

# City of Tualatin



**TUALATIN *ON THE MOVE***  
Connecting families,  
community, business and  
volunteers...



## Fiscal Year 2017-2018

## Budget in Brief

### The Budget Committee

#### Citizen Members

Dan Gaur  
Candice Kelly  
Roger Mason  
Rebekah Morse  
Taylor Sarman  
Brittany Valli  
Terri Ward

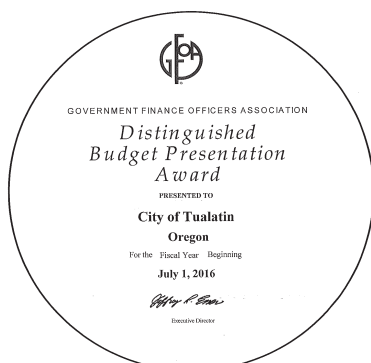
#### City Council Members

Lou Ogden, Mayor  
Joelle Davis, Council President  
Frank Bubenik  
Jeff DeHaan  
Nancy Grimes  
Robert Kellogg  
Paul Morrison

### What is a Budget in Brief?

This Budget in Brief is meant to provide you a simplified overview of the 240+ page budget; it includes highlights, a breakdown of taxes, revenue and expenditures, goals, and other important and interesting information. A full copy of our budget and other financial documents are available on our website at [www.tualatinoregon.gov/finance](http://www.tualatinoregon.gov/finance).

Budget preparation begins in December and concludes in June with the adoption of the budget.



Recipient of the  
Certificate of Achievement for  
Excellence in Financial Reporting 25  
years in a row and the Distinguished  
Budget Presentation Award since 2013

#### Budget Preparation (Dec - Jan)

- Budget Calendar developed
- Budget Instructions delivered
- Forecasts Updated
- Assumptions Developed

#### Budget Requests (Jan-March)

- Departments Prepare and Submit Budgets

#### Proposed Budget (Mar-Apr)

- Department Budget Meetings with Executive Management

#### Adopted Budget (May-June)

- Final Budget Changes
- Budget hearing
- Approved Budget Adopted by City Council

#### Approved Budget (May)

- Submitted to Budget Committee
- Budget Committee Deliberations
- Budget Committee Approves Budget

[www.tualatinoregon.gov](http://www.tualatinoregon.gov)





TUALATIN ON THE MOVE

# A Message from the City Manager



Sherilyn Lombos, City Manager

*The Budget in Brief provides an overview of the City's Operating Budget.*

*To view the entire budget and other financial documents, visit our website at:*

[www.tualatinoregon.gov](http://www.tualatinoregon.gov)

## Aa1

Moody's Investors Service has awarded the City of Tualatin a very favorable Aa1 credit rating for its general obligation bonds and an Aa2 rating for its full faith and credit obligations.

Tualatin has one of the lowest tax rates in the area  
**\$2.2665**  
per \$1,000 of assessed value

Tualatin has one of the lowest unemployment rates in Washington County  
**2.7%**  
(as of May 2017)

Dear Residents and Businesses of Tualatin,

I am proud to present this year's Budget in Brief which provides an overview of the City's operating budget and highlights some of the more important and interesting aspects of our 240+ page budget. The budget was adopted by the City Council on June 26, and will, once again, direct our goal of providing excellent customer service while keeping within our budgetary guidelines.

It's been another exciting year as Tualatin continues to be **On the Move**. We continued our quest to be America's Best Community in the ABC competition. Although we didn't win the top prize, we were in the top eight and received \$100,000, which we used to build the Tualatin Mobile Makerspace. This project exemplifies our commitment for the future and connects students with hands-on learning activities that generate excitement for future careers related to science, technology, engineering, arts and math (STEAM).

We continue to **Move** forward on our commitment to provide better transportation options. Tri-Met's addition of Bus Line 97 provides a much needed transit link to the community, and Washington County has begun construction on the 124th Avenue extension. Combined with the City's upcoming Myslony Bridge project and the future Basalt Creek Parkway on the south end of 124th Avenue, commercial truck traffic on Tualatin-Sherwood Road should be lessened.

Our future is bright as we continue to be an attractive location for development which has a positive impact on our community. Tualatin has the lowest unemployment rate in Washington County at 2.7% compared to 3.6% statewide.

