



TUALATIN LIBRARY ADVISORY COMMITTEE MINUTES

January 2, 2024

Present: Dawnell Meyer, Dana Paulino, Ashley Payne, Paul Turnbach, Satvika Vadapu, Thea Wood

Absent: Marcus Young

Public:

Staff: Jerianne Thompson, Library Director

A. CALL TO ORDER

Dana Paulino called the meeting to order at 6:00 PM. Paulino added an agenda item under New Business: WCCLS Funding & Governance Project.

B. APPROVAL OF MINUTES

Dawnell Meyer moved to accept the December meeting minutes as written; Ashley Payne seconded. The motion passed unanimously.

C. COMMUNICATIONS

1. Chair: None.

2. Staff: Jerianne Thompson reported that Library Assistant Raya Beatty has resigned. Library management is developing plans to conduct an organizational assessment within the Library. The Library has issued 457 new Student Cards this year, in partnership with Tigard-Tualatin School District. Library staff and management are still evaluating a proposal to add Rated M games to the Library's video game collection. Thompson requested changing the April meeting date to April 9, which committee members agreed to by consensus. Thompson also shared recent statistics and comment cards.

3. Teen Library Committee: Satvika Vadapu reported that TLC assisted with two programs during Winter Break and are preparing for the Teen Relaxation event later this month. TLC is discussing how to revamp Teen Hang Out (formerly known as Teen Movie Night).

4. Public: None.

D. OLD BUSINESS

1. Marketing Plan Update: Thompson presented updated metrics about engagement with Library marketing and reviewed plans to conduct a 6-month assessment in January.

E. NEW BUSINESS

1. Library Services Overview: After reviewing the minimum legal requirements for public libraries in Oregon, Thompson provided an overview of services at Tualatin Library, including staff involved in providing the services.

2. WCCLS Funding & Governance Project: Prior to the meeting, Thompson shared via email a Briefing Memo about the upcoming funding & governance project within Washington County Cooperative Library Services (WCCLS). WCCLS received a decrease in funding from Washington County in 2023-24, and additional budget shortfalls are expected for next year's County budget. Nearly 3/4 of Tualatin Library's revenues come from WCCLS. Committee members asked questions about the project.

F. FUTURE AGENDA ITEMS

1. Confidentiality of Circulation Records Policy
2. TLAC Annual Report
3. Strategic Plan Update

G. COMMUNICATIONS FROM COMMITTEE MEMBERS

1. Members: None.

H. ADJOURNMENT

Meeting was adjourned at 7:13 PM.

_____, Jerianne Thompson, Recording Secretary