planning

#### E. NEW BUSINESS

1. Tualatin Historical Society
2. Library Rules

#### F. FUTURE AGENDA ITEMS

1. Tualatin Library Foundation

#### G. COMMUNICATIONS FROM COMMITTEE MEMBERS

#### H. ADJOURNMENT

All meetings of the Committee are open to the public. This meeting location is accessible to person with disabilities. To request accommodations, please contact Jerianne Thompson, Library Director, at [jthompson@tualatin.gov](mailto:jthompson@tualatin.gov) or 503-691-3063 at least 36 hours prior to the meeting.

For those wishing to provide comment during the meeting, there is one opportunity on the agenda: Public Communications. Written statements may be sent in advance to Library Director Jerianne Thompson no later than 5pm on April 5, 2022.



## TUALATIN LIBRARY ADVISORY COMMITTEE MINUTES

March 1, 2022

Present: Katherine Kang, Dana Paulino, Ashley Payne, Nicholas Schiller, Thea Wood, Marcus Young

Absent: Alan Feinstein

Public:

Staff: Jerianne Thompson, Library Director

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**A. CALL TO ORDER**

Thea Wood called the meeting to order at 6:02 PM.

**B. APPROVAL OF MINUTES**

The February meeting minutes were approved by the unanimous consent of present committee members.

**C. COMMUNICATIONS**

**1. Chair:** None.

**2. Staff:** Jerianne Thompson reported that the Library will be ending its popular Take & Make craft program, in order to transition to more in-person programs. The Library is hosting a create-your-own film festival interactive display. Tualatin Parks & Recreation is conducting a survey about parks and trails priorities. Thompson shared recent statistics and comment cards.

**3. Teen Library Committee:** Katherine Kang reported that TLC is working on plans for in-person programs. TLC is hosting a monthly Teen Make Stuff program in the Makerspace.

**4. Public:** None.

**D. OLD BUSINESS**

**1. Student Card Project:** Jerianne Thompson presented a brief update to the project. Of the 1,500 new cards to be mailed to elementary-age students, about 85% have been completed. Staff are also reviewing 1,580 new accounts created for students in grades 6-12, and 2,820 existing accounts.

**2. Strategic Planning:** Jerianne Thompson presented draft goal statements in support of the Library’s new strategic priorities. Committee members reviewed the statements and provided feedback.

**3. TLAC Annual Report:** Jerianne Thompson shared a draft of the annual report, which Nicolas Schiller will present to Tualatin City Council later this month. Nicholas Schiller moved and Dana Paulino seconded to approve the report. The motion passed unanimously.

**E. NEW BUSINESS**

1. None.

**F. FUTURE AGENDA ITEMS**

1. Tualatin Library Foundation
2. Library Rules

**G. COMMUNICATIONS FROM COMMITTEE MEMBERS**

**1. Members:** Ashley Payne asked if the committee would meet virtually or in-person next month. Jerianne Thompson will check in with committee members prior to the meeting to determine.

**H. ADJOURNMENT**

Meeting was adjourned at 6:55 PM.

\_\_\_\_\_, Jerianne Thompson, Recording Secretary

## **Tualatin Public Library Strategic Plan 2022-2025**

### **Mission Statement:**

Empowering and enriching our community through learning, discovery, and interaction.

### **Strategic Priorities & Goals:**

#### Foster Community Connection

- Create opportunities for shared experiences
- Provide meaningful volunteer experiences
- Cultivate a welcoming space

#### Nurture Learning & Exploration

- Provide hands-on STEAM opportunities for the community
- Support readers of all ages to cultivate a love of reading
- Support learners to prepare them for success in school
- Offer opportunities to spark creativity and inspire joy

#### Promote Discovery & Access

- Ensure the community is informed about library programs and services
- Deepen community engagement and interaction with the library
- Promote positive patron experiences through excellent customer service

#### Support Community Inclusion

- Reflect the diversity of the community in library services and collections
- Promote culturally responsive outreach and programs
- Ensure the library is a space where all people feel included



# LIBRARY POLICY

## CITY OF TUALATIN

### LIBRARY RULES

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**POLICY:** Tualatin Public Library has established these Administrative Rules, per Tualatin Municipal Code (TMC) Chapter 5-01, to protect the rights and safety of library users, volunteers, and staff and to preserve and protect library property. This policy applies to the Tualatin Public Library property, including the library, related offices, lobby, restrooms, entryways, plaza, and adjacent parking lot.

