



MEETING NOTICE

TUALATIN LIBRARY ADVISORY COMMITTEE

August 4, 2020 - 6:00 PM

Virtual Meeting:

<https://us02web.zoom.us/j/85693477423>

+1 669-900-6833, meeting ID 856 9347 7423

A. CALL TO ORDER

B. **APPROVAL OF MINUTES:** July 7, 2020

C. COMMUNICATIONS

1. Chair
2. Staff
3. Teen Library Committee
4. Public

D. NEW BUSINESS

1. Library Fines
2. Children's Room & Teen Room Policy

E. OLD BUSINESS

1. Plan for Restoring Library Services

F. FUTURE AGENDA ITEMS

G. COMMUNICATIONS FROM COMMITTEE MEMBERS

H. ADJOURNMENT

All meetings of the Committee are open to the public. If you need special assistance or accommodation to participate in this meeting, contact Jerianne Thompson, Library Director, at jthompson@tualatin.gov or 503-691-3063. Notification thirty-six (36) hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.



TUALATIN LIBRARY ADVISORY COMMITTEE MINUTES

July 7, 2020

Present: Kaia Gill, Dana Paulino, Laura Stewart, Thea Wood, Marcus Young
Absent: Alan Feinstein, Nicholas Schiller
Public: Logan Stewart
Staff: Jerianne Thompson, Library Director
Ross Hoover, Parks & Recreation Director

A. CALL TO ORDER

Thea Wood called the meeting to order at 5:38 PM without a quorum.

B. APPROVAL OF MINUTES

Tabled.

C. COMMUNICATIONS

1. Chair: None.

2. Staff: Jerianne Thompson reported Tualatin Library is a free lunch site for the summer, serving 30-50 people per day. Library staff continue to offer an assortment of virtual programs, posting 28 videos last month. Thompson shared recent statistics.

3. Teen Library Committee: None.

4. Public: None.

D. NEW BUSINESS

1. Parks & Recreation Equity & Inclusion Policy: Ross Hoover presented a draft Equity & Inclusion Policy. Hoover said that the Parks & Recreation Master Plan has several goals indicating the need for a focus on equity and inclusion within Parks & Recreation services and that having a policy document makes the department's efforts more intentional. Committee members reviewed the policy's goals and objectives and offered suggestions.

E. OLD BUSINESS

1. Plan for Restoring Library Services: Jerianne Thompson updated the committee on the Library's plan to restore services. While the Library building remains closed to the public, the Library is currently offering curbside pickup of holds and is accepting returned materials. Patron

response has been positive. The Library is following a phased plan calling for incremental restoration of services, with guidance from health and safety experts. At the next service level, the Library will begin offering limited services, such as new book browsing and access to computers, in the lobby and Community Room. Committee members asked questions and offered suggestions on aspects of the plan.

B. APPROVAL OF MINUTES

A quorum now being present, Marcus Young moved and Laura Stewart seconded that the June meeting minutes be approved as written.

F. FUTURE AGENDA ITEMS

1. Children's Room & Teen Room Policy

G. COMMUNICATIONS FROM COMMITTEE MEMBERS

1. **Members:** None.

H. ADJOURNMENT

Meeting was adjourned at 6:56 PM.

_____, Jerianne Thompson, Recording Secretary



Facts About Proposed Fine-Free Policy

WCCLS and its member library directors recommend that the Executive Board approve the elimination of overdue fines for library materials, and the waiver of past overdue fines.

Advances Equity

Communities of color and those with low incomes are disproportionately impacted by overdue fines. Eliminating fines is an evidence-based way to reduce barriers to library access. Read the Urban Libraries Council study: bit.ly/2BwEols

