



## TUALATIN LIBRARY ADVISORY COMMITTEE MINUTES

October 2, 2018

Present: Alan Feinstein, David Jaimes, Jack Milne, Nicholas Schiller, Laura Stewart, Thea Wood, Marcus Young

Absent:

Public:

Staff: Jerianne Thompson, Library Director

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**A. CALL TO ORDER**

Thea Wood called the meeting to order at 6:30 PM.

**B. APPROVAL OF MINUTES**

Nicholas Schiller moved and Alan Feinstein seconded that the September meeting minutes be approved as written.

**C. COMMUNICATIONS**

**1. Chair:** Thea Wood welcomed new committee members David Jaimes and Jack Milne.

**2. Staff:** Jerianne Thompson reported that WCCLS will start offering online fine payment this week. The Library is conducting a community survey this month; Library staff recently completed an internal customer service assessment. The Library is continuing its project to reupholster chairs. Thompson also shared recent statistics and comment cards.

**3. Teen Library Committee:** Jerianne Thompson reported that the Teen Library Committee reviewed the Teen Room rules and recommended changing “no roughhousing or messing around” to “no disruptive behavior.”

**4. Public:** None.

**D. OLD BUSINESS**

**1. Parks & Recreation Master Plan Update:** The committee reviewed the Initial Action Plan list. Thompson shared that the City Council will consider approval of the Plan at its November 13, 2018, meeting. Alan Feinstein moved to recommend City Council approve the plan; Marcus Young seconded. The motion passed unanimously.

**E. NEW BUSINESS**

**1. Diversity & Inclusion in the City of Tualatin:** This topic was postponed to a future meeting.

**2. Glass Room Conceptual Study:** Jerianne Thompson shared copies of a conceptual study completed by SRG Partnership to build a glass classroom / makerspace within the Library. The room would be approximately 735 square feet and would be located adjacent to the Teen Room. Thompson said the room would be used for a variety of programs for all age groups. To accommodate the room, several shelves would be removed, and the Library would shrink its collection size. Construction costs, if built in fiscal year 2020-2021, are estimated at \$455,000. Alan Feinstein expressed concern that the room might be underutilized. Laura Stewart suggested the room could bring new users to the Library. The committee agreed by consensus that the Library should pursue the project.

**3. TLAC Officer Election:** Laura Stewart nominated Thea Wood for another term as chair; Marcus Young seconded. Laura Stewart nominated Nicholas Schiller for another term as vice-chair; Alan Feinstein seconded. Both motions passed unanimously.

**F. FUTURE AGENDA ITEMS**

1. Library Operational Policies
2. Friends of Tualatin Public Library

**G. COMMUNICATIONS FROM COMMITTEE MEMBERS**

**1. Members:** Laura Stewart suggested making the comment box in the Library more visible.

**H. ADJOURNMENT**

Meeting was adjourned at 7:49 p.m.

\_\_\_\_\_, Jerianne Thompson, Recording Secretary