



MEETING NOTICE

TUALATIN LIBRARY ADVISORY COMMITTEE

March 1, 2022 - 6:00 PM

Virtual Meeting:

<https://us02web.zoom.us/j/81981514605>

+1 253-215-8782, meeting ID 819 8151 4605

A. CALL TO ORDER

B. **APPROVAL OF MINUTES:** February 1, 2022

C. COMMUNICATIONS

1. Chair
2. Staff
3. Teen Library Committee
4. Public

D. OLD BUSINESS

1. Student Card Project
2. Strategic Planning
3. TLAC Annual Report

E. NEW BUSINESS

F. FUTURE AGENDA ITEMS

1. Tualatin Library Foundation
2. Library Rules

G. COMMUNICATIONS FROM COMMITTEE MEMBERS

H. ADJOURNMENT

All meetings of the Committee are open to the public. This meeting location is accessible to person with disabilities. To request accommodations, please contact Jerianne Thompson, Library Director, at jthompson@tualatin.gov or 503-691-3063 at least 36 hours prior to the meeting.

For those wishing to provide comment during the meeting, there is one opportunity on the agenda: Public Communications. Written statements may be sent in advance to Library Director Jerianne Thompson no later than 5pm on March 1, 2022.



TUALATIN LIBRARY ADVISORY COMMITTEE MINUTES

February 1, 2022

Present: Alan Feinstein, Katherine Kang, Dana Paulino, Ashley Payne, Thea Wood

Absent: Nicholas Schiller, Marcus Young

Public:

Staff: Jerianne Thompson, Library Director

A. CALL TO ORDER

Thea Wood called the meeting to order at 6:05 PM.

B. APPROVAL OF MINUTES

The January meeting minutes were approved by the unanimous consent of present committee members.

C. COMMUNICATIONS

1. Chair: None.

2. Staff: Jerianne Thompson reported that the Library is hosting a mini art show about inspiration; patrons are invited to pick up a canvas and paint kit to contribute. The Library Student Card project is now underway. Tualatin Parks & Recreation will hold two open houses on February 18 and 19 to solicit community input regarding a proposed veterans memorial. Thompson shared recent statistics.

3. Teen Library Committee: Katherine Kang reported that TLC members were given an introduction to the makerspace; they're planning a series of maker events for teens. The committee is working on the annual Unlucky In Love program, which will be held virtually.

4. Public: None.

D. OLD BUSINESS

1. Strategic Planning: Jerianne Thompson presented a summary of the Latino focus group's discussion and reviewed the strategic themes and concepts identified by library staff, including marketing, in-person programs, community engagement, and culturally reflective services. After reviewing these themes and those identified by TLAC at the committee's

January meeting, library management created draft strategic priorities, presenting two alternatives:

- Foster Community Connection
- Nurture Learning & Exploration
- Promote Discovery & Access
- Support Community Inclusion

Or: We are building...

- A Connected Community
- A Learning Community
- An Engaged Community
- An Inclusive Community

Committee members expressed preference for the first set. Kathrine Kang suggested combining the first and fourth priorities into one phrase.

Thompson said she will present the draft strategic priorities to City Council later in the month.

E. NEW BUSINESS

1. TLAC Annual Report: Jerianne Thompson shared draft information to include in TLAC's annual report to City Council, and committee members offered feedback. A draft report will be presented next month.

F. FUTURE AGENDA ITEMS

1. Library Foundation

G. COMMUNICATIONS FROM COMMITTEE MEMBERS

1. Members: Dana Paulino said her family recently checked out a videogame that was in French that included content in English. She suggested the Library draw attention to games that have multilingual content.

H. ADJOURNMENT

Meeting was adjourned at 6:42 PM.

_____, Jerianne Thompson, Recording Secretary



2021 ANNUAL REPORT

Tualatin Library Advisory Committee

1. BACKGROUND

The Tualatin Library Advisory Committee (TLAC) was established by Ordinance 758-88, adopted by Council on October 10, 1988, and incorporated into the Tualatin Municipal Code as Chapter 11-4. The enabling ordinance requires the TLAC to file an annual report with the Council including a summary of the committee's activities during the preceding year and other matters and recommendations the committee deems appropriate.