Upholds Timely Materials Return

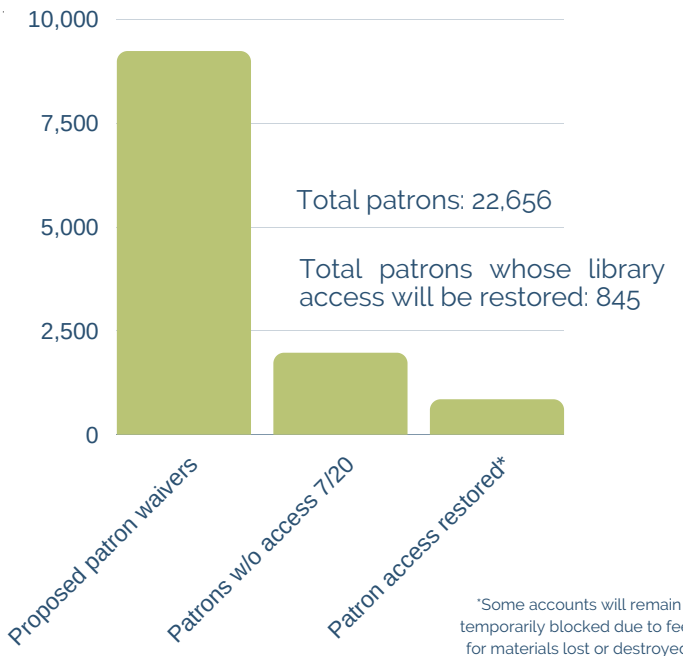
- Chicago Public Library: 240 percent increase in returns after elimination
- Salt Lake City Public Library: drop in late returns (nine percent to four percent) after elimination

Affirms Patron Responsibility

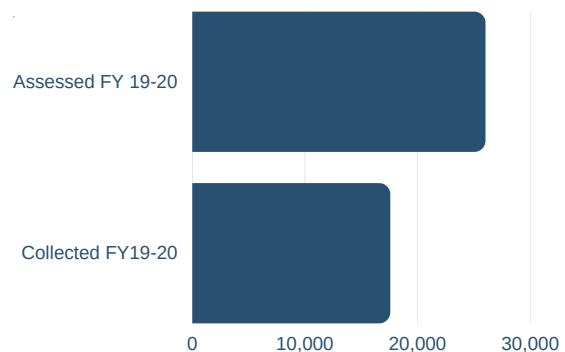
High Plains Library District (Colorado): 95 percent of materials returned within a week of due date

"Overdue fines do not turn irresponsible patrons into responsible ones, they [just] distinguish between patrons who can afford to pay ... and those who cannot." (San Francisco Public Library white paper)

ACCESS IMPACT: TUALATIN PUBLIC LIBRARY



FEE IMPACT: TUALATIN PUBLIC LIBRARY



NOTE: Total of uncollected fines to be waived: \$119,796.12



LIBRARY POLICY

CITY OF TUALATIN

CHILDREN'S ROOM AND TEEN ROOM USE POLICY

POLICY: Tualatin Library is committed to providing an inviting, safe space for youth that is responsive to their needs. The teen and children's areas of the Library are specifically designed to serve the needs of younger patrons. The Children's Room is intended for children (infants through grade 5) and their parent(s) or caregiver(s). The Teen Room is reserved for the exclusive use of teens (grades 6-12).

RULES:

Access to the Children's Area and Programs

Adults in the Children's Room must be using the room's materials or be accompanied by a child. Adults and teens not fitting this description will be asked to leave the area.

~~Adults who are supervising children may use the children's computers or other Library technology in the Children's Room.~~

Children's programs are held for the instruction and enjoyment of children and their caregivers. Adults attending programs without children will be asked to leave.

Access to the Teen Area and Programs

Adults or children may enter the room to briefly visit with a teen or talk to Library staff. All other adults or children will be asked to leave the area.

Teen programs are held for the instruction and enjoyment of teens. Adults attending programs intended for teens only will be asked to leave.

Teens are expected to adhere to the Teen Room Code of Conduct.

APPROVAL: This policy is approved by Tualatin Library Advisory Committee September 1, 2015.

Teen Room Code of Conduct

(This Code of Conduct serves in addition to the Library Rules.)

This space is reserved for Middle and High School students with photo identification or a WCCLS library card. You must present your card/id to enter this space.

Treat people and the space with respect.

Use appropriate language.

One person per chair.

No roughhousing or messing around.

No public display of affection.

Clean up after yourself!

Approved by the Tualatin Youth Advisory Council on May 22nd, 2008; updated by the Teen Library Committee March 2017.