



## TUALATIN LIBRARY ADVISORY COMMITTEE MINUTES

July 5, 2016

Present: Alan Feinstein, Don Swygard, Thea Wood, Sonya Ambuehl  
Absent: Arlette Diaz-Boyas, Marcus Young, Ryan Wroblewski  
Public:  
Staff: Sarah Jesudason, Library Public Services Supervisor

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**A. CALL TO ORDER**

Sonya Ambuehl called the meeting to order at 6:32 PM.

**B. APPROVAL OF MINUTES**

Minutes from the June 2016 meeting were not distributed; approval was tabled.

**C. COMMUNICATIONS**

**1. Chair:** None.

**2. Staff:** Sarah Jesudason shared that Summer Reading was going well, with signups exceeding last year's record. The Library is recruiting for two positions in Public Services: a .75 FTE Librarian 1 with focus on serving Spanish-speakers and children, and a .5 FTE temporary Librarian 1 to supplement staffing during the Tualatin ABC project. Jesudason shared statistics for the fiscal year and comment cards. Don Swygard asked about the schedule to replace the computers. Jesudason talked briefly about the Technology Plan and that public computers would be changed during this fiscal year.

**3. Teen Library Committee:** Sarah Jesudason reported the Teen Library Committee met prior to this meeting, and worked on their summer program plans.

**4. Public:** None

**D. OLD BUSINESS**

**1. Civic Center & Library Expansion:** Sarah Jesudason shared that the Council is scheduled to decide whether to pursue a Civic Center bond measure at their July 11 meeting. Outreach and surveying conducted by the City did not indicate a high level of support.

**2. Strategic Planning:** A written plan will be submitted to TLAC in September. Sarah Jesudason walked through the draft in its current state. Sonya Ambuehl and Don Swygard asked Sarah Jesudason to email the draft of the plan so far.

**E. NEW BUSINESS**

**1. America's Best Communities Competition:** Sarah Jesudason explained the implementation plans for the first stage of the project, which is supported by the \$100,000 won in the April round of the competition. Community Librarian Lauren Simon will spend 20 hours of her work time on this project each week. There is a project manager and steering committee. The Library and Tigard-Tualatin School District are lead partners. The focus is on school children in grades 2-5 and community events.

**2. 2016-17 Library Budget:** Sarah Jesudason reported major changes include increases for staffing, programs, and the collection. Sonya Ambuehl asked if the budget included some facility upgrades. Jesudason explained that the Green Room (the former vending room) is slated to become a meeting room. Members asked for more detail at the next meeting.

**F. FUTURE AGENDA ITEMS**

1. Library Rules of Conduct
2. Library Fines

**G. COMMUNICATIONS FROM COMMITTEE MEMBERS**

**1. Members:** None.

**H. ADJOURNMENT**

Meeting was adjourned at 7:49 p.m.

\_\_\_\_\_, Sarah Jesudason, Recording Secretary