The total adopted budget for the City of Tualatin is \$92,126,740 which is a 9.5% increase over last year's budget. Our revenue

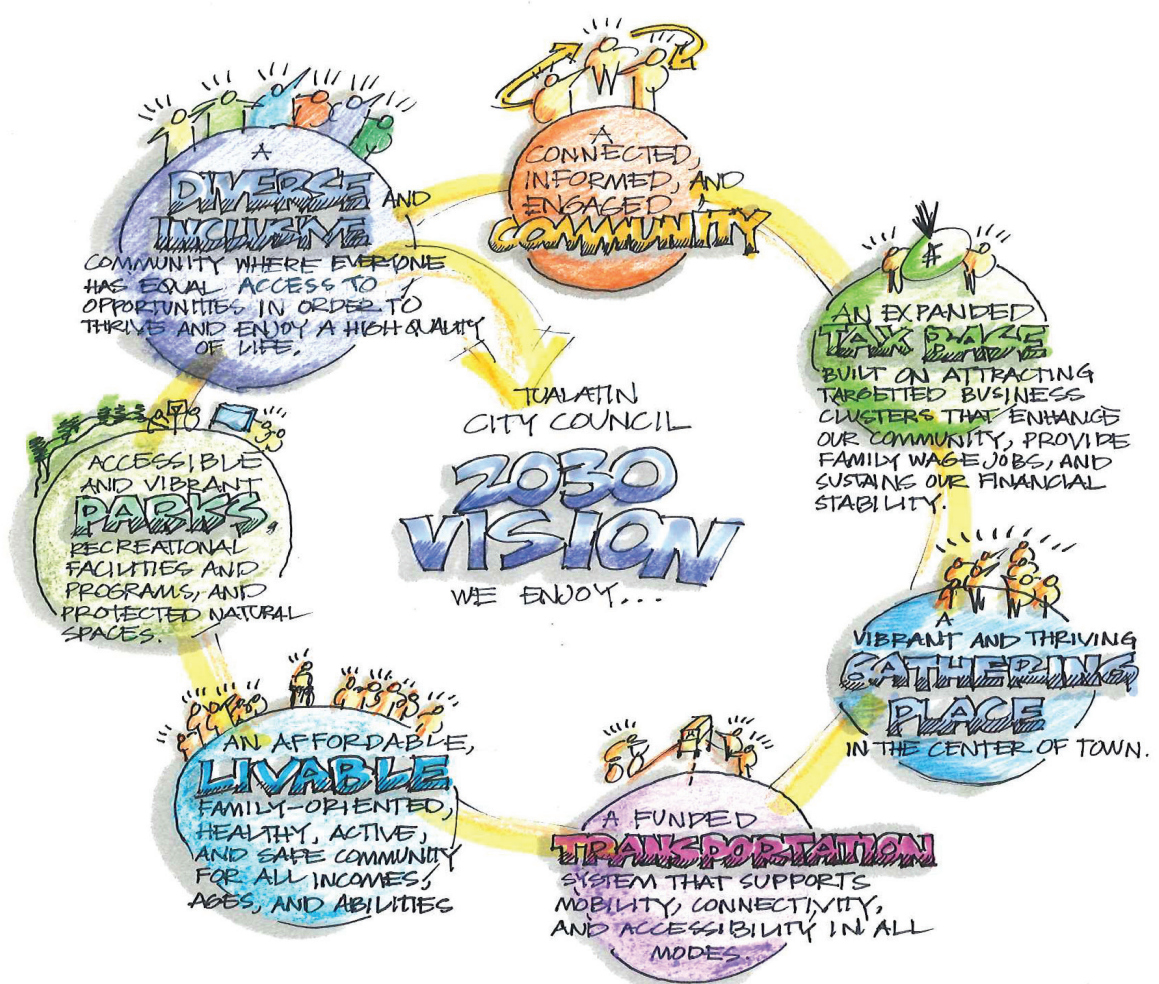
**The Total City Budget: \$92,126,740**

streams, less transfers and miscellaneous revenue, have increased 6.47%. Our overall revenue picture is continuing its stability and we anticipate that it will remain stable in the immediate future.

Our total expenditures, less transfers, reserves and contingencies, are only increasing 2.88% over last year's budget, thanks to our City employees who continue to provide outstanding services while saving where they can.

Tualatin is truly a city **On The Move** connecting families, our community, our businesses and our volunteers.

