



TUALATIN LIBRARY ADVISORY COMMITTEE MINUTES

February 5, 2019

Present: Alan Feinstein, David Jaimes, Nicholas Schiller, Laura Stewart, Thea Wood, Marcus Young

Absent: Jack Milne

Public:

Staff: Jerianne Thompson, Library Director

A. **CALL TO ORDER**

Thea Wood called the meeting to order at 6:30 PM.

B. **APPROVAL OF MINUTES**

Alan Feinstein moved and David Jaimes seconded that the January meeting minutes be approved as written.

C. **COMMUNICATIONS**

1. **Chair:** None.

2. **Staff:** Jerianne Thompson reported that the Access Services Supervisor recruitment is underway. The Library is hosting a series of field trips for Tualatin's fourth grade classes. Food for Fines will be held the week of March 9. Thompson also shared recent statistics and comment cards.

3. **Teen Library Committee:** Jerianne Thompson reported that TLC hosted a successful murder mystery program in January attended by 45 teens. They are preparing for the fifth annual Unlucky in Love party.

4. **Public:** None.

D. **OLD BUSINESS**

1. **Library Strategic Plan:** This item was postponed to the March meeting.

E. **NEW BUSINESS**

1. **Confidentiality of Library Records Policy:** Jerianne Thompson presented draft revisions to this policy, adopted in 2012. Oregon state law allows library records, including circulation records, to be exempt from public disclosure. Committee members discussed the revisions to the

policy. Nicholas Schiller suggested including language that library records may be accessed by staff only in the course of their normal job duties.

2. TLAC Annual Report: Jerianne Thompson shared draft information to include in TLAC's annual report to City Council, and committee members offered feedback. A draft report will be presented next month.

F. FUTURE AGENDA ITEMS

1. Library Operational Policies
2. Services for School-Age Children

G. COMMUNICATIONS FROM COMMITTEE MEMBERS

1. **Members:** None.

H. ADJOURNMENT

Meeting was adjourned at 7:15 PM.

_____, Jerianne Thompson, Recording Secretary