



TUALATIN LIBRARY ADVISORY COMMITTEE MINUTES

July 3, 2018

Present: Nicholas Schiller, Hannah Watt, Thea Wood, Marcus Young

Absent: Alan Feinstein, Laura Stewart

Public:

Staff: Jerianne Thompson, Library Director

A. CALL TO ORDER

Thea Wood called the meeting to order at 6:35 PM.

B. APPROVAL OF MINUTES

Jerianne Thompson offered one correction to the minutes, noting Sonya Ambuehl's resignation. Nicholas Schiller moved and Marcus Young seconded that the June meeting minutes be approved as amended.

C. COMMUNICATIONS

1. Chair: None

2. Staff: Jerianne Thompson reported that the new and reupholstered furniture for the Teen Room has started to arrive. The Library will again serve as a cooling center, extending hours on some days in case of extreme heat. The Summer Reading Program has 2700 registered participants, and the Library will offer outreach visits at Atfalati Park on Thursdays this month. Thompson shared recent statistics and comment cards.

3. Teen Library Committee: None

4. Public: None

D. OLD BUSINESS

1. Library Rules of Conduct: City Council passed an ordinance on June 25, 2018, which deleted language regarding specific Library Rules from the Tualatin Municipal Code and added language establishing the process for administrative rulemaking. Thompson distributed the final draft of the new Library Rules administrative policy. The Rules will be adopted as temporary rules upon the ordinance's effective date, July 25, with the Library Rules officially taking effect on August 1, 2018.

2. Parks & Recreation Master Plan Update: Jerianne Thompson presented information about systemwide recommendations proposed for the Master Plan that relate to the Library. Nicholas Schiller suggested adding the word “facilities,” to this statement: “When needed update the Library strategic plan to evaluate and enhance programs and services at Tualatin Library.” Committee members agreed by consensus with the recommendations.

E. NEW BUSINESS

1. 2018-19 Library Budget: Jerianne Thompson presented information about the City’s 2018-19 fiscal year budget, including the Library’s budget requests. The Library plans to use funds from WCCLS to make improvements in the Children’s Room. The Library is seeing a decrease in fines and fees revenues.

F. FUTURE AGENDA ITEMS

1. Library Operational Policies
2. E-books

G. COMMUNICATIONS FROM COMMITTEE MEMBERS

1. **Members:** None.

H. ADJOURNMENT

Meeting was adjourned at 7:23 p.m.

_____, Jerianne Thompson, Recording Secretary