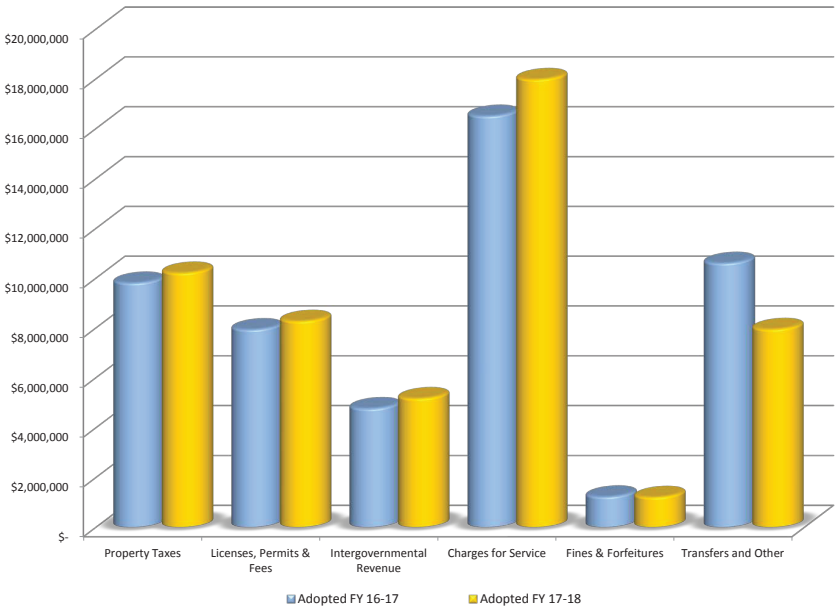
Sherilyn Lombos  
City Manager





# WHERE THE MONEY COMES FROM

Adopted Revenues By Source		
	FY 16/17	FY 17/18
Beginning Fund Balance	33,313,150	41,362,045
Property Taxes	9,804,740	10,207,130
Licenses & Permits	829,500	877,180
Franchise Fees	2,200,000	2,245,000
Intergovernmental Revenue	4,760,055	5,163,050
Fees & Charges	4,901,660	5,147,260
Fines & Forfeitures	1,222,500	1,204,500
Charges for Service	16,501,575	17,976,700
Transfers and Other	10,600,330	7,943,875
<b>Total Resources</b>	<b>84,133,510</b>	<b>92,126,740</b>



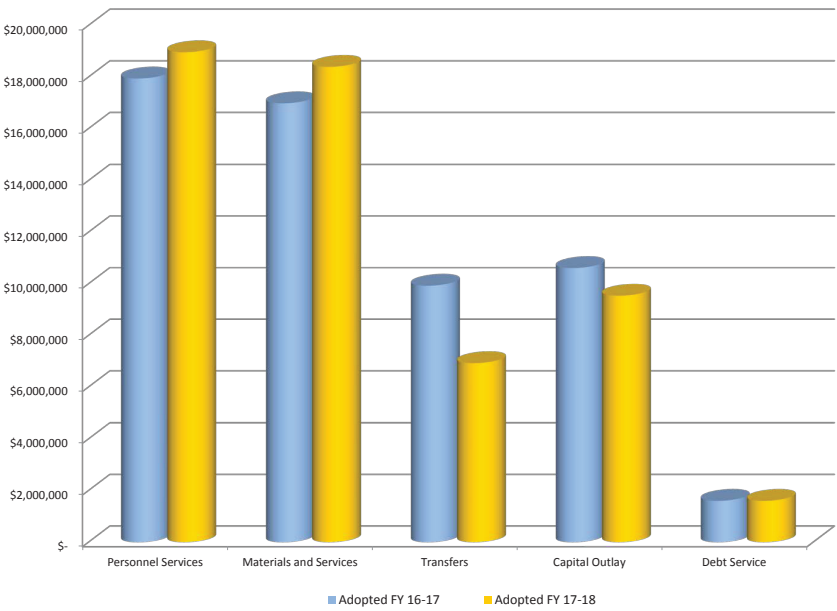
We continue to experience stability in our revenue streams. Overall, the city's revenues, less transfers and miscellaneous revenue, are increasing 6.47%. Property taxes make up almost half of general fund revenues and account for the second largest revenue source in the above chart. Fortunately for the City, over the past few years, development around town has been increasing and new assessed value has been added to the tax rolls. Revenue increases include:

- Property Taxes - Assessed Value (AV) increased about 4.2% in FY 16/17
- Charges for Service - increased 8.94%
- Intergovernmental revenues increased 8.47% due to the increases in state shared revenues, grants and library district allocations
- Licenses and Permits, and Fees and Charges are expected to increase approximately 4.27% with strong development related activity
- Increased interest on our investments

