



TUALATIN LIBRARY ADVISORY COMMITTEE MINUTES

April 3, 2018

Present: Alan Feinstein, Nicholas Schiller, Laura Stewart, Hannah Watt, Marcus Young

Absent: Sonya Ambuehl, Thea Wood

Public: Wayne Welch, Tualatin Library Foundation

Staff: Jerianne Thompson, Library Manager
Sarah Jesudason, Public Services Supervisor

A. CALL TO ORDER

Nicholas Schiller called the meeting to order at 6:32 PM.

B. APPROVAL OF MINUTES

Alan Feinstein moved and Marcus Young seconded that the March meeting minutes be approved as written.

C. COMMUNICATIONS

1. Chair: None

2. Staff: Jerianne Thompson reported the Library will become its own department effective June 1 and the Library Manager position is being reclassified to Library Director. The Library has hired Elizabeth Childs as new 1/2-time Library Assistant and is currently recruiting for the Technical Services Librarian II position. She also reported that since January, the Library has distributed more than 60 Begin with Books bags through a local health clinic to support early childhood literacy. Thompson shared monthly library statistics and recent comment cards.

3. Teen Library Committee: Jerianne Thompson reported TLC assisted with the successful and well-attended Mythical Mayhem during Spring Break and hosted 37 teens for a murder mystery. TLC has been giving input on furniture and fabric selections for the Teen Room. Members are planning events for April - June

4. Public: None

D. OLD BUSINESS

1. Public Use of Exhibit Space Policy: Thompson introduced one revision to the policy, which was amended by Nicholas Schiller. The added

statement reads: "Displays are accepted by the Library Manager or designee based on considerations such as suitability and availability of exhibit space." Laura Stewart moved to recommend approval of the policy, as amended, and Marcus Young seconded. The motion passed unanimously.

E. NEW BUSINESS

1. Tualatin Library Foundation: Foundation president Wayne Welch shared information about the Foundation's upcoming fundraiser Vine2Wine, in its 8th year. Proceeds from the event support the Foundation's endowment. In the current fiscal year, the Foundation donated \$6300 to the Library in support of early childhood literacy and elementary reading programs. Welch also shared highlights of Library accomplishments supported by the Foundation.

2. Collection Development Policy: Sarah Jesudason introduced a new Collection Development policy; the current policy was last updated in 2003. Jesudason said the policy identifies selection criteria, states standards for maintenance and weeding of collection materials, and provides processes for community input, including donations, requests, concerns, and reconsiderations. The policy addresses accountability, upholding intellectual freedom, and transparency. In writing the policy, Jesudason researched other libraries' policies and new guidelines from the American Library Association, as well as staff input. Committee members will continue their review of the policy at the May meeting.

3. Library Furnishings Project: Sarah Jesudason shared details about the Library's project to reupholster and replace furnishings, starting in the Teen Room. She showed sample fabrics the Library has selected for reupholstering chairs.

F. FUTURE AGENDA ITEMS

1. Library Operational Policies
2. Library Rules of Conduct

G. COMMUNICATIONS FROM COMMITTEE MEMBERS

1. **Members:** None.

H. ADJOURNMENT

Meeting was adjourned at 7:37 p.m.

_____, Jerianne Thompson, Recording Secretary