



## TUALATIN LIBRARY ADVISORY COMMITTEE MINUTES

March 5, 2019

Present: Jack Milne, Nicholas Schiller, Laura Stewart, Thea Wood, Marcus Young

Absent: Alan Feinstein, David Jaimes

Public:

Staff: Jerianne Thompson, Library Director  
Lauren Simon, Community Librarian

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A. **CALL TO ORDER**

Thea Wood called the meeting to order at 6:33 PM.

B. **APPROVAL OF MINUTES**

Nicholas Schiller moved and Laura Stewart seconded that the February meeting minutes be approved as written.

C. **COMMUNICATIONS**

1. **Chair:** None.

2. **Staff:** Jerianne Thompson reported that the Library has hired David Abbey as the new Access Services Supervisor. Half-time Library Assistant Elizabeth Childs has resigned. The Library opened late on February 25 and February 27 because of inclement weather. WCCLS has eliminated the processing fee formerly charged on lost or damaged materials. Thompson also shared recent statistics and comment cards. Thompson requested an agenda change to move New Business ahead of Old Business.

3. **Teen Library Committee:** Jerianne Thompson reported that TLC hosted 43 teens at February's Unlucky in Love event. The committee is preparing for a NERF Tournament during Spring Break and is working on summer plans.

4. **Public:** None.

E. **NEW BUSINESS**

1. **Library Services for School-Age Children:** Community Librarian Lauren Simon gave a presentation about programs and services for school-age children. The Library offers several monthly recurring programs, as well as special activities on some days when there is no school. She reviewed

services available to children, including homework tutors and online resources available through Washington County Cooperative Library Services. Outreach efforts include field trips to the Library by fourth grade classes, visits to a free summer lunch site, and back-to-school nights. Simon also reviewed cultural programs and afterschool activities offered for Latino youth and families.

**D. OLD BUSINESS**

**1. Confidentiality of Library Records Policy:** Jerianne Thompson introduced a new revision to the policy, to change “his or her” to “their.” Nicholas Schiller moved and Marcus Young seconded to recommend approval of the revised policy. The motion passed unanimously.

**2. TLAC Annual Report:** Jerianne Thompson shared a draft of the annual report, which Nicholas Schiller will present to Tualatin City Council on April 8. Marcus Young moved to approve the report; Jack Milne seconded. The motion passed unanimously.

**3. Library Strategic Plan:** Committee members reviewed the strategic goals adopted in the Library’s strategic plan in 2016 and recommended changes to update the plan. Committee members agreed by consensus to continue these goals as stated:

- Community members experience the library as a welcoming place that inspires, delights, and satisfies curiosity.
- Young children are prepared for success in school.
- Latino residents discover the library as a gateway to community connection.
- Library staff are prepared to provide excellent customer service.

Committee members agreed to revise the goal: Community members gather, connect, engage, and are empowered through the library. The new goal is: Community members are empowered as they gather, connect, and engage through the library. Committee members discussed changes to the goal: Youth have hands-on access to technology and science learning tools; this discussion was tabled to the April meeting. Jerianne Thompson stated that the new goals, once finalized, will comprise the updated strategic plan for the next three years.

**F. FUTURE AGENDA ITEMS**

1. Library Operational Policies
2. Services for Adults

**G. COMMUNICATIONS FROM COMMITTEE MEMBERS**

1. **Members:** None.

**H. ADJOURNMENT**

Meeting was adjourned at 8:07 PM.

\_\_\_\_\_, Jerianne Thompson, Recording Secretary