



## TUALATIN LIBRARY ADVISORY COMMITTEE MINUTES

February 7, 2017

Present: Sonya Ambuehl, Mohammed Dezay, Alan Feinstein, Nicholas Schiller,  
Don Swygard, Thea Wood, Marcus Young

Absent:

Public:

Staff: Jerianne Thompson, Library Manager

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**A. CALL TO ORDER**

Thea Wood called the meeting to order at 6:30 PM.

**B. APPROVAL OF MINUTES**

Don Swygard, moved and Alan Feinstein seconded that the January meeting minutes be approved as written.

**C. COMMUNICATIONS**

**1. Chair:** None.

**2. Staff:** Jerianne Thompson announced that Library Assistant Jennifer Patterson was named the City of Tualatin Employee of the Year and that SRG Partnership has been selected to assist in creating a furniture replacement and reconfiguration plan for the Library. She also reported on weather-related closures that caused a reduction of 21 service hours during January, a new loan period and shelf location for Blu-rays, upcoming Food4Fines plans, recent comment cards, and statistics.

**3. Teen Library Committee:** Mohammed Dezay reported that TLC will host an Unlucky in Love party for teens on Friday, February 10, and is assisting with preparations for a Dr. Seuss program in early March. He also shared information about a book contest on the Teen Room bulletin board.

**4. Public:** None

**D. OLD BUSINESS**

**1. America's Best Communities Competition:** Jerianne Thompson provided an update on Tualatin's team efforts. To date, more than 3,500 have participated in makerspace-related activities. The Mobile Makerspace trailer debuted at January's State of the City event and received positive response. The team is evaluating sustainability options to prepare for the

revised Community Revitalization Plan (due late March) and is preparing to present about Tualatin's activities in an upcoming partner webinar. Library management are developing a transition proposal for the fiscal year 2017-18 Library budget.

**2. Meeting Room Policy:** Committee members discussed a revised final draft to the Meeting Room Use policy. Marcus Young moved to recommend adoption of the revised policy, and Alan Feinstein seconded. The motion passed unanimously.

**E. NEW BUSINESS**

**1. Annual Report:** Jerianne Thompson shared draft information to include in TLAC's annual report to City Council, and committee members offered feedback. A draft report will be presented next month.

**2. Review of Library Policies:** Committee members reviewed a list of Library operational policies and identified priorities for review or revision. Jerianne Thompson will present a draft schedule next month.

**F. FUTURE AGENDA ITEMS**

1. Library Rules of Conduct

**G. COMMUNICATIONS FROM COMMITTEE MEMBERS**

**1. Members:** None.

**H. ADJOURNMENT**

Meeting was adjourned at 7:55 p.m.

\_\_\_\_\_, Jerianne Thompson, Recording Secretary