



# BUDGET IN BRIEF

## FY 2015-2016

### CITY OF TUALATIN



**Budget Committee**

**Council Members**  
 Mayor Lou Ogden  
 Council President Monique Beikman  
 Councilmember Wade Brooksby  
 Councilmember Frank Bubenik  
 Councilmember Joelle Davis  
 Councilmember Nancy Grimes  
 Councilmember Ed Truax

**Citizen Members**  
 Dan Gaur  
 Robert Kellogg  
 Candice Kelly  
 Roger Mason  
 Paul Morrison  
 Terri Ward



[www.tualatinoregon.gov](http://www.tualatinoregon.gov)

*The City of Tualatin strives to keep you updated and informed of things happening in and around Tualatin that are important to our residents and businesses. Our website is updated regularly to provide the most up-to-date information.*

*Tualatin Named One of America's Best Communities  
 - America's Best Communities (ABC) Competition*

*Tualatin is one of the Top 5 Best Oregon Cities to Open  
 a Business  
 - NerdWallet.com*



## A Message from the City Manager



CITY MANAGER'S  
OFFICE



CITY OF  
TUALATIN

18880 SW Martinazzi Ave.  
Tualatin OR 97062

503-692-2000  
FAX: 503-691-5421  
[www.tualatinoregon.gov](http://www.tualatinoregon.gov)

Dear Residents and  
Businesses of Tualatin,

I am proud to present this year's Budget in Brief. The adopted budget was approved by the City Council on June 22, and will, once again, direct our goal of providing excellent customer service while keeping within our budgetary guidelines. The complete budget is available for viewing on our website.

The Budget in Brief provides an overview of the City's operating budget and highlights some of the more important and interesting aspects of our 256 page budget. It includes the Budget Committee who reviews and approves it, the Council who adopts it, the budget process, where the money comes from and where it goes, highlights from this year's budget, and recognizes our amazing volunteers and employees. It also includes some of the capital projects budgeted this year from our long-range Capital Improvement Plan (CIP). This year's budget theme is "I LOVE Tualatin" and it was clear while preparing the budget, and going through the budget process, that our employees love Tualatin and work hard to provide the services our citizens have come to enjoy while living within our means and being good stewards of the taxpayer dollars.

It's an exciting time to live and work in Tualatin. Our population has grown to 26,925, existing businesses are growing, new businesses are coming in and building permit activity is keeping our Building Division hopping, providing more jobs and income to the City. The City continues to install new software to provide better service to our customers, allowing them to manage their accounts and permits online.

The total adopted budget for Fiscal Year 2015/2016, (excluding the Tualatin Development Commission) is \$78,964,170.

I am honored to serve with the more than 150 dedicated employees who work for you and to live and work in a community that LOVES Tualatin.

Sincerely,

A handwritten signature in black ink that reads "Sherilyn Lombos".