Members of the TLAC during 2021 include, Alan Feinstein, Dana Paulino, Nicholas Schiller (Vice Chair), Thea Wood (Chair), and Marcus Young. Former members included Oksana Davletshina and Kaia Gill (teen representative), who resigned in October 2021. Ashley Payne and Katherine Kang (teen representative) joined the committee in October 2021.

2. ROLES OF THE COMMITTEE

- A. Consult with and advise the Library Manager on all matters affecting operational policies of the City Library.
- B. Make recommendations to the City Council with respect to services, facilities, and all other matters pertaining to the maintenance and improvement of the City Library.
- C. Hear and consider complaints about City Library policies or materials.

3. ACTIONS AND ACCOMPLISHMENTS IN SUPPORT OF ROLES IN 2021

A. CONSULT WITH AND ADVISE THE LIBRARY MANAGER ON ALL MATTERS AFFECTING OPERATIONAL POLICIES OF THE CITY LIBRARY

1. Committee members considered & provided recommendations on operational policies, including Distribution of Free Materials, Self-Reported Theft, Makerspace Use, Meeting Room Use, and Public Use of Exhibit Space.
2. TLAC discussed and provided comments to Library management regarding library operations during the pandemic, reopening the library after the pandemic closure, development and implementation of makerspace programs and services, operating hours, intellectual freedom, library user survey, Summer Reading, food in the library, library facilities, library budget, and library utilization trends. Committee members shared their perspective as citizens and library users, providing input representing our diverse community.

B. MAKE RECOMMENDATIONS TO THE CITY COUNCIL WITH RESPECT TO SERVICES, FACILITIES, AND ALL OTHER MATTERS PERTAINING TO THE MAINTENANCE AND IMPROVEMENT OF THE CITY LIBRARY.

1. TLAC members had extensive engagement in the process to update the Library strategic plan, including review and discussion of community engagement and draft strategic priorities. The plan comprises these strategic priorities:
 - a. Foster Community Connection
 - b. Encourage Learning & Exploration
 - c. Promote Discovery & Access
 - d. Support Community Inclusion

Highlighted accomplishments over the past year from the previous strategic plan include:

- a. Registered 3000+ Tualatin students for new student library cards, in partnership with Tigard-Tualatin School District
 - b. Constructed and opened the Makerspace, introduced new maker programming
 - c. Received ARPA grant for \$13,500 to connect Latino residents with reading material and library resources
 - d. Distributed approximately 15,000 take-home activity kits, connecting patrons with opportunities for creativity, science learning, and more
2. TLAC received presentations from library partners and recommended activities to strengthen these partnerships. Presentations included:
 - a. Teen Library Committee
 - b. Native Land and People Acknowledgement Task Force
 - c. Tualatin Ice Age Floods Foundation
 - d. Tualatin Library Foundation
 - e. Friends of Tualatin Library

C. HEAR AND CONSIDER COMPLAINTS ABOUT CITY LIBRARY POLICIES OR MATERIALS.

1. TLAC holds open meetings and members of the public are invited to attend. No formal complaints were brought before the committee in 2021.
2. TLAC members review comment cards received by the City regarding the Library each month and provide feedback on the topics raised.

4. ACTION PLAN FOR 2022

A. LONG-RANGE PLANNING

TLAC will remain actively involved the development of goals and objectives for the Library's new strategic plan and in providing resident feedback on implementation of the plan.

B. REVIEW OPERATIONAL POLICIES

TLAC will continue to be actively involved and educated in the operations and roles of the Library. TLAC will provide citizen feedback as Library management reviews

and updates operational policies, including an update to Library Rules.

C. ADVANCE COUNCIL VISION

TLAC will support social equity and inclusion within Library programs and services, providing opportunity to thrive for all community members.

cc: Tualatin Library Advisory Committee (TLAC)