



TUALATIN LIBRARY ADVISORY COMMITTEE MINUTES

August 2, 2023

Present: Alan Feinstein, Dawnell Meyer, Dana Paulino, Ashley Payne, Satvika Vadapu, Thea Wood, Marcus Young

Absent:

Public:

Staff: Jerianne Thompson, Library Director

A. CALL TO ORDER

Dana Paulino called the meeting to order at 6:00 PM.

B. APPROVAL OF MINUTES

Marcus Young moved to accept the June meeting minutes as written; Dawnell Meyer seconded. The motion passed unanimously.

C. COMMUNICATIONS

1. Chair: None.

2. Staff: Jerianne Thompson announced that Jennifer Patterson has resigned as Library Assistant; Library management are evaluating the position. More than 2,200 have signed up so far for Summer Reading. She reported that Tualatin has a new City Attorney, Kevin McConnell, and that the City Council recently passed an ordinance to regulate camping on public property, in accordance with statutory requirements. Thompson shared recent statistics and comment cards and reviewed yearly trends for checkouts and library visits.

Thompson also stated that the Washington County Board of Commissioners is issuing an upcoming proclamation recognizing Banned Books Week, an annual celebration of the freedom to read. Committee members discussed the topic and decided by unanimous agreement to request the Tualatin City Council also issue a proclamation.

3. Teen Library Committee: Satvika Vadapu reported that TLC has not been meeting during the summer, but members have been supporting youth programming as volunteers. TLC is currently accepting applications for new members for the 2023-24 school year.

4. Public: None.

D. OLD BUSINESS

1. Marketing Plan: Jerianne Thompson reviewed the target audiences prioritized by the Library's new marketing plan, shared examples of new design elements in marketing use, and metrics related to the first email newsletter. Committee members asked for quarterly updates on the marketing plan progress.

E. NEW BUSINESS

1. Strategic Plan Update: Jerianne Thompson shared an update on progress made towards strategic goals in the last fiscal year and proposed actions for 2023-24 for each of the four priority areas: Foster Community Connection, Nurture Learning & Exploration, Promote Discovery & Access, and Support Community Inclusion. Library management proposes fewer, more focused, actions for this year. Committee members expressed support for the proposed actions.

F. FUTURE AGENDA ITEMS

1. Confidentiality of Circulation Records Policy
2. Committee members proposed topics for upcoming meetings, including an update on Parks bond projects, an update on the Makerspace, and a review of the library's primary program areas.

G. COMMUNICATIONS FROM COMMITTEE MEMBERS

1. Members: Dana Paulino asked for an update about the lighting issues in the Library. Jerianne Thompson reported that City Facilities staff have identified a potential short-term solution and are investigating costs for a full lighting system replacement in the future.

H. ADJOURNMENT

Meeting was adjourned at 7:39 PM.

_____, Jerianne Thompson, Recording Secretary