



TUALATIN LIBRARY ADVISORY COMMITTEE MINUTES

January 2, 2018

Present: Sonya Ambuehl, Alan Feinstein, Nicholas Schiller, Laura Stewart,
Hannah Watt, Thea Wood

Absent: Marcus Young

Public: Leona Ulberg, Katie Watt

Staff: Jerianne Thompson, Library Manager

A. CALL TO ORDER

Thea Wood called the meeting to order at 6:30 PM.

B. APPROVAL OF MINUTES

Alan Feinstein moved and Sonya Ambuehl seconded that the November meeting minutes be approved as written.

C. COMMUNICATIONS

1. Chair: None

2. Staff: Jerianne Thompson reported the Library workroom will be rearranged in early February. She shared Library news, including that the Library hosted a food drive in partnership with the Kiwanis Club in December and the Library will again host free tax assistance appointments in partnership with local AARP volunteers. The Library has begun to issue a new card type, youth cards, which have limited borrowing. Thompson distributed updated yearly statistics and budget summaries. She also shared quarterly and monthly library statistics and recent comment cards.

3. Teen Library Committee: Jerianne Thompson reported TLC hosted a Nerf battle in December with more than 60 teens attending and helped present an all-ages Star Wars program attended by more than 150 people. They are planning their annual anti-Valentine's Day party and Spring Break programs.

4. Public: None

D. OLD BUSINESS

1. Parks & Recreation Master Plan Update: Jerianne Thompson provided an update on recent master planning activities and December's Project Advisory Committee meeting. She gave a brief overview of the public outreach results and shared comments about the Library from the online survey.

2. ADA Transition Plan Update: Jerianne Thompson provided an update on the City's process to prepare a transition plan to identify and prioritize how to address barriers to access in facilities, programs, and services, per the requirements of the Americans with Disabilities Act.

3. Library Fines: Jerianne Thompson shared information about how the change to library fines last summer has impacted Library revenue and utilization. The changes have reduced the Library's overdue fine revenue, which was expected. There has been a slight increase in the number of items going to lost status.

E. NEW BUSINESS

1. 2018 Meeting Calendar: Nicholas Schiller moved to adopt the meeting calendar as presented, and Alan Feinstein seconded. The motion passed unanimously.

F. FUTURE AGENDA ITEMS

1. TLAC Annual Report
2. Library Rules of Conduct
3. Strategic Plan Update

G. COMMUNICATIONS FROM COMMITTEE MEMBERS

1. Members: Thea Wood asked when the gap in the Tualatin River Greenway Trail would be completed.

H. ADJOURNMENT

Meeting was adjourned at 7:45 p.m.

_____, Jerianne Thompson, Recording Secretary