



TUALATIN LIBRARY ADVISORY COMMITTEE MINUTES

June 5, 2018

Present: Alan Feinstein, Nicholas Schiller, Laura Stewart, Thea Wood, Marcus Young

Absent: Sonya Ambuehl, Hannah Watt

Public:

Staff: Jerianne Thompson, Library Director
Sarah Jesudason, Public Services Supervisor

A. **CALL TO ORDER**

Thea Wood called the meeting to order at 6:33 PM.

B. **APPROVAL OF MINUTES**

Alan Feinstein moved and Nicholas Schiller seconded that the May meeting minutes be approved as written.

C. **COMMUNICATIONS**

1. **Chair:** None

2. **Staff:** Jerianne Thompson reported that WCCLS General and E-Access library cards will now have a four-year registration period, extended from two. The Library has hired Jean Peick as the new Technical Services Librarian II, and Ross Hoover has been hired as the new Parks and Recreation Director. The Friends of Tualatin Library raised more than \$3,000 at its recent spring sale. Thompson also shared recent statistics about programs and services.

3. **Teen Library Committee:** Jerianne Thompson reported TLC recently hosted a mini-golf tournament inside the library. Several TLC members volunteered during the Summer Reading kickoff program on June 1. TLC will co-host a Nerf Battle and Movie Night with the Youth Advisory Council on June 15.

4. **Public:** None

D. **OLD BUSINESS**

1. **Library Rules of Conduct:** Committee members reviewed a draft ordinance amending the Tualatin Municipal Code. The ordinance would delete language regarding specific Library Rules and add language

establishing the process for administrative rulemaking. Committee members had no suggested revisions. Alan Feinstein moved that the Committee recommend City Council adoption of the ordinance; Nicholas Schiller seconded. The motion passed unanimously. Committee members also reviewed the draft Library Rules policy. The draft Rules were posted for public comment in the Library lobby for 30 days. One comment was received and was reviewed by the Committee. Thea Wood suggested the rule about blocking access to the library facility was too wordy and could be shortened. Mr. Schiller suggested removing “personal hygiene” from the rule about interfering with library usage because of strong odor. Laura Stewart suggested bolding some of the rules text, to make the policy more readable. Mr. Schiller moved to recommend adoption of the policy, with the suggested changes; Ms. Stewart seconded. The motion passed unanimously. If Council approves the ordinance, the Library Rules would be adopted first as temporary rules, per the ordinance, with another opportunity for public comment. Following this comment period, the Rules could be formally adopted.

2. Parks & Recreation Master Plan Update: Jerianne Thompson presented the draft values, vision, mission, goals, and objectives for the updated Parks & Recreation Master Plan. Committee members agreed by consensus with the concepts expressed in the document. The Project Advisory Committee will meet on June 19 to review recommendations.

E. NEW BUSINESS

1. Summer Reading Program: Sarah Jesudason presented information about the 2018 Summer Reading Program. The theme of this year’s program is Libraries Rock! The Library will again offer the option of online registration and tracking of reading minutes, with an app now available. In addition to programs at the Library and on the Tualatin Commons, library staff will again provide regular outreach activities at Atfalati Park and will serve as a summer lunch site. One new aspect to this year’s program is that a trophy will be awarded to the school with the highest percentage of readers who met their goal.

F. FUTURE AGENDA ITEMS

1. Library Operational Policies
2. 2018-19 Library Budget
3. E-books

G. COMMUNICATIONS FROM COMMITTEE MEMBERS

1. **Members:** None.

H. ADJOURNMENT

Meeting was adjourned at 8:16 p.m.

_____, Jerianne Thompson, Recording Secretary