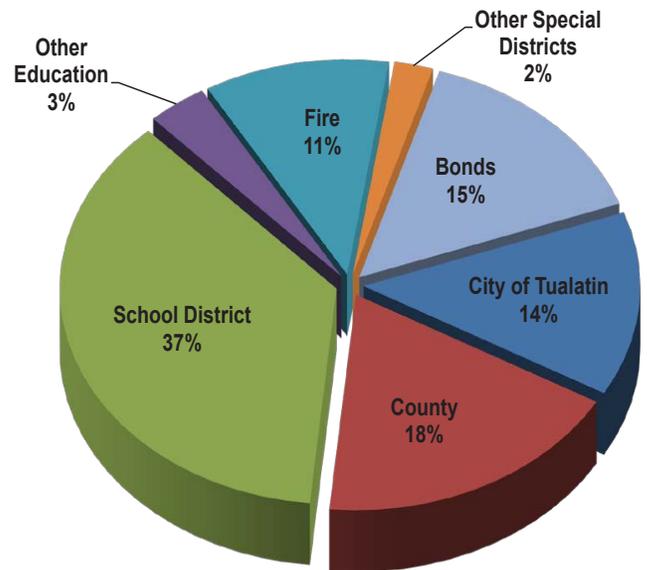
Sherilyn Lombos  
City Manager

# Where the Money Comes From and Goes

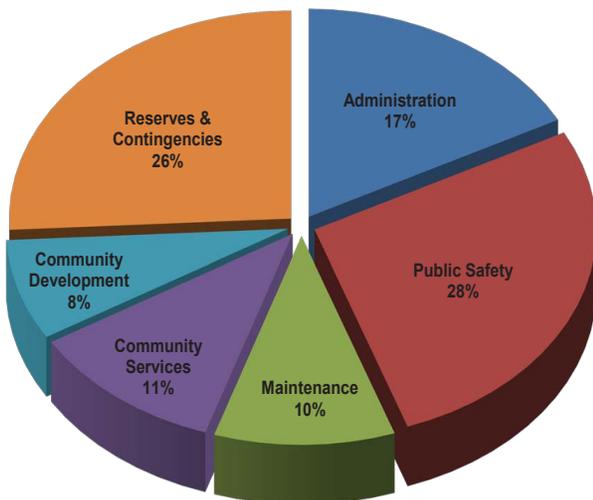
## Where the Money Comes From

Adopted Revenues By Source		
	FY 14/15	FY 15/16
Beginning Fund Balance	\$29,402,010	31,199,525
Property Taxes	8,890,655	9,332,880
Licenses & Permits	574,500	596,000
Franchise Fees	2,144,400	2,159,000
State Shared Revenue	711,150	804,260
Intergovernmental Revenue	3,827,950	5,110,320
Fees & Charges	1,844,325	2,501,080
Fines & Forfeitures	1,303,000	1,302,000
Charges for Service	15,225,630	16,120,650
Interest	207,155	195,760
Transfers	7,345,195	9,471,575
Other Revenue	167,365	171,120
<b>Total Resources</b>	<b>\$71,643,335</b>	<b>78,964,170</b>

## Where Your Property Tax Dollars Go



## Tualatin's General Fund



## Where the Money Goes

Adopted Requirements By Source		
	FY 14/15	FY 15/16
Personnel Services	\$16,282,550	17,219,405
Materials & Services	15,459,510	15,768,920
Transfers	7,210,475	9,384,505
Capital Outlay	5,136,235	10,571,890
Debt Service	1,629,700	1,591,505
Contingencies & Reserves	25,924,865	24,427,945
<b>Total Requirements</b>	<b>\$71,643,335</b>	<b>78,964,170</b>

The FY 2015/2016 is a financially stable budget and includes the services, activities and many others reasons "We LOVE Tualatin"

# BUDGET HIGHLIGHTS

Tualatin's **POPULATION INCREASED TO 26,925** which increases our portion of State Shared Revenues.

**DEVELOPMENT** around the City has **INCREASED OUR ASSESSED VALUE**, generating additional property tax revenue.

**FINGERPRINT SERVICES** are now available at the Police Department.

The **JUANITA POHL CENTER and RECREATION PROGRAMMING** continue to expand serving approximately 20% more participants this year.



Construct the **TUALATIN RIVER GREENWAY TRAIL** between Barngrover and Brown's Ferry Park.

Fully fund the **SCHOOL RESOURCE OFFICER** program.

**WEBSITE, NEWSLETTER AND GET OUT GUIDE** refresh - new look.

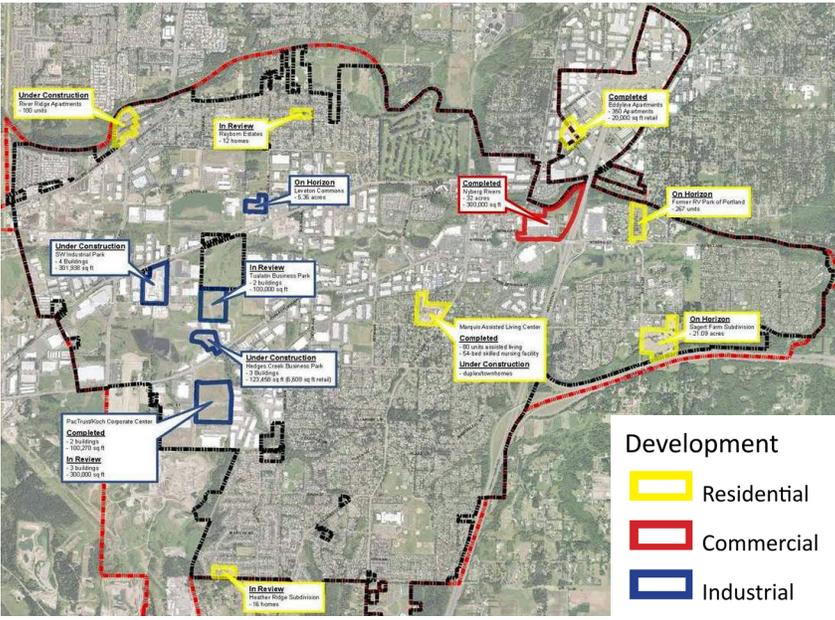
Complete the **BASALT CREEK CONCEPT PLAN**.

A **LIBRARY STRATEGIC PLAN** is included in the Library budget, as well as service enhancements to youth and outreach programs.

Expenditures for the **TUALATIN RIVER GREENWAY TRAIL** addition have been added to the Parks Maintenance budget.

Break ground on **124th AVENUE** from Tualatin-Sherwood Road to Wilsonville.

Partner with **TRIMET TO INCREASE SAFETY** for those using public transit.



Residential, commercial and industrial development in Tualatin

# CAPITAL IMPROVEMENT PROJECTS (CIP)

New **SELF-CHECK MACHINES** for Library incoming materials.

