**TUALATIN LIBRARY ADVISORY COMMITTEE
MINUTES**

January 8, 2019

Present: Alan Feinstein, David Jaimes, Jack Milne, Laura Stewart, Thea Wood, Marcus Young

Absent: Nicholas Schiller

Public: Ingrid De La O'Ruiz, Dana Schmidt, Nick Schmidt

Staff: Jerianne Thompson, Library Director

A.   CALL TO ORDER
Thea Wood called the meeting to order at 6:30 PM.

B.   APPROVAL OF MINUTES
Marcus Young moved and Alan Feinstein seconded that the December meeting minutes be approved as written.

C.   COMMUNICATIONS
1. Chair: None.

2. Staff: Jerianne Thompson reported that Access Services Supervisor Suzy Coleman is retiring and a recruitment for her position is now open. The Library recently hired Marcus Lindbloom as a part-time Public Services Assistant, after an internal recruitment. The Library will partner with AARP volunteers to offer income tax preparation assistance again this year. Thompson shared recent statistics and comment cards.

3. Teen Library Committee: None.

4. Public: None.

D.   OLD BUSINESS
1. Community Room Use Policy: Committee members reviewed proposed changes to the Community Room Use Policy. The revisions include extending available hours to match hours when the Library is staffed, allowing use of the projector and projector screen, and adding clarifying language. It was also proposed to increase the rental fees for the room to more closely match market rates, effective July 1. Alan Feinstein moved to recommend approval of the revised policy and the increased fee rates; Laura Stewart seconded. The motion passed unanimously.

E.   **NEW BUSINESS**

1. Library Strategic Plan: Jerianne Thompson presented a report detailing the Library's progress toward goals in its strategic plan. Committee members discussed the activities and metrics and offered suggestions.

F.   **FUTURE AGENDA ITEMS**

1. Library Operational Policies
2. Strategic Plan Update

G.   **COMMUNICATIONS FROM COMMITTEE MEMBERS**

1. Members: None.

H.   **ADJOURNMENT**

Meeting was adjourned at 8:00 PM.

_____, Jerianne Thompson, Recording Secretary