## TAX COMPARISONS

City	Tax Rate
Lake Oswego	\$4.9703
Beaverton	\$4.1466
Sherwood	\$3.2975
Wilsonville	\$2.5206
Tigard	\$2.5131
<b>Tualatin</b>	<b>\$2.2665</b>
West Linn	\$2.1200

# WHERE THE MONEY GOES



Adopted Requirements By Source		
	FY 16/17	FY 17/18
Personnel Services	17,942,135	18,960,265
Materials & Services	16,981,160	18,394,625
Transfers	9,925,985	6,926,615
Capital Outlay	10,610,585	9,537,820
Debt Service	1,601,795	1,600,925
Contingencies & Reserves	27,071,850	36,706,490
<b>Total Requirements</b>	<b>84,133,510</b>	<b>92,126,740</b>

Total Expenditures less reserves, contingencies and transfers increased 2.88%

- Personnel services are increasing 5.67% largely due to increases in PERS
- The addition of a Police Officer, a Community Engagement Coordinator, and a part-time Library staff position.
- Materials and Services increased 8.32% largely due to increases outside the City's control such as dispatch services through Washington County Consolidated Communications Agency (WCCCA) and for pass through payments to Clean Water Services.

*“Tualatin is not a community that sits idly by, but rather, we are active, engaged and excited about our accomplishments and the potential in our future”*

Sherilyn Lombos, City Manager

**For more info:**  
[www.tualatinoregon.gov](http://www.tualatinoregon.gov) or 503-691-3054



TUALATIN ON THE MOVE

# BUDGET HIGHLIGHTS

Connecting families, community, business and volunteers...

## WHAT WAS ACCOMPLISHED

- » Supported the Citizen Involvement Organization Program to improve citizen participation in the community
- » Implemented online business license and rental license renewals
- » Collaboration between the Police Department and Portland to develop and implement the Regional Justice Information Network (RegJIN) and Records Management Systems (RMS)
- » Supported the initiation of the new CERT (Community Emergency Response Team) program.
- » Designed multiple neighborhood pedestrian improvement projects, including an updated crosswalk at Boones Ferry Rd. and Siletz Dr. and a new sidewalk at Sagert St. and 72nd Ave.
- » Implemented a new permit system (TRAKiT) which allows contractors to monitor their permits online, schedule inspections and more
- » Expanded children and teen programming outreach with increased attendance to more than 20,000 patrons at the library
- » Completed land acquisition of two segments of the Ice Age Tonquin Trail in partnership with Metro
- » Began construction of the C2 Water Reservoir and cleaned and repainted the interior and exterior of water reservoir B1.

## BUDGET HIGHLIGHTS

- » Addition of a Police Officer, Community Engagement Coordinator and part-time Library Assistant
- » Continue utilizing the Mobile Makerspace to provide STEAM services to our youth.
- » Transportation continues to be a priority with the addition of Bus Line 97, the extension to 124th Avenue, additions to the Tualatin River Greenway Trail, and work on the upcoming Myslony Bridge project and the future Basalt Creek Parkway.
- » Improvements at the Juanita Pohl Center.

## CAPITAL PROJECTS

- » 124th Avenue Extension
- » Electronic Document Management System
- » Replace 2 Police Vehicles, a canine vehicle and motorcycle
- » Myslony water line
- » Begin construction of Myslony Bridge
- » Nyberg Creek at Martinazzi Avenue Storm Drain



Tualatin's Mobile Makerspace connects students with hands-on learning activities that generate excitement for future careers related to science, technology, engineering, arts and math (STEAM). These activities are brought to students in the community and their schools to help them to prepare to fill technical jobs offered by manufacturing companies in Tualatin.



## TUALATIN AT A GLANCE



**26,840** Population

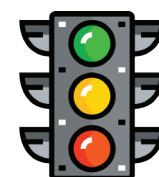
**12** parks

**295** acres

of parklands



**38** Officers **30** Vehicles  
**1** Canine Officer



Traffic Signals **49**  
**79** Miles of  
Maintained Streets

**168** acres of  
greenway trails and  
natural areas



## VOLUNTEERS

in 2016

**9,042**

hours in the library

**7,637**

hours planting, painting and more

**7,270**

hours in other areas

**1,329**

Total volunteers in 2016

**23,949**

Total donated hours

