



TUALATIN LIBRARY ADVISORY COMMITTEE MINUTES

January 3, 2017

Present: Sonya Ambuehl, Alan Feinstein, Don Swygard, Thea Wood,
Marcus Young

Absent:

Public: Nicholas Schiller

Staff: Jerianne Thompson, Library Manager
Kelsey Lewis, Management Analyst, Community Development

A. CALL TO ORDER

Thea Wood called the meeting to order at 6:30 PM.

B. APPROVAL OF MINUTES

Alan Feinstein moved and Sonya Ambuehl seconded that the December meeting minutes be approved as written.

C. COMMUNICATIONS

1. Chair: None.

2. Staff: Jerianne Thompson reported on weather-related closures, new City Councilors, and the addition of the Aloha Community Library as the newest WCCLS member library. Thompson shared recent comment cards and statistics.

3. Teen Library Committee: Jerianne Thompson reported that TLC organized a Hogwarts party during December and is preparing for Unlucky In Love in February. TLC is also partnering with the Friends of Tualatin Public Library to sell used books in the Teen Room.

4. Public: None

D. OLD BUSINESS

1. America's Best Communities Competition: Jerianne Thompson provided an update on Tualatin's team efforts, including furthering sustainability plans and identifying possible partnerships and funding opportunities. Two Tualatin High School students are serving as interns to help with social media promotion and marketing. The Mobile Makerspace trailer will debut at January's State of the City event.

2. Election of Vice-Chair: Alan Feinstein agreed to serve another year and was elected unanimously.

3. Meeting Room Policy: Committee members discussed proposed changes to the policy and agreed by consensus individuals should be allowed to make advance reservations for the study room. Thompson will bring the revised policy for consideration in February.

E. NEW BUSINESS

1. Capital Improvement Plan: Kelsey Lewis of Community Development gave a presentation on the draft Capital Improvement Plan 2018-2027 (CIP). The CIP is a 10-year roadmap to establish, prioritize, and plan projects, infrastructure, and facilities.

F. FUTURE AGENDA ITEMS

1. Library Rules of Conduct
2. Review of Library Policies

G. COMMUNICATIONS FROM COMMITTEE MEMBERS

1. **Members:** None.

H. ADJOURNMENT

Meeting was adjourned at 7:54 p.m.

_____, Jerianne Thompson, Recording Secretary