Replacement of end of life **POLICE VEHICLES**.

**NEXGEN ASSET MANAGEMENT SOFTWARE**.

Replace **1981 MULTI-USE UTILITY HOOK TRUCK** shared between Water and Sewer Divisions.



A new **DOG PARK SHELTER**, and **JUANITA POHL CENTER** furniture replacement is budgeted.

Move **15 SOUTHBOUND RAMP GUARDRAIL**

Construct **MYSLONY BRIDGE** over Hedges Creek and on SW Myslony between 112th & 115th Avenues.

For a complete list of capital projects or to view the Capital Improvement Plan (CIP), please visit our website at [www.tualatinoregon.gov](http://www.tualatinoregon.gov).

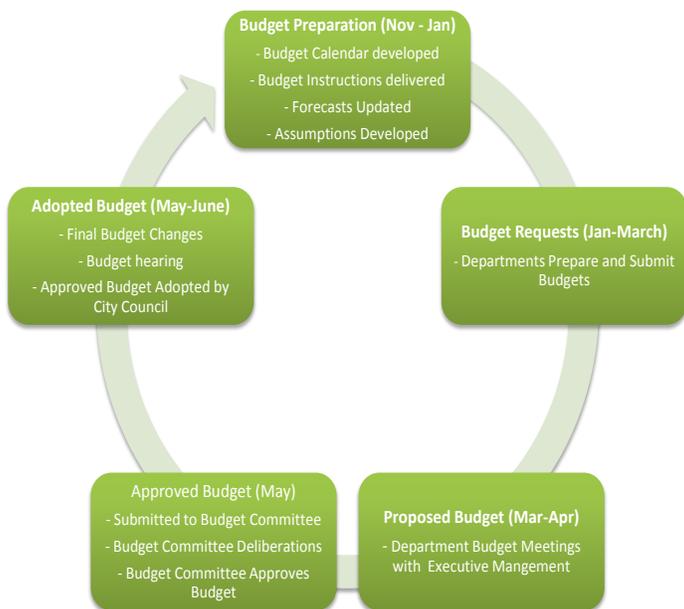
# Budget in Brief and the Budget Process

## The Total City Budget: \$78,964,170

### FY 2015/2016 BUDGET IN BRIEF

The Budget-in-Brief provides an overview of the City's Operating Budget. To view the entire budget and other financial documents, visit our website at:

[WWW.TUALATINOREGON.GOV](http://WWW.TUALATINOREGON.GOV)



## THE PROCESS

The annual budget is one of the most important and informative documents city officials will use. In simple terms, the city's budget is a financial plan for one fiscal year. It shows the estimated costs of expenditures (items or services the city wishes to purchase in the coming fiscal year) and other budget requirements that must be planned for. It also shows the resources that will be available to pay for those expenditures.

The State of Oregon's budget law requires citizen involvement in the preparation of the budget. This requirement is achieved through a Budget Committee that consists of the City Council plus an equal number of appointed citizens with equal voting rights. A proposed budget is presented to the Budget Committee who reviews it during public meetings, receives public testimony and then sends the recommended budget to Council for a public hearing and adoption.

*The City of Tualatin once again received the Certificate of Achievement for Excellence in Financial Reporting and the Distinguished Budget Presentation Award this year from the Government Finance Officers Association.*

*The City also maintains a Moody's Aa2 bond rating.*

**Phase 1: The Budget Officer Puts Together a Proposed Budget**

**Phase 2: The Budget Committee Approves the Budget**

**Phase 3: The Budget is Adopted and Property Taxes are Certified.**

**Phase 4: The City Operates Under the Adopted Budget.**

The adopted budget becomes effective on July 1.

## COUNCIL

The City Council met in January 2015 to discuss and set priorities based on their goals. Even though our mission remains the same, every year decisions are made as to what items need to be addressed immediately and the plans for continuing to work on our goals for the city. To view the Council goals, visit our website at [www.tualatinoregon.gov](http://www.tualatinoregon.gov).



## STAFF



"The City of Tualatin recognizes its employees as the greatest asset and strives to maintain a safe, respectful and professional workplace. The City is proud of its dedicated staff who take every opportunity to provide exceptional service to their customers"

- Janet Newport, HR Director



The organization is made up of 20 divisions within eight departments responsible for all services except fire, which is provided through a special district, Tualatin Valley Fire & Rescue, and has 153 positions budgeted this year.

## VOLUNTEERS



Total Volunteers in 2014

3,733

donated a total of

28,898

hours



This year's Volunteer Appreciation Dinner theme was Volunteers are the Essential Piece. They truly are essential to our organization and this year 3,733 volunteers donated 28,898 hours planting trees, shelving books, volunteering at the Juanita Pohl Center, building projects, and so much more. That is the equivalent of almost 14 full-time employees. Volunteers come in all ages and are another reason We LOVE Tualatin!