



TUALATIN LIBRARY ADVISORY COMMITTEE MINUTES

February 6, 2018

Present: Alan Feinstein, Laura Stewart, Hannah Watt, Thea Wood
Absent: Sonya Ambuehl, Nicholas Schiller, Marcus Young
Public: Katie Watt
Staff: Jerianne Thompson, Library Manager

A. CALL TO ORDER

Thea Wood called the meeting to order at 6:30 PM.

B. APPROVAL OF MINUTES

Alan Feinstein moved and Laura Stewart seconded that the January meeting minutes be approved as written.

C. COMMUNICATIONS

1. Chair: None

2. Staff: Jerianne Thompson reported that Community Services Director Paul Hennon will retire at the end of May. The Library is currently conducting a recruitment for a half-time Library Assistant. The department recently made a presentation to City Council about the Parks & Recreation Master Plan Update activities conducted in recent months. Thompson also shared quarterly and monthly library statistics and recent comment cards.

3. Teen Library Committee: Jerianne Thompson reported TLC is preparing for its annual anti-Valentine's Day party and spring break programs.

4. Public: None

D. OLD BUSINESS

None.

E. NEW BUSINESS

1. Strategic Plan Update: Jerianne Thompson provided a progress report for the Library's strategic plan actions completed in 2017 and updated strategies for 2018.

2. Public Use of Exhibit Space Policy: Jerianne Thompson distributed copies of the Public Use of Exhibit Space Policy, which was last reviewed by TLAC in 2011. Alan Feinstein asked if there had been any complaints about the policy; Thompson replied no. The committee will discuss the policy at its March meeting.

3. TLAC Annual Report: Jerianne Thompson shared draft information to include in TLAC's annual report to City Council, and committee members offered feedback. A draft report will be presented next month.

F. FUTURE AGENDA ITEMS

1. Library Rules of Conduct
2. Library Operational Policies

G. COMMUNICATIONS FROM COMMITTEE MEMBERS

1. **Members:** None.

H. ADJOURNMENT

Meeting was adjourned at 7:22 p.m.

_____, Jerianne Thompson, Recording Secretary