



TUALATIN LIBRARY ADVISORY COMMITTEE MINUTES

December 6, 2016

Present: Sonya Ambuehl, Alan Feinstein, Don Swygard, Thea Wood

Absent: Marcus Young

Public:

Staff: Jerianne Thompson, Library Manager

A. CALL TO ORDER

Sonya Ambuehl called the meeting to order at 6:33 PM.

B. APPROVAL OF MINUTES

Thea Wood moved and Alan Feinstein seconded that the August and October meeting minutes be approved as written.

C. COMMUNICATIONS

1. Chair: None.

2. Staff: Jerianne Thompson updated the committee on possible changes to the WCCLS fine structure. She reported that the Library now offers a stamp for the National Parks Service passport, as part of Tualatin's inclusion in the Ice Age Floods National Geologic Trail and findings from the recent National Community Survey conducted in Tualatin. Thompson shared recent comment cards and recent statistics.

3. Teen Library Committee: None

4. Public: None

D. OLD BUSINESS

1. America's Best Communities Competition: Jerianne Thompson reported that Community Librarian Lauren Simon has conducted nearly two dozen classroom visits on behalf of the Tualatin Mobile Makerspace, with more than 1,500 participants in activities at schools, the library, and other locations since September. The trailer will debut at January's State of the City event.

E. NEW BUSINESS

1. Election of Officers: Thea Wood self-nominated for committee chair; she was elected by unanimous vote. The committee agreed to postpone the election for vice-chair until the January meeting.

2. Meeting Room Policy: Jerianne Thompson distributed a copy of the Library's Conference and Study Room Use policy. Library staff and management are considering changes to the policy to better serve patrons and because of the planned addition of a third meeting room. Thompson shared information about room use patterns.

3. 2017 Meeting Calendar: Jerianne Thompson distributed a draft meeting calendar for discussion. The committee agreed to move the July meeting date to avoid the July 4 holiday and to move the August date to avoid conflicting with National Night Out.

F. FUTURE AGENDA ITEMS

1. Capital Improvement Plan
2. Library Rules of Conduct
3. Review of Library Policies

G. COMMUNICATIONS FROM COMMITTEE MEMBERS

1. **Members:** None.

H. ADJOURNMENT

Meeting was adjourned at 7:31 p.m.

_____, Jerianne Thompson, Recording Secretary