**BACKGROUND:** Tualatin Public Library welcomes every member of the community to use and enjoy the library's services, materials, and facility. To encourage a welcoming environment, this policy defines prohibited behaviors that could be expected to interfere with library use. Individuals who fail to adhere to the Library Rules may be subject to exclusion per TMC Chapter 5-10.

#### **RULES:**

While in the library, we expect you to:

- Be considerate and respectful of other library users and library staff.
- Ensure that children under the age of 10 are supervised by an adult.
- Be responsible for personal belongings.
- Respect other library users' privacy.
- Respect library materials, furnishings, equipment, and facilities by using them appropriately.
- Be responsible about trash, spills, or odors related to food and drink, which are allowed in the library unless they create a nuisance.
- Wear sufficient attire, including shoes, at all times.

These behaviors are prohibited; you must not:

- **Engage in or attempt to engage in any criminal activity** that would be a violation of federal, state, or local statute or ordinance, or any violation of library policy.
  - This includes but is not limited to bringing a weapon into the library or engaging in sexual conduct, as defined under ORS 167.060, and Tualatin Municipal Code Chapters 06-01 through 06-12
- **Use, be under the influence of, or possess a controlled substance, marijuana, any marijuana derivative, or alcoholic beverage** (except at City-sponsored events).
- **Use disruptive, abusive, or threatening language, or behavior** that interferes with the normal operation of the library or that unreasonably interferes with another person's ability to use the library.
- **Leave a child under age 10 unattended in the library.** See Tualatin Library's Child Safety Policy for more information.
- **Solicit money or signatures, distribute written materials, or canvass for any purpose inside the Library building.**
  - Such solicitations may occur outside the Library only in such a way as to not impede

people from entering or exiting the building and must occur at least 20 feet from an entrance or exit. No solicitations may be made in the parking lot.

- **Block access to the library facility or its contents** with anything that creates an obstacle.
  - Examples include skateboards, carts, large bags, or electrical cords. Bicycles may not be brought into the building. Items brought into the library must be stored out of the way, such as under a table.
- **Leave personal belongings unattended.**
- **Bring an animal into the library**, except as allowed by state or federal disability laws, or as part of a Library-sponsored event.
- **Use personal electronic equipment at a volume that disturbs others.**
- **Sleep in the library in a manner that occupies additional seating, creates an audible disturbance, or blocks access.**
- **Improperly use a restroom**, including but not limited to bathing, shaving, or laundry.
- **Take photos or video of library staff, volunteers, or other patrons without their consent.**
- **Smoke or use other tobacco products.** Smoking, including vaping, is forbidden on all City property including parking lots.
- **Interfere with the ability of others to use the library because of strong odor**, such as body odor or strong perfume.
- **Enter or remain upon library premises without wearing shoes or sufficient clothing.**
- **Refuse to follow the reasonable direction of a library employee.**

#### **ENFORCEMENT:**

The Library Rules shall be administered by the Library Director, Library employees, City Police, or persons employed by the City of Tualatin. When there is reasonable cause to believe an individual has committed a prohibited behavior, a Library employee shall give one warning. If the conduct reoccurs, even on a different day, the individual may be directed to leave the Library premises for the remainder of the day.

For illegal activities or behavior that endangers library staff, volunteers, or visitors, the individual may be directed to leave without an advance warning. Such conduct will be reported to the police, and individuals may be subject to exclusion per TMC Chapter 5-10. An individual who fails to leave or remain off library premises or designated portions of the library after being so lawfully directed shall be subject to criminal trespass charges. [Suspected abuse will be reported to the authorities; bias incidents will be reported to the Oregon Non-Emergency Bias Response Hotline.](#)

Where a person has been refused Library use privileges by order of the Library Director, and such refusal is not in connection with a civil exclusion under TMC Chapter 5-10, an aggrieved person may petition in writing to the City Manager or designee for reconsideration of such refusal.

Notwithstanding the foregoing regulations, upon prior request the Library Director may allow temporary, minor deviations from the strict requirements of this policy where the harm to library facilities and the risk to library users is negligible or non-existent.