



MEETING NOTICE

TUALATIN LIBRARY ADVISORY COMMITTEE

October 5, 2021 - 6:00 PM

Virtual Meeting:

<https://us02web.zoom.us/j/89018552743>

+1 253-215-8782, meeting ID 890 1855 2743

A. CALL TO ORDER

B. **APPROVAL OF MINUTES:** September 7, 2021

C. COMMUNICATIONS

1. Chair
2. Staff
3. Teen Library Committee
4. Public

D. OLD BUSINESS

1. Library Operations Update
2. Strategic Planning
3. Land Acknowledgement

E. NEW BUSINESS

1. Public Use of Exhibit Space Policy

F. FUTURE AGENDA ITEMS

G. COMMUNICATIONS FROM COMMITTEE MEMBERS

H. ADJOURNMENT

All meetings of the Committee are open to the public. If you need special assistance or accommodation to participate in this meeting, contact Jerianne Thompson, Library Director, at jthompson@tualatin.gov or 503-691-3063. Notification thirty-six (36) hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.



TUALATIN LIBRARY ADVISORY COMMITTEE MINUTES

September 7, 2021

Present: Alan Feinstein, Kaia Gill, Dana Paulino, Nicholas Schiller, Thea Wood, Marcus Young

Absent: Oksana Davletshina

Public:

Staff: Jerianne Thompson, Library Director

A. CALL TO ORDER

Thea Wood called the meeting to order at 6:00 PM.

B. APPROVAL OF MINUTES

The July meeting minutes were approved by consensus.

C. COMMUNICATIONS

1. Chair: None.

2. Staff: Jerianne Thompson reported the Library was awarded an American Rescue Plan Act grant through the State Library of Oregon to support Spanish-language reading. The Library extended hours on four dates to serve as a cooling center in July and August. The Library has added two new collections: board games and Vox books. Thompson shared recent statistics, including Summer Reading statistics, and comment cards.

3. Teen Library Committee: Kaia Gill reported that TLC has received three applications for new committee members. TLC plans to host a speaker series again this fall.

4. Public: None.

D. OLD BUSINESS

1. Library Operations Update: Jerianne Thompson provided an update on library operations. Furniture was returned to the Library in late July and meeting rooms were opened. Evening and Sunday hours were restored on August 1. On August 11, the City of Tualatin instituted a mask-wearing requirement for city buildings. Library staff have decided not to offer any in-person programs in September or October, because of the rising COVID-19 case counts. The Library has not yet restarted its volunteer program.

2. Makerspace Use Policy: Committee members discussed the proposed policy. Alan Feinstein suggested reordering two paragraphs, so that information about certification requirements is closer to the beginning of the policy. Nicholas Schiller suggested adding a statement that the person creating material is responsible for not violating others' intellectual property. Jerianne Thompson shared information about the certification process for independent use. Feinstein moved to recommend approval of the policy with the suggested changes; Schiller seconded. The motion passed unanimously.

3. Land Acknowledgement: Nicholas Schiller and Kaia Gill shared that representatives from advisory committees and local tribes met to begin working on an acknowledgement of native land and people, which would be used at city events and gatherings.

E. NEW BUSINESS

1. Strategic Planning: Jerianne Thompson shared the Library's timeline for strategic planning work this fall and presented a summary of community demographics.

F. FUTURE AGENDA ITEMS

1. Public Use of Exhibit Space Policy

G. COMMUNICATIONS FROM COMMITTEE MEMBERS

1. Members: None.

H. ADJOURNMENT

Meeting was adjourned at 7:07 PM.

_____, Jerianne Thompson, Recording Secretary



LIBRARY POLICY

CITY OF TUALATIN

PUBLIC USE OF EXHIBIT SPACE

POLICY: As an educational and cultural institution, the Tualatin Public Library welcomes exhibits and displays of interest, information and enlightenment to the Community.

BACKGROUND: Tualatin Public Library maintains exhibit spaces, including display cases, the Library lobby, and other spaces in the facility that the Library ~~Director~~ Manager designates for exhibit display.

RULES: Preference for exhibit space is given to the displays prepared by Library and City staff, and then to the organizations that support the library: Friends of the Tualatin Public Library, Tualatin Library Foundation, and the Tualatin Library Advisory Committee.

When the above-mentioned groups are not using the exhibit areas, space will be made available to the public on equal terms. There will be no charge to use the exhibit spaces.

Exhibit spaces are available to organizations and individuals in educational, cultural, intellectual, and charitable activities. Commercial organizations may use the space to promote an educational or cultural activity, as long as such activity cannot be considered advertisement.

Exhibits should be appropriate for all ages.

Scheduling will be limited as necessary to ensure equitable access to the space for the entire community.

The Library does not assume responsibility or liability for materials exhibited in the Library. The provision of exhibit spaces for public use does not constitute Library endorsement of the beliefs or viewpoints of topics advocated by exhibits or the individuals or groups responsible for an exhibit. Exhibits will not be publicized in a manner that suggests Library sponsorship or affiliation.

The exhibit must include a clearly visible sign identifying the individual or group responsible for the exhibit.

Users assume responsibility for removing the exhibit at the time and in the manner specified when they schedule the exhibit.

Users assume responsibility for any damage to Library property resulting from their use of Library facilities. The Library may charge for damages.

The Library reserves the right to cancel a reservation for an exhibit if the space is required for use by the Library, City of Tualatin, or Library-related organizations.

Displays are accepted by the Library ~~Director Manager~~ or designee based on considerations such as suitability and availability of exhibit space. The Library retains the right to deny the space to any user whose planned use of the space does not comply with these terms. Violation of these terms may result in denial of future access to the space.

APPROVAL: This policy is approved by Tualatin Library Advisory Committee March 2011; updated April 2018.