



TUALATIN LIBRARY ADVISORY COMMITTEE MINUTES

December 5, 2023

Present: Dawnell Meyer, Dana Paulino, Ashley Payne, Thea Wood

Absent: Paul Turnbach, Satvika Vadapu, Marcus Young

Public:

Staff: Jerianne Thompson, Library Director
Kit Lorelied, STEAM Librarian

A. CALL TO ORDER

Dana Paulino called the meeting to order at 6:00 PM.

B. APPROVAL OF MINUTES

Ashley Payne moved to accept the November meeting minutes as written; Thea Wood seconded. The motion passed unanimously.

C. COMMUNICATIONS

1. Chair: None.

2. Staff: Jerianne Thompson reported that the Library will close early at 4pm on Christmas Eve. The Library is partnering with Tualatin Kiwanis Club to conduct a holiday food drive. She also shared information about bond-funded playground improvements coming to Atfalati Park and Ibach Park. Thompson also shared recent comment cards.

3. Teen Library Committee: No report.

4. Public: None.

D. OLD BUSINESS

1. Library Statistics: Jerianne Thompson presented additional metrics about library utilization, including year-over-year trends, library card types and utilization, and program attendance by age category. Committee members discussed the statistics they would like to see reported monthly and quarterly.

E. NEW BUSINESS

1. Makerspace Update: Kit Lorelied presented information about the Library's Makerspace, which recently marked two years of operation. In the 2022-23 fiscal year, the Makerspace saw 1,726 visits and 527 personal-use

reservations. In addition to developing monthly projects for visitors to make during Open Labs and adding new equipment, Kit has been successful in making connections with community groups to expand access to the space. A few dedicated volunteers regularly help during programs and have made donations to support equipment repairs.

2. Use of Library by Tutors Policy: Jerianne Thompson presented a minor revision to the Use of Library by Tutors Policy. Thea Wood moved to recommend approval of the revised policy; Ashley Payne seconded. The motion passed unanimously.

3. 2024 Meeting Calendar: Committee members reviewed the proposed 2024 calendar with no recommended changes.

F. FUTURE AGENDA ITEMS

1. Confidentiality of Circulation Records Policy
2. Library Services Overview

G. COMMUNICATIONS FROM COMMITTEE MEMBERS

1. **Members:** None.

H. ADJOURNMENT

Meeting was adjourned at 7:01 PM.

_____, Jerianne Thompson, Recording Secretary